

Graduate Course and Program Review Committee
August 28, 2021
Minutes

Present: Chad Baker, Jason Baker, Cynthia Darin, Robyn Davis, James Delle, Ollie Dreon, Leslie Gates, Ann Gaudino, Laura Granruth, Aileen Hower, Lauren Kaiser, Julia Kane, Kelly Kuhns, Lucie Lehr, Julie Lombardi, Rich Mehrenberg, Susanne Nimmrichter, Nicole Pfannenstiel, Beth Powers, Deborah Tamakloe, Scott Warner, Tyrone Washington, Tiffany Wright, Charlton Wolfgang

1. Review and Approval of April 2021 Minutes:
 - a. Motion to approve: L. Granruth motion. T. Washington second. Approved. J. Baker abstained.

2. Updates and Announcements:
 - a. J. Delle -
 - i. He thanked the group for flexibility and persistence during our 18-month remote work (and network outage) and encouraged all to continue to give the best education experience to our students.
 - ii. The new conference room Lyle 208 is available to all coordinators for meeting needs.
 - iii. The network outage put our numbers behind.
 - b. C. Baker –
 - i. Slate will be up and running soon. He is working with Axiom to make the transition/flow of data smoother. In Slate the departments should be able to see the applications earlier. New reports can be generated to know where each applicant is in the process. There may need to be a conversation about recommendation requirements, as they hold up the process. Yes, Slate will send regular reminders to students on what is missing.
 - ii. He sent links to programs to make marketing and cut sheets more readily available.
 - iii. The new CT2 assistant will be hired shortly. This person will focus on graduate admissions.
 - iv. Fall open house – date TBD. Likely in early October. Going forward it will be decided if an in-person plus virtual blend.
 - c. GAAC –
 - i. T. Wright thanked the summer participants.
 - ii. Note that Incomplete to Fail is being enforced. Notices are given to students in advance.

3. Graduate Curriculum and Policy Proposals (*GradCAP*):
 - a. SOWK New Curriculum Proposal 069: Add Post-Bacc Cert in Advanced Children, Youth, and Families (L. Granruth):

- b. Adds a post-bacc certificate, but not any new courses.
 - c. Motion to approve: N. Pfannenstiel motion. K. Kuhns second. Approved.
4. Policy Items/Old Business/New Business:
- a. Thesis and Dissertation Policy discussion -
 - i. The old “Thesis Policy” was revised.
 - ii. Trying to keep policy with policy and guidance with guidelines.
 - iii. The outcome will be three new documents:
 - 1. Policy
 - 2. Library guidance; how to publish
 - 3. Overarching guidance; guidelines
 - iv. A discuss ensued over the IRB requirement, as HIST is excluded. Maybe add to that section “as required by federal regulation”.
 - v. The group agreed to vote on all the documents at once in case of overlap or conflict of instructions.
 - vi. Everyone is welcome to join this team effort.
 - b. Fees for Graduate Students-
 - i. One GA expressed his frustration that 38% of his stipend goes back to the University.
 - ii. It was suggested to include the link to the fees in the offer letter so no new GAs are caught off guard.
 - iii. This issue is an example of a financial disincentive to attend MU.
 - iv. Bundling tuition and fees may not be feasible.
 - v. Fee structure is done locally. Tuition is done by the Board of Governors.
 - vi. Parking is a financial issue for GAs as well.
 - vii. It was noted there has not been a stipend increase since the program began.
 - viii. The GA program is the only financial aid program specifically for graduate students.
 - ix. J. Delle is working with the Provost’s Office on options. He asked the group to share any concerns directly with him. He would welcome student feedback as well.
 - c. Clarification on Mini-Mesters in Fall Metrics-
 - i. It was confirmed with the Registrar that students scheduled in a mini-mester B (late Fall start) are counted in the fall census metrics--so long as they are actually enrolled in the course by census date.
 - d. MEd Core survey–
 - i. T. Wright will resend the link for the survey.
 - ii. A wider representation across departments is needed.
 - iii. Think: is the MED Core serving the students in your department? Needs more flexibility?

Adjournment at 3:20 pm

Minutes respectfully submitted by L. Lehr