

Graduate Course and Program Review Committee
Wednesday, November 30, 2016
Minutes

Present: Jason Baker, Jon Bannan, Leslie Gates, Kazi Hossain, Kelly Kuhns, Lucie Lehr, Clarence Maxwell, Jenny Monn, Becky Mowrey, Marcia Nell, Susanne Nimmrichter, Karen Rice, Cynthia Taylor, Helena Tuleya-Payne, Scott Warner, Judy Wenrich, Tiffany Wright, Sepi Yalda, Yufeng Zhang

- 1) Review and Approval of Minutes:
 - a) J. Wenrich moved. T. Wright 2nd. All approved.

- 2) Updates and Announcements:
 - a) Please add grad coordinators to the GA Holiday Social invite list.
 - b) Let B. Mowery know of any conflicts with the spring GCPRC schedule. Each program should have representation at all meetings.
 - c) Open House for spring date is sought.
 - d) We will soon be seeking both a faculty speaker and a student Moment of Reflection speaker for graduate Commencement. Forward your recommendations to GSAL. Also let GSAL know if you would like to be on the MOR selection committee.

- 3) Curriculum and Policy Proposals:
 - a) ELED 511 - Replaces ELED 502. Reflects the changes in PA certification. Focus is on PreK-4. M. It was questioned if ELED 502 will be eliminated. M. Nell moved. L. Gates 2nd. All approved.
 - b) EMGT 609 – It was advised to update language on specific U.S. entities, maybe change to “appropriate entities”, to make international students feel more welcome. Language came from the Emergency Management Institute. There are other courses for the international perspective. K. Kuhns moved. K. Rice 2nd. All approved.
 - c) EDTW 604 – DL Conversion - A service opportunity with the STEM endorsement program. Allows distance learning for them. J. Baker moved. J. Monn 2nd. All approved.

- 4) Graduate Admissions Concerns:
 - a) Accuracy of information between GSAL office personnel and coordinators.
 - b) 30-day turnaround not met if delay in GSAL or department.
 - c) Incomplete files. Will be different for each department. Some students unfairly weeded out due to incomplete file.
 - d) International student delays.
 - e) Pipeline report needed for coordinators, but who will provide?
 - f) How to use OnBase to query?
 - g) Using Slate for more transparency.
 - h) Who does what in GSAL?
 - i) Poor interface between GSAL and Certification Office.

- j) Clearance holds. Students losing class seats from this delay.
 - k) Program coding also costing delays (e.g. Reg vs. Adv standing)
 - l) Calls to GSAL are not returned.
 - m) Prerequisites not being evaluated properly by student reviewers.
 - n) Need longer term employees in GSAL, not just students.
 - o) More commitment enforced with accepted students. Due date on letter.
- 5) IRB – timely action:
- a) Issues are delays, lack of communication and future volume.
 - b) Subcommittee vs. two tracks.
 - c) How to better resource this? The Dean is working on this.
 - d) To propose research and get approval should happen in one semester.
 - e) Issues are critical to the summer doctoral students so that they finish in time.
- 6) Appeals and Academic Standing Policy (continued):
- a) It is implied a second appeal would be allowed.
 - b) Second dismissal (appeal not attempted or not won) is permanent dismissal from the University with no readmission allowed.
 - c) Language for one year time limit (or GAAC recommended) until reapplication was accepted. This overrides the two semester wait in the past.

Meeting was adjourned by R. Mowrey at 2:35 p.m.