Have you heard the news?

The General Education Requirements Have Changed!

As of September 13, 2012, the General Education requirements at Millersville University have changed. This change goes into effect for all students, not just incoming freshmen and transfers. The new Gen Ed requirements will appear in the degree audits (DARS), so it is important to run a copy as soon as possible to review it, and to meet with your adviser to review the changes, as it may impact your class schedule and further advisement planning.

The following outlines the changes in requirements. There were four major changes to the General Education curriculum that was previously effective Fall 2008. For a complete overview of the General Education Curriculum, please see our website, or contact our office with questions.

- **Writing Intensive (W) Courses Requirement reduced from four to three courses** (can be courses within a student's major, any minors, general education, or electives.)
- **Courses taken within the G1, G2, and G3 blocks must be from at least two different departments but it is no longer required to have two taken from the same department. Essentially, this means within a G-block, a student needs three courses/9.0 credits and may take courses from three different departments but cannot take three courses from the same department to fulfill the block.**
- The Perspectives course may now be satisfied with approved courses from the major, the minor, the required-related, or general electives. A "P" course taken within the major will also count for the Perspectives requirement.
- The Connections & Exploration block has decreased from 12.0 to 9.0 credits and still includes a Perspectives course, a Wellness course, and either a UNIV 103 Freshman Seminar course OR any open elective (if UNIV 103 was not taken as a freshman).

Mark Your Calendar

**October 10:** Winter/Spring 2013 class web schedule available, Winter Registration is open

**October 12:** TAP (Term Advisement Pin) numbers available

**November 2:** Last day to withdraw from a course and receive a W grade (Registrar’s Office)

**November 8-16:** Undergraduate early registration for Spring 2013. Check Registrar’s website for registration schedule date and time.

**November 20-26:** Thanksgiving Break

**December 10:** Summer 2013 schedule available

**December 11-15:** Finals Week

**December 16:** Fall 2012 Commencement

**December 17:** Winter Session Begins

**December 21:** Grades available on MAX after 4:30pm
Tips for Declaring or Changing a Major

A person’s time in college is one of self-exploration and discovering the person they may want to be. That involves exploring possible career paths and aspirations. It has become so very common for a student to decide to either start college as Undeclared, or to change their major at least once during their time in college. The following is aimed to help make this change.

After doing some self-reflection, and possibly talking with your adviser, family, or friends, you decide a possible major you would like to find out more about. When declaring a major or changing to a different major it is important to first do some research. There are numerous resources at the Department of Academic & Student Development, Career Services, and each academic department. The Millersville website is a great resource for each of the majors offered at Millersville University as well. The list of curriculum sheets and the department websites provide information about curriculum and program admission requirements.

Second, contacting the department chair of the intended major is an advisable next step. Setting up a meeting with the department chair will help to ensure that you are making the right decision. During this meeting you should focus on discussing future goals as well as the curriculum correlated with this intended major.

Once you are confident in declaring, Academic Major forms can be found in the office of Academic & Student Development and most academic departments, as well as printable from the website. A signature from your current advisor is needed and also a signature from the department chair from your intended major. Once this form is completed, return the form to Academic & Student Development in Lyle Hall, 2nd Floor. Students should expect to see the requested change to their major and change to their adviser in their Max account within about a week.

In summation:

STEPS FOR DECLARING A MAJOR
1. Do your research
2. Contact Department Chair
3. Fill out Academic Major form
4. Get the signatures
5. Submit completed form

If you have any questions, please contact the Department of Academic & Student Development at 717-872-3257, stop by Lyle Hall 2nd Floor or email adviser@millersville.edu

Registration Checklist

Want to make sure you’re doing all the right things each semester? Use this checklist as you’re getting ready for registration season!

___ Print and review your DARS
___ Make appointment with your adviser to discuss course selection
___ Receive term advisement pin (TAP) NUMBER from adviser
___ Make “rough draft” schedules, with second and third choices for classes and times.
___ Schedule for classes AT YOUR DESIGNATED TIME even if it’s 6:00am. It’s important to get into MAX as soon as you’re permitted. Check the schedule here.
___ Pay or confirm your semester bill
___ If you have any questions or problems, contact your adviser

Don’t forget, early registration happens November 8-16!

Who We Are

The Department of Academic & Student Development, located on the 2nd floor of Lyle Hall, coordinates services for all students in conjunction with academic departments such as change of majors, minors, and advisers, and provides advisement for students who have not yet declared an academic major in collaboration with the Exploratory advisers. The office has a comprehensive website at www.millersville.edu/advisement. The Exploratory Program also has a website which includes relevant information for the undecided student at www.millersville.edu/undprgm.