

Minutes

Faculty Senate Meeting

3 February 1998

Chairperson Eidam called the meeting to order at 4:08 p.m. in Chryst 210. All departments except History were represented. Representatives from the Student Senate and a reporter for The Snapper were in attendance as well.

MINUTES

The 2 December 1997 minutes were approved as read.

REPORTS

Chairperson

D. Eidam announced two agenda items for the 17 February meeting--Dr. Stager's memo of 10 December 1997 (Attachment 1) and Mr. Joseph Revelt's report on the Student Satisfaction Survey. Chairperson Eidam welcomed four new Senators representing Computer Science, Earth Science, Health and Physical Education, and Political Science. He directed the Secretary to add an item to the agenda, "Report of the Graduate Student Association." Ms. Lori Ramp will give her first report as GSA president on 17 February.

Student Senate

M. Dinofia said the first meeting of the Student Senate is 5 February. She announced that the Student Leadership Banquet scheduled for Sunday, 8 February, has attracted 40 on-campus organization leaders.

Administrative Officers

President J. Caputo acknowledged the support and encouragement he received from MU faculty while he was on his sabbatical leave. He recognized and praised the work of Provost McNairy and Associate Provost Stager. Commenting on his leave, Dr. Caputo described the most significant benefit of information technology will be "the profound impact it will have on the teaching and learning processes." He remarked on the enthusiastic response of faculty and students to the potentials for use of technology in instruction.

As Governor Ridge had given his budget address earlier in the day, Dr. Caputo reported that SSHE schools "did better than expected" because of the roll-over of one-time only line items. The announced 3 1/2% budget increase is actually a 5% increase.

Provost F. McNairy reminded the Senators of the 10 February Spring Convocation. She noted 1,500 visitors are anticipated for the 7 February Open House.

Associate Provost J. Stager summarized the Virtual University meeting held with faculty on 27 January. He requested a discussion of how to achieve information technologies be placed on the 17 February agenda.

Associate Provost J. Roller informed the Senate of the progress of the Enrollment Management Task Force's preparation of an interim report. She announced a memo will be shortly distributed to faculty concerning a slate of speakers addressing issues of retention and collaborative learning.

Committees

Academic Standards

Dr. J. Piperberg distributed the table of Academic Dismissals/Appeals (see Attachment 2) and summarized the data.

University Theme

So far, Dr. Piperberg said, the Theme Committee has received no proposals for the 2000-2001 program. The deadline is 16 February. The committee members are currently writing a theme management manual.

Graduate Committee

Dr. R. Kerper placed BIOL 663: Virology under the one-meeting rule.

Faculty Emeritus

Three retired faculty were recommended to the Council of Trustees for Emeritus status:

Carl R. Kane (Ruszak-Margolis) (See Attachment 3)

Eugene "Cy" Fritz (Ruszak-Lynch) (See Attachment 4)

Donald Tribit (Warmkessel-Piperberg) (See Attachment 5)

Business

Elections

The senators elected Joel Piperberg as Chairperson (Luek-Dorman) and Melinda Rosenthal as Vice-Chairperson (Piperberg-Yelagotes). No secretary was elected. Dr. Stameshkin was recognized to report a representative from Humanities is needed to fill a recently vacated seat on the General Education Review Committee. The term expires in 1999. The position of Chair of Academic Policies has been filled temporarily by Dr. R. France, who is senior member; a senator needs to be elected on 17 February as the permanent chair.

General of General Education

Chairperson Eidam recognized C. Stameshkin, Chair of the General Education Committee, who opened the discussion on this issue. After a lengthy conversation, in which various senators reported objections to the proposed position, a Kerper-McCade motion to refer the matter to the General Education Review Committee passed. The committee was directed to consult with the administration and with departments not reporting today for feedback and to develop a specific charge for senators to take to their departments concerning the position. No timetable for returning the matter from GERC to the Senate was specified.

QPA in the Major

On a Wismer-Dorman motion, this item was RTA'd for further clarification.

Academic Proposal Form

A Dorman-Piperberg motion to approve carried without dissent.

Music Department Proposal

Due to the lateness of the hour, the item was RTA'd.

The Yelagotes-Borger-Reese motion to adjourn passed at 5:43 p.m.

The next meeting of the Faculty Senate is 17 February 1998 at 4:05 p.m. in Chryst 210.

Beverly Schneller,
Secretary

Action Summary
3 February 1998

- 1.) Senate elected Joel Piperberg, Chairperson 1998-1999, and Melinda Rosenthal, Vice-Chairperson, 1998-1999.
- 2.) Retired faculty members Carl Kane, Eugene "Cy" Fritz, and Donald Tribit were recommended to the Council of Trustees for emeritus status.
- 3.) On a Kerper-McCade motion, action on the position for a Director of General Education was referred to GERC.
- 4.) The Academic Proposal Form was approved on a Dorman-Piperberg motion.
- 5.) Two matters were returned to the agenda for 17 February: QPA in the major (see page 4362, Attachment 2 of 2 December 1997 minutes) and the Music Department's Proposal (see page 4364, Attachment 3 of 2 December 1997 minutes).

Attachment 2
Faculty Senate Minutes
2 December 1997

To: Faculty Senate
From: Kirsten Bookmiller, Chair
Academic Policies Committee
Date: 3 December 1997
Re: Determination of Major Q.P.A.

Motion:

That the university universally adopt the following statement concerning determination of major Q.P.A.:

"The major Q.P.A. includes all core courses, major electives, and any other major courses taken beyond the minimum requirements for the major. Required related courses are not included in this calculation."

Rationale:

DARS, *Governance Manual* and the undergraduate catalog are all slightly inconsistent (and to some extent incomplete) in conveying to students and faculty how the major Q.P.A. is actually determined.

Attachment 3
Faculty Senate Minutes
2 December 1997

TECHNOLOGY VISION TASK FORCE DRAFT PLAN
SUMMARY

One of the primary challenges of the 21st century is to effectively integrate information technology into the teaching and learning process. The information technology plan presents a vision of what our teaching and learning environment should look like in the next century. It outlines many of the key issues that must be addressed in order for the University to move toward that vision.

The current technology environment at the University has many notable features, which are the results of the efforts by many people over the years and extensive funding support from the University. These include:

- Stable fiber-optic backbone installed at a fraction of the cost at other universities
- Academic Affairs policy and budget to provide every new faculty member with a state-of-the-art workstation at the desktop
- 12 computer labs located in key buildings
- two year program to connect every dormitory room to campus network
- modern student information system
- new integrated administrative information system that runs in a client server environment
- modern automated library system
- campus wide information system (CWIS)

At the same time the task force and the University community recognize the existence of numerous problem areas in our technology environment that must be addressed.

These include:

- growing problem providing adequate user support
- lack of coordinated and on-going training programs for University staff and training for technical staff
- lack of University-wide hardware/software standards
- current split organizational structure
- lack of budget process for systematic future replacements
- existence of too many automation committees with little communication or coordination
- incomplete inventory of current state of technology across campus
- technology gap in access capability and skill levels among faculty and staff
- lack of University-wide planning for technology in the classroom

- slowness in adopting distance education

RECOMMENDATIONS FOR NEXT 12 MONTHS

- Hire vice president for information technology and use consultant to develop job description and conduct the search
- Hire consultant to evaluate skills and knowledge base of all staff in Academic Computing and CIT
- Establish and communicate hardware and software standards
- Establish criteria for rewarding faculty and staff who learn and effectively utilize information technology
- Provide time and resources to develop a Professional Development center which incorporates information technologies
- Expand existing orientation programs for new faculty, staff, and students to provide understanding of information technology resources
- Identify information technology competencies that students should achieve by graduation and integrate them into the curriculum

Attachment 2

Faculty Senate Meeting

3 February 1998

**ACADEMIC DISMISSALS/APPEALS
STUDENTS DISMISSED AFTER
FALL 1989 - FALL 1997**

Term	No. Dismissed	No. Appeals	No. Appeals Approved	No. Final Dismissals
FA 89				90
FA 90	120			72
FA 91	116	59	33	83
FA 92	109	55	37	72
FA 93	109	44	37	72
FA 94	113	55	36	77
FA 95	111	55	32	79
FA 96	110	65	44	66
FA 97	97	52	38	59
Average	111	55	37	74

**STUDENTS DISMISSED AFTER
SPRING 1990 - SPRING 1997**

Term	No. Dismissed	No. Appeals	No. Appeals Approved	No. Final Dismissals
SP 90	129		32	97
SP 91	124	59	27	97
SP 92	92	51	32	60
SP 93	109	63	46	70
SP 94	116	63	46	70
SP 95	125	63	46	79
SP 96	132	68	43	89
SP 97	119	64	39	80
Average	118	62	39	80

Attachment 3

Faculty Senate Meeting

3 February 1998

TO: Department of Health and Physical Education
FROM: Mr. John Apple
RE: **PROPOSAL FOR EMERITUS STATUS FOR ASSISTANT PROFESSOR CARL R. KANE**
DATE: December 8, 1997

RESOLUTION FOR EMERITUS STATUS

Whereas: Carl R. Kane, Assistant Professor in Health and Physical Education, retired in May of 1997 after 31 years of teaching, advising, and coaching at Millersville University; and

Whereas: Assistant Professor Kane served the Department and the University on numerous committees, including the Department APSCUF representative, the University APSCUF Negotiations Committee which he chaired; and the state APSCUF Negotiations Committee; and

Whereas: Professor Kane served his profession and the community as an American Red Cross Instructor Trainer and Instructor in Lifeguard Training, Standard First Aid, C.P.R. for the Professional Rescuer, and Water Safety and received the American Red Cross 30 year volunteer award; and

Whereas: Professor Kane was active in curriculum development within the department and developed the original wellness course and was a regular contributor to the University-wide Wellness Newsletter; and

Whereas: Professor Kane was active in athletic coaching for many years serving as an assistant coach in football (offensive co-ordinator), track and field, and men's swimming; and

Whereas: Professor Kane was an active advisor for the Bicycle Club, Bowling Club, and Undeclared/Undecided majors; and

Whereas: Professor Kane utilized his professional training as a basis for voluntary community service as an Aquatics Director for the American Red Cross, by developing intramural programs such as the Airdyne Bike Race, The Biathlon, and The Triathlon; and by providing training in spinal injury management to Boy Scouts of America, Lancaster City Fire and Police, and the Lancaster County Forest Fire Associations; and

Whereas: Professor Kane served as acting director of intramurals and recreation along with facilities co-ordinator during the summers of 1988, 1989, and 1990; and

Therefore be it resolved, that Assistant Professor Carl R. Kane be granted the honorary title of Assistant Professor of Health and Physical Education Emeritus.

Attachment 4

Faculty Senate Meeting

3 February 1998

TO: Department of Health and Physical Education
FROM: Mr. John Apple
RE: **PROPOSAL FOR EMERITUS STATUS FOR ASSISTANT PROFESSOR EUGENE "CY" FRITZ**
DATE: December 8, 1997

RESOLUTION FOR EMERITUS STATUS

- Whereas: Eugene "Cy" Fritz, Assistant Professor in Health and Physical Education, retired in August 1997 after 29.5 years of teaching, advising, coaching and serving as the Director of Intramurals and Recreation and Associate Director of Men's Athletics at Millersville University; and
- Whereas: Assistant Professor Fritz served the Health and Physical Education Department on numerous committees, many of which he chaired; and
- Whereas: Professor Fritz served the School of Education and the University on numerous committees, several of which he chaired; and
- Whereas: Professor Fritz served his profession as President of the Lancaster Association for Health, Physical Education, Recreation, and Dance, (HPERD) Vice President for Recreation for the Pennsylvania Association for HPERD, as State Director for the National Intramural Recreation Sports Association and as President of the Division II Cross Country Coaches Association; and
- Whereas: Professor Fritz initiated several new courses in the department among them Jogging, Bicycling, and Intramural Sports Administration; and
- Whereas: Professor Fritz served as Men's Track coach from 1969-1974, (team won the 1970 PSAC Championships) and Cross Country Coach from 1969-1985 (team won a PSAC Championship in 1979, two IC4A Championships in 1978 and 1981, and the NCAA National Division II Championship in 1981) and
- Whereas: Professor Fritz coached nine athletes who received All-American status; and
- Whereas: Professor Fritz served as the Director of Intramurals and Recreation from 1969-1997 where he developed a highly recognized campus recreation program; and
- Whereas: Professor Fritz was recognized by his peers by being named the Coach of the Year in 1981 by the Division II Cross Country Coaches Association and as the Region I Merit Award Winner in 1994 by the National Intramural Recreations Sports Association; and
- Whereas: Professor Fritz utilized his professional training and his practical experience as a basis for providing sound mentorship for numerous athletes who have gone into

coaching and to student intramural supervisors who continue to serve the recreation profession in public schools, colleges, and universities; and

Therefore be it resolved, that Assistant Professor Eugene "Cy" Fritz be granted the honorary title of Assistant Professor of Health and Physical Education Emeritus.

Attachment 5

Faculty Senate Meeting

3 February 1998

TO: Millersville University Faculty Senate

FROM: Library Department

RE: Resolution for Emeritus Status for Association Professor Donald K. Tribit

DATE: December 4, 1997

WHEREAS Donald K. Tribit, Associate Professor, Periodicals Librarian, retired in January 1998, after 36 1/2 years of service to Millersville University; and

WHEREAS Professor Tribit has been a dedicated and exemplary librarian both to the department and to the profession as a whole; and

WHEREAS Professor Tribit supervised the growth and development of a Periodicals/Microforms collection from a few hundred titles to a broad based collection, encompassing several thousand titles, which undergirds the university curriculum; and

WHEREAS Professor Tribit chaired numerous library committees including the Space Allocation Committee, where he was responsible for relocation of Periodicals in Ganser Library, reorganization and expansion of periodicals, and the synergistic refinement of various areas throughout Ganser; and

WHEREAS Professor Tribit served as Library Department Chairperson over a period of 10 years of evolutionary growth in interaction with three library directors; and

WHEREAS Professor Tribit was an active member of APSCUF, elected as a delegate to the Legislative Assembly and serving since 1979 as Health and Welfare Specialist to the Millersville University faculty, thereby providing interpretation of evolving benefits, supplying forms, and regularly participating in system level meetings in Harrisburg influencing the growth and development of a superlative benefits system; and

WHEREAS Professor Tribit has provided leadership in professional organizations, serving as both president and vice president of the Lancaster County Library Association and as treasurer of the Millersville University chapter of AAUP; and

WHEREAS Professor Tribit has chaired/co-chaired national, state, and local professional library/micrographic association meetings, workshops including one on binding presented to Middle Atlantic area librarians; and

WHEREAS Professor Tribit was co-chair of exhibits for the Lancaster-based annual conference of the Pennsylvania Library Association; and

WHEREAS Professor Tribit has demonstrated scholarship in publications including articles in American Libraries, College and Research Libraries News, and a chapter "Periodicals Management" that was included in a Greenwood Press reference work entitled The Smaller Academic Library: A Management

Handbook; and

WHEREAS Professor Tribit has tangentially supported the entire university through his extraordinary talent for winning numerous vendor drawings at professional conferences, thereby adding valuable furniture and equipment to the library; and

WHEREAS Professor Tribit has been active in library cooperative efforts including serving as a member of the inaugural three-person steering committee directing the formative development of the ACLCP Library Cooperative of Central Pennsylvania, chaired the ACLCP Periodicals Committee, and negotiated an institutional membership for ACLCP with the internationally focused Universal Serials and Book Exchange (USBEX); and

WHEREAS Professor Tribit has served in an official capacity in fraternal/civic endeavors across the state including serving over more than a ten year period on behalf of Senators Heinz and Wofford respectively on their Eastern and Central Pennsylvania Service Academy Review Committees; and

WHEREAS Professor Tribit has undergirded the common vocabulary of the Library Department in a tangential and synergistic manner through the expert use of such words as "undergird," "tangential," and "synergistic;" and

WHEREAS Throughout his distinguished career, Professor Tribit has remained open to new ideas as evidenced by his active participation in professional conferences and organizations including the American Library Association, Association of College and Research Libraries, North American Serials Interest Group (charter member), Phi Delta Kappa, Advisory Committee of the Interlibrary Delivery Service of Pennsylvania, PSEA (life member), Beta Phi Mu (international library science honor society -- life member); and

THEREFORE, BE IT RESOLVED: That Professor Donald K. Tribit be granted the honorary title of Associate Professor of Librarianship, Emeritus.