

**Effective:** October 1997

## **Faculty Policy WINTER SESSION**

**Approved:** October 1997  
Revised: December 2007  
MU/APSCUF-MU Meet & Discuss

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Winter Session courses will be taught by members of the University faculty or approved adjunct staff.

Courses taught during the Winter Session by full-time faculty members will count as part of the teaching load for the Spring Semester. Faculty compensation may be handled in one of three ways:

1. **Overload:** Some faculty members might continue to teach full loads in fall and spring, and be reimbursed for the Winter Session on an overload basis.
2. **Part of Load:** Other faculty members might teach only nine (9) hours in either the fall or spring semester, teach during the Winter Session, and still have a full teaching load of 24 hours for the academic year.

In that case the tuition from the Winter Session could support hiring adjunct faculty in the fall or spring so as not to reduce the total course offerings available to students. In some cases, departments will be able to absorb the Winter Session pay without a Spring Semester replacement.

3. **Off-Load:** Faculty members who have a full load for the spring may teach a winter session course and be compensated via the continuing education pay scale. Adjunct staff may be hired specifically to teach Winter Session courses and will be paid off-load via the continuing education pay scale.

Winter session courses taught via distance learning are paid using the continuing education pay scale (off-load) unless approved as part of load or overload by the department chair and school Dean.