Everything you need to do before you arrive.
Welcome and Congratulations!

We understand that changing colleges is an important transition. Let this roadmap be your guide, but feel free to contact the Admissions Office at 1-800-MU-ADMIT with any questions you may have along the way. We are here to help.

Becoming a Millersville Marauder is a once-in-a-lifetime experience. You have made a great decision to join the Millersville University community!

The academic, cultural and social climate at Millersville is very stimulating, and the quality of our faculty makes this a wonderful place to study, live and work. You will have access to our state-of-the-art facilities, brand-new residence halls, nationally ranked programs and so much more. The opportunities for you are endless.

In order to make your transition to Millersville as smooth as possible, we have created the 2016 Roadmap with important tasks for you to complete before you start classes. We encourage you to visit campus over the summer to become more familiar with the area where you will be commuting or making your new home.

The entire university community is preparing for your arrival. You can expect many engaging activities to help you get to know your classmates and professors, as well as numerous resources for ensuring your continued academic success.

I encourage you to share this information with your family.

Welcome to Millersville University.

John M. Anderson
President

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Millersville University is an Equal Opportunity/Affirmative Action Institution. A member of the Pennsylvania State System of Higher Education. 6367-ADMI-0316-CL

We are committed to making your transition as easy as possible.

To help keep you on track, we have created a convenient checklist that you must complete before the start of classes.

A.S.A.P.

A.S.A.P. □ Activate your myVILLE email and portal account (page 3)
A.S.A.P. □ Apply for financial aid if applicable (page 8)
A.S.A.P. □ Contact Veteran Certifying Officer if using military benefits (page 8)
A.S.A.P. □ Complete the student health evaluation forms/process (page 11-13)
Note: This requires scheduling an appointment with your healthcare provider.
A.S.A.P. □ Register for Transfer Orientation & Advising Day (page 4 – either June 10 or August 1)
A.S.A.P. □ Complete the Math Placement Test if applicable (page 3)
Note: There will be an opportunity to complete this at Orientation.
A.S.A.P. □ Submit your official final transcripts to the Admissions Office (page 4)
A.S.A.P. □ Read One Book, One Campus selection (page 4)
A.S.A.P. □ Sign up for MU|Alert, our email/text/phone emergency notification system (page 7)
A.S.A.P. □ Download CORQ APP and login to Get Involved to explore campus involvement opportunities! (page 4)
A.S.A.P. □ Meet with the chair of your major department for academic advising and class selection assistance before registering

MARCH

3/1 □ Complete the online housing agreement and preference process if applicable (page 10)

APRIL

4/7 □ Fall registration begins (page 5) Note: Registration times are determined by total credits transferred and your last name.

JUNE

6/1 □ Upload your photo for your student ID to pick up at Transfer Orientation (page 7)
6/15 □ Sign up for Fall 2016 optional payment plan program with Tuition Management Systems (TMS) (page 6)
6/10 □ Attend Transfer Orientation & Advising Day (page 4)

JULY

7/1 □ Sign up for Third-Party Authorization to access electronic tuition bills if a family member is helping you pay your tuition (page 6)
□ Complete online alcohol and sexual assault prevention portals (page 4)
7/18 □ Look for Fall 2016 E-bill (page 6) Note: Bills are only sent electronically.

AUGUST

8/1 □ Sign up for refunds with TMS if you are expecting a refund (page 6)
□ Sign up for the commuter meal plan or adjust residential meal plan via MAX - My Dining (page 8)
8/1 □ Attend Transfer Orientation & Advising Day (page 4)
Note: Disregard if you attended the June Transfer Orientation & Advising Day
8/10 □ Fall 2016 bills due – pay or clear bill (page 6)
Confirmation is required even if no payment is due. Complete the “clear bill” process explained on page 2 of your e-bill.
8/10 □ Purchase a parking permit if applicable (page 7)
8/17 □ Last day to sign up for, cancel or adjust Fall 2016 TMS payment plan contract (page 6)
8/21 □ Last day to cancel/reduce Fall 2016 meal plan (page 9)
8/27 □ Residential transfer students move into on-campus housing (page 10)

If admitted after dates listed above, please complete all steps up to your admit date as soon as possible, then continue to follow the checklist.

For additional information, visit millersville.edu/advisement/transfer-resources.
SETTING UP YOUR myVILLE ACCOUNT

Congratulations!

YOU’RE OFFICIALLY A MARAUDER.
IT’S TIME TO SET UP YOUR myVILLE ACCOUNT!

You’ll be using your myVILLE account to access your University email, portals, computer labs, printing, wireless access and so much more.

To activate your myVILLE account, you will need your MA (Student ID number listed on your Admissions Acceptance Letter). You will be setting a PIN number for MAX and receiving your username and creating a password for myVILLE. Make sure to write these down in a safe place!

To activate your myVILLE account visit: myaccount.millersville.edu For detailed instructions on activating your Millersville account, visit mville.us/activate.

Once you activate your myVILLE account, be sure to check your Millersville email account regularly. Millersville email is the primary communication mode for information.

Admissions Office

Submit your final college transcript. If you are currently enrolled elsewhere and will be until you begin at Millersville, please submit official transcripts at the end of each term (spring, summer, fall, etc.).

Admissions Office

PO. Box 1002

Millersville, PA 17551-0302

Need to update your information?
The Admissions Office can also help if you would like to change your major, change personal information such as email, address and telephone number; or if you would like to switch your housing status. If you need to update any of this information, please send your request along with your full name and Millersville ID number to admissions@millersville.edu or call 1-800-MU-ADMIT.

TRANSFER ORIENTATION & ADVISING DAY

June 10 or August 1

Transfer Orientation & Advising Day introduces you to life at Millersville through socializing with other new transfer students; sessions aimed at introducing you to technology, academics and campus life; and meetings with your Academic Dean and an Academic Advisor. Students who need to complete the Math Placement Test or register for classes can do so on this day.

Preregistration is required, as space for each date is limited.

Please note, Orientation is required and an Orientation fee is included in your first-semester bill whether you attend or not. This fee covers programming materials and meals.

PARENT & FAMILY ORIENTATION

June 10 or August 1

Parents and family members of incoming transfer students are invited to attend Parent & Family Orientation. Parent & Family Orientation is designed to provide parents and family members with tools that will prepare them to support their student as well as introduce them to Millersville campus programs and services. Please note there is no programming or child care for young children.

Preregistration is required, as space for each date is limited. Cost is $20 per person.

ONLINE ALCOHOL & SEXUAL ASSAULT PREVENTION PORTALS

Deadline: August 28

All new students entering Millersville are required to complete the following online portals: Zombies, Alcohol & You (alcohol abuse prevention) and Not Anymore! (sexual assault prevention). Students will receive an email at the beginning of July with instructions on how to complete the programs.

ONE BOOK, ONE CAMPUS

Deadline: August 28

Each year, incoming students are invited to read a book for the One Book, One Campus program. Students are invited to participate in discussions about the book and in events focused on the themes of the book taking place throughout the year. The title for 2016-17 will be finalized soon and will be available for purchase in the University Store. For information on the program and past selections go to: blogs.millersville.edu/oboc

DAY OF CARING

Connect with other new transfers by liking facebook.com/mutransfer. Transfer students are invited to participate in our annual Day of Caring in partnership with United Way of Lancaster County on Saturday, September 10. This day not only allows you to meet and work with other transfer students, but it is a way for students and professors to give back to the community through service activities and civic engagement. To register, please email volunteer.central@millersville.edu with your name, phone number and T-shirt size. You will be provided with specific information about the day closer to the event; this is an all-day commitment.

The Admissions Office is here to help!

1-800-MU-ADMIT ∙ admissions@millersville.edu

The Center for Student Involvement & Leadership is here to help!

717-871-7057 ∙ csil@millersville.edu

Location: Lyle Hall

The Admissions Office is here to help!

Contact the IT Help Desk at 717-871-7777 ∙ mville.uc/help
Location: Boyer Building

The Center for Student Involvement & Leadership is here to help!

717-871-7657 ∙ csis@millersville.edu
Location: Student Memorial Center Room 118

To activate your myVILLE account, you will need your MA (Student ID number listed on your Admissions Acceptance Letter). You will be setting a PIN number for MAX and receiving your username and creating a password for myVILLE. Make sure to write these down in a safe place!

To activate your myVILLE account visit: myaccount.millersville.edu For detailed instructions on activating your Millersville account, visit mville.us/activate.

Once you activate your myVILLE account, be sure to check your Millersville email account regularly. Millersville email is the primary communication mode for information.

Go to millersville.edu/login to access the portals listed below.

- myVILLE provides access to your email, the university portal, computer labs, printing and wireless Internet access.
- MAX provides access to course registration, grades, transcripts and degree audits, and bursar and financial aid information.

The IT Help Desk is here to help!

Location: Boyer Building

The Center for Student Involvement & Leadership is here to help!

Student Memorial Center Room 118
• Incoming transfer students who have declared a major should
• If you did not complete a college-level math course at your
• You received a transfer credit evaluation when you were
  institutions to help determine overrides and prerequisites.
• Check out the Transfer equivalency website at
  www.mville.us/transfer-equivalency to see how the courses
  from your previous institution will transfer if the process has
  not been completed.
• If you have questions about your evaluation, you can contact
  the Transcript Credit Coordinator at 717-871-4625 or
  speak to your chair/advisor (see below).
• Familiarize yourself with your Degree Audit (available in MAX).
• If you are unsure if you need to take a placement test,
  please consult the math department:
  Math, 717-871-7668.
• If you have paid your deposit after April, you can register anytime
  after you have met with your department chair.
• If the class is full, you may add yourself to the wait list. Please
  note that you will be notified of an opening through your
  Millersville email. You can also sign up for MAX Mobile - the
  MAX mobile menu item in your MAX account can be set so that
  you receive a text message when your wait listed class
  becomes available.
• If you wish to take classes this summer at Millersville, you’ll
  need to contact the Registrar’s Office at 717-871-5005 to have
  your MAX account adjusted to add summer classes.
• Recognizing that this is sometimes a confusing process,
  we encourage you to reach out to Academic & Student
  Development with any questions or concerns. Located in
  Lyle Hall, faculty and staff are available to help transfer
  students with academic advising questions, registration
  and transition assistance. Please contact them at
  transfer.advisor@millersville.edu or call 717-871-5333
  for assistance or an appointment.
• A Transfer Resource web page has been developed to address
  many common transfer questions –
  millersville.edu/advisement/transfer-resources.

STEP 2: MATHEMATIC PLACEMENT TEST
• If you did not complete a college-level math course at your
  previous institution, you will need to complete a Math
  Placement Test prior to registering for math and some science
  classes. The test can be taken during Transfer Orientation &
  Advising Day (June 10 or August 1) or by making arrangements
  with the math department at 717-871-7668.
• If you are unsure if you need to take a placement test, please
  consult the math department:
  Math, 717-871-7668.

STEP 3: MEET WITH YOUR DEPARTMENT CHAIR FOR ADVISEMENT
• Incoming transfer students who have declared a major should
  contact their department chair (or their designated)
  for advisement and registration assistance. A list of department
  chairs is available at millersville.edu/advisement/transfer-
  resources. Any Undeclared/Exploratory transfer students
  should speak to the Office of Academic and Student
  Development at 717-871-5333.
• Familiarize yourself with your Degree Audit (available in MAX).
  This report helps you understand what class requirements have
  been completed and what still needs to be taken for your
  major. Print a copy and bring it with you when you meet with
  your department chair, they can help you understand the
  report.
• If you haven’t received your final credit evaluation, bring
  along copies of your unofficial transcripts from your past
  institutions to help determine overrides and prerequisites.

STEP 4: REGISTER FOR CLASSES
• Registration for fall classes begins in April. Transfer students
  who have paid their deposits by the beginning of registration
  can register with our current students. Your registration
  appointment information and step-by-step instructions on
  how to register are available on the Registrar’s website at
  www.millersville.edu/Registrar. Register for the classes you
  discussed in consultation with your department chair.
• If you received a transfer credit evaluation when you were
  admitted. This report helps you understand what class requirements have
  been completed and what still needs to be taken for your
  major. Print a copy and bring it with you when you meet with
  your department chair, they can help you understand the
  report.
• If you haven’t received your final credit evaluation, bring
  along copies of your unofficial transcripts from your past
  institutions to help determine overrides and prerequisites.

E-BILLS
The Bursar’s Office will send email notification to students at their
Millersville email addresses when bills become available. Fall 2016
bills are expected to be available online as of July 18, 2016. Follow
the instructions in the email to VIEW/PRINT/PAY/CLEAR the bill.
All bills are processed electronically.

THIRD-PARTY AUTHORIZATION
To complete Third-Party Authorization, students must:
1. Log on to myVILLLE.
2. Select the Finances tab.
4. Select Accept Terms by checking the box.
5. Click on Enable Authorized Payee Access.
6. Select Email Billing Tab.
7. Select Add New Third-Party Email Address.
8. Provide Parent/Third-Party Name, Email Address, create User ID and Password (of your choice). Hit Save.
9. Click on Return to Billing Email List to send an
   email confirmation.
10. Select Notify and Confirm request.
   Parent/Third-Party will receive an email confirmation, along with their User ID and Password.
   In order for parents or other third parties to receive an email when
   bills are available, have access to online billing and be granted
   permission to discuss confidential account information with our
   office, Third-Party Authorization is required by law.

TMS PAYMENT PLAN
Millersville University, in conjunction with Tuition Management Systems (TMS), offers an OPTIONAL convenient payment plan
program. The plan for Fall 2016 begins on June 15, 2016. Later
applications are accepted. The deadline to join for Fall 2016
is August 17, 2016.*

STEP 1: TRANSCRIPT EVALUATION
• You received a transfer credit evaluation when you were
  admitted. This report helps you understand what class requirements have
  been completed and what still needs to be taken for your
  major. Print a copy and bring it with you when you meet with
  your department chair, they can help you understand the
  report.
• If you haven’t received your final credit evaluation, bring
  along copies of your unofficial transcripts from your past
  institutions to help determine overrides and prerequisites.

3. Select the Finances tab.
5. Select Accept Terms by checking the box.
6. Click on Enable Authorized Payee Access.
7. Select Email Billing Tab.
8. Select Add New Third-Party Email Address.
9. Provide Parent/Third-Party Name, Email Address, create User ID and Password (of your choice). Hit Save.
10. Click on Return to Billing Email List to send an
    email confirmation.
11. Select Notify and Confirm request.
    Parent/Third-Party will receive an email confirmation, along with their User ID and Password.
    In order for parents or other third parties to receive an email when
    bills are available, have access to online billing and be granted
    permission to discuss confidential account information with our
    office, Third-Party Authorization is required by law.

TMS PAYMENT PLAN
Millersville University, in conjunction with Tuition Management Systems (TMS), offers an OPTIONAL convenient payment plan
program. The plan for Fall 2016 begins on June 15, 2016. Later
applications are accepted. The deadline to join for Fall 2016
is August 17, 2016.*
FINANCIAL AID/VETERANS/ACCOMMODATIONS

PHOTO ID/RECEIVING MAIL/MU|Alert SYSTEM/PARKING

FINANCIAL AID

The Office of Financial Aid assists students in obtaining the financial resources necessary to attend Millersville; these can include federal aid, state aid, private loans and scholarships. Students (and their parents) must complete the FAFSA (Free Application for Federal Student Aid) each spring for the upcoming academic year. Millersville’s FAFSA school code is 003325. To be considered for all types of aid, the recommended deadline to complete the FAFSA is March 15th. To be considered for a Pennsylvania State Grant your FAFSA must be completed prior to May 1.

Please note that financial aid cannot be used to cover the cost of books upfront. However, if you are expecting a refund (when your bill with the Bursar is less than your financial aid awards), you may apply for either a book loan or have funds added to your Marauder Gold Card to use at the University Bookstore. Contact Financial Aid for more information.

Financial Aid is available for students planning to attend both full-time (12 credits or more) and part-time (6-11 credits). Aid is also available for summer sessions through a special application. Federal and State aid is NOT available for the winter session. For information about financial aid, visit millersville.edu/financialaid/index.php.

STUDENT EMPLOYMENT

During your time as a student, you can be employed as a student worker — earning money and gaining valuable job experience. The jobs available vary each semester, but departments that regularly hire student workers are Dining and Conference Services, the University Library and the Student Memorial Center. If you anticipate being a student worker during your time here, stop at the Payroll Office table during Parent & Family Orientation and learn what is required; you can also visit the Student Payroll Services section of the Human Resources website. You will want to start the process early, since federal and Pennsylvania law require that student workers have an original Social Security card and clear three background clearances before they can work. You can find student employee instructions on obtaining background clearances on the Forms section of the Human Resources website.

To qualify for the in-state tuition rate, any out-of-state student who is eligible for educational benefits from the Veterans Administration (VA) must provide proof of Pennsylvania residency by the first day of their first semester.

ACCOMMODATIONS

The Office of Learning Services provides accommodations for students with developmental, medical, mobility, physical, psychiatric and learning disabilities.

Students need to complete two basic steps:

1. Complete a Special Assistance Request Form for Students with Disabilities.
2. Submit official documentation to the Office of Learning Services. Additional information and forms are available at millersville.edu/learningservices.
**DINING FACILITIES AND MEAL PLANS**

**Housing Information**

1. **Flex carries over from Fall to Spring semester.**
2. **Add Flex Dollars via MAX.**

### MEAL PLAN OPTIONS

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<thead>
<tr>
<th>MEALS</th>
<th>PER</th>
<th>FLEX</th>
<th>COST</th>
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**COMMUTER ONLY PLANS**

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<td>Semester</td>
<td>$150</td>
<td>$542</td>
</tr>
</tbody>
</table>

**INFO**

Add Flex Dollars via MAX.

Flex carries over from Fall to Spring semester.

Meals do not carry over from semester to semester.

### Dining Services is Here to Help!

717-871-5275 • millersville.edu/dining

Looking for a gift or care package for your student? Visit ocm.com/mlr/giftsandcarepackages to see our many available options!

### Dining Services is Here to Help!

717-871-5275 • millersville.edu/dining

### Additional Dining Options

- **Campus Grill** — Gordinier Hall
  - Full-service restaurant open to the campus community featuring daily entrees, grill area, salad bar, soups, deli and more for breakfast, lunch, and dinner. Open seven days a week with brunch on weekends.

- **The Cove** — Lyle Hall
  - Deli convenience store featuring custom wraps, pizza, pub burgers, and much more! Open Monday-Friday.

- **Juice Bar** — Student Memorial Center
  - Offers smoothies, protein shakes for your pre- and post-workout, organic coffee, and healthy, low-fat snacks. Open seven days a week.

- **Starbucks** — McNairy Library
  - Proudly serving Starbucks seven days a week.

- **Marauder Express** — Food Truck
  - Our university food truck serves the campus community. Breakfast sandwiches, burgers, fries, cheesesteaks, and our own specialty sandwich, The Ville-A-Nator, are available at university sporting events and around campus.

The staff of Housing & Residential Programs is dedicated to providing a comfortable living and learning environment. There are many housing options for you to choose from here at the Ville. Be a part of the exciting residence hall transformation in our state-of-the-art, suite-style residence halls, which offer a variety of suite types. Each environment is characterized by living-learning communities and outstanding academic programming to support you in the key areas of academic performance, self-understanding, community connections and social maturity.

### Request your housing preferences online!

Housing & Residential Programs communicates to transfer students through the use of the Millersville email account. First apply online, read and accept the housing agreement, then provide your preferences by answering a few simple questions.

To get started you will need to go to the MAX Portal > Student Services > Housing & Dining > MyHousing.

1. Select Go to Apply Online.
2. View and accept the Housing Agreement terms, and define your preferences.
3. Transfer students wishing to be part of the transfer student living learning community, must indicate so in their Housing Application Agreement in order to be considered for the community while space allows.
4. Once completed, select Go to MyHousing.

Here you are able to request a specific residence hall or room type. Students who would like to be roommates must request one another in order for the request to be recognized. We will make every attempt to honor all requests, but cannot guarantee based on space availability.

For more information, visit millersville.edu/housing.

### Off-Campus Housing Information

Students interested in living off-campus, who meet the required stipulations for living off-campus may locate housing:

1. In MyVILLE there is a student message board where students advertise classified information, including housing. Students should log in to MyVILLE and choose Classifieds from the navigation.
2. Student Lodging, Inc., operates two off-campus complexes as well as some other local properties. Information is available at studentlodginginc.com.
3. There are many local properties that post “For Rent” signs outside as the semesters change.
STUDENT HEALTH INFORMATION

Millersville University promotes the overall wellness of each student enrolled. In order to provide students with high-quality medical care, Millersville University Health Services requires the following information. Please document your health information on the Health Evaluation form. Complete the Student Report portion yourself on page 12, and then have your healthcare provider complete the Practitioner’s Report on page 13.

The Student Report (page 12), to be completed by you, includes:

1. Family history
2. Personal health history
3. Tuberculosis screening – to determine if you are at risk for a tuberculosis infection

The Practitioner’s Report (page 13), to be completed by your healthcare provider, includes:

1. Tuberculosis test (PPD) – is required if you are at risk; see screening on Student Report.
2. Immunization records
   Required vaccinations for all students:
   - MMR (measles/mumps/rubella) – 2 vaccinations
   - OR report of positive MMR titer
   - Td (tetanus/diphtheria) OR Tdap (tetanus/diphtheria/pertussis)
   - OR report of positive MMR titers
   - Meningitis vaccination OR signed meningitis vaccine waiver

If your previous school required a physical examination and immunizations to be completed, and it has been done in the past 36 months, you can submit that information to Health Services along with the Student Report (page 12) to be considered for the requirement. Most times it is acceptable. You will need to contact your previous school to make that request.

Completed forms are due to Health Services by August 1.

Send completed forms to:
Millersville University Health Services
4 McCulloch Street
PO Box 1002
Millersville, PA 17551
or
Fax to 717-871-7926

ATTENTION!
ALL NEW STUDENTS ARE REQUIRED TO SUBMIT A HEALTH EVALUATION FORM, INCLUDING CURRENT IMMUNIZATIONS AND A COMPLETED PHYSICAL EXAM. PLEASE REMEMBER THAT BOTH PAGES OF THE HEALTH EVALUATION FORM MUST BE COMPLETE PRIOR TO MATRICULATION.

STUDENT HEALTH EVALUATION: STUDENT REPORT

STUDENT: Please complete this page prior to your appointment with your practitioner. Please be sure to always carry your current health insurance card in the event that it is needed.

MU id #: Name: Date of birth:

Male ☐ Female ☐ Permanent (Home) Address: State: Zip:

Home Phone: Cell Phone:

Emergency Contact: Phone: Relationship:

Family History

<table>
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<tr>
<th>Condition</th>
<th>Age State of Health</th>
<th>1. Diabetes Mellitus</th>
<th>2. Hypertension</th>
<th>3. Heart Disease</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Risk Factors for Tuberculosis Disease

- Family member ever diagnosed with tuberculosis
- Contact with a known case of tuberculosis
-住 in a crowded environment (hostel, dormitory, etc.)

Residency

<table>
<thead>
<tr>
<th>Residency</th>
<th>1. Resident</th>
<th>2. Employee</th>
<th>3. Visitor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>

If you were born in or between the last 5 years have travelled or lived for 30 days or more in any of the following areas with a “High Prevalence of Tuberculosis” as defined by the World Health Organization and the PA State Health Department

- Region of the Americas
- African Region
- Eastern Mediterranean Region
- South-East Asia Region
- Western Pacific Region
- European Region

The Centers for Disease Control and Prevention, the American College Health Association and the United States Public Health Service recommend that tuberculosis testing be performed on all individuals who may be at risk of tuberculosis.

Section 8: If any of the Sections above apply to you?

- Yes. If yes, a PPD test is required through a PPD skin test, IGRA or chest radiography.
- No. If no, you are not required to have the TB/PPD test.

STUDENT: Please review this page and have it signed by your major department.

Signature of Student: ______________________ Date: ______________________

Signature of University Practitioner: ______________________ Date: ______________________

The Health Services Office is here to help!

717-871-5250 • healthservices@millersville.edu

Location: Witmer Building
Please review Student Health History and complete this page. This student has been admitted; this information will be used as background to provide proper healthcare if necessary.

Name: _________________________________________________________ DOB: ___________________

Physician provides a complete physical exam for tuberculosis:

<table>
<thead>
<tr>
<th>Substance Test</th>
<th>Date Taken</th>
<th>Date Read</th>
<th>Date Signed</th>
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If positive, must provide: Chest Radiography within 2 years (please attach copy of report)

Review Allergies:

| Allergies | Date/Type |...
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Physical Examination:

(to be completed by Practitioner)

| Date of the Evaluation |...
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Mandatory Immunizations

To be completed and signed by a healthcare provider; OR attach copy of immunization history. (must include mandatory immunizations below)

| Immunization | Date Taken |...
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Meningococcal Vaccine

Pennsylvania State law provides that a student at an institute of higher education may not reside in a dormitory or campus housing unit unless the vaccination against meningococcal disease has been received, or a student

|

MMR (Measles, Mumps, Rubella)

| Date Taken |...
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Tdap

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MMR titer

| Date of titer |...
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HPV

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Tetanus-Diphtheria

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Hepatitis B

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MMR

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Dose 1 – Immunized at 1 year of age or after

Dose 2 – At least 4 weeks after dose 1

Meningococcal vaccine

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Meningococcal vaccine

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MMR titer

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Hepatitis B

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MMR

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Dose 1 – Immunized at 1 year of age or after

Dose 2 – At least 4 weeks after dose 1

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<thead>
<tr>
<th>Organ System</th>
<th>Abnormal</th>
<th>Normal</th>
<th>Abnormal</th>
<th>Normal</th>
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</thead>
</table>
| Head, Eyes, and Nose |...|...|...|...
| Ear |...|...|...|...
| Respiratory |...|...|...|...
| Cardiovascular |...|...|...|...
| Gastrointestinal |...|...|...|...

| Other pertinent history |...
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<th>Abnormal</th>
<th>Normal</th>
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| Ear |...|...|...|...
| Respiratory |...|...|...|...
| Cardiovascular |...|...|...|...
| Gastrointestinal |...|...|...|...

| Other pertinent history |...
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Physician’s Name (print)

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<tr>
<th>License Number</th>
<th>Office Address</th>
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Practitioner’s Signature

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<th>Date</th>
<th>Phone</th>
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Return to: Millersville University Health Services

<table>
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<tr>
<th>FAX: 717-871-7926</th>
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4 McCullough Street
P.O. Box 1002
Millersville, PA 17551

WELCOME TO Millersville University!

We are here to give you a hand with any technical questions.

myVille TECH

- External or Cloud Storage for your files is necessary when you need access in a campus lab as well as for backups
- Physical/Theft Protection for your computer

myVILLE PORTAL

Your portal to University Services
Online: millersville.edu/logins
- D2L Login - Your education platform
- myAccount@MU - Self service maintenance for passwords
- myVille Email Login - University Email
- MAX & MAX Mobile – Access to class registration, financial aid, Marauder Gold and more
- MU Alert – Sign up for campus emergency alerts
- And a whole lot more!

TAC (TECHNICAL ASSISTANCE CENTER)

- Boyer Building, Room 119
- Free-of-charge technology assistance to students for personal computing devices

Hours of Operation:
Fall/Spring Semesters:
M-Th 8 a.m. - 9 p.m., F 8 a.m. - 5 p.m. EST
Winter/Summer Sessions:
M-F 8 a.m. - 5 p.m. EST

? The University IT Office is here to help!

717-871-7777 • millville.us/help
Location: Boyer Building

IT HELP DESK

Online Help: millville.us/help
Phone: 717-871-7777
Email: help@millersville.edu
Facebook: Millersville University Info Tech (IT)
Call Center Hours:
M-Th 7 a.m. - 12 a.m. • F 7 a.m. - 5 p.m. • S 5 p.m. - 12 a.m.

COMPUTER LABS ON CAMPUS

- 14 General Use labs across campus (PC and Mac computers)
- Printing available in accordance with the Printing at MU policy
- USB drives needed to save work
- Workstations with ZoomText and JAWS software available at Circulation Desk of Library
- Assistive Technologies Lab is located in Lyle Hall, Room 352, 717-871-5554

COMPUTER BUYING & SUGGESTED SPECIFICATIONS

The following vendors offer Millersville University students discounts on computers:

- Apple for Education: apple.com/us-education/shop
- Dell Member Purchase Program: dell.com/MPP (enter member ID: US126334094)
- CDW - Millersville: cdw.com/millersville

Recommended Specifications:

- Processor: Any current era processor
- Platform: Microsoft Windows or Apple operating system
- Memory: 4 GB (minimum)
- Hard drive: 250-500 GB

Software:

- Microsoft Office 365 is available to Millersville University students free of charge.
- Install Office and up to 5 compatible Windows and Mac computers and/or tablets (including iPad)
- Utilize Office 365 online
- Use OneDrive for online file storage
- vLab Virtual Desktop is available to students and will deliver a fully functional Windows 7 computer lab desktop to your personal device over the Internet

Printing:

- Each Millersville University student has a print allocation for the spring and fall semesters. The allocation resets at the beginning of each semester; Marauder Gold account can also be used for printing.

Before you bring your computing device to campus:

- Windows Updates are installed and automatic updates are turned on.
- Anti-virus software is a must and latest virus definitions are installed.
GETTING TO MILLERSVILLE UNIVERSITY

From Baltimore and south: Take Route I-83 north to Route 30 east. Then follow “From Route 741.”

From Harrisburg and west: Take Route 283 east. Take exit for Route 741 east. Then follow “From Route 741.”

From the PA Turnpike, traveling west: Take Exit 21/286 (Reading/Lancaster) and follow Route 222 south to Route 30 west. From Route 30, take exit for Route 741 east. Then follow “From Route 741.”

From Route 30: Take exit for Route 741 east. Then follow “From Route 741.”

From Route 222, traveling south: Take the exit for Route 30 west, then take exit for Route 741 east. Then follow “From Route 741.”

From Route 741: On Route 741 east, the name Rohrerstown Road will change to Millersville Road. About four miles beyond Route 30, turn right at the light onto Route 999. Follow “Almost there,” below.

From downtown Lancaster: Go west on Orange Street, turn left on Charlotte Street and then bear right onto Manor Street. It will become Route 999 (Manor Avenue). When you cross Route 741 (Millersville Road), follow “Almost there,” below.

Almost there: After the second traffic light (after Route 741), watch for the fork in the road and bear left onto George Street. Follow George Street. After you cross West Cottage Ave., you will see University buildings on either side. Watch for brick entrance signs on the right.

An Amtrak station is conveniently located minutes from Millersville
IMPORTANT CONTACTS—WE ARE HERE TO HELP!

ADMISSIONS:
1-800-MU-ADMIT
admissions@millersville.edu
milersville.edu/admissions
Location: Lyle Hall

Bursar’s Office:
717-871-5101
bursar@millersville.edu
milersville.edu/bursar
Location: Dilworth Building

CAMPUS INFORMATION:
717-871-4636
Location: Student Memorial Center

DINING SERVICES:
717-871-5275
milersville.edu/dining
Location: Gordnier Hall

FINANCIAL AID:
717-871-5100
milersville.edu/financialaid
Location: Lyle Hall, 1st Floor

HEALTH SERVICES:
717-871-5250
milersville.edu/healthservices
Location: Witmer Building

HOUSING:
717-871-4200
housing@millersville.edu
milersville.edu/housing

HUMAN RESOURCES:
717-871-4950
milersville.edu/hr

INFORMATION TECHNOLOGY:
717-871-7777
mville.us/help
Location: Boyer Building

LEARNING SERVICES:
717-871-5554
learning.services@millersville.edu
milersville.edu/learningservices
Location: Lyle Hall, Room 352

PLACEMENT TEST:
Math: 717-871-7668
math@millersville.edu
milersville.edu/placement-test

ORIENTATION:
717-871-5553
orientation@millersville.edu
Location: Student Memorial Center

OFFICE OF DIVERSITY & SOCIAL JUSTICE:
717-871-4473
ODSJ@millersville.edu
Location: Washington House

PARKING:
717-871-4357 (871-HELP)
milersville.edu/police/parking
Location: Lebanon House

REGISTRAR’S OFFICE:
717-871-5005
registrar@millersville.edu
milersville.edu/registrar
Location: Lyle Hall

TRANSFER STUDENT ADVISEMENT:
717-871-5333
transferadvisor@millersville.edu
milersville.edu/transfer-resources
Location: Lyle Hall

UNIVERSITY SERVICES (ID CARDS/MAIL):
ID Cards: 717-871-7008
Mail: 717-871-7008
milersville.edu/univsvcs
Location: Boyer Building, Room 123

PSECU:
717-871-7732
milersville.edu/psecu
Location: Student Memorial Center, Room 110

Welcome to MILLERSVILLE

Purchase your books, in advance, on our website.
store.studentservicesinc.com

We will hold them until you arrive on campus.
the correct books, on time, every time!

Support the store that supports you
at Millersville University

Millersville University’s only affiliated off campus housing.
Offering 1-5 bedroom apartments for your life after the residence halls.

www.studentlodginginc.com
(717) 872-4612
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GET STARTED EARLY

Contact the Registrar’s Office at 717-871-5005 | millersville.edu/summer

Over 400 traditional and online classes available.

Millersville University