

Graduate Course and Program Review Committee
September 30, 2020

<https://millersville.zoom.us/j/94577815477>

Minutes

Present: Chad Baker, Jason Baker, Richard Clark, Robyn Davis, James Delle, Ollie Dreon, Marc Felizzi, Leslie Gates, Laura Granruth, Ann Guadino, Aileen Hower, Kelly Kuhns, Lucie Lehr, Julie Lombardi, Richard Mehrenberg, Cayleigh Minter, Susanne Nimmrichter, Karen Rice, Karena Rush, Helena Tuleya-Payne, Scott Warner, Tyrone Washington, Charlton Wolfgang, Sepi Yalda

1. Review and Approval of August 2020 minutes.
 - a. Revise to state that both CGSAL and the coordinators approve transfer credits.
 - b. Motion to approve with update: S. Warner motion. J. Baker second. Approved.

2. Updates and Announcements:
 - a. Enrollment projection in university strategic plan related to graduate students-
 - i. Graduate Studies is already a growth leader. Kudos to the group.
 - ii. Past success is future promise.
 - iii. We are expected to increase enrollments 20% (to 1200) over 5 years.
 - iv. Think about the best ways to ensure enrollment and continuation with program and certificate students rolling into master's programs.
 - v. Increase in international students is also a goal.
 - vi. This is a concerted effort over all the grad programs.
 - vii. There is a capacity for increased resources but we must show growth first.
 - viii. More marketing money will be available.
 - ix. It was pointed out that programs could be stronger with faculty teaching only grad courses.
 - x. A reminder that one tenure track faculty = 1 FTE, even with a credit overload.
 - xi. A reminder to submit DL proposals to CAP for spring. An expedited process is being formed but not a blanket process. Fall was an exception.
 - b. [Washington Monthly magazine annual rankings](#) -
 - i. MU was the highest-ranked PASSHE institution and the only one in the top 100 in the master's university ranking.
 - c. Middle States Results-
 - i. They did not say anything specific about Graduate Studies.
 - ii. Overall some suggestions for MU but no report is due.
 - d. Tuition Support –
 - i. Is part of the university's fundraising effort.
 - ii. Discuss at next meeting.
 - e. GCPRC Listserv and GCPRC in Microsoft Teams clean-up -
 - i. The GCPRC listserv has been disabled.
 - ii. GCPRC Teams is cleaned up and ready to use.
 - iii. This group prefers regular email communication. The GCPRC Outlook group was updated.

3. Action Items:

- a. SOWK DSW Curriculum Change
 - i. <https://wiki.millersville.edu/display/CAP/SOWK+Curriculum+Change+Proposal+040>
 - ii. This takes 3 electives off and adds one comprehensive seminar.
 - iii. The students will drill down into the literature of their topic.
 - iv. Approval: H. Tuleya-Payne motion. O. Dreon second. Approved.
- b. Transfer Credit Guidelines –
 - i. The PASSHE policy says 1/3 of credits can be transferred (2/3 residency required) which does not match the 40% or 50% proposed by the subcommittee so the topic needs to be revisited.
 - ii. The minimum grade for accepting a transfer course was questioned. The graduate catalog states a B- or higher.
 - iii. Also questioned was transferring credits used in another master's degree. This is not allowed, as stated in the graduate catalog. There are exceptions in some programs.

Meeting adjourned at 2:38 pm: O. Dreon motion. L. Granruth second. Approved.
Minutes respectfully submitted by L. Lehr