

GRADUATE ASSISTANTSHIP PROGRAM SUPERVISOR'S EVALUATION

STUDENT'S NAME: _____

SEMESTER: FA SP 20_____

Please rank your agreement with each statement using a scale from 1-5 where 1 is strongly disagree and 5 is strongly agree. If the statement does not apply, circle N/A.

<u>Attitude</u>	<i>Strongly Disagree</i>					<i>Strongly Agree</i>
1. Exhibits a positive attitude toward his/her work.	1	2	3	4	5	N/A
2. Works well with other employees.	1	2	3	4	5	N/A
3. Works well with clients/students.	1	2	3	4	5	N/A
4. Accepts supervision/criticism in a mature manner.	1	2	3	4	5	N/A
5. Contributes to a team environment.	1	2	3	4	5	N/A

<u>Communication/Organization Skills</u>						
1. Communicates clearly and effectively orally.	1	2	3	4	5	N/A
2. Communicates clearly and effectively in writing.	1	2	3	4	5	N/A
3. Assesses a problem, develops a solution, and follows through with plans.	1	2	3	4	5	N/A
4. Plans and organizes his/her work efficiently.	1	2	3	4	5	N/A

<u>Responsibility</u>						
1. Assumes responsibility/is accountable for actions.	1	2	3	4	5	N/A
2. Takes initiative.	1	2	3	4	5	N/A
3. Works well independently.	1	2	3	4	5	N/A
4. Attends regularly and is punctual.	1	2	3	4	5	N/A
5. Demonstrates the ability to learn quickly.	1	2	3	4	5	N/A

What suggestions do you have for this student which might further his/her professional development?

Are there specific courses or special training that should be taken by this student that would be helpful in his/her effort to achieve career/professional goals?

I HAVE DISCUSSED THIS EVALUATION WITH THE STUDENT:

Yes _____ Date _____

Student signature: _____

Student Comments: _____

No _____

Supervisor signature: _____ Date: _____

Please return to: Lucie Lehr
College of Graduate Studies & Adult Learning
Lyle Hall, Room 237