

*Millersville University*  
*Finance and Administration Division*  
***Management Directive***

*By Direction of: Roger V. Bruszewski*  
*Vice President for Finance and Administration*

<b>Department(s)</b>	Maintenance Operations and Capital Construction Contracting and Design
<b>Subject:</b>	<b>Trenching and Excavating</b>
<b>Date:</b>	June 25, 2009
<b>cc:</b>	Associate Vice President for Human Resources Director of Safety and Environmental Health

Trenching and excavation work is extremely dangerous and creates hazards to workers. Therefore, to protect Millersville University employees from these dangers, no University employee will conduct trenching or excavating operations at a depth greater than four (4) feet. If trenching and excavating deeper than four (4) feet is required, outside contractors will be used for this work.