

**MINUTES
FACULTY SENATE MEETING
2 September 1997**

Chairperson D. Eidam called the first meeting of the Fall semester to order at 4:08 p.m. in Chryst Hall, Room 210. All departments were represented.

Minutes

The Minutes of the 19 June meeting were approved as read.

Reports

Chairperson

D. Eidam announced he will serve on the Administrative Computing Advisory Committee. He appointed Senator K. Schreiber (Geography) to the Medal Fund Committee and Senator D. Hutchins (Computer Science) to The Academic Computing Advisory Committee.

The Senate unanimously approved a necessary correction to the Governance Manual concerning the election schedule of the Academic Outcomes Assessment Committee (See Attachment 2). Information about the Senate may be found on its Web page (See Attachment 3). The creation of a Mail Reflector was approved on a Warmkessel-Dorman motion.

The chairperson called the Senators' attention to the 6 August 1997 administrative approvals report (See Attachment 4), directing the Secretary to highlight the following in the day's minutes:

COMMENT: In Item G it is assumed that departments already requiring a C grade or higher in specific courses will now require a C-or higher. We also infer from this motion that Senate supports the notion that a department can request approval to require a minimum grade higher than C- for its courses.

Election results will be posted promptly on the Senate Webpage.

Student Senate

Student Senate President Melissa DiNofia began her remarks with the distribution of a student senate informational pamphlet. Over the summer, she reported, the Student Senate worked with the orientation program, attended a retreat with its executive board, developed the pamphlet distributed to the Senators, and identified its agenda for the coming year. Off-campus housing, working with Career Services to develop a Resumé Book, streamlining the allocations process, and working with other student governments were mentioned as priorities in her administration. The Student Senate meets 11 September.

President McNairy

President McNairy, previewing her remarks for the Convocation 9 September, indicated she would be discussing the balanced budget, the status of the Capital Campaign, and on-campus construction projects. She reported on MU's listing in *U.S. News and World Report* as #4 in public institutions in the Northeast.

Vice-Presidents

Dr. Rydell stated her intention to return to Senate in October to discuss the facility's master plan before the Senate. She announced ten offices will be moving to the renovated Lyle Hall during September and October. Also, the parking lot refurbishing projects are continuing due to contractor problems. The Boyer lot entrance will be reconfigured; the James Street lot will be paved this week; and, new parking spaces will be added in the Lyle area to accommodate the relocation of Career Services, Counseling, Academic Advisement, the Co-op Office, Financial Aid, the Registrar's Office, and other student services.

Dr. R. Thomas thanked the faculty and student affairs staff who participated in the orientation programs. He was asked about the new parking tags and he announced a memo from Wayne Silcox, Chief of Campus Police, would be circulated shortly answering questions which their office has received since the program's inception.

Provosts

Dr. Stager, Acting Provost and Vice-President for Academic Affairs, reported enrollment numbers were above last year's. Details will be forthcoming. He also reminded the Senators that plus/minus grading is now an official policy. He distributed, by campus mail, a memorandum detailing the changes in the General Education curriculum. A similar document was distributed to students, and, the information will be repeated in registration materials. He noted three points about the budget: 1) Dean's Council requested and received approval of \$800,000 in equipment for instructional programs; 2) \$400,000 was allocated for student computer labs; and 3) new tenure-track faculty members have received computer work-stations for their offices. Dr. Stager reminded Senators of the \$10,000 network budget which enables faculty to upgrade existing work-stations. Phil Shaak handles the requests. He indicated the Technology Vision Task Force's plan goes before PAC as the last step in its implementation process. Dr. Stager announced the Fall Convocation, 9 September, 4:30 p.m. in Lehr Dining Room, and the Garden Supper, 12 September at 5 p.m. (invitations for both have been mailed). He asked that the discussion of the Banner Project (described in his September 1 memo, "Staffing Changes") and the Technology Vision Task Force Report be placed on a future agenda.

Dr. Roller, Associate Provost, announced new faculty orientation mentors and participants are needed for 1998.

Dr. Casselberry, Acting Associate Provost, said the assessment projects begun last year will continue. Dr. Nichols will return October 9 and 10 and Group I assessment plans will be due to Dr. Casselberry by September 30. Catalog revisions are due in the deans' offices by October 10. Style sheets have been circulated to department chairs. The last day any revisions could be received is November 14, when the catalog copy is sent to Public Relations for printing.

BUSINESS

The following four courses were approved:

HRNS/BIOL 266: Advanced Principles of Cell Biology

COMM 217: Interpersonal Communications, a General Education Course

COMM 342: Theories of Rhetoric, G1 General Education Course

COMM 441: Political Communication, a G1, Writing General Education Course

HUMN 370: Russian Folk Culture, a Perspectives Course

ELECTIONS

The election of members to Senate committees began at 4:55 p.m. with a unanimous consent motion to elect uncontested candidates by acclamation (Yelagotes-Dorman) and ended at 5:15 p.m. when the last ballot was cast.

PROPOSAL TO CHANGE THE GOVERNANCE MANUAL

The item was RTA'd for the September 16 meeting.

The meeting adjourned at 5:18 p.m.

Respectfully submitted,

Beverly Schneller, Secretary

Action Summary **2 September 1997**

1. The Senate approved a change to the Governance Manual concerning the election schedule of the Academic Outcomes Assessment Committee.
2. The Senate approved M. Warmkessel's request to establish a Mail Reflector.
3. The following four courses were approved:
 - HNRS/BIOL 266:** Advanced Principles of Cell Biology
 - COMM 217:** Interpersonal Communications, a General Education Course
 - COMM 342:** Theories of Rhetoric, a General Education, G1 Course
 - COMM 441:** Political Communication, a G1, Writing General Education Course
 - HUMN 370:** Russian Folk Culture, a Perspectives Course
4. The Senate elected 36 members to 15 committees; 8 seats remain to be filled on 5 committees.

Minutes
2 September 1997
Attachment 2

TO: Faculty Senate
FROM: Don Eidam, Mathematics
DATE: 2 September 1997
RE: Necessary Changes in *Governance Manual*

I shall ask for your unanimous consent for the following minor changes. The first change reflects the odd/even election schedule which evidently has in fact been followed since the Committee's inception; the other changes are updates.

a. Academic Outcomes Assessment Committee

(1) Membership (voting members: 7 faculty, 2 students)

(a) The Academic Outcomes Assessment Committee is composed of one faculty representative from each of the four academic units and the non-school faculty elected by Faculty Senate in the fall for two-year terms. Representatives from Education and Social Sciences are elected in **odd** (*even*) numbered years and representatives from Humanities, Science and Mathematics, and non-school faculty are elected in **even** (*odd*) numbered years. A person may not serve more than two consecutive terms.

(b) Two faculty members appointed by the provost. One is appointed each fall for a two-year term.

(c) Two Student representatives are elected by Student Senate as voting members for two-year terms.

(d) The Provost or designee serves as an ex officio non-voting member.

(e) The chairperson is elected by the Faculty Senate from the Faculty Senate membership at the first Senate meeting of the fall semester for a three-year term provided he/she retains Faculty Senate membership.

(f) The terms of the chair and **faculty** members begin in September and end in August of the appropriate year.

(2) Functions

(a) The Committee develops and oversees a plan for the implementation of outcomes assessment of academic programs, subject to the approval of Faculty Senate.

(b) The Committee initiates policy recommendations and reviews proposed policy changes. the Committee presents its recommendations to the Faculty Senate.

(c) In addition to regular reports to Faculty Senate by the chairperson of the Committee, the (*Assistant Provost*) **Associate Provost for Academic Administration** reports to the Faculty Senate at its request or when deemed necessary by the Academic Outcomes Assessment Committee.