

Financial Aid Calendar – Prospective Students

(for students beginning the college application process)

Please note: This information is specific to Millersville University. Please contact the Office of Financial Aid at each institution you are considering attending.

August (senior year for traditional students or year prior to starting college for nontraditional students)

- Request applications and information from colleges.
- Check [Education Planner](#) or [Millersville University Admissions](#) for more information on the college admissions process.

September

- Mark your calendar for college fairs – many of these have financial aid presentations you can attend for general information on receiving financial aid.

October

- Create a schedule of admissions and financial aid deadlines.
- Explore college or scholarship information or apply to colleges online. See [Education Planner](#) for information or [FinAid](#) for more scholarship information.

November

December

- Obtain any other financial aid forms that may be required by your target schools.
- The Free Application for Federal Student Aid ([FAFSA](#)) is the main application needed to apply for financial aid at Millersville University. This form is available online after January 1. You are required to have PIN (Personal Identification Number) to complete the FAFSA online. Both the student and at least one parent (for dependent students) are required to have a PIN. This will allow the form to be signed electronically. You should request the PIN now so you have it when you are ready to complete the FAFSA. You can choose your own PIN, just be sure it is something you will remember.

January

- File parents' and student's federal tax returns early. Keep copies of EVERY document sent to the IRS (1040, all schedules, W-2's, etc). The Office of Financial Aid may require these for verification.
- Complete the [FAFSA](#) early (as soon after January 1 as possible) for maximum consideration of all available student aid programs. Check with the Office of Financial Aid for individual deadlines at each of your target schools. The priority filing deadline at Millersville is **March 15** to be considered for campus-based aid (Perkins loan and SEOG grant) for most needy students.

NOTE: Do not wait until you have received acceptance of admission to file your FAFSA. If you will not attend your first-choice school, you can easily have your information released to another school.

NOTE: Non-PA residents should contact their state's higher education assistance agency to apply for a state grant from their home state. See the [United States Department of Education State Higher Education Agency Listing](#) for contact information.

- Begin a student financial aid folder for all of your important papers. Include copies of all applications, taxes, and letters you receive.
- Upon receipt of the FAFSA, the Pennsylvania Higher Education Assistance Agency (PHEAA), will email all first-time Pennsylvania filers a request for additional information. This can be completed online and then printed, signed and mailed in. **this information MUST be completed or your PA State Grant eligibility will NOT be processed!** You can log into (or create) an account through PHEAA at www.aessuccess.org.

February

- File the FAFSA early online at www.fafsa.ed.gov.
 - If you have not filed your taxes and cannot file them early, fill out the FAFSA with estimated income figures.
- Be sure that you have submitted all required forms: the college admissions application, the FAFSA, any private scholarship applications, and any state or campus forms required for financial aid programs outside the federal student aid programs.

March

- File the [FAFSA](#) early. Priority filing deadline is **March 15** for Millersville University.
- Watch for your eSAR – you will receive and email with a link to your SAR on the Web no longer than 5 days after submitting the FAFSA. The SAR is the Department of Education's reply to your submitted FAFSA and summarizes your financial aid eligibility for any federal programs. Read it thoroughly and make any necessary corrections. If no corrections are necessary, keep it for your records. [If you send the SAR back to the processor for corrections, a revised SAR will be sent to you and electronic corrections are sent to the school (if you listed Millersville as one of your school choices). Review the corrected SAR and keep it for your records.]
- Millersville University begins to send out financial aid award letters to incoming freshmen and transfer students who have been admitted to MU.
- Your financial aid application may be selected for a process called verification. The federal government selects 30% of all students who apply for financial aid for verification. The school will notify you of your selection and require you to submit certain documents to them, which may include tax returns and W-2 forms.

April

- Office of Financial Aid begins processing Stafford student loans for students who indicated interest in a loan on the FAFSA [checked "student loans," "both," or "don't know" to the question related to the types of aid you are interested in]. If you answered "work-study" or "neither" to this question and desire a Federal Stafford Loan, contact the Office of Financial Aid to let them know (additional paperwork may be required).

- Begin to compare financial aid awards at your target schools. Be sure to consider the cost of education at each institution when comparing the award amounts. Some schools may be offering more money to you, but their cost of education may be considerably higher than other schools and you may be awarded with more loans instead of grants/scholarships.
- Access information regarding payment plans at each institution. Millersville has a monthly payment plan called [MIPP](#) (Millersville University Installment Payment Plan). This program is now handled through Tuition Management Systems. Please see more information on the Payment Plan through the Bursar's Office webpage: www.millersville.edu/bursar/installmentplan.php.

May

- Deadline for PA State Grant (The FAFSA must be **received** by the processor by this date – **MAY 1**)
- PHEAA notifies students about PA State Grant awards. (NOTE: It is the school's responsibility to notify PHEAA if the student changes housing, adjusts enrollment, or receives additional aid, all of which could affect the grant amount.) – please notify the Office of Financial Aid of any changes in housing plans that have occurred.

June

- In order to receive the Federal Stafford Loan, the student must complete the Entrance Counseling and Master Promissory Note (MPN) – both of which are available on our website at www.millersville.edu, click on “Financial Aid” and both links are in our Quick Links box on the left side of the screen. This is the only loan application required by a student at Millersville to obtain a Federal Stafford Loan and the MPN is good for ten years. *Only complete these forms online once you have decided the school you will attend.*
- Complete any additional financial aid forms for consideration of all student aid.
- Plan for college orientation, transportation, and housing.
- Consider other types of financial aid necessary to pay your bill, including the Federal [PLUS Loan](#) (Parent Loan for Undergraduate Students) or [Alternative Loans](#). **Do not wait until August to apply for these additional funds. Doing so may jeopardize your start of the Fall semester!**
- If considering the Installment Payment Plan, please see more information on the Bursar's Office webpage: www.millersville.edu/bursar/installmentplan.php.

July

- Fall semester bill is available in the middle of the month through MAX. Financial aid that is approved appears as credit on the bill. Payment will be due in mid-August. Be sure to respond to the bill, as this is the only way Millersville knows that you will attend classes. *If you have a “0” balance or a credit to your account (the financial aid awarded exceeds your bill), you can [clear your bill online](#). Please see the Bursar's Office website for additional information on [paying your semester bill](#).*

August

- Classes start at the end of month.
- Financial Aid is disbursed – refunds for students who have an overpayment of financial aid are mailed or sent to your bank account through direct deposit, if you have signed up for that.