

Minutes
Meeting of the Faculty Senate
September 4, 2001

Chairperson Joel Piperberg called the meeting to order at 4:10 PM in Chryst 210. All departments were represented with the exception of the following: Government.

The Minutes of June 12, 2001 were approved with one correction. The following curricular change that was introduced at the June 12 meeting was left out of the minutes: a change in the curriculum of the ITEC Graphic Communication option, with the addition of ITEC 456 Digital Imaging as a requirement in the option. It will replace one of two elective courses. Effective Fall 2001.

Chairperson Piperberg thanked Dr. Chuck Ward for acting as Recorder.

Report of the Faculty Senate Chairperson

Announcements

1. Chairperson Piperberg asked Senators and other attendees to introduce themselves as is usually done at the beginning of the first meeting of the year. New Senators were offered copies of Parliamentary Procedure at a Glance, a guide to parliamentary procedure.
2. Chairperson Piperberg announced the appointments of Rick Kerper as Parliamentarian and John McLarnon to the Medal Fund Board.
3. Chairperson Piperberg reminded the Senate that Committee seats still unoccupied after the first three Senate meetings this Fall will be declared vacant. Nominations can be reopened for any of those seats from the floor at any time.
4. He also reminded Senators that Emeritus proposals brought to Senate must include the normal proposal and the short version that is eventually sent to the Trustees for their approval. The format of the short version is available on the University website on the Faculty Senate Web page under Senate forms.
5. The following courses, policies and programs have been approved by the Provost over the past couple of weeks.
 - a. ITEC 427 - Designing Industrial Control Systems, 3 credits, required for EDTE & ITEC majors & ITEC general and mechanical minors. It has been revised from 6 contact hours (2 lecture + 4 lab) to 5 contact hours (2 lecture + 3 lecture) along with other existing courses in the department. Effective Fall 2001.
 - b. The acceptance of direct credits from the Goethe Institute. Effective Summer 2001
 - c. Creation of the Environmental Geology option in the Earth Science BA degree. Effective Fall 2001.
 - d. Changes in the ESCI BA degree. Effective Fall 2001.
 - e. Latina/o Studies Interdepartmental Minor, including the following new courses (Effective when the minor is approved by the chancellor).
 - (1) LATS 201 - The Latina/o Experience in the United States, 3 credits, G1 course. Effective Fall 2001.
 - (2) LATS 488 - Latina/o Studies Senior Seminar, 3 credits, Effective Fall 2001.
 - f. Revision of the CLEP (College Level Examination Program) policy. Effective Fall 2002
 - g. Criteria for the Posthumous Awarding of Undergraduate Degrees/Diplomas. Effective Fall 2001.
 - h. Criteria for the Posthumous Awarding of Graduate Degrees/ Diplomas or Graduate Certificates. Effective Fall 2001
 - i. Revision of the Drop/Add policy so that courses are dropped or added by the end of the first week of the semester. Effective Spring 2002.

j. Change in the Technology Education (EDTE) Major. Effective Fall 2001.

l. Change in requirements for the Sociology Minor. Effective Fall 2001.

m. Change in the minimum grade requirement (to a C) for all core requirements, electives and required related courses in the major in every BSE Elementary Education major and in the BSE Elementary Education/Special Education dual major. Effective Fall 2001.

n. Change in the criteria for admission of undergraduates to the Advanced Professional Studies (APS). Effective Fall 2001.

o. Change in the criteria for the completion of an MU Professional Educator Program by an undergraduate & eligibility for an MU endorsement for a Pennsylvania certificate. Effective Fall 2001.

p. Change in the criteria for admission of graduate students to the Advanced Professional Studies (APS). Effective Fall 2001.

q. Change in the criteria for the completion of an MU Professional Educator Program by a graduate student & eligibility for an MU endorsement for a Pennsylvania certificate. Effective Fall 2001.

r. HIST 494 - Perspectives on the Harlem Renaissance. 3 credits.

ENGL 494 - Perspectives on the Harlem Renaissance (originally ENGL 366), 3 credits.

MUSI 494 - Perspectives on the Harlem Renaissance (originally MUSI 366), 3 credits.

All three are G4-Perspectives courses. With the approval of the department, the numbers of ENGL 494 and MUSI 494 were changed from ENGL 366 and MUSI 366 so that all three courses in the group have the same number. Effective Fall 2001.

s. MATH 107 - College Algebra Enrichment, 1 credit, no Gen-Ed credit. Co-requisite and supplement to MATH 101. Effective Fall 2001.

t. MATH 171 - Freshman Seminar in Mathematics, 1 credit, co-requisite MATH 161 or MATH 163, no Gen-Ed credit, for Math majors who place into MATH 161 or higher. Effective Fall 2001.

u. SOCY 148 - Major Orientation Course, 1 credit, restricted to Sociology majors, no Gen-Ed credit & does not count toward the major. Effective Fall 2001.

v. ANTH 148 - Major Orientation Course, 1 credit, restricted to Sociology majors, no Gen-Ed credit & does not count toward the major. Effective Fall 2001.

w. EDUC 215 - The Young Child and Education, 3 credit, not for ELED ECHD majors or Gen-Ed, replaces ELED 210 in the ELED major program, intended for ELED, SPED & other EDUC majors. ELED 210 will continue with enrollment restricted to ELED ECHD. Effective Fall 2001.

x. EDUC 316 - The Parent Teacher Relationship in the Elementary School, 3 credit, W course. Not for ELED ECHD majors. Replaces ELED 314 in the ELED major program. ELED 314 will continue with enrollment restricted to ELED ECHD majors while the new course is intended for ELED, SPED and other EDUC majors. Effective Fall 2001.

y. Addition of W label to ELED 314 - The Parent Teacher Relationship in Early Childhood Education. Effective Fall 2001.

z. BUAD 632 - Relationship Marketing, 3 credits, an elective in the MBA program. Effective Spring 2002.

aa. BUAD 653 - Operations Management, 3 credits, an elective in the MBA program. Effective Fall 2002

Cancellation of classes due to weather Proposal #1 and Proposal #2.

Report of the Student Senate President

Student Senate President Brandon Danz reported that "Welcome Week" had been successful and that Student Senate held their first meeting last Thursday.

Report of the Graduate Student Organization President None.

Report of the Administrative Officers

Dr. Phillips reported that registration went well. She continued to say that Nancy King would be giving a lecture on "Academic Advisement" on Thursday at 4:00 PM in the University Room.

Dr. Thomas reported that while there had been a shortage of student housing (45 students lacked permanent housing at the beginning of the academic year), that permanent housing would be available for those students shortly. It was further noted that 2 athletic directors had presented plans to revise procedures in order to hold student/athletes more accountable for attending classes. He continued on to announce that 89 student/athletes had achieved a GPA of 3.2 or higher last year, which is the greatest number of students ever. Dr. Thomas finished his report by mentioning an open forum scheduled to be held in response to the anticipated appearance of the KKK in downtown Lancaster. Dr. Thomas concluded his report by asking faculty to consider possible nominees for the student trustee on the Council of Trustees.

Reports of the Faculty Senate Standing Committees

It was reported that the recommendation from the University Theme Committee would be forthcoming at the September 18 meeting.

Reports of the Faculty Senate Special Committees None.

Proposed Courses and Programs

The following courses or curricular changes were approved without dissent:

(1) NEW UNDERGRADUATE COURSE

CSCI 111 - Introduction to Problem Solving with VISUAL BASIC, 4 cr., a G2 course. Effective Summer 2001.

(2) NEW UNDERGRADUATE COURSE

CSCI 121 - Introduction to Internet Programming, 4 cr., a G2 course. Effective Summer 2001.

(3) NEW UNDERGRADUATE COURSE

HIST 353 - Colonial PA German Society, 3 cr., a Perspectives (P) course, Effective Spring 2002

(4) CHANGE IN COURSES/CURRICULA

A change in the ITEC Graphic Communication option. Addition of ITEC 456 Digital Imaging as a requirement in the option. It will replace one of two elective courses. Effective Fall 2001.

Faculty Emeritus None.

Other/New Business

Eric Blazer asked how to receive better warning for fire drills. It was suggested that Pat Weidinger would be the person to contact.

Elections

Chairperson Piperberg opened up the floor to nominations for Senate Committee Seats. Bob Wismer made the motion that the person who receives the second greatest amount of votes be deemed the "Alternate" for the positions on the Judicial Board. After nominations were completed, Bill Dorman moved to close nominations and have the Secretary cast a ballot in favor of the nominees in uncontested elections; the motion was then seconded by Ana Börger-Greco. The motion passed without dissent. Chairperson Piperberg handed out secret ballots for Senate members to vote in the contested elections. The Senators voted and the ballots were collected.

The meeting was adjourned at 5:00 PM.

Respectfully submitted,

Jen Miller
Recorder

**Action Summary
Faculty Senate Meeting
September 4, 2001**

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Attachment A
Faculty Senate Minutes
September 4, 2001

Proposal
Altered Schedule for 1 and 2 hour delays

MWF Classes

Usual times	1 hour delay	2 hour delay
8:00-8:50	9:00-9:40	10:00-10:35
9:00-9:50	9:50-10:30	10:45-11:20
10:00-10:50	10:40-11:20	11:30-12:05
11:00-11:50	11:30-12:00	12:15-12:50
12:00-12:50	12:10-12:50	1:00-1:35
1:00-1:50	No change	1:45-2:20
2:00-2:50	No change	2:30-3:05
3:00-3:50	No change	3:15-3:50

TTH Classes

Usual Times	1 hour delay	2 hour delay
8:00-9:15	9:00-10:10	10:00-11:00
9:30-10:45	10:20-11:30	11:10-12:10
11:00-12:15	11:40-12:50	12:20-1:20
1:00-2:15	No change	1:30-2:30
2:30-3:45	No change	2:40-3:45

Classes starting after 4:00 would have no change for 1 hour or 2 hour delay.

Attachment B
Faculty Senate Minutes
September 4, 2001

To: Senate
From: Robert K. Wismer
Re: Possible Snow Day and Snow Delay Resolution
Date: 17 April 2001

The Registrar has "standard" time periods for classes. They are listed in the course selection book with the final exam schedule:

MWF 7 8 9 10 11 noon 1 2 3 4
TT 8 9:30 11 1 2:30 4

Consider a one-hour delay on Tuesday. We need to get 1 hour = 60 minutes out of the six periods that the registrar states exist that day. That averages 10 minutes from each (75-minute? or 80-minute?) period. We work backward from the 4:00 period, and arrive at these starting times.

9 10:20 11:40 1:30 2:50 4:10

For a two-hour delay, we take 2 hours = 120 minutes from the six periods, 20 minutes from each.

10 11:10 12:20 2:00 3:10 4:20

On MWF there are ten (10) periods-if there truly are 7:00 a.m. classes-that divide the 60-minute delay, 6 minutes for each. This reduces each 50-minute period to 44 minutes.

8 8:54 9:48 10:42 11:36 12:30 1:24 2:18 3:12 4:06

Then the 120 minutes of a two-hour delay becomes 12 minutes per class period. This reduces each 50-minute period to 38 minutes.

9 9:48 10:36 11:24 12:12 1 1:48 2:36 3:24 4:12

If an individual faculty member does not have a class that fits the registrar's

"standard" times, that faculty member can inform his/her class of the one- and two-hours delay schedule at the beginning of the semester in the syllabus, with the injunction that his/her modification not conflict with "standard"-timed classes.

If the university cancels a day because of inclement weather, that day will be made up on the Saturday following spring break. If two days are cancelled, those days will be made up the Saturday following spring break and the Sunday fifteen days later. If three days are cancelled, those days will be made up the Saturday following spring break, the Sunday fifteen days later, and the last Saturday in April.

If the university cancels one evening's classes because of inclement weather, those classes will be made up on the Friday evening following spring break. If two evenings' classes are cancelled, they will be made up on the Friday evening following spring break and the Friday evening 14 days thereafter. If three evenings' classes are cancelled, they will be made up on the Friday evening following spring break, the Friday evening 14 days thereafter, and the Friday evening 28 days thereafter.

The specific dates (such as 14 April) to which these dates correspond will be published as snow dates in the undergraduate and graduate class schedules. The dates may be moved at the discretion of the administration if they conflict with religious holy days such as Passover or Easter.

If the instructor and all the students can agree on an alternate time and can schedule a classroom, that time and place can substitute for these dates. Of course, the instructor retains the right to cancel a class.