

# Graduate Course and Program Review Committee

## Minutes

Wednesday, January 27, 2021

Zoom meeting #4524214348

Present: Rich Clark, Cynthia Darin, Robyn Davis, James Delle, Ollie Dreon, Leslie Gates, Laura Granruth, Aileen Hower, Kelly Kuhns, Lucie Lehr, Julie Lombardi, Amelia Lopez, Cayleigh Minter, Susanne Nimmrichter, Nicole Pfannenstiel, Beth Powers, Karen Rice, Karena Rush, Scott Warner, Tyrone Washington, Charlton Wolfgang, Sepi Yalda

1. Review and Approval of Minutes from the December 2020 meeting:
  - a. Motion to approve: K. Rice motion. B. Powers second. Approved.
2. Updates and Announcements:
  - a. J. Delle welcomed everyone back from break. He once again thanked everyone for the such hard work and dedication during unusual times.
    - i. The university is hoping for face to face summer courses and normal operations by fall.
    - ii. CGSAL is nearly finished implementing Slate, a more seamless communication system and workflow. OnBase will remain an archive area.
    - iii. CGSAL is considering CourseLeaf for our digital course catalog.
    - iv. PASSHE is divested from the Dixon Center and is looking for alternative space for classes. Please let him know of your summer and fall space needs soon.
    - v. MU is now doing random Covid19 testing. Faculty/staff are included. Testing is voluntary. PASSHE is in a category 1B, so we won't know vaccine availability for some time. It is possible the university can be a provider site. A survey for 1B will be going out soon.
    - vi. There is a live Commencement ceremony planned for graduate students on Friday, May 7 at 5 pm in Biemesderfer Stadium. There will be restrictions such as no procession, limited tickets, no individual hooding and restricted number of faculty.
    - vii. Graduate Studies had increased enrollment for spring 2021. Current priority will be accelerated programming, which is also a great undergrad recruiting tool.
  - b. Thanks to Leslie Gates for serving as the chair during fall 2020.
  - c. Welcome new coordinator Amelia Lopez, School Psychology
3. Graduate Curriculum and Policy Proposals (*GradCAP*):
  - a. LACS Course Change Proposal 052: SPAN 572, Aspects of Contemporary Latin America -
    - i. <https://wiki.millersville.edu/pages/viewpage.action?spaceKey=CAP&title=LACS+Course+Change+Proposal+052#courseProposal-course-information>
    - ii. S. Nimmrichter assured that oral proficiency is still a priority in the LACL program. Students converse outside of DL in Zoom and video recordings.

- iii. Motion to approve: L. Granruth motion. S. Yalda second. Approved.
  - b. NURS Curriculum Change Proposal 047 -
    - i. <https://wiki.millersville.edu/display/CAP/NURS+Curriculum+Change+Proposal+047>
    - ii. Change to nursing track in MSN including online delivery. Adds more choice, the credit range is larger and adds 3 more crossover courses.
    - iii. Approved by UCPRC.
    - iv. A reminder that the overlap is 40% max.
    - v. Motion to approve: B. Powers motion. A. Hower second. Approved.
- 4. Policy Items:
  - a. Continuous enrollment policy update -
    - i. Meeting on Feb 3.
  - b. Accelerated Bachelors to Masters' degree program revision -
    - i. Policy language changes needed. This new territory.
    - ii. If proposal comes to GCPRC first then UCPRC will "consent" and vice versa. The other body is providing advisory capacity.
    - iii. Changes on one side should not be changing the curriculum on the other.
    - iv. Keep in mind your accreditation requirements.
    - v. Perhaps delete the word "impact" since it is a review process.
    - vi. Let's be sure the process is in the policy. Adding language to identify the process.
    - vii. Motion to accept this language: K. Kuhns motion. L. Granruth second. Approved.
    - viii. Countermotion to push to Senate and then ask the Policy Committee to review and make recommendations: R. Clark motion. A. Lopez second. Approved.
- 5. New Business:
  - a. Convert graduate forms to DocuSign -
    - i. Our forms issue needs to be more a priority with IT. T. Wright will add issue to next meeting with the Dean.
    - ii. Similar docs were recently put into workflow for Online Programs so there should be little redesign necessary.
    - iii. L. Gates will send out a fillable Application for Graduation
  - b. Starting a "consent" agenda for new accelerated Bachelors' to Masters' programs-
    - i. NURS New Curriculum Proposal 045: Accelerated RN-MSN program
    - ii. <https://wiki.millersville.edu/display/CAP/NURS+New+Curriculum+Proposal+045>
    - iii. No motion needed. It is just a conversation.
  - c. Graduate Education at MU -
    - i. We need to advocate more for our graduate programs and students.
    - ii. We are seen primarily as an undergrad institution.
    - iii. We can ensure graduate program items are added the COT agenda.
    - iv. We wonder if we are getting our % share of the marketing budget.

Meeting adjourned at 3:18 pm. Minutes respectfully submitted by L. Lehr.