

**Minutes  
Meeting of the Faculty Senate  
October 16, 2001**

Chairperson Piperberg called the meeting to order at 4:10 PM in Chryst 210. All departments were represented.

There was a correction in the October 2, 2001 Minutes. Under the Faculty Senate Chairman's report, item 5. The open Science/Math seats on the General Education Review Committee were left off of the original list and were added. No other changes were needed and the Minutes were approved as amended

**Report of the Faculty Senate Chairperson**

*Announcements*

- (1) Chairperson Piperberg reminded faculty, especially new senate members, that the next meeting would be held on November 6<sup>th</sup>, three weeks from today. Senate does not meet on the fifth Tuesday of the month.
- (2) Chairperson Piperberg moved Elections to Item X. on the agenda as there are new nominees to fill committee seats for which voting will be necessary. This will prevent the elections from being rushed at the end of the meeting.
- (3) Senate will meet November 20<sup>th</sup> before Thanksgiving Break, but Chairperson Piperberg assured that the agenda would be brief.
- (4) The following model for distribution of Senate Minutes has been developed:

People in group 1 (Senate members and affiliates) would receive copies of the Minutes in Microsoft Word format as an e-mail attachment and print them out. Marie Zufelt will put together a distribution list including these people. Hard copies would be produced for those who wish to have them if those who want hard copies notify either Marie or Joel. Group 1 could also print out the minutes from the website.

People in Group 2 would generally be able to print the minutes from the Senate website, but they could request to be added to the e-mail distribution list by notifying Marie or Joel.

A related issue would be the distribution of attachments. We could do this by having those who supply attachments also supply a desk copy (or some other electronic copy of the document) to Marie or Joel for inclusion with the Minutes. At the recommendation of Rob Ravenscroft, we will look into placing the Minutes in Adobe Acrobat format to avoid problems that have arisen printing them off of the Website.

**Report of the Student Senate President**

Student Senate President Danz reported that last Saturday was Community Day and that it went well. Over \$7000.000 was raised. He also noted that there is a new Student President Recognition Award this year for the person considered to have exhibited "Pride for the University." Candidates may include faculty, students, and/or administrators. Student Senate President Danz further reported that President Caputo had visited a recent Student Senate meeting, and that senators had attended the Economics Summit in the SMC during the Chancellor's visit.

**Report of the Graduate Student Organization President.** None.

**Report of Administrative Officers**

Dr. Phillips expressed her appreciation on behalf of the administration to those who attended the Gardener meetings (Advisement and Assessment). She asked that the assessments be returned in a timely fashion.

**Reports of the Faculty Senate Standing Committees**

Bill Dorman from the CO-OP Committee, reported that there was a lunch on Wednesday at which students were provided the opportunity to meet with prospective employers.

**Reports of the Faculty Special Committees**

Dr, Kathy Schreiber reported that the Honor Code Ad Hoc Committee had been meeting and that they should have a policy proposal by April..

**Proposed Courses and Programs**

(1) NEW UNDERGRADUATE COURSE

ESCI 445 – Numerical Modeling of the Atmosphere and Oceans, 3 credits, elective in the Earth Science Meteorology Option. Effective Spring 2002. The course was approved without dissent.

(2) CHANGES IN COURSES/CURRIULA

OSEH 120 – Fundamentals of Safety, Health and Environmental Issues, 3 credits, addition of G3 label.

Dr. Wismer circulated a memo (see attachment) written by Barbara Stengel who had raised some questions concerning this proposal and urged discussion. The proposal contains a request for a G3 label for a course that has been redesigned to obtain the label.

Discussion on OSEH 120 centered around the fact that it is offered by a department that is not in the Social Sciences division and whether that is allowed. UCPRC determined that nothing in the Governance Manual precludes this and found that the course does fulfill the criteria for a G3 course. Therefore, GCPRC recommended approval. Furthermore, there is precedent for this, e. g., Psychology courses approved for the G3 label. However, as was pointed out, the Psychology department had to petition to be included as a department eligible to offer G3 courses. It was also noted that at most universities, Psychology is included among the Social Sciences, while Industrial Technology/Occupational Safety is not. Still, under existing rules, UCPRC judged that the ITEC department did all that was required for this course to be designated as a G3 course. Senate thus voted to approve the proposal. The issue of whether courses outside the traditional social sciences should in the future be allowed to have a G3 label has been referred to the Academic Policies Committee as the result of a motion that passed without dissent. This issue will, of course, be generalized to any course requesting a General Education label from other than its department's division.

**Faculty Emeritus**

Dr. Wismer presented an Emeritus resolution for Dr. Sandra Yeager. {See attachment} A Wismer/Stein motion was made to grant Dr. Yeager the title of Associate Professor of Chemistry Emeritus. The motion passed without dissent. Dr. Wismer noted a typographical error and promised to send a corrected version to Chairperson Piperberg.

## **Discussion of Delay and Cancellation of Classes Due to Weather**

There was a discussion about the cancellation of classes and delays. It was suggested that there be some amendments made to the proposal presented by Dr Dorman. Senate spent time correcting the language in the proposal. There was a Joe Lynch motion to pass the proposal as amended. The proposal passed without dissent.

The original proposal was amended as shown below. Additions to the proposal are in *italics*; deletions are shown with ~~striketrough~~.

### **Proposed Motion on the Cancellation ~~or Postponement~~ of Classes by the University for ~~Inelegant~~ Weather**

The cancellation ~~or postponement~~ of classes by the University for ~~inelegant weather~~ does not alter the *mutual* responsibility of faculty and students to fulfill the requirements of the curriculum. When class meetings are missed, *alternate delivery and schedule systems may be used*. Faculty may (*but are not limited to*):

1. schedule alternate meetings
2. deliver material electronically during the regular class schedule time
3. deliver material electronically at an alternate time to be completed for the next regularly scheduled class
4. provide alternative assignments.

~~This policy must be explained in the regular class syllabus.~~

*A framework for implementing the policy will be explained in the regular class syllabus.*

### **Elections**

2 elections for “At-Large” seats. There was a Dorman/Börger-Greco motion to close nominations and have the secretary cast a ballot in favor of candidates running unopposed. Ballots were distributed for those committee seats requiring an actual vote.

### **Other /New Business**

Dr. Yalda distributed a proposal for the “Institution of an Award Recognizing Teaching Excellence at Millersville University.” {See attachment}. The proposal will be placed on the agenda for the next meeting.

The meeting adjourned at 5:45 p.m.

Respectfully Submitted,

Jen Miller  
Recorder

### Action Summary

- (1) The courses listed below were approved:

**NEW UNDERGRADUATE COURSE**

ESCI 445 – Numerical Modeling of the Atmosphere and Oceans, 3 credits, elective in the Earth Science Meteorology Option. Effective Spring 2002.

**CHANGES IN COURSES/CURRIULA**

OSEH 120 – Fundamentals of Safety, Health and Environmental Issues, 3 credits, addition of G3 label.

- (2) Dr. Wismer presented an Emeritus resolution for Dr. Sandra Yeager. {See attachment} A Wismer/Stein motion was made to grant Dr. Yeager the honorary title of Associate Professor of Chemistry Emeritus. The motion passed without dissent.
- (3) There was a discussion about the cancellation of classes and delays. It was suggested that there be some amendments made to the proposal presented by Dr. Dorman. Senate spent time correcting the language in the proposal. There was a Joe Lynch motion to pass the proposal as amended. The proposal passed without dissent.
- (4) Elections {see attached committee roster for present committee composition}
- (5) The issue of whether courses outside the traditional social sciences should in the future be allowed to have a G3 label has been referred to the Academic Policies Committee as the result of a motion that passed without dissent. This issue will, of course, be generalized to any course requesting a General Education label from other than its department's division.