The Pennsylvania Department of Education has established requirements for certification to teach in Pennsylvania. To prepare you to meet these requirements, Millersville University has developed criteria for admission to and retention in APS courses. APS standing is conditional upon meeting and maintaining requirements throughout the degree program. APS status is not permanent; it can be revoked.

The criteria for APS Admission and Retention – Undergraduate/BSE

**Credits**

Students must have completed 60 semester hours of credit

**Clearances**

A negative TB Tine test and photocopies of the following current (within one year) and satisfactory (no record exists) clearances must be on file with the Field Services Office: Act 34 (Criminal Record Check) report, Act 151 (Child Abuse History Clearance) report, and Act 114 (FBI Clearance) fingerprint check

**GPA**

A Millersville University minimum cumulative grade point average of 3.0 is required. Effective Spring 2010, a GPA below 3.0 and above 2.8 will be accepted; however, students must either satisfy the pre-service testing requirement by SAT/ACT scores or must obtain the qualifying scores* on the PAPA or Praxis Core tests in order to proceed in the program.

- *See testing information below
- Please Note: Students who complete the program with a cumulative GPA of 2.8-2.99 will also need to achieve higher scores on the content area certification examination(s) in order to meet final Certification requirements in PA. Please see the Certification Office for a list of Certification Test scores with the GPA deviation

**Testing**

Students must take and submit copies of test scores to meet the Pre-Service Testing Requirement. There are 4 (four) options for satisfying the Pre-Service testing requirement:

- PAPA score is a state required score of Reading-220 (min 193); Writing-220 (min 192); and Math-220 (min 197); scores must total or exceed a composite score of 686 if “min” scores are used
- Praxis Core score is a state required score of Reading-156; Writing-150; and Math-162; there is currently no minimum or composite score option for this test
- SAT score of 1550 will include no individual section (Critical Reading, Writing, and Mathematics) score of less than 500
- ACT composite score of 23 shall be accompanied by a combined English/Writing score of 22 and a Math score of 21
- Please Note: As a result of House Bill 1816, effective August 1, 2015, ALL students, regardless of GPA, must PASS one of the Pre-Service testing options in order to be admitted to APS.

**Coursework**

Satisfactory completion of all requirements for the major degree program, as well as the following:

- One (1) college-level (3 credits) English writing course (ENGL 110 included)
  - Students with a score of 600+ on the SAT II writing subject test taken while in high school may request a waiver
- One (1) college-level (3 credits) literature course with an English prefix
- Fundamentals of Speech (COMM 100)
- Two (2) college-level (6 credits) Mathematics courses (100 Level or higher)
  - Biology majors may count BIOL 375-Biometry as a 3-credit math course
  - Transfer students who have taken a course that has a significant statistics component may request a waiver

**Recommendation**

Favorable faculty recommendations for undergraduate and second degree students

- By default, all students receive favorable recommendation through the dispositions assessment process by the successful completion of EDFN 211/241.
- An APS “hold” will be placed on any student with new or unresolved disposition concerns.
  - Remediation will follow the established disposition process
  - The remediation plan must be completed satisfactorily for APS admittance and retention

**Application**

All students must submit an Application for Admission to APS (contact Field Services for access to this form); 120 Stayer Hall or www.millersville.edu/fieldservices/
The criteria for APS Admission and Retention – Post-Baccalaureate Certification (PBC) Students

**Clearances**
A negative TB Tine test and photocopies of the following current (within one year) and satisfactory (no record exists) clearances must be on file with the Field Services Office: Act 34 (Criminal Record Check) report, Act 151 (Child Abuse History Clearance) report, and Act 114 (FBI Clearance) fingerprint check. PBC students who are currently employed by a school district may submit a PDE6004, Proof of Employment and copies of clearances on file with their school district in lieu of submitting new clearances if no field work will be coordinated by Millersville University. Please consult with Field Services office if you have questions regarding the Clearance Policy.

**GPA**
PBC students must establish a Millersville GPA either through a semester of coursework or by completing TCAT requirements to reestablish a GPA as dictated in their admission criteria. A Millersville University minimum cumulative grade point average of 3.0 must be maintained. PBC students will be dropped from the program after the third “C” grade. Any grade below “C” will result in academic dismissal.

- Please Note: Students who complete the program with a QPA of 2.8-2.99 will also need to achieve higher scores on the content area certification examination(s) in order to meet final Certification requirements in PA. Please see the Certification Office for a list of Certification Test scores with the GPA deviation.

**Testing**
Pre-service tests are required only for those PBC students who need them to meet program requirements (as listed on the program requirements sheet issued at admission to the program).

**Recommendation**
Favorable faculty recommendations are required for PBC students.

- By default, all students receive favorable recommendation through the dispositions assessment process by the successful completion of EDFN 590/545 (or EDFN 211/241)
- An APS "hold" will be placed on any student with new or unresolved disposition concerns
  - Remediation will follow the established disposition process
  - The remediation plan must be completed satisfactorily for APS admittance and retention.

**Application**
All students must submit an Application for Admission to APS (contact Field Services for access to this form); 120 Stayer Hall or [www.millersville.edu/fieldservices/](http://www.millersville.edu/fieldservices/)

**APS Appeals**
Students who have not yet completed APS requirements, but are in the process of completing requirements prior to their APS semester, must register for those APS course wait lists to be eligible to add APS courses once APS requirements have been met. In order to be added to the “wait lists” students should take a copy of their current DARS to Stayer Hall, 120 in order to complete the APS Status Form and determine APS Eligibility to be included on the “waitlists” for APS courses. Students must be on a course wait list by December 1 for spring semester or May 1 for fall semester to be considered for a place in the class.

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The criteria for Admission to Student Teaching are:

1. Grade point average of 3.0 at the time of student teaching. Effective Spring 2010, a GPA below 3.0 and above 2.8 will be accepted; however, higher scores on the content area certification examination(s) will be required in order to meet final Certification requirements in PA. Please see the Certification Office for a list of Certification testing scores with the GPA deviation.
2. Satisfactory dispositions record
3. A negative TB Tine test must be on file with the Field Services Office
4. Photocopies of satisfactory (no record exists) Act 34 (Criminal Record Check) report, satisfactory (no record exists) Act 151 (Child Abuse History Clearance) report, and satisfactory (no record exists) FBI clearance (fingerprint check) on file with the Field Services Office
5. Evidence of having current liability insurance
### Advanced Professional Studies Courses

The courses representing Advanced Professional Studies in each department with a certification program are listed below. Students may not enroll in these courses until admission to Advanced Professional Studies has been obtained.

#### Elementary and Early Childhood Education
- **ERCH 422**: Teaching of Literacy, PrK-4
- **ERCH 455**: Teaching of Mathematics to Young Children
- **ERCH 465**: Science for the Young Learner
- **EDUC 305**: Field Experience
- **EDEL 461/462**: Student Teaching
- **MDLV 425**: Teaching of Literacy, 4-8
- **MDLV 456**: Teaching Middle Level Math
- **MDLV 466**: Teaching of Science: An Inquiry Approach

#### Professional Education Bloc (Applies to most PreK-12 & 7-12 Content Areas)
- **EDSE 321/521**: Issues in Secondary Education
- **EDFN 330/530**: Instructional Technology, Design, and Assessment
- **EDSE 340**: Content Area Literature for Diverse Classrooms
- **SPED 346**: Secondary Students with Disabilities in Inclusive Settings

#### Secondary Education (Foreign Languages, Social Studies, Science, Math and English)
- **FORL 480**: Teaching of Foreign Languages in the Secondary School
- **EDSE 433**: Teaching of Social Studies in the Secondary School
- **EDSE 435**: Teaching of Science in the Secondary School
- **MATH 405**: Teaching of Mathematics in the Secondary School
- **EDSE 471**: Differentiating Instruction
- **ENGL 488**: Teaching of English in the Secondary School
- **EDEN 461/462**: Student Teaching (English)
- **EDFL 461/462**: Student Teaching (Foreign Language)
- **EDMA 461/462**: Student Teaching (Math)
- **EDSC 461/462**: Student Teaching (Science)
- **EDSS 461/462**: Student Teaching (Social Studies)
- **EDFN 561**: Student Teaching (Graduate Level)
- **EDFN 560**: Post Bac Professional Bloc
- **EDFN 562**: Student Teaching Post Bac

#### Art Education
- **ART 322**: Child Development in the Visual Arts
- **ART 325**: Methodology and Pedagogy for Art
- **ART 426**: Art Curriculum Design and Application
- **EDAR 461/462**: Student Teaching

#### Music Education
- **MUSI 372**: Middle and Secondary School Methods
- **MUSI 373**: Instrumental Methods
- **EDMU 461/462**: Student Teaching
- **EDMU 561**: Student Teaching (Graduate Level)

#### Technology Education
- **EDSE 321**: Issues in Secondary Education
- **EDTE 391**: Curriculum and Instruction in Technology Education
- **EDTE 491**: Seminar in Technology Education
- **EDTE 461**: Student Teaching
- **EDTE 462**: Intern Teaching

#### Special Education
- **SPED 311**: Assessment for Designing & Implementing Instruction
- **SPED 321**: Serving Individuals with Pervasive & Extensive Disabilities
- **SPED 331**: Positive Learning Environment for All Students
- **SPED 341**: Early Intervention to Kindergarten
- **SPED 411/412**: Formal Assessment
- **SPED 441**: Effective Instruction, Specialized
- **SPED 442**: Effective Instruction, General Education
- **SPED 451/452**: Individualized Educational Planning
- **SPED 453**: Reflective Practices
- **EDSP 461/462**: Student Teaching
- **EDSP 561/562**: Student Teaching (Graduate Level)