QUALIFICATIONS:
Understand how to use PowerPoint, strong communications and writing skills. Knowledge and interest in the fields of emergency management, event planning/public relations, governmental affairs, or criminology.

RESPONSIBILITIES:
Interns will have the opportunity to work on their training and exercise programs offered by the office. Interns’ main responsibilities will be to assist with the development of a table top exercise. Interns will attend the exercises and will write the After-Action Report that will go back to client. Additionally, interns will attend any outside training that we may support with the FBI or DHS. The office is very flexible with their work days and hours. Average of 20 hours a week.
CONTACT INFORMATION:
GOVERNOR'S OFFICE OF HOMELAND SECURITY
1800 ELMERTON AVENUE
HARRISBURG, PA  17110
TELEPHONE:  717-346-4460
EMAIL:  ra-homelandsecurity@state.pa.us
WEBSITE:  http://www.homelandsecurity.pa.gov/Pages/default.aspx

FOR INFORMATION REGARDING INTERNSHIP:
contact Kristin Daniels at
kridaniels@pa.gov or 717-346-4461