

MINUTES

FACULTY SENATE MEETING

2 April 1996

Chairperson D. Eidam called the meeting to order at 4:05 p.m. in Chryst Hall, Room 210. All departmental senators attended. Student Senate President E. Kobeski, M. Harnish, T. Miskelly, and H. Tang attended for student senate.

Minutes

Senate approved the 5 March 1996 meeting minutes without corrections.

Reports

Chairperson's Report

Chairperson D. Eidam reported on courses approved by President J. Caputo (see Attachment A). In the future Eidam suggested that senate create a new category in the action summary. notification of Course Approvals. Eidam said that he has mailing labels for senators to use for faculty senate purposes. He needs three to four days advance notice before producing them.

There are nine departments that need to elect new senators between 1 April 1996 and 30 May 1996. Eidam has already notified the department chairs. Annual Reports are due the day before senate's last meeting in May. Eidam has requested that the reports be on disk. Eidam will give them to senator M. Warmkessel who will put them on senate's Web homepage. library Dean D. Zubatsky sent a memorandum indicating the MU index includes nearly 60,000 citations to faculty senate minutes. On behalf of the senate, Eidam expressed gratitude to the Ganser Library staff.

At its last meeting, senate discussed the need for a new course approval form. eidam sent senators a proporsed new form before Spring break. Eidam asked for and received feedback on the proposed form. Eidam has taken the feedback and produced a slightly modified form. He sent the modified form to senators during spring break. Eidam asked for either approval of the form or amendments to it. A T. Woo/W. Dorman motion to approve the new approval form passed. After senate receives final approval, Eidam said he would send a copy to every chair.

Since senators received a copy of the course proposal for Education 576 sometime after November 29, 1995, Eidam asked that it be put on today's agenda under the one meeting rule.

Student Senate

Student Senate President E. Kobeski said student senate met last thursday and discussed the plus/minus grade proposal. Student feelings were mixed about it. Student senate will not have a referendum on the plus/minus proposals later this semester at the time of the general elections. Student senate elections begin soon. Shuttle bus ridership is up several hundred this semester compared with last semester. On 21 April 1996, MU will host a SSHE rally. Pennsylvania State Legislature Representatives Sturla and Barley will attend. Kobeski encouraged the faculty to attend.

Administrative Officers

President

President J. Caputo discussed the basketball program. MU takes all the accusations very seriously and will carefully investigate the matter. A small committee will assist in the investigation. To maintain rigor, depth, and objectivity, a local legal firm with appropriate expertise, Stephens and Lee, will assist the investigators.

Caputo discussed the moratorium on new general education courses. The principle reasons for establishing the moratorium are largely accommodated. The moratorium gave two task forces the opportunity to take a look at curricular issues with all other things equal. MU needs to define a role for the deans at the department and school level and for the provost in the faculty senate--in making a resource assessment about various curricular proposals and other administrative matters. The administration does not desire to extend the length of the course approval process. The faculty has an absolute role in the content of the curriculum. Caputo asked if MU should lift or sustain the moratorium for another year. Several senators advised President Caputo to lift the moratorium.

Vice-President for Academic Affairs

Provost F. McNairy presented copies of the complete reports from last Fall's task forces minus the appendices (the reports are not attached because of their length). The reports plus appendices are available to faculty through the deans and department chairs as well as the library. On 7 May 1996 both task forces will report to senate. The provost urged senators to review carefully the conclusions of the reports.

McNairy discussed the information that the administration sends to chairpersons concerning courses and policies. From time to time the administration may seek to change senate recommendations. It may want to recommend a revision of language or share some other observations. For example, there may be a better way to phrase a policy that makes it clearer to students. When this occurs, the administration will put its requests in writing and ask senate to consider the recommended changes in a thirty day period of time. The administration will not rewrite a policy without senate's knowledge.

Chairperson Eidam said that when he receives the administration input, he will inform the senate secretary who will immediately put the changes on the senate agenda.

Vice-President for Student Affairs

Vice-President for Student Affairs G. Reighard said that MU is taking the basketball situation seriously. MU is in constant contact with the NCAA but does not know which way the situation will go. F. Erickson is in charge of the investigating committee. MU will share the committee findings with the faculty and the general community. MU is embarrassed by the incident; it may hurt the athletics program.

Because it is Springtime, MU is planning massive events for students on Friday, Saturday, and Sunday later this Spring.

The Council of Trustees has a student member. When a current student member graduates, MU goes through an elaborate process to select a replacement prior to the graduation. This year a student member of the Council of Trustees graduates after three years of service. Currently ten students are either nominated or volunteered to be interviewed. A committee will interview the student applicants. The committee narrows the ten down to three and forwards those names to the Board of governors. They interview the three and determine who will become the new student trustee.

Vice-President for Advancement

Vice-president for Advancement G. Eckert said he tries to keep senators informed about the Capital Campaign through printed reports to senate as well as published reports in the *Exchange*. Still he wanted to make himself more visible at senate meetings. It all began in January 1993 with an announced \$24 million capital campaign--\$16 million for facilities, \$5 million for endowment, and \$3 million for annual programs. Of the \$24 million, \$11 million will come from the state of Pennsylvania in a matching grant that is strictly for facilities. MU needed to raise \$13 million publicly or \$5 million for facilities. Toward the \$13 million privately, MU is at \$10.6 million in cash and pledges. Eckert worried that costs are escalating as it moves through the various state agencies.

MU has learned that the public will support the public universities with private dollars. The public sees it as an investment in young people and also faculty. In the campaign ninety-five percent is for academic endeavors. There will be another campaign after this one is completed. MU's projection of faculty and staff contributions to the campaign is a little under one-half million dollars. Eckert uses the figure with private donors to indicate that those closest to the University are investing in it. If faculty have not invested in the campaign, there is still plenty of opportunity.

In the public relations area, Eckert said that his office is working with the admissions office on a new admissions viewbook. Together the two offices have held focus groups with prospective students, freshmen that are here, students of color, and present and former parents. MU has come up with a new approach with a theme--students have dreams. The consumer is definitely interested in their investment. There is increased information that they want about faculty. In the admissions viewbook and in the Millersville Review publication, MU is doing more profiles on faculty as well as on alumni. The senate needs to be aware whenever there is a change in the way MU markets the University.

Finally, Eckert said his office is working more with faculty on grants. It is seeking money for faculty and students to do things such as research. The office is trying to get equipment grants to the University as state money declines. MU will need more faculty who will be willing to work on applying for grants.

Associate Vice President for Academic Affairs

Associate Vice-President for Academic Affairs J. Stager said that MU had now received over a hundred inquiries and requests for admission applications through its Web site. The last senate minutes incorrectly reported that students had applied for admission directly through the Web. Applying for admission through the Web will occur at a later date. In the meantime, fifty different units are working on Websites. MU has talked with kiosk vendors about installing about a half dozen kiosks on campus in the future.

Committee Reports

Undergraduate Course and Program Review Committee

Undergraduate Course and Program Review Committee chairperson, T. Woo, introduced two new courses under the two meeting rule:

ESCI320:

Roads West: Geology, Technology, Society and the American Experience, a new three credit hour General Education and Perspective course to be in effect Fall 1995 and to be first offered Fall 1996 if approved.

HPED350:

Sport in America, a new three credit hour General Education and Writing course to be first offered in Spring 1996 if approved.

Woo asked that the secretary put the following item on the senate agenda for the next meeting.

Retention-in-the-Major Policy for earth Science Majors changes to take place for freshmen entering Fall 1996.

Graduate Course and Program Review Committee

Graduate Course and Program Review Committee chairperson, F. Erickson, introduced two new courses:

EDTE591:

Experiences in the School-to-Work Transition, a new three credit hour course.

MATH536:

Statistical Methods II, a new three credit hour course to be first offered Spring 1996 if approved

University Theme Committee

Chairperson J. Piperberg said the committee met with two proposers of themes for the 1999-2000 academic year theme. After the committee meets two other proposers, it will make its selection. M. Houlahan suggested two themes: exploring world cultures and the role of arts in society. J. Hibberg in Industry and Technology suggested another theme: technology, everything is the result of manufacturing. Dr. Smith and others proposed: leadership in the twenty-first century. A student who is graduating proposed the last theme: achievements throughout the twenty-first century. The last proposal has no faculty member to shepherd it through to completion. if anyone is willing to act as overseer of the theme, please contact Piperberg who will put you in contact with the student. The committee is likely to propose a recommendation during a summer meeting.

Joint Senate Conference Committee

Chairperson J. Piperberg said the committee met in March and began discussing the four years to graduate contract with students. the committee has been given a list of information that it can investigate. the committee will meet regularly and try to have a report and recommendations by December. the committee will meet in the next week.

Academic Standards Committee

Chairperson J. Piperberg said the committee set the dates for its summer meetings, June 4 and 5, 1996, following the end of the Spring semester. the committee will hear student appeals of dismissals.

Co-Operative Education Committee

Chairperson W. Dorman said the committee met last week and expects to meet again before the next senate meeting. It is discussing changing guidelines for what it expects students in the Co-Operative Education program to do.

Faculty Emeritus

An F. Erickson/J. Lynch motion to recommend Associate Professor Donald J. Rudy of the Educational Foundations Department for faculty emeritus status passed unanimously (see Attachment B).

Proposed Courses

Senate approved four undergraduate courses and one graduate course:

Undergraduate

PSCI327:

Canadian Government and Politics, a new three credit hour Perspectives course seeking credit retroactive to Spring, 1995.

AFAM201:

Introduction to African American Studies, a new three credit hour liberal arts core course to be first offered in the Fall of 1996.

AFAM401:

Senior Seminar in African American Studies, a new three credit hour nongeneral education course to be first offered in the Fall of 1996.

AFAM496:

Topics in African American Studies, a new three credit hour nongeneral education course to be first offered in the Fall of 1996.

Graduate**EDUC576:**

Strategies for Classroom Management, a new three credit hour course to be first offered Fall 1996.

The following courses have one more meeting to be challenged before senate approves them:

BUAD201:

Introduction to International Business, a new three credit hour course to be first offered in the Fall of 1996.

BUAD344:

International Finance, a new three credit hour course to be first offered in the Fall of 1996.

Senate passed the following four agenda items:

Minor in Statistics, a new minor program to be first offered in the Fall of 1996.

Curriculum Changes in Biology, Biology changes to take effect Fall 1996.

Admission to Biology Major Requirements, changes to take effect Fall 1996.

Changes in Prerequisites to B IOL254 and 255, changes to take effect summer 1996.

Business**Senate Elections**

The following senate committee positions are currently vacant:

Humanities and Fine Arts representative to the Academic Policies Committee; Social Sciences representatives to the Academic outcomes Assessment, Academic Policies, and the UCPRC, and an Alternate to the International Selection Committee.

The Millersville University Grading System

At its previous meeting, senate postponed a vote on a Y. Soong/C. Stameshkin motion to change MU's grading system to introduce plus/minus grades for B and C grades and an A- grade until today's meeting. Y Soong/C. Stameshkin moved to amend their previous motion to include an A+. However, the A+ would be only for citation purposes; the QPA calculation for the A+ would still be 4.0. Student Senate President E. Kobeski said that grading is subjective. Would a student with all C-s be unable to graduate? Kobeski thought the +/- system is a good idea; students would be graded more accurately. On the minus side, he said students would be graded more accurately. Students expressed concern about subjective grades of the faculty.

MU student senator M. Harnish opposed the amendment as well as the +/- proposal. He said an A+ with no points is unfair and pointless. To give points for an A- but not an A+ is unfair. Harnish was concerned that MU was raising grades for graduation. A student receiving C-s could not graduate. Students feel that grading is arbitrary among professors. When many different professors teach the same course, one professor's A- could be another's B+.

After a long discussion, the amendment failed. Senate returned to the main motion. J. Piperberg/O. Iglesias moved to amend the proposed grading system to add D+ and D- grades. Piperberg said he had checked the grading systems of 30 different schools with plus/minus grades. Most had plus and minus D grades. After some discussion the amendment to the main motion passed 17 votes to 12.

Senate returned to the main motion as amended. C. Counihan/J. Piperberg moved to amend the main motion again to decide the numerical values of each grade for QPA purposes before voting on the amended main motion. After considerable discussion, the motion to amend the amended motion passed. A M. Rosenthal/W. Dorman motion make +/- grades mandatory was not recognized. Because of the late hour, senate moved to adjourn and to return the twice amended motion to next meeting's agenda.

Proposal for a Change in MU's Withdrawal Policy--Returned to the Agenda

The Academic Policies Committee has recommended changes in MU's withdrawal policy (see Attachment A of the 5 March 1996 senate minutes).

Senate adjourned at 5:45 PM. The next meeting will be Tuesday, 16 April 1996, from 4:05 - 5:45 p.m. in Chryst 210.

Respectfully submitted,

Marvin Margolis, Secretary
Faculty Senate

Action Summary

2 April 1996

1. Course and Program Approvals

Notification of Course Approvals

President J. Caputo approved senate curricular recommendations (see Attachment A of today's minutes).

Senate approved four undergraduate courses and one graduate course:

Undergraduate

PSCI327: Canadian Government and Politics, a new three credit hour Perspectives course seeking credit retroactive to Spring, 1995.

AFAM201: Introduction to African American Studies, a new three credit hour liberal arts core course to be first offered in the Fall of 1996.

AFAM496: Topics in African American Studies, a new three credit hour nongeneral education course to be first offered in the Fall of 1996.

Graduate

EDUC576: Strategies for Classroom Management, a new three credit hour course to be first offered Fall 1996.

Senate approved the following program or changes:

Minor in Statistics, a new minor program to be first offered in the Fall of 1996.

Curriculum Changes in Biology, Biology changes to take effect Fall 1996.

Admission to Biology Major Requirements, changes to take effect Fall 1996.

Changes in Prerequisites to BIOL254 and 255, changes to take effect Summer 1996.

2. Faculty Emeritus

Senate recommended Associate Professor Donald J. Rudy of the Educational Foundations Department for faculty emeritus status.

3. The Millersville University Grading System

Senate approved two amendments to a motion that Millersville University have a plus and minus grading system. The original motion is to have plus and minus additions on B and C grades and an A minus grade. The first amendment adds plus and minus grades for the D grade. The second amendment calls for senate to decide the numerical value of the plus and minus grades for QPA purposes.

4. New Course Approval Form

Senate approved a new course approval form.

Attachment A

Faculty Senate Minutes

2 April 1996

MEMORANDUM

TO: Professor Donald Eidam
Faculty Senate Chairperson

FROM: Francine G. McNairy
Provost and Vice President for Academic Affairs

SUBJECT: APPROVAL OF FACULTY SENATE CURRICULAR RECOMMENDATIONS

DATE: April 1, 1996

President Caputo has requested that I inform you of his approval of the following Faculty Senate Curricular actions:

1. Faculty Senate actions at June 13, 1995, meeting.
GEOG321 Urban Settlement Patterns: Past, Present, and Future
PSCI341 Urban Settlement Patterns: Past, Present, and Future
COMMENTS: Approved. Logistics regarding how the course is offered (only one course with one faculty member of record will be shown on the transcript) as well as mechanisms to ensure that students are not allowed to receive credit for GEOG321 and PSCI341 will be addressed by the two departments and the School Dean when the course is offered.
2. Faculty Senate action at November 7, 1995, meeting
EDTE590 Information Literacy: Creating Independent Learners
COMMENTS: Approved.
SPED578 Special Education Law for Students with Exceptionalities: New Challenge for Educators
COMMENTS: Approved
SPED671 Behavior management Strategy Systems for Special Education
COMMENTS: Academic Affairs considered this to be a minor change which did not require administrative approval.
3. Faculty Senate actions at December 5, 1995, meeting.
PHYS491 Physics Research and Seminar
COMMENTS: Approved.
PHYS492 Physics Research and Seminar
COMMENTS: Approved.
4. Faculty Senate actions at February 6, 1996, meeting

NURS586-588 Topics in Nursing

NURS686-688 Topics in Nursing

Approved.

The following Faculty Senate curricular actions remain in a pending status:

- COMM422, approved by the Faculty Senate on 9/19/95
- B.A. in Psychology, approved by the Faculty Senate on 11/7/95
- BIOL463, approved by the Faculty Senate on 2/6/96
- CHEM476, approved by the Faculty Senate on 2/20/96
- Biochemistry minor, approved by the Faculty Senate on 2/20/96
- BIOL345, approved by the Faculty Senate on 3/5/96
- MATH161, 162, 261, approved by the Faculty Senate on 3/5/96

blm

cc: Mr. Mariano Gonzalez, University Registrar

Ms. Candace Deen, Academic Information Officer

Deans' Council

Attachment B

Faculty Senate Minutes

2 April 1996

TO: Faculty Senate
FROM: Educational Foundations Department
DATE: February 2, 1996
SUBJECT: Emeritus Recommendation for Dr. Donald J. Rudy

Whereas, Dr. Donald J. Rudy has served Millersville University faithfully and diligently for fifteen and one-half years, has served in the Educational Foundations Department effectively for over five and one-half years, and has served the State System of Higher Education for approximately thirty-five years, and

Whereas, Dr. Rudy has served as the Director of the Instructional Media Center and Instructional Media Services during a time of remarkable advancement in instructional technology, of which Dr. Rudy kept the University apprised and from which he brought many technological advances in equipment, assistance, and staffing to the IMC/IMS, and

Whereas, Dr. Rudy oversaw the telecommunications efforts between the University and several local school districts whereby students on our campus could observe live teaching from these local school classrooms. In addition, Dr. Rudy oversaw the installation of various video linkages with local cable companies, satellite relay systems, and other regional and state-wide video connections and personally supervised the viewing of dozens of national and international teleconferences, and

Whereas, Dr. Rudy personally completed a series of self-instructional media projects to edify education majors in traditional and newer instructional technologies. Additionally he has supervised dozens of student workers, several graduate assistants, as well as his full time technician and support staff, and

Whereas, Dr. Rudy has tirelessly provided technological assistance to professor from every School within the University with over one hundred on-site video productions including editing assistance as these same professors developed video productions for their classroom use and he has served the University in numerous projects where his expertise in audio and visual technology has been invaluable, and

Whereas, Dr. Rudy has received high ratings from students and peers alike for his teaching of the Department's graduate course, "Methods of Research," and has served on Departmental, School, University and regional technology committees with distinction,

Be It Therefore Resolved, that the Department of Educational Foundations recommends that Dr. Donald J. Rudy be awarded the honorary title of Associate Professor of Educational Foundations, Emeritus.

Attachment A

Faculty Senate Minutes

5 March 1996

TO: Faculty Senate
FROM: Behnam Nakhai, Chairperson
Academic Policies Committee
RE: **Proposal for Change in the Withdrawal Policy**
DATE: March 5, 1996

Please consider the following rationale in relation to the proposed changes in the withdrawal policy as recorded on page 85 of the Governance Manual.

Withdrawal from a Course

[Governance Manual, P. 85]

Current Policy

A student may drop a course provided he/she has filed a drop card with the Registrar's Office by the published deadline. This card requires the signature of the course instructor or his/her designee.

Up to and including the end of the third week, a student may drop a course without a grade being entered on the record. Beginning in the fourth week and up to the end of the ninth week a "WP (withdrew passint) or a "WF" (withdrew failing) grade shall be issued by the instructor. The WP grade shall not be calculated in the student's QPA; the WF grade, however, will be calculated in the student's QPA. The tenth week and thereafter a student must receive a regular grade.

Students should be aware that there is no automatic drop policy, and withdrawal from a course in accordance with the above procedure is the responsibility of the student.

During the summer session, the registrar will determine equivalent dates for the no grade, WP or WF grade or regular grade period.

Proposed Changes

--1st Paragraph--No Change;

--2nd Paragraph--Change to:

Up to and including the end of the third week, a student may drop a course without a grade being entered on the record. Beginning the fourth week and up to the end of the ninth week a "W" grade shall be issued by the instructor. The W grade shall not be calculated in the student's QPA. The tenth week and thereafter a student must receive a regular grade.

--3rd Paragraph--No Change; and

--4th Paragraph--Change to:

During the summer session, the Registrar will determine equivalent dates for the no grade, W grade or regular grade period.

Rationale

There seems to be no need for the WP/WF grades. A simple "W" will fulfill the purpose of withdrawing from a course without over penalizing the student. We must assume that the student is in the position to make a withdrawal decision without us imposing an additional penalty.

The Registrar's records indicate that the practice at the University over the past few years has been to award WP grades. For example, during Fall 1995, compared with 479 WP grades, only 31 WF grades were assigned throughout the University.

I will be happy to further explore the rationale for the above proposal in the Senate. Thank you for your consideration.