

# Millersville University

COLLEGE OF GRADUATE  
STUDIES AND ADULT LEARNING

## APPLICATION FOR CERTIFICATE COMPLETION

Please complete this form, obtain adviser and graduate coordinator signatures, and return it to the College of Graduate Studies **on or before the date indicated on the graduate calendar for "graduation applications" in the term you plan to complete your certificate.** The deadline is generally within the first few weeks of the term for fall and spring or the first week for summer terms.

This information will be used to print your certificate and for printing the commencement program; the form, therefore, must be completed **fully** and **accurately**.

**Print your name exactly as you wish it to appear on your certificate:**

\_\_\_\_\_ Student ID No. \_\_\_\_\_

Current Mailing Address (this is the address your certificate will be mailed to):

\_\_\_\_\_ Street \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone No. \_\_\_\_\_

\_\_\_\_\_ E-mail Address (this will be used to send commencement information)

### Expected Completion of Certificate

*(check one)*

- Spring (May)
- Summer I
- Summer II
- Summer III
- Fall (December)

### Certificate

**Certificate requirements in progress (including courses, research, exams, internship, etc.):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The graduate student commencement ceremony is held in May for all students who have completed their program (degrees, certifications and certificates) from summer-spring that year.

For details [www.millersville.edu/commencement](http://www.millersville.edu/commencement).

**I will attend the commencement ceremony for which I am eligible .....  YES  NO**

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

Signature of Graduate Coordinator \_\_\_\_\_ Date \_\_\_\_\_

Signature of Department Chair *(if required by dept.)* \_\_\_\_\_ Date \_\_\_\_\_