

AGENDA

FACULTY SENATE MEETING

19 November 1996

DATE: 12 November 1996
TO: Members of the Faculty Senate
FROM: Marvin Margolis, Secretary
SUBJECT: Meeting of the Faculty Senate 19 November 1996, 4:05-5:45 p.m.
Chryst Hall, Room 210

- I. Minutes of the 5 November 1996 meeting
- II. Report of the Faculty Senate Chairperson
- III. Report of the Student Senate President
- IV. Reports of the Administrative Officers
- V. Reports of the Faculty Senate Standing Committees
- VI. Special Reports of the Faculty Senate Committees
- VII. Faculty Emeritus
- VIII. Proposed Courses and Programs

Two meetings to challenge courses:

MATH 102: Survey of Mathematical Ideas in Non-European Cultures, a new three credit hour, general education, CQ, QARC undergraduate course to be first offered in Fall 1996 if approved

CSCI362: Data Structures, a new four credit undergraduate course to be first offered in Spring 1997 if approved

CSCI395: Computer Networks, a new four credit undergraduate course to be first offered in Spring 1997 if approved.

CSCI420: Software Engineering, a new four credit undergraduate course to be first offered in Spring 1997 if approved.

CSCI425: Human Computer Interaction, a new four credit undergraduate course to be first offered in Spring 1997 if approved.

CSCI440: Theory of Computation, a new four credit undergraduate course to be first offered in Spring 1997 if approved.

CSCI466: Database Management Systems, a new four credit undergraduate course to be first offered in Spring 1997 if approved.

CSCI467: Design and Analysis of Algorithms, a new four credit undergraduate course to be offered Spring 1997 if approved.

CSCI476: Parallel Programming, a new four credit undergraduate course to be first offered Spring 1997 if approved.

- IX. Departmental Handbook Policy Proposals

Acting chairperson of the Academic Policies Committee, V. Hauck, will move a Departmental Handbook Policy (see Attachment B of the 5 November 1996 minutes).

X. Report of the General Education Task Force

The General Education Task Force will report to senate.

Attachment B

Faculty Senate Minutes

5 November 1996

MEMORANDUM

DATE: November 1, 1996
TO: Faculty Senate
FROM: Verne Hauck, Acting Chair<="" td="">
RE: Departmental Handbook Policy

Current Policy

The Governance Manual nor the College Catalog address guidelines or procedures for Departmental Curriculum Committees to follow, for the development, maintenance, or approval, of Departmental "Handbooks" or "Guidebooks". There are no established standards to follow for the development of these support materials. This committee considers that the University Catalog is a vinding contract with the student.

Proposal

Departments should ensure that handbooks are consistent with the "Blue Sheet for Departmental Requirements" and the Catalog. Recent changes to degree requirements not reflected in the catalog must have received proper approval in order to be viewed as supplemental to the binding contract.

Rationale

Faculty members in Academic Departments have found it beneficial to elaborate on curricular requirements and compile these requirements into the form of a handbook or guidebook. These detailed requirements are provided to the students and designed to be used as an advisement tool. Having an understanding that the curriculum is in a state of constant change, it becomes the responsibility of the Departmental Curriculum Committee to ensure that the handbook/guidebook is consistent with the College Catalog. Based on the small number of inconsistencies noted between the Catalog and departmental handbooks/guidebooks, no action is recommended at this time for a central screening process.