

Graduate Course and Program Review Committee

Wednesday, August 26, 2020

Minutes

Present: Chad Baker, Jason Baker, Richard Clark, Robyn Davis, James Delle, Ollie Dreon, Marc Felizzi, Leslie Gates, Laura Granruth, Ann Guadino, Aileen Hower, Kelly Kuhns, Lucie Lehr, Julie Lombardi, Cayleigh Minter, Susanne Nimmrichter, Karen Rice, Karena Rush, Helena Tuleya-Payne, Scott Warner, Tyrone Washington, Charlton Wolfgang, Sepi Yalda

1. Grad Student Video shared by L. Gates
 - a. Showed positive experiences of some of our grad students.
 - b. “You can tell when a teacher was a Millersville student!”
 - c. “The faculty helped me grow as a person and a scholar.”
 - d. “MU gave me the chance I needed.”
 - e. J. Delle would like to post the video on the CGSAL web page.
2. Review and Approval of April 2020 Minutes:
 - a. S. Yalda moved. T. Washington 2nd. Approved.
3. Updates and Announcements:
 - a. New coordinators:
 - i. Karen Rice for DSW
 - ii. Karena Rush for CLIN
 - iii. Ann Gaudino for EDD and LDTL (for T. Wright)
 - iv. Julie Lombardi for SPRT (for B. Mowrey)
 - b. J. Delle thanked everyone for their continued hard work during the unprecedented disruption of Covid 19.
 - c. J. Delle discussed the PASSHE move to a multi-year budget structure, budget ties to stu-fac ratios and the wider initiative to maximize enrollments. With enrollment impacting funding we need to clean up active student lists and be sure those who are supposed to be enrolled get enrolled. FTE is based on enrollment each semester divided by 12 credits will equal a fulltime grad student. The metric will be counted in the fall semester, not year round.
 - d. J. Delle announced the Graduate Studies office will be open this fall with at least one staff member present each day M-F. Email is still the best way to contact for information or assistance.
4. New Business:
 - a. Accelerated Degree Programs
 - i. It is important that UCPRC approves before going through CAP.
 - ii. Current chairs will meet on this process to decide on approval path.
 - b. Transfer Credit Guidelines
 - i. The MU and PASSHE policies conflict.
 - ii. A new policy will replace 9 credit limit with 50% of credits permitted.

- iii. This if credits were not used for another degree. So 50% assumes the student did not get that other degree conferred. How to follow up?
 - iv. The EDS program is one exception since it allows double counting.
 - v. The PASSHE guide is a ceiling. We can't surpass it.
 - vi. PASSHE wants more fluidity in the transfer credit process.
 - vii. CGSAL will still review requests for transfer credits. This new policy raises our ceiling but we still need to scrutinize.
 - viii. The downside is fewer credits taken at MU.
 - ix. O. Dreon suggested a work group and will form one.
 - x. All members voted "yes" to the plan.
- c. Maximizing Fall Enrollments
- i. The current metric is seen as problematic to some.
 - ii. Many teachers take courses in summer but not fall.
 - iii. Stu-Fac ratio is the key metric. 2010-11 ratio is target ratio.
 - iv. Suggestion to put higher enrolled courses in fall.
 - v. Still there is the question of valuing graduate level education and putting resources there.
 - vi. We still aim to grow horizontally. MU has been expanding for a more diverse portfolio and will continue to do so. New revenue streams continue to be developed.
 - vii. Recap: we need to build enrollment and improve the stu-fac ratio. Our current strategy will get us through this challenge.
- d. Continuation Fees
- i. There are continuation fees for doctoral students but they have never been implemented.
 - ii. A sub group will be formed to look at the issue: K. Rice, A. Gaudino and K. Kuhns? The Registrar should be included.

Meeting adjourned at 3:27 pm

Minutes respectfully submitted by Lucie Lehr