

Extenuating Circumstances Which Will Be Considered by the Committee:

Note: To say that an extenuating circumstance *will be considered* only means that it meets the minimum standards for consideration; it **does not mean** that it is sufficient to guarantee reinstatement.

The omission of an extenuating circumstance from this list does not mean that it cannot be considered by the committee.

All claims must be accompanied by documentation.

1. Significant illness or accident, occurring within the last term. Routine illnesses (such as colds) are not extenuating. Illnesses or accidents which occurred more than one term before dismissal may be considered extenuating if documentation is presented certifying to ongoing treatment during the previous term, impeding school work.
2. Significant life events and crisis: This may be related to a singular event or to ongoing events. Events which occurred more than one term before dismissal **may be** considered extenuating if documentation is presented.

Extenuating Circumstances Which Will Not Be Considered by the Committee:

1. Ignorance of academic policies, such as the proper procedure for withdrawing from a course.
2. Disputes about grades.
3. Poor time management.
4. Disputes with faculty

Actions Which Might Be Considered Adversely by the Committee:

1. Failure to repeat courses in which the student has received a low grade.
2. Failure to follow the recommendations of the academic advisor, the graduate program coordinator, the Department Graduate Committee, and / or the Dean of Graduate Studies.
3. Failure to take advantage of academic resources.
4. Not attending class or not doing the work in a class (when this is not the result of extenuating circumstances).
5. Repeated refusal to take steps conducive to academic success (such as reducing work hours).

I have read all of the above information and am aware this form and all documentation submitted will be held in my academic file.

Student's Signature _____ **Date**