**Millersville University – Campus Jobs (student/part-time)**

**9/12/12 Communication & Theatre Office**
Contact: Kimberly Marini at: kimberly.marini@millersville.edu

Position: Office Assistant – assist department secretary and faculty with misc. clerical duties: answering phone, setting appointments, filing, greeting students, typing, copying, delivering items on campus.

Requirements: Must maintain confidentiality, friendly personality, helpful, integrity, dependable, modest dress, good typing skills, flexible hours as class schedule allows.

Hours per week/pay rate: MW from 10 a.m. – noon, additional hours as needed to cover office. Minimum wage. Position available immediately.

NOTE: This position is not available to Communication & Theatre majors. It is preferred to have a freshman or sophomore apply for longevity purposes.

**8/21/2012 Center for Student Involvement & Leadership** 717-871-5739
Emily Seitz cslgrad@millersville.edu

The Center for Student Involvement & Leadership is hiring Ville After Dark workers for Fall 2012/Spring 2013. Shifts are on Friday and Saturday nights as part of our weekly late-night programming. To apply, please visit https://involved.millersville.edu/form/start/12475 to complete the application. The application will be open until Tuesday August 28th at 5:00 p.m.

If you have questions, please contact Emily Seitz at CSILgrad@millersville.edu or 871-5739.

**PART-TIME POSITIONS:**

**9/14/2012 WGAL-TV**  www.wgal.com/index.html
John Mason, Executive Producer
1300 Columbia Avenue, Lancaster PA  17603

PT Weekend Morning Producer: The weekend morning newscast producer is responsible for planning and writing our weekend morning newscasts and filling in on other newscasts as assigned.

Job Responsibilities:
- Works early morning shift on Saturday and Sunday morning with other shifts as assigned
On-Campus, Part-time, Companies with Multiple Job Listings, etc.

- Develops a plan for the 6am and 9am newscasts on Saturday and Sunday mornings
- Writes news copy for the weekend morning newscasts
- Makes editorial decisions about breaking local and national news
- Line-produces the live broadcasts

Experience/Qualifications:
- Experience in a local broadcast preferred - but entry level candidates with strong internship experience will be considered
- Strong organizational skills
- Detail oriented
- Ability to work under tight deadlines

Requirements:
- Degree in journalism, communication or a related field is required

To apply: Send a resume and demo of your work as a producer to:
John Mason, Executive Producer, WGAL-TV, 1300 Columbia Avenue, Lancaster, PA 17603

9/14/2012 Weathervane Museum Store 717-569-9312
Mary L. Parelli, Manager    c-mparelli@pa.gov
Landis Valley Village and Farm Museum
2451 Kissel Hill Road, Lancaster, PA 17601    www.landisvalleymuseum.org

We are interested in hiring one, possibly 2 students for a part time sales associate position at the Weathervane Museum Store. Student would have to work some weekends/events and weekdays when possible. Duties would include attending to customers and maintaining excellent customer relations, assisting in the day to day operations at the store, answering the phone in a friendly helpful manner, assisting with pricing and stocking merchandise and assisting with cleaning duties(vacuuming, dusting).

Anyone interested in applying for this position, should contact Mary L. Parelli, Manager, Weathervane Museum Store, (717)569-9312, or at c-mparelli@pa.gov.

Salary will be discussed at time of hire. Thank you

9/7/2012 Ann Taylor 717-396-9420
Joanna Wishard, Store Manager    jsmith42@scs.anntaylor.com
471 Park City Center, Lancaster PA 17601

PT Sales Associate
On-Campus, Part-time, Companies with Multiple Job Listings, etc.

Help our clients look and feel their best by providing them assistance and personal styling. Great way into a career path in retail.

Apply on-line:  www.anncareers.com

9/7/2012   Lancaster Bicycle Shop

Joe Soldner   1138 Manheim Pike, Lancaster PA   717-299-9445

Bicycle Mechanic/Salesman Needed
Part-time during school; full-time during summers

9/4/2012   Carrabbas Italian Grill

Greg Kasper, Proprietor   carrabbas8908@yahoo.com
100/1 North Point Blvd, Lancaster PA  17601

All Restaurant Positions:  We are currently looking for self-managed, motivated, and professional individuals to come join our team. Applicants must have a minimum of 2 years experience working with alcohol in the restaurant industry. All Full and Part time positions are available. Carrabba's is a high volume dinner only setting located on Oregon Pike.

Please do not email or phone. Only applicants that fill out the online application and take the assessment test will be considered.

Please log into:
www.OSICareer.com/Carrabbas

Restaurant number:
78908

8/27/2012   Conestoga Valley School District

Mr. Kim Seldomridge, Personnel
Conestoga Valley School District, 2110 Horseshoe Road, Lancaster PA  17601

Middle School and High School RtII Aide: Part-time. Two years college required. Send letter of interest and resume to Mr. Kim Seldomridge by September 6, 2012.

EOE
8/20/2012  Jason’s Woods  717-872-5768

Raven Painter, Jason’s Woods Entertainment

Looking for fresh team members for its 2012 season. If you enjoy...Acting, Scaring people and getting paid for it – please contact Jason’s Woods at 717-872-5768 or inquire at jasonwoodsonline@gmail.com to set up your scream-test. Practice your skills and have a bit of fun with this unique opportunity!

8/9/2012  Luxury Custom Cabinetry Group  717-351-1804

Lisa Levandowski, PHR

215 Diller Avenue, New Holland PA  17557

Position: PT Clerical Assistant (during the school year; possible full time during the summer months). Duties include categorizing, scanning and filing job orders and warranty claims. Requires good organizational skills and proficient computer skills.

Hours: 16 hours per week
Flexible to meet your school schedule; you can work any days and any time between the hours of 7a to 5p to meet the 16 hours.

Other: This is a minimum wage position and will require a criminal background check and drug testing.

If interested, please apply by sending a RESUME to: hr@lccg.biz. You can also visit our website at www.lccg.biz and print out an application from the Heritage site. Your completed application can be scanned to the above email address.

8/9/2012  Hooters Restaurants  717-812-9464

Hooters of York
703 Loucks Road  US 30 W,  York PA  17404

The Hooters Recruiter may want YOU! If you are: Personable, Cheerful, Community Involved, Love Fame, Fortune & Flexible Hours...

Then you should stop by Hooters today and fill out an application! Hooters is a Drug Free workplace!
Halloween Haunt returns this fall to Dorney Park in Allentown, PA. Halloween Haunt at Dorney Park will be an all-out-scare-fest designed specifically for victims age 13 and up, and will run Fridays, Saturdays, and Sundays – starting September 14th through October 28th. With fourteen haunted attractions and over five hundred undead souls, the Haunt will not be for the faint of heart!

*Dorney Park is looking for individuals just “dying” to play the roles of zombies, mutants, mummies, demented clowns, creepy scarecrows, ghosts and apparitions, sideshow performers and other creepy creatures to deliver our guest’s worst nightmares. We’re also looking for individuals to staff behind the scenes positions such as light and sound technicians, wardrobe, makeup, and also for our ever popular day-time scare-free event, Boo Blast.*

We’ll be hosting Audition Fairs on the following - Wednesdays: August 1st, and August 15th from 4p to 8p at Dorney Park. The Audition Fairs will be held in the Good Time Theater. Applicants should enter the main parking lot off of Lincoln Avenue & Dorney Park Road.

Individuals who are interested in Haunt and Boo Blast job opportunities should complete an on-line applications, if possible, at [www.dorneypark.com](http://www.dorneypark.com), prior to attending one of the audition fairs.

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**MULTIPLE JOBS POSTINGS:**

**9/7/2012  Sears**

Sears Holdings

200 Park City Center, Lancaster PA  17601  717-295-5851

Sandra Storm, HR/Office Lead

www.searsholdings.com

**SEARS/LANCASTER**

- Service Supervisor – Sears Auto Center
- Loss Prevention Associate
- Tire/Battery Installer
- Sales Associate
- Office Associate
- Merchandise and Pricing Lead
- Cashier

**SEARS/YORK**

- Store Manager Trainee (SMT)
- Sales Associate
- Sales Associate (non-commission)
- Tire/Battery Installer
- Sales Associate (base + commission)
- Sales Associate (commission)
On-Campus, Part-time, Companies with Multiple Job Listings, etc.

K-MART/LANCASTER
- Replenishment Associate
- Merchandise Support Associate
- Auto/Hardware/Garden Shop Associate
- Customer Service & Sales Associate
- Cashier

K-MART/COLUMBIA
- Restaurant Associate
- Stockroom/Unload Associate
- Pharmacy Technician
- Cashier
- Overnight Associate
- Pharmacy Associate

K-MART/YORK
- Customer Service & Sales Associate
- Replenishment Associate
- Loss Prevention Associate
- Restaurant Associate
- Stockroom/Unload Associate
- Cashier
- Merchandise Support Lead
- Sales Associate (non-commission)
- Merchandise Support Associate

K-MART/ELIZABETHTOWN
- Cashier
- Customer Service & Sales Associate
- Merchandise Support Associate
- Replenishment Associate
- Overnight Associate
- Restaurant Associate

K-MART/WILLOW STREET
- Replenishment Associate
- Customer Service & Sales Lead
- Loss Prevention Associate
- Cashier

9/14/2012 Comcast www.comcast.com/careers
Apply online at www.comcast.com/careers

Fix Agent – Lancaster, PA

9/14/2012 Pennsylvaniajobnetwork.com
- ADP: Internship in Outside Sales;
- CH Robinson Worldwide, Inc.: Entry Level Transportation Representative (Columbia MD); Entry Level Transportation Sales Rep – Sourcing Transportation; Entry Level Transportation Sales Representative (Valley Forge PA);
On-Campus, Part-time, Companies with Multiple Job Listings, etc.

- **iJet Intelligent Risk Systems**: Account Coordinator;
- **Marriott International**: Asst Manager – Ops Rooms (NE) (HtlOps);
- **Northrop Grumman**: Production Engineer 1;
- **QBE The Americas**: Sr. Insurance Servicing Representative;
- **Quest Diagnostics Incorporated**: Specimen Prep Asst – Night Shift, Horsham PA;
- **Verizon Wireless**: Retail Leadership Development;
- **LifeBridge Health**: Nursing Technician; Dietary Aide; ER Technician; Patient Service Associate;
- **LifeBridge Health – Levindale**: Driver; Cook; Nurse Tech; Dietary Aide I; Dietary Aide II; Transportation Supervisor; Geriatric Nursing Assistant – Meisel 2;
- **LifeBridge Health – Sinai**: Laundry Worker II; Clinical Support Center Associate; Computer Operator; Staff Physical Therapist – Pool; Medical Practice Associate B; Medical Secretary A; Café Associate; Materials Specialist – Perioperative; Material Specialist Technician;
- **LifeBridge Health – Courtland Gardens**: Certified Medicine Aide; Geriatric Nursing Assistant;
- **LifeBridge Health – Union – Sinai**: Patient Care Associate I; Administrative Associate;

9/14/2012  City of Pittsburgh  www.PGHJobs.net

Employment Application Information: 412-255-2710
Job Line Information: 412-255-2388
Civil Service Commission: 412-255-2705

The City of Pittsburgh invites all individuals seeking employment to apply online using our website at www.PGHJobs.net click on the Online Employment Center button to view current job openings and register in the online employment system. If you don’t have access to a computer with Internet capabilities, visit the City’s Online Employment Center at: The Department of Personnel and Civil Service Commission, Fourth Floor, City-County Building, 414 Grant Street, Pittsburgh PA 15219 (7:45 am to 4:45 pm, Monday through Friday)

**Continuous Announcement Positions:**

**Must be a resident of the City of Pittsburgh at the time of filing:**
- Chief-Bureau of Building Inspection, Public Safety/BBI
- School Crossing Guard, as needed, Public Safety/Police/School Guard*
- Database Administrator, Mayor/CIS
- Client Application Developer 1 (Oracle Programmer), Mayor’s Office/CIS*
- !!Part-Time Job Opportunity!! – Must fax or send resume to 412-422-4260 or Citiparks Healthy Active Living Program Office, 5344 Second Avenue, Pittsburgh, PA 15207

**Must be a *resident of the City of Pittsburgh at the time of filing:**
- *School Crossing Guard, *Client Application Developer 1
**On-Campus, Part-time, Companies with Multiple Job Listings, etc.**

*Part-Time Job Opportunity!!* Citiparks Healthy Active Living Program is looking for part-time staff to work in Community Centers that provide programs and services to healthy active people 60 and older. The ideal candidate would be energetic, creative, outgoing with strong interpersonal skills.

**Job Requirements:**
- Enjoy working with active adults
- Have computer, organizational, programming and strong communication skills
- Be a City of Pittsburgh resident
- Act 33 (Child Abuse) and Act 34 (Criminal) clearances
- Be able to work a flexible schedule – approximately 20 hours per week
- Salary: $10.94 per hour

Interested? Please fax or send resume to 412-422-4260 or Citiparks Healthy Active Living Program Office, 5344 Second Avenue, Pittsburgh, PA 15207

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**9/14/2012**  
**Lancaster Marriott Hotel & Convention Center –** [www.ihrco.com](http://www.ihrco.com)

Cocktail Server; Housekeeper; Busperson; Banquet Captain; Banquet Houseperson; Banquet Server; Assistant Banquet Manager; Security Officer; Restaurant Server; Line Cook; Senior Sales Manager; Bellperson/Valet Parker; Bartender;

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**9/10/2012**  
**Hollywood Casino at Penn National Race Course –** [www.hcpn.com](http://www.hcpn.com)

Human Resource office hours – 10a to 2p – Monday through Friday  
Phone: 717-469-3214

We have transitioned to our new hiring system at this time. Our website will remain [www.hcpn.com](http://www.hcpn.com) for those who would like to apply. New applicants will have to create a username and password to apply. If they have applied with us in the past, their old username and password will not be recognized.

*We are currently looking for Cook 2’s. Anyone interested in a culinary position please apply online. Chef’s are actively interviewing!*

Busperson Sports Bar; Busperson Steakhouse; Cook 1 Steakhouse; Cook 2 Pastry; Dealer; Groundskeeper; F&B Cashier Casual Dining; Player Services Cage Cashier; Porter/Barback; Public Area Attendant (1st and 2nd shift); Service Bartender; Tech Specialized Deep Cleaner; Host(ess) Race Track Dining; HVAC Technician; Poker Host; Security Officer; Slot Technician; Surveillance Agent; Surveillance Supervisor; Public Area Deep Cleaner; Slot Service Attendant; Server Race Track Dining;

**Table Games Open House – Human Resources Department**  
**Thursday, September 13, 2012**  
1:00 pm  
PT Dealer and Poker Host
On-Campus, Part-time, Companies with Multiple Job Listings, etc.

We will be holding a presentation at 1 pm. We will only be holding one presentation, so please be at the casino by 1 pm.

- We start the day with a 20-30 min. presentation about the position and the casino itself – this includes a Q&A session.
- After the presentation and tour – if you are still interested in the position there will be a 5 min. math assessment.
- Once you have completed and passed the math assessment you will then be giving a tour of the property.
- After the tour – if you are still interested in the position, you will have the opportunity to interview for the position!
- Please plan to stay about 2.5 hours to complete the entire process.
- Dress code for the day is business casual.

This will be a great opportunity to find out more information on our onsite Dealer School.

- You must learn 2 games before employment in order to gain employment.
  - Blackjack – 6 week course
  - Poker – 4 week course

There are two scheduled class times for Dealer School. Classes are Monday through Friday each week.

- Morning class 7:30 am to 1:30 am
- Afternoon class 12 noon to 4 pm

In order to be considered for this position, you must obtain a Gaming License from the Commonwealth of Pennsylvania. The fee for this license is $350.00 which is paid directly to the Commonwealth and is non-refundable. We will assist you in this process once you begin training.

Employment with Hollywood Casino is contingent upon drug testing, Penn National background check results, licensing approval, training and passing an audition.

Ensure your application is updated at www.hcpn.com and meet with our HCPN Representatives!

If you have questions, please respond via this email or call us at 717-469-3214!

Ensure your application is updated at www.hcpn.com and meet with our HCPN Representatives! Learn more about Penn National careers: www.monstervideoprofile.com/mvp/png.
9/10/2012 to 9/14/2012
ELCM Career Services

On-Campus, Part-time, Companies with Multiple Job Listings, etc.

9/14/2012  CSG (Community Services Group)  www.csg.jobs  717-920-9434 x10263
2330 Vartan Way, Suite 204, Harrisburg PA  17110
David Study, Recruiter, Outreach to Hire

ADULT MENTAL HEALTH SERVICES
Peer Support
- Peer Support Specialist (20100375) – Williamsport (PT)
- Peer Support Specialist (20110158) – Sunbury (PT)

Psychiatric Rehabilitation Services
- Psychiatric Rehabilitation Associate (20120455) – State College (PT)

Residential – Community Residential Rehabilitation
- Direct Support Specialist (20100029) – Lancaster County (FT, PT)
- Direct Support Specialist (20100094) – Lycoming / Clinton Counties (PT Flex)
- Direct Support Specialist (20110514) – Lebanon (PT)

Residential – Crisis & Diversion
- Direct Support Specialist (20110319) – Harrisburg (FT, PT)

Residential – Long Term Structured Residence
- Direct Support Specialist (20100109) – Spring Grove (PT)

Residential – Personal Care Home
- Direct Support Specialist (20120655) – Atlas (FT) NEW

Vocational Services
- Workskills Instructor (20120505) – Williamsport (PT) NEW
- Clubhouse Rehabilitation Associate (20120587) – Lycoming / Clinton Counties (FT)
- Psychiatric Rehabilitation Assistant – (20120647) – Lancaster County (FT)

CHILDREN & ADOLESCENTS MENTAL HEALTH SERVICES
Behavioral Health Rehabilitation Services
- Behavioral Specialist Consultant/Mobile Therapist (20110649) – Lancaster (Lancaster County) (PT)
- Behavioral Specialist Consultant/Mobile Therapist (20110650) – Harrisburg (Dauphin County) (PT)
- Behavioral Specialist Consultant/Mobile Therapist (20120623) – Williamsport (PT)
- Therapeutic Support Staff (20100133) – Lancaster (PT)
- Therapeutic Support Staff (20110667) – Harrisburg (PT)
- Therapeutic Support Staff (20100140) – Williamsport (PT)
On-Campus, Part-time, Companies with Multiple Job Listings, etc.

**HUMAN RESOURCES**
- Employee Relations Specialist (20120492) – Mountville (FT)

**MENTAL RETARDATION/INTELLECTUAL DISABILITIES**
Adult Day Program
- Direct Support Professional (20100141) – Lehigh Valley (FT, PT)
- Direct Support Professional (20120459) – Lancaster County (FT, PT)

Autism Spectrum Disorders Services
- Direct Support Professional (20110276) – Lititz (FT, PT)
- Direct Support Professional (20110348) – Hershey (FT, PT)
- Direct Support Professional (20110376) – Bloomsburg (PT)

Community Based Services
- Direct Support Professional (20110647) – Pottsville (PT)
- Direct Support Professional (20120242) – Lebanon County (FT, PT)
- Direct Support Professional (20120291) – Williamsport (FT)

Nurse
- Nurse (20120540) – Lititz (PT)
- Nurse (LPN) – (20100191) – Watsontown (PT)

Residential Services
- Direct Support Professional (20120287) – Linden/Hughesville/Williamsport (FT, Flex)
- Direct Support Professional (20120464) – Lock Haven/Avis (FT, Flex)
- Direct Support Professional (20100116) – York/Adams Counties (FT, PT)
- Direct Support Professional (20100124) – Columbia, Montour, Snyder and Union Counties (FT, PT)
- Direct Support Professional (20100127) – Lehigh Valley (FT, PT)
- Direct Support Professional (20100128) – Schuylkill County (FT, PT)
- Direct Support Professional (20100147) – Lebanon (FT, PT)
- Direct Support Professional (20110895) – Lewisburg (FT, PT)
- Direct Support Professional (20110896) – Selinsgrove (FT, PT)
- Direct Support Professional (20120465) – Avis/Williamsport/Montoursville (FT, Flex)
- Direct Support Professional (20120550) – Lancaster County (FT, PT) NEW
- Direct Support Professional (20120597) – Watsontown (FT) NEW
- Direct Support Professional (20120600) – Lycoming / Clinton Counties (FT, PT) NEW
- Program Specialist – 30605/30609/ (20120551) – Williamsport/Avis (FT)
- Program Specialist – 30606/30611 (20120463) – Williamsport/Montoursville (FT)
- Program Specialist – 30607/30610 (20120617) – Linden/Hughesville (FT)
- Residential Supervisor (20110316) – Lancaster County (FT)
- Residential Supervisor 10505 (20120585) – Selinsgrove (FT) NEW
On-Campus, Part-time, Companies with Multiple Job Listings, etc.

- Residential Supervisor – 10508 (20120077) – Lewisburg (FT)
- Residential Supervisor - 10507 (20120033) – Catawissa (FT)
- Residential Supervisor - 10513 (20110678) – Danville (FT)
- Residential Supervisor – 391001 (20120615) – Bethlehem (FT) NEW

Administrative Office Support

- Support Services – Administration (20120599) – Mountville (FT)
- Client Flow Customer Service Representative – (20120630) – Lancaster County (FT)
- Support Services Floater – (20120629) – Dauphin County (PT)

9/14/2012 Willow Valley Associates www.willowvalley.com
Lois Sellers, Staffing Specialist 717-490-8081

DoubleTree – Lancaster:
  Server (PT)
  Lifeguard (PT)
  Line Cook (FT)
  Dishwasher (PT)
  AM Server Café 24 Hundred (FT)
  Night Auditor (PT)
  Busperson (Seasonal)

Homewood Suites – Harrisburg:
  Suitekeeper (PT)
  2nd Shift Maintenance (FT)
  Guest Service Agent (PT)
  AM Host/Hostess (PT)

Hilton Garden Inn – Harrisburg:
  Sales Manager (FT)
  Night Auditor (PT/FT)
  Hospitality Steward (PT)
  Housekeeper (PT/FT)
9/10/2012 to 9/14/2012

ELCM Career Services

On-Campus, Part-time, Companies with Multiple Job Listings, etc.

UPCOMING:

CAREER WEEK
OCTOBER 15 - 18, 2012

Monday, October 15

- FOCUS on Your Future – SMC Rm 118  3:00p
- Dining in Professional Style – Gordinier/Lehr  6:30 – 9:00p
  (open to Juniors, Seniors and Graduate Students only – preregistration required)

Tuesday, October 16

- Social Media with Daron Presley – SMC/Room 24  12:00 noon
  Bring your own device (blackberry, ipad, laptop, etc)
- Fashion Show – SMC/MPR  6:30 – 8:00p

Wednesday, October 17

- Resumes with Jim Clontz – SMC/Room 118  11:00 – 12:00 noon
- Career Workshops – McComsey  5:00 – 6:00p AND  6:15 – 7:15p
  - How to Obtain a Federal Job (Jeff Hanks)
  - Financial IQ (Bob Williams)
  - Effective Resume Writing (Jim Clontz)

Thursday, October 18

- Get Connected: Job & Internship Fair – SMC/MPR  11:00 – 2:00p
- The Harry Potter Alliance (Andrew Slack-speaker) – SMC/MPR  6:00 – 7:00p
October 25, 2012
GRADUATE SCHOOL FAIRSMC/MPR  11:00 – 1:00p

50+ Schools & Universities have registered to attend.
September 18, 2012
9:30 - 10:30 am:
Networking Mixer
for participants
10:30 am - 6:30 pm:
Job Fair
Cost: Free

Dress for Success
College Students
Welcome

Begin Your Success Story Here...
Get CONNECTED with over 35 employers
looking to recruit a diverse workforce!

Multi-Cultural Job Fair
Location: Sutliff Volkswagen, 1301 Paxton Street, Harrisburg, PA 17104

Event Sponsors:
HISPANIC COMMERCE
SUTLIFF Auto Group

Networking
Career Opportunities
Internships

Job Fair Tips:
• Wear comfortable shoes
• Dress Professionally
• Bring Resumes
• Be prepared to discuss your career goals
• Arrive early
• Be assertive and show initiative
• Explore options

Pre-registration not necessary

For more information:
Contact Robert Brandt
717-425-1562
robert@focusdyna.com

Participating Sponsors:
Hershey
Verizon
PNC Bank
US Army
FedEx
Sutliff Auto Group
Aaron’s
Hollywood Casino
Centric Bank
PA Civil Service Commission
PLUS MANY MORE...