

**Effective:** September 25, 1990

Administrative Policy  
**CODE of CONDUCT for  
USERS of CONFERENCE SERVICES and FACILITIES**

**Approved:** September 25, 1990  
Revised: December 2, 2003  
President's Advisory Council

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This policy describes the University's procedures for expected norms of behavior for conference attendees, university guests and users of facilities. It provides written comprehensive rules and regulations for a code of conduct for participants in university conference programs and users of university facilities scheduled through Dining and Conference Services.

**Procedures**

All conference sponsors, directors and leaders will receive a signed Facilities Use Agreement, which will include the following information: The campus population at Millersville University is comprised of varying cultures, ages, ethnicities and racial backgrounds. It is expected that all program participants respect others' uniqueness and values. Various groups share all common areas of the University (i.e. residence halls, dining hall and recreational facilities). It is expected that program participants will not interfere with the activities or programs of other groups, and will respect their possessions and privacy.

Under the Facilities Use Agreement, the University may exercise the right to revoke the campus privilege including residence or utilization of any of its buildings by any occupant whose conduct, solely in its opinion, becomes injurious, insightful, or potentially threatening to the well-being of the University community.

**Responsibilities**

Dining and Conference Services insures that University Rights and Procedures be included in all informational materials. This material is made available to program sponsors and insures that the Facilities Use Agreement includes a section on university rights pertaining to the conduct of program attendees and to insure due process and the enforcement of all university rights and responsibilities. The Director of Dining and Conference Services, or his designee, will consult with the Vice President of Student Affairs and the Chief of University Police, in the event of an eviction of a conference participant. Program Sponsors insure that program participants are made aware of the expected norms of behavior for university guests or conference attendees.