

**Millersville University  
Faculty Senate Meeting  
November 18, 2003**

The meeting was called to order at 4:11 p.m. All departments were represented except Elementary and Early Childhood Education, Library, and Psychology.

**I. Minutes of November 11, 2003**

Amendment to Minutes

Change General Education Program Review Committee in heading to *Undergraduate Course and Program Review Committee*.

Change in Dr. Thomas' report – change Last year to *In the first year*.

Also, under Student Senate President Kristin Albright's report \$200 donated by Bob Slabinski should be \$1200.

The minutes were approved as amended.

**II. Report of the Faculty Senate Chairperson**

Senator Kerper was unable to attend. Thus, Item #11, the Academic Policies Proposal was postponed until the next meeting on December 2.

Chairperson Piperberg reminded the Senate that elections for Senate officers (the Chair's seat, the President Pro Tempore and the Secretary) will take place at the January meeting.

**III. Report of the Student Senate President**

Kristin Albright, the Student Senate President, reported that the Student Senate will be attending the next Board of Student Government Presidents meeting at Mansfield this Friday, November 21, 2003. The topics for discussion are The Freshmen Year Experience and advocacy. The Civil War Ceremony held on November 11, 2003 went well. The Senate is holding a flower sale to help raise money. Katie Wadlinger was named October's Senator of the Month. Ms. Albright shared with the Senate a letter to the editor that was published in the 50<sup>th</sup> Anniversary Edition of Sports Illustrated. This letter was written by Katie Martin, a Student Senator who has cerebral palsy. Ten student senators signed up to participate in the Multicultural Mentoring Alliance Program (MMAP) after Sarah Martin, graduate assistant for MMAP, presented the program.

**IV. Report of Graduate Student Organization**

No report

## **V. Report of Administrative Officers**

### **Acting Provost Shane**

Acting Provost Shane reported that additional faculty complement was needed to cover the spring 2004 courses. This is evidence that registration for the coming Spring semester was a success.

Acting Provost Shane and Executive Assistant to the President Phillips responded to Senator Wismer's question about putting caps on enrollment, reiterating that no caps are applied to enrollment at this point.

### **Executive Assistant to the President Phillips**

Five hundred and fifty students registered for the next winter session. No snow days were scheduled for that period. Faculty will determine individually how to make up for the time in case of cancellations.

The university catalogue will be updated and published every year.

## **VI. Report of the Faculty Senate Standing Committees**

### **Undergraduate Courses and Programs Review Committee**

Senator and Chair of the UCPRC McCotter presented a change in the prerequisite for CHEM 111. The proposal requests that the prerequisite for CHEM 111 be a "C" grade or better in CHEM 110 or a satisfactory score on the placement test before registration or permission of the chair of the Chemistry Department. At present, the course has no prerequisites. She also introduced a new undergraduate course (ESCI/BIOL 103 - The Science of Evolution) intended as a G2 course. Both proposals will be considered at the December 2, 2004 Senate meeting.

### **International Studies Curriculum Committee**

Senator Mowrey asked the senators to recommend courses for the International Studies Curriculum Committee to include in the program.

## **VII. Reports of the Faculty Senate Special Committees**

No report

## **VIII. Proposed Courses and Programs**

### New Undergraduate Courses

ENVI 330- Environmental Statistics and Risk Assessment, 3 credit hours.  
Part of the Environmental Policy and Regulation Minor and the Industrial Environmental Health Minor.

Approved – Effective Date Spring 2004

ENVI 495 – Environmental Clinic – 3 credit hours

Part of all Environmental Science Minors: Water Resources, Land Use, Environmental Policy and Regulation, Industrial Environmental Health, Quantitative Methods in Environmental Science.

Approved – Effective Date Spring 2004

#### Changes in Courses and Curricula

New Multi Disciplinary Environmental Science Minors

Water Resource Minor

Land Use Minor

Environmental Policy and Regulation Minor

Industrial Environmental Health Minor

Quantitative Methods in Environmental Science Minor

Approved – Effective Date Spring 2004

#### **IX Faculty Emeritus**

None

#### **X. GCPRC Proposals:**

##### **Proposed Changes to the Graduate Courses Proposal Cover**

Senator and Chair of GCPRC Mowrey indicated that this cover sheet should be used immediately. Courses that are already in process should keep the old cover sheet. The new cover sheet was approved without dissent.

##### **Policies Governing Graduate Courses**

Senator and Chair Mowrey of GCPRC introduced a change in the policy regarding academic appeals for graduate students. The wording change in the policy firms up the procedure for academic appeals and more clearly delineates the pathway to be followed. In response to Senator Rohena's question, Senator Mowrey clarified that this policy applies only to students in the master's degree programs and not to the students pursuing only certification. This distinction will be clear in the catalogue and other language will be used for the certification-only students. The change in the existing policy passed without dissent.

#### **XI. Academic Policies Committee: Revision of the Completion of the Major Policy**

Discussion postponed until December 2 meeting.

#### **XII. Strategic Plan for the University College at Millersville (ACE)**

Bili Mattes presented a proposal for the revitalization of the Adult and Continuing Education (ACE) Program. A number of questions were asked and discussion was lively. Discussion dealt with how the program would be sustained, the involvement of faculty, the impact on existing graduate programs, data supporting the recommended changes, and the impact on traditional students on campus among others. Ms. Mattes responded to these questions and asked the senators to discuss the proposal with their faculty colleagues and e-mail her additional comments and questions. She requested that the discussion be continued at the January Senate meeting. Since the meeting, she has requested more time to consider the input offered at today's meeting.

### **XIII. Other Business**

None

The meeting was adjourned at 5:50 p.m.

Respectfully Submitted

Elba I. Rohena  
Senate Secretary

## Action Summary

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Approved – Effective Date Spring 2004

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New Multi Disciplinary Environmental Science Minors  
Water Resource Minor  
Land Use Minor  
Environmental Policy and Regulation Minor  
Industrial Environmental Health Minor  
Quantitative Methods in Environmental Science Minor  
Approved – Effective Date Spring 2004

Proposed Changes to the Graduate Courses Proposal Cover - Approved

Policies Governing Graduate Courses – Academic Appeals Procedure- Approved