

Graduate Course and Program Review Committee

Minutes

Wednesday, October 23, 2019; 2-3:30 PM

Present: Jason Baker, Patriece Campbell (guest), Robyn Davis, James Dell, Oliver Dreon, Leslie Gates, Laura Granruth, Claudia Haferkamp, Aileen Hower, Kelly Kuhns, Lucie Lehr, Cayleigh Mintner, Nicole Pfannenstiel, Smita Prabhu (guest), Beth Powers, Helena Tuleya-Payne, Tyrone Washington, Charlton Wolfgang, Tiffany Wright, Sepi Yalda

1. Review and Approval of Minutes:

- a. M. Felizzi moved. S. Warner 2nd. Approved.

2. New Business:

a. International Programs & Services (Patriece Campbell) and International Admissions (Smita Prabhu) Staff Visit

- i. The goal is to make international admissions easier for everyone.
- ii. A new Credential Evaluation sheet was distributed that will be attached all all international admissions application files. This will make the student evaluation process more efficient. Programs can attract, grow and be sustainable.
- iii. There is a lot of potential for international students in grad programs.
- iv. A program should be initially friendly to these students. And there are limitations to consider when developing grad programs.
- v. Many international students need to prepare a year in advance so we should try to be more flexible in our admissions processes.
- vi. Their office works closely with NACE, assists with making sure the admissions pieces are present, and evaluates students' ability to pay for all expenses (to give them the I-20 status).
- vii. Conditional admission is ok. A program can require a student to take a course that is missing from undergrad.
- viii. Programs should be flexible with prospective students who are not already in their professional careers.
- ix. There are some programs that are not set up for F1 Visa students. MU has compliance requirements that may not fit. Dixon classes are not permitted due to lack of direct support services there.
- x. Accreditation of other countries' undergrad schools varies.
- xi. Programs will still do a full review but these two offices will make the process easier by providing a baseline.
- xii. The two offices can meet with programs coordinators individually to review issues.
- xiii. Attracting more international students bring more of the world to MU.

3. Graduate Curriculum and Policy Proposals (*Paper*):

- a. PSYC 626, Trauma Treatment: Theory, Research and Methods
 - i. New course. Based on much feedback. PTSD is a big area of concern.
 - ii. Students will be less intimidated by a PTSD client.
 - iii. Provides an extra elective for licensure.
 - iv. S. Yalda moved. B. Powers 2nd. Approved.

- b. PSYC 630, Group Work: Theories and Interventions
 - i. Revised course. Content is upgraded.
 - ii. Now have two choices for _____.
 - iii. C. Wolfgang moved. J. Baker 2nd. Approved.
4. Graduate Curriculum and Policy Proposals (*GradCAP*):
- a. D. Lambert is _____. NURS proposals update the program and make it more competitive.
 - b. New Course Proposal 018: NURS 550 - School Nursing and Diverse Learners
 - i. This course better responds to PDE requirements.
 - ii. EDFN 545 is the other semester half.
 - c. Revised Program Proposal 019 - School Nurse Certification
 - i. Already approved by PDE.
 - ii. Online will bring more students.
 - d. Revised Course Proposal 020: NURS 560 - School Nursing/Clinical Practicum
 - i. Is now fully online. Content is unchanged.
 - e. O. Dreon moved. B. Powers 2nd. Three NURS Courses Approved.
 - f. New Course Proposal – SCCN 525
 - i. For the PSYC curriculum change.
 - ii. Adds 3 credits to MED. 36 >> 39
 - iii. H. Tuleya-Payne moved. O. Dreon 2nd. Approved.
5. Old Business:
- a. Admin Support in Grad Admissions
 - i. The letter was sent to the Provost.
 - ii. The group would like the Provost’s attendance to discuss.
 - iii. Upcoming changes will increase Grad Admissions workload so it is important to move forward on the issue.
 - iv. Keep any additions to concerns in mind for next discussion.
 - b. Writing Center Updates
 - i. Writing Center web page is the being rebuilt.
 - ii. Coordinators can let the center know what areas students are struggling in.
 - iii. New APA coming soon.
 - c. 4+1 Program Policy Subcommittee Report and Draft Policy
 - i. The draft policy was distributed.
 - ii. The policy adheres to PASSHE policy.
 - iii. Each department will decide whether to offer. The policy gives optional and control to them.
 - iv. There are still many processes and things to work out.
 - v. Issues discussed:
 - 1. Change “4+1” to “Accelerate” since some programs will take longer.
 - 2. “Professional Degree” is not defined. Rephrase as “1st Masters”?

3. Some students will be dually admitted up front and there be a dual admission process.
 4. Both undergrad and grad policies will still apply for commuting grades.
 5. This policy override 6XX level course restrictions.
 6. There is a concern of having to eliminate currently required courses to fit into 4+1 model. Is there a program quality reduction in taking less courses?
 7. Dept proposal for this type of program should go through both undergrad and grad CAP. Maybe it could be done on paper only. Maybe a workaround can be created so departments only have to do this once. A parallel process may have conflicts.
 8. Advisor assignments may be tricky.
- vi. T. Washington moved. N. Pfannenstiel 2nd. Delete “professional” degree. One abstention. Approved.

6. More New Business:

- a. Millersville Website and Graduate Program Representation
 - i. There is no representation of a graduate program on the first page.
 - ii. At least add a graduate student to the Stories blocks.
 - iii. Future comprehensive changes may address this oversight.
- b. Ware Room Scheduling
 - i. It has been difficult to secure a room for a course in advance. This has been a problem for over a year.
 - ii. Some courses must be taken there.
 - iii. Currently rooms are assigned by enrollments.
 - iv. The process is scheduled to regularize, like on campus.

Meeting was adjourned at 3:38 pm. Minutes respectfully submitted by L. Lehr.