



Millersville University

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MEMORANDUM

TO: University Faculty

FROM: Vilas A. Prabhu, Ph.D., M.B.A.
Provost and Vice President
for Academic Affairs

DATE: October 1, 2020

RE: **Spring 2020 Observations and Student Evaluations**

Due to the onset of the COVID-19 pandemic in spring 2020, faculty who were required to have student evaluations and observations in spring 2020 did not receive them, except for observations conducted prior to March 23, 2020. For the purposes of 5-year review, interim review, renewal, promotion and/or tenure, this memo should be included in affected faculty members' packets to document absence of student evaluations and observations and as a reminder to reviewers that "the lack of student evaluations and/or classroom observations for spring 2020 must not negatively impact any evaluation recommendation and/or decision for 5-year review, interim review, renewal, promotion, and/or tenure."

From: Office of the Provost <OfficeoftheProvost@millersville.edu>
Sent: Tuesday, March 31, 2020 2:20 PM
To: University Faculty <univfac@millersville.edu>
Cc: Cabinet <execcab@millersville.edu>; .g-Deans-council <deanscouncil@millersville.edu>
Subject: Student Evaluations and Classroom Observations Announcement

Dear Millersville University Faculty,

Millersville University Administration and APSCUF-MU have agreed that all student evaluations of faculty will be suspended for the Spring 2020 semester. This unusual step is being taken as a result of the suspension of in-person instruction for the week of March 23 – 27, 2020 and the transition of all in-person instruction to remote learning modalities effective March 30, 2020 for the remainder of the Spring 2020 semester due to the COVID-19 pandemic.

Classroom observations of faculty that were scheduled to take place on March 23, 2020 or later are also suspended.

Administration and APSCUF-MU confirm that the lack of student evaluations and/or classroom observations for spring 2020 must not negatively impact any evaluation recommendation and/or decision for 5-year review, interim review, renewal, promotion, and/or tenure.