

SCHOOL OF EDUCATION
School Council
September 22, 2009
3:00pm - 5:00pm

In Attendance:

J. Bray, D. Coker-Kolo, B. David, J. Lombardi, J. Ward, L. West, E. Rohena, H. Tuleya-Payne, T. Salvadia

Guest: Dr. Oliver Dreon – School of Education Instructional Media Center (IMC)

Desire is to increase the level of Technology and determine how to better use the center for the entire school. Dr. Dreon is conducting a needs assessment to be responsive to all students' needs.

- ELED – uses die-cuts and video. Students tend to use the computer center upstairs because of space and updated software programs available
- EDFN – desire for Instructional Tech courses or workers with skills – knowledge base of new technology – they could be a powerful resource.
- ITEC – if students use it at all it's very limited, have all they need in TECH facilities.
- WSSD – do Digital Storybooks – would like to utilize students helping students. Like to support use of new technology.
- PSYC – Wide format printing capabilities? Use for conference presentations and displays. Could we have a list of services?

Dr. Dreon believes the IMC has an identity problem and is currently addressing 3 areas.

1. Store: Services and materials are helpful but it's being done badly. No inventory, charges to departments never charged, losing money.
2. Technology: Offer technology that students can borrow.
3. Work area: No one knows where the IMC is and there is not sufficient work space.

Other suggestions: Incorporate sewing machines and puppetry materials. Spinoff parts of the IMC? Do 1 or 2 things well rather than more things NOT well. Expand technology, loaner program and students helping students.

Review of Notes

The notes from September 8, 2009 were reviewed and approved as written.

Announcements

- Celebration of Faculty Accomplishments reception will be held on Monday, October 5, 2009 from 4 – 5:30 in the University Room in Gordinier. This will be a SoE only event. There will be light refreshments. This event will take the place of the "School Meetings" that used to be held at the beginning of the year. Retired Faculty will also be invited.
- Part of the curricular approval process will include completion of the Resource Implications Analysis: Addition or Modification forms. (handouts)
- Department Meeting visits are progressing. Already visited – PSYC, EDFN, ELED, SPED. Still need to visit – WSSD & ITEC
- The Right-to-Know officer is now Steve DiGuiseppe.

Performance Evaluation Process

Dean Bray asked that Department Chairs do 2 things:

- Read Article 12 (pg 24 bottom – page 26). Performance reviews and evaluation of faculty. Looking for consistency throughout the department on the process and have it in writing.
- Communicate and allow the candidate to talk about the evaluation. Give an opportunity to meet with the committee with a draft of the evaluation. If faculty disagrees they have the right to write a rebuttal as stated in the CBA.

Online workshop for distance learning

Each department should email at least two faculty to participate in the distance learning elongated workshop for courses never taught online. There will be a new system taking the place of Blackboard.

Summer Offerings

Please be careful in what is put on the schedule for summer offerings. It is suggested that workshops offered should be online when possible, specifically requested by the districts and have significant past enrollments.

Fran Axsmith will email a proof of schedules to departments individually for Winter/Spring. Please mark-up and return schedules to the SoE office.

School Council adjourned at 5:00 p.m.