

**Effective:** October 7, 2019

## **Administrative Policy CAMPUS MINISTER**

**Approved:** October 14, 2019  
President's Cabinet

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### **Policy**

Campus ministers assigned to our campus and involved with religious and/or any other student organization recognized by Millersville University and who serve students' spiritual development are permitted within the Millersville University Community.

### **Purpose**

Millersville University understands the importance the role of spiritual development plays in the lives of many of our students. Although Millersville University does not endorse any religion or employ any campus minister, this policy is designed to support students as they develop their spiritual identity and also provide clear expectations and guidelines for the involvement of non-university personnel with recognized faith-based and any other student organization.

### **Guidelines**

Campus ministers, affiliated with religious and/or any other student organization recognized by Millersville University, assigned to the Millersville University Community **must:**

1. Submit an Interfaith Council of Ministers (ICM) Campus Minister Recognition/Renewal Form for approval by the VP for Student Affairs or Designee and membership into the ICM.
2. Provide a letter of endorsement from their sponsoring faith community, on official letterhead, outlining their assignment to our community and listing the Millersville University recognized religious and/or any other student organization they are affiliated with. This letter must include:
  - a. Supervisor's contact information.
  - b. Goals of the sponsoring organization in public education and local practices.
  - c. Sponsoring organization's role within the student organization.
3. Provide a letter of endorsement from the sponsoring Millersville Student Organization.
4. Provide a job description, signed Interfaith Council Charter and Campus Ministers' Guidelines.
5. Understand that involvement with University students is limited to:
  - a. Their role within the student organization.
  - b. The extent an individual student requests or seeks the campus minister's guidance or advice.

6. Clearly represent themselves as members of their outside religious entity and not as a Millersville employee.
7. Adhere to Millersville University and PASSHE Volunteer policies.

*University Provisions for Recognized Campus Ministers at MU:* In order to perform more effectively their functions within the Millersville University (MU) community, recognized campus ministers will receive the following from MU:

1. A parking pass at the staff-rate.
2. Eligibility to serve on university committees.
3. Eligibility to participate in university functions/activities appropriate to their recognized status and their ministry.
4. Eligibility to reserve a vendor table for their ministry at no charge.
5. Eligibility for fitness center membership at staff rates.
6. Reserve rental vehicles at the university rate for student organization events.
7. Eligibility to participate in Student Affairs and Enrollment Management Professional Development Programs.
8. The opportunity to initiate the following technological services:
  - a. Link to a WEB site for their supporting faith community or religious organization.
  - b. Names, campus and home addresses and telephone numbers of the students who self-identify as belonging to the religious tradition which the recognized campus minister represents.
  - c. Listing in the campus Faith & Spirituality site.
  - d. University e-mail address for the sole purpose of Advisor access to "Get Involved" for their organization.
  - e. Guest WIFI Internet access.
  - f. Inclusion in the campus minister listserv