

Millersville University
Graduate Studies and Adult Learning

Request for Undergraduates to Take a Millersville Graduate Level Course for
 Graduate Credit*

*This form must be received by the graduate office, signed by all appropriate parties at least 5 business days prior to date of required processing. Courses are not approved for graduate credit without all signatures on this form regardless of student registration. **The student must also complete the online graduate nondegree admission application to be eligible to register for graduate credits.**

 Student's Name (Print)

 Student I.D. Number

I am requesting permission to take the following 500 or 600 level course(s) at Millersville University for graduate credit. I understand that as an undergraduate student to be eligible for graduate credits I must meet the following criteria:
 3.0 GPA or higher
 Maximum of 15 semester hours remaining in my baccalaureate degree program

I also understand that I may earn a maximum of nine graduate credits as an undergraduate student and these credits will not be counted toward the completion of my baccalaureate degree.

 Student's Signature

 Date

Course Number	Title	Credits

Semester and Year

 Adviser's Signature

 Date

 Course Instructor's Signature

 Date

 Graduate Program Coordinator's Signature

 Date

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 This recommendation is Approved Not Approved.

Comment:

 Graduate Dean's Signature

 Date