Faculty Senate Meeting
6/8/2004

The meeting was called to order at 3:10 p.m. in Caputo 210. All departments were represented except for Economics, Elementary Education, Library, and Music.

I. Minutes of the April 20, 2004 Meeting

There was an addition to the Minutes of the April 20 meeting. The introduction of the proposal for the change in prerequisites in a number of Chemistry courses (CHEM 112, CHEM 231, CHEM 235, CHEM 265, CHEM 375, CHEM 251) was inadvertently left out of the Minutes of the April 20, 2004 meeting. There was one minor correction in the Minutes of the April 6, 2004 meeting under the Faculty Emeritus heading. Sally Woodward-Miller should be listed as a member of the English Department not the History Department, as was listed. The minutes of April 6, 2004 and April 20, 2004 were approved as amended.

II. Report of the Faculty Senate Chairperson

Announcements:

The following Faculty Emeritus/Emerita proposals were passed since the April 20, 2004 meeting and they will be attached to the Minutes of this meeting: Dr. Sam Casselberry, Dr. Troy Isaak, Dr. Rich Frerichs {see Attachments #1, #2 and #3 respectively}

Committee chairs that have not turned in their Annual Reports were asked to do so.

The results of departmental elections for Faculty Senators need to be reported as soon as possible. The following departments need to report on their elections: Computer Science, Earth Sciences, Economics, Nursing, Physics, Special Education, and Administrative Faculty. Please report by e-mail as soon as possible so that the Senate roster can be brought up to date.

A complete list of Senate committee vacancies for the fall 2004 is now available and attached at the end of this document. Please solicit nominees for these vacancies over the summer.

The following Curricular approvals and recommendations have been received from the administration:
Changes in Courses and Curricula Recommendations:

Add pre-requisite of MATH 101 with a grade of C or better or Math placement above 101 or ECON 101 and ECON 102. It has been referred to Dean Short for further discussions with the Department regarding resource and freshman scheduling implications.

B.A. Economics and B.A. Economics, Financial and Political options- The Economic Department revised the required related courses for their B.A. Economics program and the required related courses for the B.A. Economics Financial and Political options. Dean Short will refer back to the department due to the availability of the Computer Science and Mathematics courses as required related courses for Economic majors. CSCI 111 and 121 had low projected enrollments in the past. CSCI 140 is restricted to Computer Science majors and the pre-requisites for CSCI 140 and 161 are MATH 160 or higher.

Changes in Courses and Curricula Approvals:

Post Baccalaureate Certification in Special Education- Formalize the approved advanced professional studies requirements from August 2001, for students seeking their initial certification in the post-baccalaureate certification in Special Education. Courses designated in Block III-Special Education Core and Professional Block will be designated as advanced professional studies courses. Those courses include: EDSP 561/562- Student Teaching & SPED 690 Clinical Practicum. Approved, effective Fall 2004.

New option in B.S. Industrial Technology; Nanofabrication Manufacturing Technology, Approved, effective Fall 2004.


Correction to March 4, 2004 Approval Memo on Changes in Courses and Curricular; MUSI 363- Music History and Literature II- The course is approved to double count in the B.A. Music and B.S.E. Music Education programs and perspectives requirement for another academic year (2004-2005), and not the B.A. Music Industry Studies option. The B.A. Music Industry Studies option does not require students to take MUSI 363. Approved, effective Fall 2004 through Spring 2005.

New Undergraduate Courses:


SPED 330- Social Discrimination and Oppression of People with Disabilities, 3 credits, General Education Perspectives Designation (P). Approved, effective Summer 2005.

HIST 470- The Vietnam War, 3 credits, General Education Perspectives Designation (P). Approved, effective Spring 2005.

ECON 305- Economics in Film, 3 credits, General Education Perspectives Designation (P). Approved, effective Fall 2004.

New Graduate Courses:

WSSD 621- Nutrition for Exercise and Sport, 3 credits. Elective for both the Athletic Management and Athletic Coaching concentrations in the M.Ed in Sport Management. Approved, effective Fall 2004.

III. Report of the Student Senate President - None.

IV. Report of the Graduate Student Organization - None.

V. Report of the Administrative Officers

Acting Provost Shane
Acting Provost Shane reported on behalf of Dr. Phillips. The Web grading project has been successful. The Web-based tracking system for curriculum-related issues will be operating soon.

Acting Provost Shane also reported that the degree in Gerontology will be placed into moratorium.

There is one change in the structure of the Institutional Review Board that will be effective in the fall of 2004. This change will be the addition of an administrator; in this case the Graduate Dean, and his office will be providing secretarial staff.

Acting Provost Shane distributed the list of the names of the group of faculty members working on the Interdisciplinary Major proposal {see Attachment #4}. He requested that this group be approved as a working group to continue their task. Other faculty were invited and encouraged to join.
VI. Reports of the Faculty Senate Standing Committees

UCPRC
Senator McCotter, Chair of the UCPRC presented the following proposals:

MATH 312: Software for Multivariable Calculus. The waiver of the two meeting rule was requested for the approval of this course.

ART: Portfolio requirement for students= admission into the BFA, BSE, BA, and BA: Graphic Design.

VII. Reports of the Faculty Senate Special Committee

General Education Task Force Committee
Dr. Foster-Clark mentioned that the annual report is now available. The General Education Task Force will be traveling to Evergreen State University to learn more and design a better program for learning communities. There will also be another round of focus groups in the fall 2004.

VIII. Proposed Courses and Programs

Change in Courses/Curricula
Changes in pre-requisites for CHEM 112, CHEM 231, CHEM 265, CHEM 375, CHEM 251. The pre-requisite for the other courses mentioned above will be a C- or better in CHEM 112 rather than simply passing the course. Desired effective date - Fall 2004

New Undergraduate Courses
CHEM 324- Plant Biochemistry, 4 credits
Desired effective date - Spring 2005

MATH 312- Software for Multivariable Calculus
Approved, effective data- Fall 2004

IX. Faculty Emeritus - None

X. Other

Dr. Wismer (Chemistry) presented a memo regarding the issue of monitoring proposals that have been passed by Faculty Senate. This proposal will be considered in the fall 2004 as an amendment to the Academic Policies Committee proposal on policies dealing with course approvals. {see Attachment #5}
Dr. Rosenthal (English) spoke about the use of student evaluations. She shared some concerns of some senior faculty members about the student evaluations and their use. A discussion followed on how these should be effectively used and the role of using the student evaluations along with other evidence such as peer observations.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted by,
Sepi Yalda
Acting Secretary
Attachment #1

To: Dr. Joel Piperberg, President of the Faculty Senate
From: The Department of Sociology/Anthropology
Date: April 26, 2016
Re: Faculty Emeritus Status for Dr. Samuel E. Casselberry

Whereas Dr. Samuel E. Casselberry taught Anthropology at Millersville University for thirty-four years; and

Whereas Dr. Samuel E. Casselberry directed the creation of the Anthropology major and minor at Millersville; and

Whereas Dr. Samuel E. Casselberry supported strongly the establishment of the archaeology program at Millersville by recruiting faculty to teach archaeology courses and by supporting their field school activities; and

Whereas Dr. Samuel E. Casselberry enhanced the efforts of the department effectively to advise its students by developing the guidelines for the “sophomore review”; and

Whereas Dr. Samuel E. Casselberry served as department chair for sixteen years, and earned the respect of all his departmental colleagues for his impressive organizational skills, his fairness to them and his dedication to the needs of the students; and

Whereas Dr. Samuel E. Casselberry responded frequently and capably when administrative positions needed to be filled and in so doing provided continuity between administrators and wise counsel to his administrative colleagues; and

Whereas Dr. Samuel E. Casselberry valued the importance of student research as demonstrated by his creation of the departmental Student Research Award and by mentoring many students through their honors theses; and

Whereas Dr. Samuel E. Casselberry conducted on-going research on the relationship between ideology and spatial relationships across cultures and introduced his research into his teaching; and

Whereas Dr. Samuel E. Casselberry’s commitment to Millersville University was expressed in numerous ways, including service on many important university committees; and

Whereas Dr. Samuel E. Casselberry was a Departmental colleague of great integrity whose resourcefulness, organization, vision, tolerance and respect for diverse ways of thinking have provided extraordinary service to the entire university community;

Therefore be it resolved that the faculty of the Department of Sociology/Anthropology unhesitatingly recommend that Dr. Samuel E. Casselberry be granted the rank of Professor of Anthropology Emeritus.
To: Board of Trustees  
From: Department of Educational Foundations  
Date: May 20, 2004  
Re: Faculty Emeritus status for Dr. Troy Isaak  

Please consider the following request for emeritus status for Dr. Troy Isaak, who is retiring this spring. Dr. Isaak has been a faculty member at Millersville since 1988. Some of his numerous accomplishments include:

- the integration of technological and musical expertise as a scholar and a teacher,
- the development of a computerized tutorial for students using the original Pine e-mail system that saved many hours of face-to-face tutorials and significantly speeded up the process of getting MU students on-line,
- co-authorship of several books on using instructional technology in the K-12 classroom,
- earning grants which brought over $450,000 to Millersville University, including (with John Ward) a Link-2-Learn Grant that resulted in a much-enriched instructional technology curriculum for elementary education majors and the Harmony School case-based web-site as an instructional tool, and
- the development of faculty and student exchanges in the areas of music industries and applied arts with the University of Strathclyde, Glasgow, Scotland.

Troy Isaak has served the Educational Foundations Department in ways too numerous to list here and willingly shared his multiple talents with the university community in many ways and on many occasions. His gentle, witty, compassionate spirit will be sorely missed by those who had the privilege of seeing him every day. The Department of Educational Foundations strongly supports the status of Associate Professor Emeritus being granted to Dr. Troy Isaak.
To: Board of Trustees
From: Department of Educational Foundations
Date: May 20, 2004
Re: Faculty Emeritus status for Dr. Richard Frerichs

Please consider the following request for emeritus status for Dr. Richard Frerichs, who is retiring this spring. Dr. Frerichs, who graduated from Millersville in 1964, has been a faculty member at Millersville since 1968, and a faculty member of the Department of Educational Foundations since 1995. Some of his numerous accomplishments include:

- Serving the University in numerous departments, including Resident Life, Financial Aid, and Educational Foundations as a teaching faculty member,
- Serving as Dean of Men and Dean for Resident Life during times which were marked by controversial issues such as co-ed dorms, loosening of parietal rules and the demise of the House Mother system, and handling these issues with good humor and grace,
- Continually accepting significant assignments for the Department and for the School of Education, first as Coordinator of Field Experiences, an area of service to the University and Student Teachers that grew and blossomed under his leadership, and, most recently, as Department Chair,
- Establishing wide-ranging professional and academic connections since becoming a member of the teaching faculty in 1995, named Treasurer of the SSHE Field Directors Forum and named to the Executive Committee of the Pennsylvania Association of Colleges of Teacher Education,
- Serving the local community and maintaining professional visibility by being elected (more than once!) to the Penn Manor School Board, and
- Serving the Millersville Community in governance (e.g. as Chair of the Teacher Education Committee), in advancement (e.g. on the MEDAL Fund Board of Directors), in celebrating community life and accomplishments (e.g. as Commencement Coordinator), and in ancillary programs (e.g. as the Director of Millersville Elderhostel)

It is widely understood that a person of such wide-ranging talents and love of the University is irreplaceable; Richard Frerichs has served the Educational Foundations Department and Millersville in ways too numerous to list here. His energy, enthusiasm, organization, and spirit will be sorely missed by those who had the privilege of seeing him every day. The Department of Educational Foundations strongly supports the status of Professor Emeritus being granted to Dr. Richard Frerichs.
Interdisciplinary Studies Major Ad Hoc Committee

School of Education
   Judith Wenrich

School of Mathematics and Sciences
   Patricia Hill
   Lynn Marquez
   Bernard Schroeder

School of Humanities and Social Sciences
   Sam Casselberry (Retirement in May 2004)
   Christine Gaudry-Hudson
   Tanya Kevorkian
   Darla Williams

Non-School
   Ralph Antonnen

Administration
   Steve Centola

Student Senate
   Charles Garey
   Rob Kuhn

June 8, 2004
To: Faculty Senate  
Date: 8 June 2004  
From: Robert K. Wismer  
Re: Monitoring proposals that have been passed by Faculty Senate

The most efficient way to incorporate the procedure of monitoring proposals that have been passed by Senate might be to amend by addition the proposal from Academic Policies Committee that currently is before Senate. The best location to expand seems to be paragraph 2, which reads "2. New courses and designations must be duly approved by the Provost [President?] before being listed among a semester's course offerings." If this becomes paragraph "2.a.", paragraph "2.b" could be something like the following.

2.b. Proposals passed by Senate must be approved by the President before they go into effect. Until the President makes a decision, the current status of a "passed proposal" will be communicated in an effective manner to: the President of Senate, the chairs of affected departments, the heads of relevant committees, and the directors of affected programs. Typically, a decision will be made within two months of a proposal's passage by Faculty Senate.
FROM: Joel Piperberg, Faculty Senate Chairperson
DATE: 7 June 2004

RE: Fall 2004 Committee Vacancies

Gray areas indicate vacancies.

| CS | chair/Senator |
| CH | chair |
| CW | chair/WS faculty |
| CA | chair/ A-A S faculty |
| MS | member/Senator |
| ME | member |
| HU | Humanities & Fine Arts rep. |
| ED | Education rep. |
| NO | non-School rep. |
| IO | Social Sciences rep. |
| IC | Science & Mathematics rep. |
| AL | alternate |
| AT | At-Large, one year term to fill committee vacancies |
| ♦ | expiration year follows prefix |
| "(" | term length |
| "[ ]" | incumbent |
| "{ ]" | not elected by Senate |
| ♣ | 2-term limit for members |
| ♣ | not eligible for reelection |
| ♣ | ≤2 from same academic unit |
| ♣ | ≤1 from same department |
| % | serving partial term |
| @ | filling a seat for 1 year |

Departments of committee members are shown only where there are restrictions by department.

### ACADEMIC OUTCOMES ASSESSMENT + # (CH3, ME2)

Meet 2nd & 4th Tuesday of month, 4 – 5:30

| CS07 | J. Fenwick, Math |
| ED06 | Not from WSSC |
| ED05 | J. Wimer, WSSC |
| HU06 | Not from PHIL |
| HU05 | J. Miller, PHIL |
| NO05 | M. Warmkessel, LIBR |
| SC06 | Not from ESCI |
| SC05 | A. Muller, ESCI |

### ACADEMIC POLICIES - # $ (CH3, ME2)

Meet 2 Mon./month (9:30 – 11:30 AM)

| CS05 | |
| ED06 | not from ELED |
| ED05 | L. West, ELED |
| HU05 | B. Schneller, ENGL |
| HU06 | Not from ENGL |
| NO06 | |
| SC06 | Not from Math |
| SC05 | P. Brislin, Math |

### ACADEMIC STANDARDS + # (3)

Meet 2 Full Days 8 AM – 6 PM After End Of Fall & Spring Sem.

| CS06 | |
| HU05 | A. Kelly |
| SC05 | J. Moné |
| SO05 | E. Blazer |
| ED05 | J. Wenrich |
| SC07 | |
| HU07 | |
| SO07 | |
| ED07 | |
| NO07 | |
| SC06 | A. DeCaria |
| SO06 | A. Cuthbert |
| ED06 | C. Haferkamp |
| HU06 | J. Henke |

### FAC.-STUDENT ATHLETIC + (3)

Meet 1st Wed. 12 Noon To 1 PM

| CS07 | |
| ME05 | A. Szollos |
| ME05 | J. Moné |

### COOP. EDUCATION + (3)

| CS05 | |

### UNDERGRADUATE COURSE & PROGRAM REVIEW + # $ (CH3, ME2)

Meet 2nd, 4th & 5th Tuesday. 4:10 – 5:45 PM

| CS06 | S. McCotter, EDFN |
| ED06 | Not from PSYCH |
| ED05 | T. Woo, PSYCH |
| HU05 | |
| SC05 | H. Tsutsui, MATH |
| SO06 | |
| SO05 | |

### INTERNATIONAL SELECTION + & $ (ME2, AL1)

| ME06 | |
| ME06 | |
| ME05 | S. Deemer, EDFN |
| AL05 | |
| AL05 | |

### GEN. ED. REVIEW + $ (CH3, ME2)

2nd & 4th Tuesday of month, 4 – 5:30

| CS06 | J. Fenwick, Math |
| ED06 | Not from WSSC |
| ED05 | J. Wimer, WSSC |
| HU06 | Not from PHIL |
| HU05 | J. Miller, PHIL |
| NO05 | M. Warmkessel, LIBR |
| SC06 | Not from ESCI |
| SC05 | A. Muller, ESCI |
| SO06 | |
| SO05 | |

### UNIV. HONORS PROG. + # (3)

| CS07 | |

### UNIV. THEME + (CH2, ME3)

| CS06 | |
| ED06 | V. Thirimurthy |
| HU07 | |
| NO07 | |
| SC07 | |
| SO06 | A. Sewell |

### COMMENCE. SPEAKER # (2)

| CS07 | |

### GRADUATE COURSE & PROGRAM REVIEW + (3)

Meet Last Wed. Of Month 2 – 3:30

| CS07 | |

### JOINT SENATE CONF. + (1)

| MS05 | |

### CULTURAL AFFAIRS (3)

| MS05 | |

{CH: elected by comm.}
### Financial Aid (2)
- CH: Thomas
- ME05 Z. Shao

### Honorary Degree (2)
- Convener: Eckert
- ME06
- ME06

### Judicial Board (ME2, AL1)
- CH: Phil Riordan; elected from Committee membership
- ME06
- ME05 D. O'Neill
- AL05
- AL05

### Noonan Fund (2)
- CH: Zubatsky
- ED06
- HU06
- NO05 T. Weisser
- SC06
- SO05

### Admissions, Advisement & Student Affairs + # (3)
- ME06
- ME05 Z. Shao
- ME07
- ME07
- ME07
- ME06 J. Sciarretta
- ME06 D. Schultz
- AE05 A. Lopez
- AE05 Z. Shao

### Women's Studies Currr. + (2)
- CW05 B. Skinner

### African-American Studies Minor Currr. + (2)
- CA06 Chris Corley

## Appointed or Ex-Officio Senate Representatives

## Faculty Senate Special Committees

### Ad Hoc Honor Code
- 2nd & 4th Tuesdays 4 – 5 pm
- CS
- ED Elba Rohena
- ED Sandra Hoffman
- SO Carol Heintzelman
- SO Eric Blazer
- SC Jay Moné
- SC Robert Buchanan
- HU Jill Craven
- NO Jessica George
- AT Barry David

### Gen Ed Task Force
- ED04 J. Ward, EDFN
- SO04 J. McLarnon, HIST
- SC04 D. Blum, Math
- HU04 P. Tacka, Music
- NO04 P. Studdard, Library
- AT04 Michele White, Dev. Stud.
- AT04 A. DeCaria, Earth Sci.
- AA04 Carol Phillips
- SA04 Phil Riordan
- SS04 Nikki Miller
- SS04 Graham Waters
- GE04 Fred Foster-Clark

### Gen Ed Task Force Legend
- AT – At-Large Seat
- AA - Academic Affairs Seat
- SA – Student Affairs Seat
- SS – Student Senate Seat
- GE – Gen Ed Coordinator
- - Elected by Faculty Senate