MILLERSVILLE UNIVERSITY
PROPOSAL APPROVAL FORM

This form must accompany all proposals to external funding agency. Please note that the president of the University is the applying officer for all proposals submitted by Millersville University. Before writing a proposal, consult with the academic department chairperson or the office director to ensure support for, understanding of the obligations and reporting requirements of the project. Contact the Advancement Office at the start of the grant writing process and contact the Accounting Office on budget matters. The signatures of the officers listed below are required before the proposal is submitted. This completed form must be submitted with the proposal to the president's office at least ten (10) working days prior to the due date of the proposal. A copy of this completed form will be sent to all signers for their records

TITLE: _____

FUNDING AGENCY: _____

PERIOD OF GRANT: _____

PURPOSE: _____

_____

AMOUNT REQUESTED: $ _____ **UNIVERSITY FUNDS:** **$** _____

Required Match % _____

Complement needs:		**FTE/Credit**
Additional Staff	Yes / No	_____
Release Time	Yes / No	_____
Overload	Yes / No	_____
Dual Compensation	Yes / No	_____

Soft / In Kind:

Dept_____ Org._____ **$**_____

Other_____ Org._____ **$**_____

Real Dollars:

Dept_____ Org._____ **$**_____

Other_____ Org._____ **$**_____

Academic Grant Match _____ Org. ***20380*** **$**_____

Total Required Match: **$**_____

	NAME (print)	***S*IGNATURE** (required)	**DATE**
Originator/ Prin. Investigator			
Department Chairperson			
Dean			
Public Grants	Mr. Regis Kirchner		
Acting Provost	Dr. Edward Shane		
Director of Accounting	Mr. Teh Krajan		
V.P./ Finance & Admin	Dr. Bernice Rydell		
President	Dr. Francine McNairy		

DATE DUE _____ **DATE MAILED** _____

(s):kathy-grants\grants\prop-approval.doc *Rev.5-2002*