

**Faculty Senate Meeting**  
**6/8/2004**

The meeting was called to order at 3:10 p.m. in Caputo 210. All departments were represented except for Economics, Elementary Education, Library, and Music.

**I. Minutes of the April 20, 2004 Meeting**

There was an addition to the Minutes of the April 20 meeting. The introduction of the proposal for the change in prerequisites in a number of Chemistry courses (CHEM 112, CHEM 231, CHEM 235, CHEM 265, CHEM 375, CHEM 251) was inadvertently left out of the Minutes of the April 20, 2004 meeting. There was one minor correction in the Minutes of the April 6, 2004 meeting under the Faculty Emeritus heading. Sally Woodward-Miller should be listed as a member of the English Department not the History Department, as was listed. The minutes of April 6, 2004 and April 20, 2004 were approved as amended.

**II. Report of the Faculty Senate Chairperson**

**Announcements:**

The following Faculty Emeritus/Emerita proposals were passed since the April 20, 2004 meeting and they will be attached to the Minutes of this meeting:  
Dr. Sam Casselberry, Dr. Troy Isaak, Dr. Rich Frerichs {see Attachments #1, #2 and #3 respectively}

Committee chairs that have not turned in their Annual Reports were asked to do so.

The results of departmental elections for Faculty Senators need to be reported as soon as possible. The following departments need to report on their elections: Computer Science, Earth Sciences, Economics, Nursing, Physics, Special Education, and Administrative Faculty. Please report by e-mail as soon as possible so that the Senate roster can be brought up to date.

A complete list of Senate committee vacancies for the fall 2004 is now available and attached at the end of this document. Please solicit nominees for these vacancies over the summer.

The following Curricular approvals and recommendations have been received from the administration:

### **Changes in Courses and Curricula Recommendations:**

Add pre-requisite of MATH 101 with a grade of C or better or Math placement above 101 or ECON 101 and ECON 102. It has been referred to Dean Short for further discussions with the Department regarding resource and freshman scheduling implications.

B.A. Economics and B.A. Economics, Financial and Political options- The Economic Department revised the required related courses for their B.A. Economics program and the required related courses for the B.A. Economics Financial and Political options. Dean Short will refer back to the department due to the availability of the Computer Science and Mathematics courses as required related courses for Economic majors. CSCI 111 and 121 had low projected enrollments in the past. CSCI 140 is restricted to Computer Science majors and the pre-requisites for CSCI 140 and 161 are MATH 160 or higher.

### **Changes in Courses and Curricula Approvals:**

Post Baccalaureate Certification in Special Education- Formalize the approved advanced professional studies requirements from August 2001, for students seeking their initial certification in the post-baccalaureate certification in Special Education. Courses designated in Block III-Special Education Core and Professional Block will be designated as advanced professional studies courses. Those courses include: EDSP 561/562- Student Teaching & SPED 690 Clinical Practicum. Approved, effective Fall 2004.

New option in B.S. Industrial Technology; Nanofabrication Manufacturing Technology, Approved, effective Fall 2004.

New option in A.T. Industrial Technology; Nanofabrication Manufacturing Technology, Approved, effective Fall 2004.

Correction to March 4, 2004 Approval Memo on Changes in Courses and Curricular; MUSI 363- Music History and Literature II- The course is approved to double count in the B.A. Music and B.S.E. Music Education programs and perspectives requirement for another academic year (2004-2005), and not the B.A. Music Industry Studies option. The B.A. Music Industry Studies option does not require students to take MUSI 363. Approved, effective Fall 2004 through Spring 2005.

### **New Undergraduate Courses:**

HIST 276- History of American Foreign Relations 1890 to the Present, 3 credits, G3 Liberal Arts Core Designation (200-level General Education Course), W: writing-across-the-curriculum designation. Approved, effective Fall 2004.

CHEM 302- Chemistry in Nanotechnology, 3 credits, Required course for B.S. Industrial Technology, Nanofabrication Manufacturing option. Course created for the new option of A.T. and B.S. Industrial Technology programs: Nanofabrication Manufacturing Technology option. Approved, effective Fall 2004.

SPED 330- Social Discrimination and Oppression of People with Disabilities, 3 credits, General Education Perspectives Designation (P). Approved, effective Summer 2005.

HIST 470- The Vietnam War, 3 credits, General Education Perspectives Designation (P). Approved, effective Spring 2005.

ECON 305- Economics in Film, 3 credits, General Education Perspectives Designation (P). Approved, effective Fall 2004.

**New Graduate Courses:**

WSSD 621- Nutrition for Exercise and Sport, 3 credits. Elective for both the Athletic Management and Athletic Coaching concentrations in the M.Ed in Sport Management. Approved, effective Fall 2004.

**III. Report of the Student Senate President - None.**

**IV. Report of the Graduate Student Organization - None.**

**V. Report of the Administrative Officers**

**Acting Provost Shane**

Acting Provost Shane reported on behalf of Dr. Phillips. The Web grading project has been successful. The Web-based tracking system for curriculum-related issues will be operating soon.

Acting Provost Shane also reported that the degree in Gerontology will be placed into moratorium.

There is one change in the structure of the Institutional Review Board that will be effective in the fall of 2004. This change will be the addition of an administrator; in this case the Graduate Dean, and his office will be providing secretarial staff.

Acting Provost Shane distributed the list of the names of the group of faculty members working on the Interdisciplinary Major proposal {see Attachment #4}. He requested that this group be approved as a working group to continue their task. Other faculty were invited and encouraged to join.

## **VI. Reports of the Faculty Senate Standing Committees**

### **UCPRC**

Senator McCotter, Chair of the UCPRC presented the following proposals:

MATH 312: Software for Multivariable Calculus. The waiver of the two meeting rule was requested for the approval of this course.

ART: Portfolio requirement for students= admission into the BFA, BSE, BA, and BA: Graphic Design.

## **VII. Reports of the Faculty Senate Special Committee**

### **General Education Task Force Committee**

Dr. Foster-Clark mentioned that the annual report is now available. The General Education Task Force will be traveling to Evergreen State University to learn more and design a better program for learning communities. There will also be another round of focus groups in the fall 2004.

## **VIII. Proposed Courses and Programs**

### Change in Courses/Curricula

Changes in pre-requisites for CHEM 112, CHEM 231, CHEM 265, CHEM 375, CHEM 251. The pre-requisite for the other courses mentioned above will be a C- or better in CHEM 112 rather than simply passing the course. Desired effective date - Fall 2004

### New Undergraduate Courses

CHEM 324- Plant Biochemistry, 4 credits  
Desired effective date - Spring 2005

MATH 312- Software for Multivariable Calculus  
Approved, effective data- Fall 2004

## **IX. Faculty Emeritus - None**

## **X. Other**

Dr. Wismer (Chemistry) presented a memo regarding the issue of monitoring proposals that have been passed by Faculty Senate. This proposal will be considered in the fall 2004 as an amendment to the Academic Policies Committee proposal on policies dealing with course approvals. {see Attachment #5}

Dr. Rosenthal (English) spoke about the use of student evaluations. She shared some concerns of some senior faculty members about the student evaluations and their use. A discussion followed on how these should be effectively used and the role of using the student evaluations along with other evidence such as peer observations.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted by,  
Sepi Yalda  
Acting Secretary

Attachment #1

To: Dr. Joel Piperberg, President of the Faculty Senate  
From: The Department of Sociology/Anthropology  
Date: April 26, 2016  
Re: **Faculty Emeritus Status for Dr. Samuel E. Casselberry**

- Whereas Dr. Samuel E. Casselberry taught Anthropology at Millersville University for thirty-four years; and
- Whereas Dr. Samuel E. Casselberry directed the creation of the Anthropology major and minor at Millersville; and
- Whereas Dr. Samuel E. Casselberry supported strongly the establishment of the archaeology program at Millersville by recruiting faculty to teach archaeology courses and by supporting their field school activities; and
- Whereas Dr. Samuel E. Casselberry enhanced the efforts of the department effectively to advise its students by developing the guidelines for the “sophomore review”; and
- Whereas Dr. Samuel E. Casselberry served as department chair for sixteen years, and earned the respect of all his departmental colleagues for his impressive organizational skills, his fairness to them and his dedication to the needs of the students; and
- Whereas Dr. Samuel E. Casselberry responded frequently and capably when administrative positions needed to be filled and in so doing provided continuity between administrators and wise counsel to his administrative colleagues; and
- Whereas Dr. Samuel E. Casselberry valued the importance of student research as demonstrated by his creation of the departmental Student Research Award and by mentoring many students through their honors theses; and
- Whereas Dr. Samuel E. Casselberry conducted on-going research on the relationship between ideology and spatial relationships across cultures and introduced his research into his teaching; and
- Whereas Dr. Samuel E. Casselberry’s commitment to Millersville University was expressed in numerous ways, including service on many important university committees; and
- Whereas Dr. Samuel E. Casselberry was a Departmental colleague of great integrity whose resourcefulness, organization, vision, tolerance and respect for diverse ways of thinking have provided extraordinary service to the entire university community;
- Therefore be it resolved that the faculty of the Department of Sociology/Anthropology unhesitatingly recommend that Dr. Samuel E. Casselberry be granted the rank of Professor of Anthropology Emeritus.

Attachment #2

To: Board of Trustees  
From: Department of Educational Foundations  
Date: May 20, 2004  
Re: Faculty Emeritus status for Dr. Troy Isaak

Please consider the following request for emeritus status for Dr. Troy Isaak, who is retiring this spring. Dr. Isaak has been a faculty member at Millersville since 1988. Some of his numerous accomplishments include:

- the integration of technological and musical expertise as a scholar and a teacher,
- the development of a computerized tutorial for students using the original Pine e-mail system that saved many hours of face-to-face tutorials and significantly speeded up the process of getting MU students on-line,
- co-authorship of several books on using instructional technology in the K-12 classroom,
- earning grants which brought over \$450,000 to Millersville University, including (with John Ward) a Link-2-Learn Grant that resulted in a much-enriched instructional technology curriculum for elementary education majors and the Harmony School case-based web-site as an instructional tool, and
- the development of faculty and student exchanges in the areas of music industries and applied arts with the University of Strathclyde, Glasgow, Scotland.

Troy Isaak has served the Educational Foundations Department in ways too numerous to list here and willingly shared his multiple talents with the university community in many ways and on many occasions. His gentle, witty, compassionate spirit will be sorely missed by those who had the privilege of seeing him every day. The Department of Educational Foundations strongly supports the status of Associate Professor Emeritus being granted to Dr. Troy Isaak.

Attachment #3

To: Board of Trustees  
From: Department of Educational Foundations  
Date: May 20, 2004  
Re: Faculty Emeritus status for Dr. Richard Frerichs

Please consider the following request for emeritus status for Dr. Richard Frerichs, who is retiring this spring. Dr. Frerichs, who graduated from Millersville in 1964, has been a faculty member at Millersville since 1968, and a faculty member of the Department of Educational Foundations since 1995. Some of his numerous accomplishments include:

- Serving the University in numerous departments, including Resident Life, Financial Aid, and Educational Foundations as a teaching faculty member,
- Serving as Dean of Men and Dean for Resident Life during times which were marked by controversial issues such as co-ed dorms, loosening of parietal rules and the demise of the House Mother system, and handling these issues with good humor and grace,
- Continually accepting significant assignments for the Department and for the School of Education, first as Coordinator of Field Experiences, an area of service to the University and Student Teachers that grew and blossomed under his leadership, and, most recently, as Department Chair,
- Establishing wide-ranging professional and academic connections since becoming a member of the teaching faculty in 1995, named Treasurer of the SSHE Field Directors Forum and named to the Executive Committee of the Pennsylvania Association of Colleges of Teacher Education,
- Serving the local community and maintaining professional visibility by being elected (more than once!) to the Penn Manor School Board, and
- Serving the Millersville Community in governance (e.g. as Chair of the Teacher Education Committee), in advancement (e.g. on the MEDAL Fund Board of Directors), in celebrating community life and accomplishments (e.g. as Commencement Coordinator), and in ancillary programs (e.g. as the Director of Millersville Elderhostel)

It is widely understood that a person of such wide-ranging talents and love of the University is irreplaceable; Richard Frerichs has served the Educational Foundations Department and Millersville in ways too numerous to list here. His energy, enthusiasm, organization, and spirit will be sorely missed by those who had the privilege of seeing him every day. The Department of Educational Foundations strongly supports the status of Professor Emeritus being granted to Dr. Richard Frerichs.



Attachment #4

**Interdisciplinary Studies Major Ad Hoc Committee**

School of Education

Judith Wenrich

School of Mathematics and Sciences

Patricia Hill

Lynn Marquez

Bernard Schroeder

School of Humanities and Social Sciences

Sam Casselberry (Retirement in May 2004)

Christine Gaudry-Hudson

Tanya Kevorkian

Darla Williams

Non-School

Ralph Antonnen

Administration

Steve Centola

Student Senate

Charles Garey

Rob Kuhn

June 8, 2004

Attachment #5

To: Faculty Senate  
Date: 8 June 2004  
From: Robert K. Wismer  
Re: Monitoring proposals that have been passed by Faculty Senate

The most efficient way to incorporate the procedure of monitoring proposals that have been passed by Senate might be to amend by addition the proposal from Academic Policies Committee that currently is before Senate. The best location to expand seems to be paragraph **2**, which reads "**2**. New courses and designations must be duly approved by the Provost [President?] before being listed among a semester's course offerings." If this becomes paragraph "**2.a.**", paragraph "**2.b.**" could be something like the following.

**2.b.** Proposals passed by Senate must be approved by the President before they go into effect. Until the President makes a decision, the current status of a "passed proposal" will be communicated in an effective manner to: the President of Senate, the chairs of affected departments, the heads of relevant committees, and the directors of affected programs. Typically, a decision will be made within two months of a proposal's passage by Faculty Senate.

FROM: Joel Piperberg, Faculty Senate

Chairperson

DATE: 7 June 2004

**RE: Fall 2004 Committee Vacancies**

Gray areas indicate vacancies.

- CS** chair/Senator
- CH** chair
- CW** chair/WS faculty
- CA** chair/ A-A S faculty
- MS** member/Senator
- ME** member
- HU** Humanities & Fine Arts rep.
- ED** Education rep.
- NO** non-School rep.
- SO** Social Sciences rep.
- SC** Science & Mathematics rep.
- AL** alternate
- AT** At-Large, one year term to fill committee vacancies
- ▶ expiration year follows prefix
- ▶ "( )" ⇒ term length
- ▶ "[ ]" ⇒ incumbent
- ▶ "{ }" ⇒ not elected by Senate
- Senate standing committee
- ‡ 2-term limit for members
- ‡ not eligible for reelection
- & ≤2 from same academic unit
- ‡ ≤1 from same department
- % serving partial term
- @ filling a seat for 1 year

Departments of committee members are shown only where there are restrictions by department.

**ACADEMIC OUTCOMES**

**ASSESSMENT + # (CH3, ME2)**

2<sup>nd</sup> & 4<sup>th</sup> Tuesday of month, 4 – 5:30

CS07

ED05 J. Ward

HU06

NO06

SC06

SO05

**ACADEMIC POLICIES**

- # \$ (CH3, ME2)

Meets 2 Mon./month (9:30 – 11:30 AM)

CS05

ED06 not from ELED

ED05 L. West, ELED

HU05 B. Schneller, ENGL

HU06 Not from ENGL

NO06

SC06 Not from Math

SC05 P. Brislin, Math

SO06

SO05

MS05

MS05

**ACADEMIC STANDARDS + # (3)**

Meets 2 Full Days 8 AM – 6 PM After End Of Fall & Spring Sem.

CS06

HU05 A. Kelly

SC05 J. Moné

SO05 E. Blazer

ED05 J. Wenrich

SC07

HU07

SO07

ED07

NO07

SC06 A. DeCaria

SO06 A. Cuthbert

ED06 C. Haferkamp

HU06 J. Henke

**COOP. EDUCATION + (3)**

CS05

**FAC.-STUDENT ATHLETIC + (3)**

Meets 1<sup>ST</sup> Wed. 12 Noon To 1 PM

CS07

ME05 A. Szollos

ME05 J. Moné

ME07

**INTERNATIONAL SELECTION**

+ & \$ (ME2,AL1)

{CH: K. Bookmiller}

ME06

ME06

ME05 S. Deemer, EDFN

AL05

AL05

**INT'L. STUDIES CURR. + (3)**

CH07

**UNDERGRADUATE COURSE &**

**PROGRAM REVIEW + # \$**

(CH3,ME2) Meets 2nd, 4th & 5th

Tuesday. 4:10 – 5:45 PM

CS06 S. McCotter, EDFN

ED06 Not from PSYCH

ED05 T. Woo, PSYCH

HU06

HU05

NO05 I. Risser, LIBR

SC06 Not from MATH

SC05 H. Tsutsui, MATH

SO06

SO05

**UNIV. HONORS PROG. + # (3)**

CS07

**UNIV. THEME + (CH2, ME3)**

CS06

ED06 V. Thirumurthy

HU07

NO07

SC07

SO06 A. Sewell

**COMMENC. SPEAKER # (2)**

{CH: Eckert}

ED06

HU05 M. Rosenthal

NO06

SC05 T. Gilani

SO05

**CULTURAL AFFAIRS (3)**

{CH: elected by comm.

**GEN. ED. REVIEW + \$ (CH3,ME2)**

2<sup>nd</sup> & 4<sup>th</sup> Tuesday of month, 4 – 5:30

CS06 J. Fenwick, Math

ED06 Not from WSSC

ED05 J. Wimer, WSSC

HU06 Not from PHIL

HU05 J. Miller, PHIL

NO05 M. Warmkessel, LIBR

SC06 Not from ESCI

SC05 A. Muller, ESCI

SO06

SO05

**GRADUATE COURSE & PROGRAM**

**REVIEW + (3)**

Meets Last Wed. Of Month 2 – 3:30

CS07

**JOINT SENATE CONF. + (1)**

{CH05 Rosenthal}

MS05

ME05 T. Elliot
ME05 Z. Shao
ME07
ME07
ME07

**APPOINTED OR EX-OFFICIO SENATE REPRESENTATIVES**  
 Commencement Comm.:  
 Council of Trustees (advisor):  
 Joint Senate Conf. (chair):  
 Medal Fund Manag. Board:  
 Strat. Planning & Res. Council:  
 Parliamentarian:  
 Web Grading Task Force:

**FACULTY SENATE SPECIAL COMMITTEES**

**FINANCIAL AID (2)**  
 CH: Thomas}

ME06
ME05 Z. Shao

**AD HOC HONOR CODE**  
**2<sup>nd</sup> & 4<sup>th</sup> Tuesdays 4 – 5 pm**

CS
ED Elba Rohena
ED Sandra Hoffman
SO Carol Heintzelman
SO Eric Blazer
SC Jay Moné
SC Robert Buchanan
HU
HU Jill Craven
NO Jessica George
AT Barry David

**HONORARY DEGREE (2)**  
 Convener: Eckert}

ME06
ME06

**JUDICIAL BOARD (ME2, AL1)**  
 CH: Phil Riordan; elected from  
 Committee membership}

ME06
ME05 D. O'Neill
AL05
AL05

**GEN ED TASK FORCE**

ED04 J. Ward, EDFN
SO04 J. McLarnon, HIST
SC04 D. Blum, Math
HU04 P. Tacka, Music
NO04 P. Studdard, Library
AT04 Michele White, Dev. Stud.
AT04 A. DeCaria, Earth Sci.
AA04 Carol Phillips
SA04 Phil Riordan
SS04 Nikki Miller
SS04 Graham Waters
GE04 Fred Foster-Clark

**NOONAN FUND (2)**  
 CH: Zubatsky}

ED06
HU06
NO05 T. Weisser
SC06
SO05

**Gen Ed Task Force Legend**

- AT – At-Large Seat
- AA - Academic Affairs Seat
- SA – Student Affairs Seat
- SS – Student Senate Seat
- GE – Gen Ed Coordinator
- - Elected by Faculty Senate

**ADMISSIONS, ADVISEMENT & STUDENT AFFAIRS + # (3)**

CS06
ME05 A. Lopez
ME05 Z. Shao
ME07
ME07
ME07
ME06 J. Sciarretta
ME06 D. Schultz

**WOMEN'S STUDIES CURR. + (2)**

EW05 B. Skinner
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**AFRICAN-AMERICAN STUDIES MINOR CURR. +(2)**

EA06 Chris Corley
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