

Graduate Course and Program Review Committee
September 26, 2018
Minutes

Present: Robyn Lily Davis, James Delle, Ollie Dreon, Laura Granruth, Adam Grumbling, Claudia Haferkamp, Duane Hagelgans, Aileen Hower, Dan Keefer, Lucie Lehr, Jenny Monn, Susanne Nimmrichter, Nicole Pfannenstiel, Beth Powers, Scott Warner, Tyrone Washington, Charlton Wolfgang, Tiffany Wright

1. Review and Approval of August 29, 2018 Minutes
 - a. R. Davis moved. O. Dreon 2nd. Approved.

2. Introductions, Updates and Announcements
 - a. T. Wright served as Chairperson enabling R. Mowrey's involvement in a training event.
 - b. A registration hold will be placed on non-degree graduate students who reach 9 total graduate credits. Not a penalty rather this will force the student to contact the Grad Studies Office for hold removal and hopefully engage in a conversation about applying to a program, if intended. This protects the students and assists in adhering to current policy.
 - c. Dr. James Delle introduction. He will serve as both the Associate Provost and Graduate Dean until Dr. DeSantis' position is filled. This is a six month arrangement but Dr. Delle will operate as if it is for one year. He will work closely with the graduate programs and one priority will be the new CAP process. We warmly welcome him to GCPRC.

3. Curriculum and Policy Proposals
 - a. SOWK 615, 620, 625:
 - i. Same revision for all three courses.
 - ii. Adds prerequisites SWK/SOWK 531 and 601
 - iii. Applies to MSW only.
 - iv. Students need foundation before continuing to advanced social welfare policy.
 - v. T. Washington moved. S. Warner 2nd. Approved.
 - b. RDED 622 DL Conversion
 - i. Three quarters was already online
 - ii. A winter term offer, easier for traveling students.
 - iii. Both ESL and Reading Spec students will take.
 - iv. A. Hower will change the language that excludes adjuncts and apply a past tense clause to the term "tech enhanced".
 - v. B. Powers moved. C. Wolfgang 2nd. Approved.
 - c. WSSD 525 – New Course Proposal
 - i. Growth, Maturation and Physical Activity. Includes DL.
 - ii. An elective. It fills a gap in the current curriculum.

- iii. Our SPRT grads work with kids. Their biological growth and maturation affects their physical activity, and competitive level matches may no longer be based solely on age alone. Health issues are also addressed.
 - iv. O. Dreon moved. B. Powers 2nd. Approved.
 - v. (DL Version) S. Warner moved. T. Washington 2nd. Approved.
 - d. EDD Proposals and Revisions
 - i. Basically removing an elective and adding in a qualitative course.
 - ii. Does not raise credit requirement.
 - iii. Qualitative and quantitative courses needed to be split.
 - iv. Incoming students are capable but not experienced in research collection.
 - v. Other departments with thesis students may be interested. Bring back discussion on data/analytics course.
 - vi. S. Warner moved. O. Dreon 2nd. Approved.
- 4. Old Business
 - a. Incomplete grades:
 - i. Too many incompletes and we don't enforce the F grade after one year policy. Undergrad applies this automatically.
 - ii. Ethics of the University are questioned.
 - iii. Enforcing the F policy will create automatic dismissal cases. It will then be too late for instructor to change the grade, or will the change of grade factor into the appeals process?
 - iv. L. Lehr will check that University policy matches what is listed in the current graduate course catalog.
 - v. It is not known exactly how Incomplete extensions will be handled.
 - vi. Bring this discussion back to future meeting.
 - b. No Show Admits:
 - i. Some departments are strongly favoring a deposit (NURS, DSW).
 - ii. Procedural discussion needed with Office of Student Accounts.
 - iii. Recommended is a tuition deposit that is credited toward tuition bill. Be sure the stated language is correct.
- 5. New Business
 - a. Thesis & Dissertation Request Form should have coordinator signature required. Good for chain of command and transparency issues. L. Lehr will revise the form.
- 6. Motion to adjourn at 3: 12 pm.
 - i. T. Washington moved. D. Hagelgans 2nd. Approved.

Minutes respectfully submitted by L. Lehr

