

**Faculty Senate Meeting
September 21, 2004**

The meeting was called to order at 4:13 p.m. All departments were in attendance.

I. Minutes of the September 8, 2004 Meeting

Minutes were approved as distributed.

II. Report of the Faculty Senate Chairperson

Chairperson Kerper informed the Faculty Senate that alternate Senator Labant for Elementary and Early Childhood Education will be attending the Senate meetings representing the interests of the department while Chairperson Kerper maintains a university-wide focus. Chairperson Kerper will still be the voting member and be able to break tie votes.

III. Report of the Student Senate President

Kristin Albright, Student Senate President will provide by email to Chairperson Kerper a list of the Student Senate members. Student Senate President Albright is the chair of BSUP. Millersville University will be chairing a meeting for BSUP on November 12-13.

IV. Report of the Graduate Student Organization

None.

V. Report of the Administrative Officers

President McNairy

No report.

Provost Prabhu

Provost Prabhu noted that the Academic Affairs Strategic Plan for 2003-2004 highlights are available and are being distributed.

Executive Assistant to the President Phillips

Executive Assistant to the President Phillips briefly introduced the Director of Admissions. She also reminded the Faculty Senate of the first Open House scheduled for September 25, 2004.

VI. Reports of the Faculty Senate Standing Committees

First Readings: None

Second Readings:

Academic Policies Committee: Policies Regarding Interdisciplinary Programs
Chairperson Kerper, relinquished the chair to present the Interdisciplinary Programs policy proposed by the Academic Policies Committee that he had chaired during the 2003-2004 academic year. Senator Rosenthal, Assistant Chair, served as chair pro tempore.

Dr. Arnold initiated the discussion that led to the following amendments to the proposed policy [see Attachment #1]

- On page 2 under b, it should read “A minimum of 18 additional credits shall be required in one discipline or clearly defined interdisciplinary course of study, with at least 9 credits at the 300-400 level.
This amendment was passed by Blazer/Schaffer motion.
- On page 3 under Council of Interdisciplinary Directors, starting with the second sentence in the first paragraph, it should read “This body will coordinate the efforts of the interdisciplinary programs and will conduct an election of a faculty senator from the faculty within the program. The faculty senator will serve in the CID, if he/she is not serving as a director, and the alternate senator shall be one of the directors.
This amendment was passed by Mowery/Blazer motion.
- On page 1 under definitions, Faculty teaching within the program is defined as faculty identified by the director in consultation with the curriculum committee.
This amendment was passed by Kerper/Borger-Greco motion.
The proposal was approved unanimously as amended.

Academic Policies Committee: Course and Program Procedures
Senator Rosenthal relinquished the chair and the Faculty Senate selected Senator Mowery as the Chair for this discussion.

- Kerper/Piperberg motion passed to delete in first sentence from page 1, number 1. the parenthesis with e.g. , lecture or recitation.

The discussion was postponed until the next meeting due to lack of time.

VII. Faculty Emeritus

On a Glenn/Chaudhary motion – Dr. G. Terry Madonna was granted the honorary title of Professor of Government and Political Affairs Emeritus. [see Attachment #2]

On a Glenn/Piperberg motion – Dr. David T. Risser was granted the honorary title of Associate Professor of Government and Political Affairs Emeritus. [see Attachment #3]

VIII. Committee Elections

A Schaeffer/Foster motion passed to close nominations and to direct the secretary to cast one ballot for all nominees whose committee seats were uncontested. Committee elections took place.

Meeting adjourned at 5:45 p.m.

Respectfully Submitted by:

Elba I. Rohena
Secretary

Governance Manual
Section 2: Undergraduate Academic Programs
Undergraduate Degree Programs
Interdisciplinary Programs

Objectives:

to define minimum university requirements for interdisciplinary programs focusing on an integrated discipline.

to ensure minimum standards of depth and breadth in proposed interdisciplinary programs.

to provide a framework within the faculty members of various departments can develop interdisciplinary programs.

Rationale:

To provide students with an interdisciplinary perspective that cannot be provided by one department.

Definitions:

Interdisciplinary program is defined as a major or a minor focusing on integrated disciplines.

Interdisciplinary major and interdisciplinary minor are defined as a major and a minor which integrate the knowledge, perspectives, and methodologies of more than one discipline to form a specific academic focus in a recognized or innovative discipline not currently offered by existing academic departments (e.g. American studies, legal studies, comparative literature).

An interdisciplinary course is defined as a course that reflects the knowledge, perspectives, and methodologies represented in the program.

Faculty teaching in the program is defined as faculty identified by the director in consultation with the curriculum committee.

Policy and Implementation:

Interdisciplinary Major

Course requirements for an interdisciplinary major will follow any current university policies regarding requirements for a major.

An interdisciplinary major shall require a minimum of 30 credits of coursework.

- a. A minimum of 6 credits of interdisciplinary course work, focused on the integrated discipline represented in the major (e.g., introductory seminar, capstone experience/course), shall be required with 3 credits or more at the 300-400 level.
- b. A minimum of 18 additional credits shall be required in one discipline or clearly defined, interdisciplinary course of study, with at least 9 credits at the 300-400 level.
- c. A minimum of 6 additional credits shall be required from other disciplines or clearly defined, themed-elective grouping with at least 3 credits at the 300-400 level.

Interdisciplinary Minor

An interdisciplinary minor shall require a minimum of 18 credits of coursework.

- a. A minimum of 6 credits of interdisciplinary coursework, focused on the integrated discipline represented in the minor, shall be required, with at least 3 credits at the 300-400 level (e.g., capstone experience/course).
- b. A minimum of 12 additional credits shall be required from at least two disciplines, with at least 6 credits above the 100 level.

Organization

The curriculum committee of an interdisciplinary program shall select, with the approval of the school dean, where the program will be housed. Interdisciplinary programs, not in a department, shall be housed within a school under the auspices of the dean.

Interdisciplinary Curriculum Committee

A curriculum committee composed of the Director of the interdisciplinary program, faculty teaching within the program, and students, if desired, in the program shall be organized in a way that best serves the interests of the program. The Director will conduct an election within the program's teaching faculty for committee seats. The committee's leadership structure and membership shall be self-determined.

Director of Interdisciplinary Program

In compliance with existing CBA policy, the interdisciplinary curriculum committee shall determine the selection process for the Director, including approval by the Provost.

The Director of an interdisciplinary program shall have a three-year term commencing with the terms of triennially elected department chairs, and report to the dean of the school in which the program is housed. The Director will have responsibilities equivalent to the Department Chair in administering the interdisciplinary program. The Director also will

- communicate the needs of the program during a meeting of all school deans.
- collaborate with the school deans on matters relating to staffing, scheduling of classes, budgeting, and faculty selection processes.
- serve as the primary advisor for students in the program.
- guide systematic program review on the required review on the required five-year cycle.
- maintain a list of courses offered in the program and faculty teaching those courses.

Council of Interdisciplinary Directors

The Council of Interdisciplinary Directors (CID), composed of the Directors of all interdisciplinary programs, shall be formed. This body will coordinate the efforts of the interdisciplinary programs and will conduct an election of Faculty Senator(s) from the faculty teaching within the program. The faculty senator(s) will serve in the CID, if he/she is not serving as a director, and the alternate senator shall be one of the directors. One senator shall be elected for every 5 programs with a minimum of 1 elected senator at all times (i.e., 10-14 programs = 2 senators, 15-19 programs = 3 senators).

The Council of Interdisciplinary Directors (CID) reflects the professional judgment of the faculty teaching in the programs and recommends policy to the school curriculum committees in such areas as curriculum, admissions and standards practices, educational programs, University organization, advisement and counseling, student affairs and matters of similar import.

The Council of Interdisciplinary Directors (CID) shall

- review proposals for new interdisciplinary programs and the interdisciplinary courses within them.
- initiate recommendations for changes in academic regulations and policies or related matters affecting interdisciplinary programs and forward them to the Academic Policies Committee.

Section 2: Undergraduate Academic Programs

Undergraduate Degree Programs

Millersville offers 60 undergraduate degree programs leading to an associate or baccalaureate degree as well as minor programs. Many majors offer options for fulfilling requirements. These programs and options, subject to change, are as follows. Teaching certification grades are given in parentheses. The specific requirements for each program are given on the following pages under the department offering the program.

Baccalaureate Degrees	Options	Department
Anthropology B.A.	Archeology	Sociology-Anthropology
Art B.A.	Visual Communications- Graphic Design (Commercial Art)	Art
Art B.F.A.		Art
Art Education B.S.Ed.(K-12)		Art
Biology B.A.		Biology
Biology B.S.	Botany Environmental Biology Marine Biology Medical Technology Molecular Biology/Biotechnology Nuclear Medicine Technology Pre-Optometry Pre-Podiatry Respiratory Therapy	Biology
Biology B.S.Ed. (7-12)		Biology
Business Administration B.S.	Accounting Finance International Business Marketing Management	Business Administration
Chemistry B.A.	3/2 or 4/1 Cooperative Engineering	Chemistry
Chemistry B.S.	Biochemistry Environmental Chemistry Polymer Chemistry	Chemistry

	4/1 Cooperative Engineering	
Chemistry B.S.Ed. (7-12)		Chemistry
Computer Science B.S.		Computer Science
Earth Sciences B.A.	Environmental Geology	Earth Sciences
Earth Sciences B.S.Ed. (7-12)		Earth Sciences
Economics B.A.	Financial Political Quantitative	Economics
Elementary Education B.S.Ed. (K-6)	Early Childhood Education (N-3) Science Option	Elementary and Early Childhood Education
English B.A.	Comparative Literature English as a Second Language Linguistics Print Journalism	English
English B.S.Ed. (7-12)	Comparative Literature English as a Second Language Linguistics Print Journalism	English
French B.A.	International Business	Foreign Languages
French B.S.Ed. (7-12)	International Business	Foreign Languages
Geography B.A.	Applied Geography Environmental Studies Global Studies	Geography
Geology B.S.		Earth Sciences
German B.A.	International Business	Foreign Languages
German B.S.Ed. (7-12)	International Business	Foreign Languages
Government and Political Affairs B.A.		Government and Political Affairs
History B.A.		History
Industrial Technology B.S.	Computer Aided Drafting/Design Electronics Technology General Industrial	Industry and Technology

	Technology Graphic Communications Manufacturing Technology Mechanical Technology	
International Studies B.A.		(Interdepartmental) (Interdisciplinary – administratively housed in Government and Political Affairs)
Mathematics B.A.	Actuarial Science Statistics	Mathematics
Mathematics B.S.	Actuarial Science Applied Math Statistics	Mathematics
Mathematics B.S.Ed. (7-12)	Actuarial Science Statistics	Mathematics
Meteorology B.S.		Earth Sciences
Music B.A.	Music Industry Studies	Music
Music Education B.S.Ed. (K-12)		Music
Nursing B.S.N.		Nursing
Occupational Safety and Environmental Health B.S.		Industry and Technology
Oceanography B.S.	Biological Oceanography Chemical Oceanography Geological Oceanography Physical Oceanography	Earth Sciences
Philosophy B.A.		Philosophy
Physics B.A.	3/2 or 4/1 Cooperative Engineering Computer Science Meteorology Philosophy Polymer Chemistry	Physics
Physics B.S.	4/1 Cooperative Engineering	Physics
Physics B.S.Ed. (7-12)		Physics
Psychology B.A.		Psychology

Social Studies B.S.Ed. (7-12)		(Interdepartmental) (Interdisciplinary – administratively housed in ?)
Social Work B.A.		Social Work
Sociology B.A.	Criminology	Sociology-Anthropology
Spanish B.A.	International Business	Foreign Languages
Spanish B.S.Ed. (7-12)	International Business	Foreign Languages
Special Education B.S.Ed. (K-12 Mentally/Physically Handicapped)		Special Education
Speech Communication B.S.	Broadcasting Communication Studies Public Relations Theatre	Communication and Theatre
Technology Education B.S.Ed.		Industry and Technology

Section 2: Undergraduate Academic Programs Interdepartmental Major Program

Objectives:

to define minimum university requirements for those departments wishing to offer jointly an interdepartmental major focusing on a non-traditional discipline.

to ensure minimum standards of depth and breadth in the proposed major.

to provide a framework within which the faculty members of various departments can develop interdepartmental majors.

Rationale:

To provide students with an interdepartmental perspective that cannot be provided by one department.

Definition:

An interdepartmental major is defined as a major which integrates the knowledge, perspectives, and methodologies of more than one department to form a specific academic focus in a recognized or innovative discipline not currently offered by existing academic departments, e.g. American studies, legal studies, comparative literature, etc.

Policy and Implementation:

Course requirements for an interdepartmental major will follow any current university policies regarding requirements for a major.

An interdepartmental major shall require a minimum of 36 credits of coursework.

A minimum of 15 credits shall be required in one department with 6 credits or more above the 100 level.

A minimum of 15 additional credits shall be required from other departments involved in the proposed major, with 6 credits or more above the 100 level.

A minimum of 6 additional credits of interdepartmental course work shall be required, with 3 credits or more at the 300-400 level. An interdepartmental course is defined as a course which integrates the knowledge, perspectives, and methodologies of more than one department to form a specific academic focus. Such courses may be either newly created or drawn from those currently in the catalog.

A committee composed of one representative elected by each of the participating departments shall develop and implement the major.

The committee making the proposal for the major shall follow current requirements and procedures for approval of a major.

~~If participating departments belong to different schools, a joint committee of the school curriculum committees shall review the proposal.~~

~~The committee shall carry out the administrative duties inherent in offering a major (i.e. developing new course proposals, scheduling, advisement, etc.).~~

~~The deans' council shall determine how liaison shall be established between committees for interdepartmental majors and the school administrative structure.~~

Section 2: Undergraduate Academic Programs
Undergraduate Studies - Academic Programs
Undergraduate Degree Programs
Academic Minors Program
Program Criteria
Interdepartmental Minor Policies
Academic Minors

Objectives:

~~to define minimum university requirements for those departments wishing to offer jointly an interdepartmental minor focusing on a non-traditional discipline.~~
~~to ensure minimum standards of depth and breadth in the proposed minor.~~
~~to provide a framework within which the faculty members of various departments can develop interdepartmental minors.~~

Rationale:

~~To provide students with an interdepartmental perspective that cannot be provided by one department.~~

Definition:

~~An interdepartmental minor is defined as a minor which integrates the knowledge, perspectives, and methodologies of more than one department to form a specific academic focus in a recognized or innovative discipline not currently offered by existing departments, e.g. American studies, comparative literature, women's studies, holocaust studies, etc.~~

Policy and Implementation:

~~Course requirements for an interdepartmental minor will follow any current university policies regarding requirements for a minor.~~

~~An interdepartmental minor shall require a minimum of 18 credits of coursework.~~

~~A minimum of 12 credits shall be required from at least two departments, with at least 6 credits above the 100 level.~~

~~A minimum of 6 credits of interdepartmental course work shall be required, with at least 3 credits at the 300-400 level. An interdepartmental course is defined as a course which integrates the knowledge, perspectives, and methodologies of more than one department to form a specific academic focus. Such courses may be either newly created or drawn from those currently in the catalog.~~

~~A committee composed of one representative elected by each of the participating departments shall develop and implement the minor.~~

~~The committee making the proposal for the minor shall follow current university requirements and procedures for approval of a minor.~~

~~If participating departments belong to different schools, a joint committee of the school~~

curriculum committees shall review the proposal.

The committee shall carry out the administrative duties inherent in offering a minor (e.g. developing new course proposals, scheduling, advisement).

The deans' council shall determine how liaison shall be established between committees for interdepartmental minors and the school administrative structure.

Academic Minors

Minors	Options	Department
African-American Studies	--	Interdepartmental (Interdisciplinary – administratively housed in ?)
Anthropology	--	Sociology-Anthropology
Art	Art History Studio Art	Art
Athletic Coaching	--	Wellness & Sport Sciences
Biology	--	Biology
Business Administration	Accounting Finance General Business Management Marketing	Business Administration
Biochemistry	--	Chemistry
Chemistry	--	Chemistry
Computer Science	--	Computer Science
Criminology	--	Sociology-Anthropology
Earth Sciences	--	Earth Sciences
Economics	Technical	Economics
English	American Literature British Literature Film/Literature General English Linguistics Print Journalism Writing	English
Environmental Hazards and Emergency Management	--	Interdepartmental (Interdisciplinary – administratively housed in ?)

French	--	Foreign Languages
Geography	Environmental Studies General Studies Global Studies	Geography
Geology	--	Geology
German	--	Foreign Languages
Gerontology		(Interdisciplinary – administratively housed in ?)
Government & Political Affairs	--	Government & Political Affairs
Greek	--	Foreign Languages
History	--	History
Industrial Technology	Computer Aided Drafting/Design Electronics/Control Systems General Industrial Technology Graphic Communication Technology Manufacturing Technology Mechanical Technology	Industrial Technology Industry & Technology
International Studies	--	Government & Political Affairs Interdisciplinary
Latin	--	Foreign Languages
Latino/a Studies	--	Interdepartmental (Interdisciplinary – administratively housed in ?)
Mathematics	--	Mathematics
Meteorology	--	Earth Sciences
Music	--	Music
Oceanography	--	Earth Sciences
Occupational Safety & Environmental Health	--	Industrial Technology Industry & Technology
Philosophy	--	Philosophy

Physics	--	Physics
Psychology	--	Psychology
Russian	--	Foreign Languages
Sociology	--	Sociology-Anthropology
Spanish	--	Foreign Languages
Statistics	--	Mathematics
Theatre	--	Communication & Theatre
Women's Studies	--	Interdepartmental (Interdisciplinary – administratively housed in ?)

Section 1: University Structure & Governance

Faculty Participation in University Governance

Contract Committees, Judicial Committee and Amending Procedures

Faculty Senate/Curriculum Committee

Faculty Senate is the representative body of the faculty that recommends policies and programs in academic and student affairs and curriculum. Faculty Senate is a body established by the faculty and with the consent of APSCUF-MU fulfills the requirement for a Curriculum Committee as specified in the CBA.

Membership

The Faculty Senate is a representative body of the faculty. Each department elects one member to the Faculty Senate. **The Council of Interdisciplinary Directors elects a Faculty Senator(s) from faculty teaching within the programs. One senator shall be elected for every 5 programs, with a minimum of 1 elected senator representing the interdisciplinary programs at all times (e.g., 10-14 = 2 senators, 15-19 = 3 senators).**

The president, the University vice presidents, and the Dean of Graduate Studies and Extended Programs are ex officio members but are ineligible to vote or to hold Faculty Senate office.

The president of the APSCUF-MU is an ex officio member of Faculty Senate with all privileges except voting, making motions, and holding office unless also serving as an elected senator.

All of the regular full-time faculty (as defined by the CBA) are eligible for election to the Faculty Senate.

The senatorial term of office begins at the beginning of the fall semester and ends in three years thereafter; the election takes place during the preceding period April 1 through May 31. Senatorial terms are staggered so that approximately one-third of the membership is elected each year.

A senator may be recalled by a two-thirds vote of the entire voting membership of his/her department **or the Council of Interdisciplinary Directors.**

At the time of election, each department **or Council of Interdisciplinary Directors** elects an alternate(s) who may, in case of the absence of the senator, participate in the meeting and vote.

Special elections to fill vacancies are held, as soon as practical, by the appropriate department **or the Council of Interdisciplinary Directors.**

The Student Senate is requested to designate five representatives from the student body to act as student consultants with all privileges except voting, making motions, and holding office. The Graduate Student Association is requested to designate two students as student consultants with all privileges except voting, making motions, and holding office.

Functions

The Faculty Senate reflects the professional judgment of the faculty and recommends policy in writing to the University president in such areas as curriculum, admissions and standards practices, educational programs, University organization, advisement and counseling, student affairs and matters of similar import.

The Faculty Senate keeps the faculty informed of its deliberations and recommendations. The Senate may refer appropriate issues to the faculty for action through the president of APSCUF-MU.

A senator primarily represents a department **or the Council of Interdisciplinary Directors**, but acts on behalf of the entire faculty.

When a department **or the Council of Interdisciplinary Directors** instructs its senator to present an item to the Faculty Senate he/she shall do so; but the senator has the right to use judgment in voting.

Meetings

Meetings are held on a schedule to be determined by Faculty Senate.

Special meetings may be called by the president of the University, the chairperson of the Faculty Senate, or by a majority of Senators.

Meetings may be held at any time within the calendar year.

Organization

Officers

A chairperson is elected from the Faculty Senate membership at the first meeting of each spring semester. The chairperson shall assume office at the beginning of the fall semester.

A chairperson pro tempore is elected from the Faculty Senate membership at the first meeting of each spring semester. He/she presides in the absence of or at the request of the chairperson of the Faculty Senate.

A secretary is elected from the Faculty Senate membership at the first meeting of the spring semester. The secretary assumes office at the beginning of the fall semester.

Duties other than those normally pertaining to the office of secretary shall be specified in the By-Laws.

A parliamentarian is appointed by the chairperson from the Faculty Senate membership.

Committees

The Faculty Senate may create ad hoc committees either from its own membership or from the University as a whole to consider or investigate matters of concern. All committees not elected at large shall have equal faculty representation from the four academic units, i.e., Education, Humanities, Science and Mathematics, Social Sciences and one from non-school faculty. The following are the standing committees of Faculty Senate:

Academic Outcomes Assessment Committee

Academic Policies Committee
Academic Standards Committee
~~African American Studies Curriculum Committee~~
Committee on Cooperative Education/Internship Program
Admissions, Advisement and Student Affairs Committee
Faculty Senate By-Laws
Faculty-Student Athletic Committee
General Education Review Committee
Graduate Course and Program Review Committee
International Selection Committee
~~International Studies Curriculum Committee~~
Joint Senate Conference Committee
Undergraduate Course and Program Review Committee
University Honors College Committee
University Theme Committee
~~Women's Studies Curriculum Committee~~

Governance Manual

Section 1: University Structure & Governance

Faculty Participation in University Governance

Contract Committees, Judicial Committee and Amending Procedures

Faculty Senate/Curriculum Committee

African American Studies Curriculum Committee

Membership

~~Two members are elected by each academic unit from among the faculty. Members serve overlapping two-year terms. The dean of the appropriate unit conducts the election during the spring semester.~~

~~A non-school faculty member is appointed by the Provost.~~

~~Two student members are elected by the Student Senate during the spring semester.~~

~~The Director of African American Studies serves as a committee member.~~

~~During the spring semester Faculty Senate elects a chair of the African American Studies Curriculum Committee for a two-year term from among the faculty who have knowledge of African American Studies scholarship as indicated by having taught an African American Studies course.~~

~~Chair and member terms begin in September and end in August.~~

Functions

~~The African American Studies Curriculum Committee reviews all proposed changes in the African American Studies Minor and evaluates courses submitted for African American Studies approval. Approved courses will receive an acronym of AFAM and will be cross-listed under African American Studies and their originating department.~~

~~The chair of the curriculum committee is responsible for reporting to Faculty Senate.~~

~~(committee formed fall 1999)~~

Governance Manual

Section 1: University Structure & Governance

Faculty Participation in University Governance

Contract Committees, Judicial Committee and Amending Procedures

Faculty Senate/Curriculum Committee

International Studies Curriculum Committee

Membership

~~Two members are elected by and from each academic unit for overlapping two-year terms. The dean of the appropriate unit conducts the election during the spring semester. In addition, a chairperson is elected from the faculty at the first Senate meeting of the spring semester for a three-year term.~~

~~One member is elected by and from the non-school faculty for a two-year term. The provost or designee conducts the election during the spring semester.~~

~~Two students serve overlapping two-year terms on the committee:~~

~~One member is elected by the Student Senate during the spring semester.~~

~~One member is elected by and from the students majoring in International Studies or Area Studies, this election being conducted by the International Studies Curriculum Coordinator during the spring semester.~~

~~No two members may be elected from the same department, which limitation does not apply to the chairperson of the committee.~~

~~All elected and appointed members' terms begin in September and end in August. No elected member may serve more than two consecutive terms.~~

~~An International Studies Curriculum Coordinator is appointed as follows:~~

~~The International Studies Curriculum Committee solicits and receives nominations for the position of Coordinator of the International Studies Curriculum Committee. They review the applications and recommend one or more candidates for the president's or designee's consideration for appointment. The coordinator serves at the pleasure of the president or designee.~~

~~The Coordinator of the International Studies Curriculum and the provost or designee are non-voting ex officio members of the committee.~~

Functions

~~The International Studies Curriculum Committee reviews all proposed changes in the International Studies Curriculum and may review or initiate recommendations in course and faculty selection and evaluation processes and other curricular concerns regarding the international studies major and area studies majors. The Committee reports its recommendations to the Faculty Senate.~~

~~The recruitment of faculty (from millersville University departments) for the majors and the selection of courses to be taught are responsibilities of the coordinator in consultation with the International Studies Curriculum Committee and the proper department chairpersons. The coordinator makes recommendations to and implements the decisions of the committee.~~

~~Courses to be made a permanent part of the international studies major or area studies majors must be approved by the International Studies Curriculum Committee, the curriculum committee(s) of the appropriate school(s), the University Course and Program Review Committee, and Faculty Senate.~~

~~Courses for the international or area studies majors may be offered as experimental on a one-time only basis with departmental or "international studies" or the appropriate "area studies" designation. Such courses: 1) be approved by the International Studies Curriculum Committee; 2) are in addition to the usual number of experimental courses allowed per department.~~

Governance Manual

Section 1: University Structure & Governance

Faculty Participation in University Governance

Contract Committees, Judicial Committee and Amending Procedures

Faculty Senate/Curriculum Committee

Women's Studies Curriculum Committee

Membership

~~One member is elected by each academic unit from among the faculty. A second faculty member who has knowledge of women's studies scholarship as indicated by having taught a women's studies course is elected by each academic unit. Members serve overlapping two-year terms. The dean of the appropriate unit conducts the election during the spring semester.~~

~~A non-school faculty member is elected by non-school faculty for a two-year term. During the spring semester, the election is conducted by the associate provost for academic programs and services.~~

~~During the spring semester Senate elects a chair of the Women's Studies Curriculum Committee for a two-year term from among the faculty who have knowledge of women's studies scholarship as indicated by having taught a women's studies course.~~

~~Chair and member terms begin in September and end in August.~~

~~The Director of Women's Studies is a member of the Women's Studies Curriculum Committee.~~

Functions

~~The Women's Studies Curriculum Committee reviews all proposed changes in the Women's Studies Minor and evaluates courses submitted for Women's Studies approval. Faculty may also submit specific course sections for Women's Studies designation by demonstrating Women's Studies content. Approved courses or sections will receive an acronym of WSTU and will be cross-listed under Women's Studies and their originating department.~~

~~The chair of the curriculum committee is responsible for reporting to Senate.~~

Attachment #2

**Nomination for Emeritus Status for Dr. G. Terry Madonna
Department of Government and Political Affairs**

WHEREAS G. Terry Madonna, Professor of Government and Political Affairs, retired May 24, 2004, after thirty-seven distinguished years on the faculty of Millersville University; and

WHEREAS G. Terry Madonna was a prominent member of the Department of History (1967-1992) and the Department of Government and Political Affairs (1992-2004); and

WHEREAS G. Terry Madonna was Chairperson of the Department of Government and Political Affairs from 1998 until his retirement; and

WHEREAS G. Terry Madonna effectively mentored students in pursuit of academic and professional achievement; and

WHEREAS G. Terry Madonna was instrumental in the adoption of Act 188, the act of the Pennsylvania General Assembly creating the State System of Higher Education; and

WHEREAS G. Terry Madonna served Millersville University and State System of Higher Education in a variety of governance capacities during his tenure, including membership on numerous committees, boards of directors, and task forces; and

WHEREAS G. Terry Madonna served the Association of Pennsylvania State College and University Faculties (APSCUF) in many positions of leadership, including statewide president and chief executive officer for six years; and member of the Meet and Discuss team for over two decades; and

WHEREAS G. Terry Madonna directed the Center for Politics and Political Affairs at Millersville University for eighteen years, from 1986 until his retirement; and

WHEREAS G. Terry Madonna was the founding director of the Keystone Poll, which is used by major state and national news media, including the *Philadelphia Daily News*, the *Harrisburg Patriot News*; the *Pittsburgh Tribune Review*; and WTAE-TV (Pittsburgh); and CNN; and

WHEREAS G. Terry Madonna was widely known for his critical analysis and commentary on Pennsylvania and national politics, giving thousands of interviews on national radio and television, thus enhancing the reputation of Millersville University; and

WHEREAS G. Terry Madonna published hundreds of articles, chapters, editorials, essays, monographs, and reviews on a variety of political subjects in journals, books, newspapers, and magazines; and

WHEREAS G. Terry Madonna delivered dozens of professional papers at academic and governmental conferences; and

WHEREAS G. Terry Madonna offered hundreds of lectures to local, state, and national organizations; and

WHEREAS G. Terry Madonna testified often as an expert witness before the Pennsylvania General Assembly; and

WHEREAS G. Terry Madonna co-authored a biweekly political and public affairs column for Capitolwire, and Internet news service owned by the Associate Press; and

WHEREAS G. Terry Madonna served the Lancaster County community by serving on dozens of boards, commissions, and councils, and

WHEREAS G. Terry Madonna received the President's Medallion from Millersville University in 2003, which honors individuals who have demonstrated extraordinary service, leadership, and dedication to higher education; and

WHEREAS G. Terry Madonna earned a special commendation for scholarship and leadership from the Board of Governors of the State System of Higher Education; and

WHEREAS G. Terry Madonna unfailingly spoke often, loudly, eloquently, and convincingly of the need for, and the importance of, public higher education in Pennsylvania; and

WHEREAS, most importantly, G. Terry Madonna was a congenial colleague and a mentor to many, always willing to lend a hand when asked;

THEREFORE, BE IT RESOLVED, that G. Terry Madonna be granted the honorary title of Professor of Government and Political Affairs Emeritus.

Approved by a unanimous vote of the faculty of the Department of Government and Political Affairs, September 2004.

Attachment #3

**Nomination for Emeritus Status for Dr. David T. Risser
Department of Government and Political Affairs**

WHEREAS David T. Risser, Associate Professor of Government and Political Affairs, retired May 24, 2004, after nineteen years on the faculty of Millersville University; and

WHEREAS David T. Risser admirably performed his duties as a classroom instructor and student adviser; and

WHEREAS David T. Risser was mentor to numerous students, constantly challenging and encouraging them in pursuit of their academic and professional achievements; and

WHEREAS David T. Risser served the Department of Government and Political Affairs in a variety of leadership positions, most notably as chairperson from 1992 until 1998; and

WHEREAS David T. Risser was deeply committed to the academic integrity of the Department of Government and Political Affairs and Millersville University; and

WHEREAS David T. Risser served on numerous departmental and university committees, where he could always be counted on to make worthwhile contributions on weighty matters; and

WHEREAS David T. Risser was faculty adviser for the Political Science Organization and Pi Sigma Alpha, the Political Science Honor Society, for over a decade; and

WHEREAS David T. Risser took Millersville University students to Europe on multiple occasions and was a consistent supporter of international courses abroad; and

WHEREAS David T. Risser published dozens of articles, chapters, and books in the field of political theory; and

WHEREAS David T. Risser was a valuable, trustworthy, congenial, and devoted departmental colleague, who will be missed;

THEREFORE, BE IT RESOLVED, that David T. Risser be granted the honorary title of Associate Professor of Government and Political Affairs Emeritus.

Approved by a unanimous vote of the faculty of the Department of Government and Political Affairs, September 2004.