

**Effective:** October 1997

**Academic Policy  
ACADEMIC APPEALS**

**Approved:** October 1997  
Reviewed: May 24, 2007  
Revised: December 19, 2003, Deans' Council  
November 18, 2003, Faculty Senate

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**Undergraduate Studies**

Students who believe that an academic injustice has occurred must try to resolve the problem at the lowest appropriate level of authority. The levels of authority from lowest to highest are: individual faculty member, departmental chairperson and/or departmental grievance committee, school Dean, and the Provost and Vice President for Academic Affairs. The case should be presented to progressively higher levels of authority until resolved.

**Graduate Studies**

Students who believe that an academic injustice has occurred must try to resolve the problem at the lowest appropriate level of authority. The levels of authority from lowest to highest are: individual faculty member; department graduate coordinator and department graduate committee (if existing); department chairperson; Dean of Graduate Studies and Research; and lastly, the Provost and Vice President for Academic Affairs. The case should be presented to progressively higher levels of authority until resolved.

**Injustice Committed by Administrative Personnel**

If the student believes an academic injustice has been committed by an administrator (e.g., the Registrar, Director of Academic Advisement, etc.) the levels of authority are the administrator, the Associate Provost for Academic Administration, and lastly, the Provost and Vice President for Academic Affairs.