At the beginning of the Fall semester, the Office of Academic Advisement unveiled its new and improved website. The website contains important information for advisers, as well as advisees.

Check it out!
http://www.millersville.edu/~advisement/

- Vision and mission statement of Academic Advisement
- Advisement manual with information for advisees and advisers
- General Education & Curriculum requirements
- Academic Advisement Forms
- Major and Minor sheets
- Calculate your GPA tool
- Contact information for the faculty and staff of Academic Advisement
- Past issues of the Advisement Times
- Frequently Asked Questions

MARK YOUR CALENDAR

Oct. 12-14: Homecoming Weekend
Oct. 24: Registration for Winter 2008 begins
Nov. 2: Last day to withdraw from a course and receive a W grade
Nov. 8-16: Winter/Spring 2008 undergraduate registration
Nov. 20: Thanksgiving recess begins after last class
Nov. 26: Thanksgiving recess ends at 7:00 a.m.
Dec. 11-15: Finals week
Dec. 16: Commencement

FACULTY/ STAFF
- Dr. Michelle White, Director of Academic Advisement
- Dr. Ralph Anttonen, Director of the Exploratory Program
- Katie Jacobson, Graduate Assistant
- Michelle Morgan, Graduate Assistant

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How to Improve Your Grades in One Semester

Are you looking to improve your grades? The following guidelines will help you raise your GPA in one semester.

- **Attend every single class**
  You should make every effort to attend every class section. Here’s why: when you miss class, you miss out on one form of learning: auditory learning. Additionally, when you miss class, it becomes more difficult to know what your professor finds most relevant (which will show up on tests). By attending class, you know what to focus your attention on during study time.

- **Start studying well in advance**
  Have a huge exam on Friday morning? Why not open those books on Sunday evening and break down your studying day by day. Then, on the day before the exam, most of what you go over should be a review of material you have already studied. Remember, the more times you review the material, the more likely you are to remember it during the test.

- **Plan study time into your schedule**
  You know you have to study for a test, but exactly when you will study is a mystery. Why not plan your study intervals in advance? If you know when you will study, it becomes much easier to fit other (more fun) activities into your day without having to worry about studying.

- **Make time for yourself**
  Studying for an exam becomes a lot easier to deal with when you can look forward to doing something you enjoy afterwards.

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Ask an Adviser

I see posters all over campus telling me that I need a tap number for registration. What is a tap number?

- Confused Freshmen

Answer: Your tap number (TAP) allows you to register for courses for the upcoming semester. Without it, you will not be able to register for courses. Obtaining your tap number is easy. All you have to do is make an appointment with your academic adviser to discuss your course selection. You should come to this meeting with courses that you would like to take in mind, and a recent copy of your DARS. Your adviser should then help you to see where those courses fit and if not, suggest a few new ones. The purpose of obtaining a tap number is to make sure that students are communicating with their advisers. It is meant to help students by making it less likely that you will take unnecessary courses. Remember to schedule an appointment early because advisers are extremely busy before, during and after the registration period.

If you have any advisement questions, you can email us at advisement@millersville.edu. We will answer your question directly, and possibly feature it in an upcoming issue. You can also stop by our office on the 2nd floor in Lyle.

Who We Are

The Office of Academic Advisement, located on the 2nd floor of Lyle Hall, coordinates services for all students in conjunction with academic departments such as change of majors, minors, and advisers, and provides advisement for students who have not declared an academic major in collaboration with the Exploratory advisers. The office has a comprehensive website at www.millersville.edu/~advisement. The Exploratory Program also has a website which includes relevant information for the undeclared student at www.millersville.edu/~undprgm.