

**Faculty Senate Minutes**  
**February 5, 2008**

The meeting was called to order at 4:10 p.m. All departments were in attendance except Physics.

I. Minutes of previous meeting

The minutes of the January 15, 2008 meeting of the Faculty Senate were approved as written.

II. Report of the Faculty Senate Chairperson

Chairperson Börger-Greco reported on her attendance at a meeting with the Search Committee for the PASSHE Chancellor. She indicated that seven attendees from faculty leadership across the system were present and commented that it is unclear how the committee plans to determine whether candidates meet some items listed in the job description, like the ability to consider constituent viewpoints.

Dr. Börger-Greco distributed a draft of the university mission statement as updated by the University Planning Council to align with the university vision statement. [see Attachment #1] She encouraged senators to inform colleagues of the opportunity to share feedback with the UPC via an online forum. It was stated that additional information would follow.

Dr. Börger-Greco reminder senators that any department wishing to present faculty for emeritus status should submit an electronic copy to Senate and should also draft an abbreviated version for the Council of Trustees.

III. Report of the Student Senate President

Student Senate President Terezoni reported that review of allocations is underway. She noted that some issues related to dining services have been resolved and that various campus departments will be visiting Student Senate meetings to share information about their services. Ms. Terezoni also reported that a new Colleges Against Cancer group was approved. Dr. Börger-Greco expressed thanks for the minutes being forwarded to Faculty Senate leadership. A question was raised about whether meals were served to students taking final exams on Saturdays. Ms. Terezoni responded that she believed that breakfast was available that day.

IV. Report of the Graduate Student Association

GSA Representative Randolph reported that a traveling social would be held in McComsey this week. She also noted that the GSA has identified representatives to provide a graduate student perspective to most campus committees. Ms. Randolph

indicated that a speaker is planned for the Research Symposium in April and that graduate student input will be sought via a Noel-Levitz survey.

V. Report of the Administrative Officers

**President**

President McNairy emphasized that there has been no change to the actual mission of Millersville but that the language of the mission statement has been refreshed to highlight the unique traits of Millersville. She clarified that a vision statement states what we aspire to and strategic directions are the concrete steps we are taking towards that vision.

Dr. McNairy gave a cautiously positive report on education funding within the Governor's budget proposal as presented but reminded faculty of high expectations from the public as well. She shared that the proposed increase of 3.0% for PASSHE, although lower than requested and less than inflation, is greater than increases for State-Related Universities. To meet the expected PASSHE budget of \$39 million, \$14.5 million would come from the Governor's budget while \$24.5 million would need to be covered in other ways. A tuition increase of 3.5% is expected. Performance funding will remain the same. A question was raised about a recent report in the *Chronicle of Higher Education*, ranking Pennsylvania 47<sup>th</sup> among the 50 states for support of public education. It was noted that Pennsylvania gives a lot of money to private institutions, including the State-Related institutions, placing it 3<sup>rd</sup> in support of private schools.

**Provost**

Provost Prabhu indicated that Institutional Planning and Assessment will send e-mail to faculty and other constituents with information about responding to the updated mission statement. He reminded faculty that this is a critical document for the Middle States self study process.

**Associate Provost for Academic Administration**

Associate Provost Burns shared that the University Honors and Awards Convocation has been scheduled for April 26. Information for nominations will be coming out soon and is due by February 14 so that voting may occur in early March. Dr. Burns noted that several departments had contacted him regarding departmental awards. Although he is still waiting for numbers, he indicated that amounts from last year could be used as a guide.

Dr. Burns reported that the Middle States Steering Committee has been meeting and putting together working groups. A general invitation was issued to any faculty interested in serving on these groups.

Dr. Burns specified that courses scheduled for W review this year should be sent electronically to Dr. Janet White. He also reminded faculty of W-course training sessions on February 11 & 14 and D-course workshops on February 8 and following. It was noted that the form for these reviews was sent to department chairs and can also be found on the General Education website. A question was raised about whether departments should submit all their courses together. In response, Senator White indicated that it is preferable for each course to be submitted independently.

Comments were made regarding the University Theme Committee. Banners have been mounted around campus to help raise awareness of the academic theme and marketing ideas for informing students and faculty have been discussed. The importance of faculty encouragement of attendance at related academic events was highlighted based on student responses to a survey. A question was raised about external communication to make other constituents aware of events. The UTC has struggled with the best approach to this but is considering options. One suggestion given was for faculty to inform their own community connections about events. It was also pointed out that initially efforts have been focused on getting students and faculty excited about opportunities. However, events are posted to campus calendars and are linked to the Development Office and Communications and Marketing.

A follow up was requested on the issue of various versions of documents relating to academic honesty. Senator West indicated that Academic Policies will be bringing this to Senate soon.

### **Interim Assistant Provost Redmond**

Interim Assistant Provost Redmond from the Division of Academic Support Programs and Learning Services reported that the Carnival of Majors is scheduled for March 26. He highlighted the opportunity for departments to provide information for exploratory students or students seeking a second major or minor.

## VI. Reports of the Faculty Senate Standing Committees

### **Faculty-Student Athletic Committee**

Senator Mollah-Hardy distributed a memo regarding the functions of the FSAC. [see Attachment #2] She commented that there is a need to reactivate this committee and to review its functions. The reorganization of the Athletic Department and hiring of the new VP of Student Affairs may significantly impact proposed changes. Senator A. Miller noted that the Bylaws Committee plans to work with committee chairs to bring proposals of updates to Senate and APSCUF for approval. In response to a question about intramurals, it was stated that this committee focuses only on intercollegiate athletics.

## **Educator of the Year Award Selection**

Dr. Sepi Yalda reminded senators about the establishment of the Educator of the Year Award to recognize excellence in teaching and mentoring and noted confusion regarding its implementation. Discussion was held regarding a need for continuity in oversight of the Selection Committee, including convening the committee annually and assembling relevant nomination forms and documents. Details regarding organization of this committee will be reviewed.

## **UCPRC**

### (1) NEW UNDERGRADUATE COURSE

WSSD482: Coaching Effectiveness, 3 credits. Proposal to create a course to introduce the fundamental principles and basic techniques used by athletic coaches.

### (2) CHANGE IN UNDERGRADUATE CURRICULUM

CHEM, minor: Environmental Chemistry. Proposal to create a minor focused on environmental aspects of chemistry.

### (3) CHANGE IN UNDERGRADUATE COURSE

CSCI395: Computer Networks. Proposal to add the W designation to the existing course.

### (4) CHANGE IN UNDERGRADUATE CURRICULUM

ENGL. Proposal to make ENGL110 a pre-requisite for all 300- and 400-level English courses and ENGL110 or 110H a pre- or co-requisite for all 200-level courses except ENGL220 and ENGL230.

### (5) CHANGE IN UNDERGRADUATE CURRICULUM

ENGL. Proposal to make ENGL237 a pre-requisite for all 400-level literature courses except those designated P or G1.

Discussion was held regarding the electronic distribution of curriculum proposals. Senator White indicated that courses should be submitted by the preceding Friday to allow distribution and she will summarize the list of courses under consideration by Senate.

## **GERC**

Dr. Ward reminded senators that deadlines for submitting W (February 28) and D (April 1) proposals apply to the half of departments scheduled for the review in 2007-2008. The remaining departments will undergo similar review next year. Self-evaluation documents can be obtained from the General Education Program website and should be submitted electronically to UCPRC Chair, Janet White. Work is also being done on governance language relating to the new curriculum.

VII. Reports of the Faculty Senate Special Committees

None

VIII. Proposed Courses and Programs

The proposal to move the faculty committee election process to the spring semester was approved without dissent.

IX. Faculty Emeritus

None

X. Elections of Senate Officers

Election of officers for Senate was moved to the next meeting.

XI. Other/New Business

None

Meeting was adjourned at 5:45.

Respectfully Submitted,

Aimee L. Miller  
Secretary of the Senate

**Action Summary:**

The minutes of the January 15, 2008 meeting of the Faculty Senate were approved as written.

The proposal to move the faculty committee election process to the spring semester was approved without dissent.

## Attachment #1

### Draft Mission Statement (2007 UPC Approved)

Millersville University is committed to offering students a university experience of exceptional value. Millersville is dedicated to providing nationally recognized programs that rest on and are permeated by the liberal arts, and supported by strong faculty and student learning partnerships. The University provides a comprehensive range of academic and professional programs that meet the interests and needs of both undergraduate and graduate students. Millersville University is committed to hiring excellent scholars, artists, and practitioners as well as excellent teachers, and encourages and supports their growth.

Millersville balances traditional and contemporary learning experiences with academic and co-curricular opportunities and services, preparing well-rounded individuals for productive roles as leaders and citizens. The University recognizes the importance of technology in education, and develops, adopts, and utilizes the best technology to support faculty and student research and learning. The University accepts its responsibility to sustain an environment of sensitivity and tolerance. Students are exposed to a diversity of ideas, cultures, and peoples, enhancing the intellectual and social growth of the university community.

As a source of intellectual and creative energy, Millersville contributes to the social, political, and economic advancement of the Commonwealth and the larger community. Through the combination of a comprehensive range of exemplary academic and professional programs, a dedicated faculty and staff, an atmosphere of sensitivity and tolerance, and an emphasis on faculty and student partnerships, Millersville provides a learning experience second to none.

## **Mission Statement (1993)**

The primary mission of Millersville University is to promote intellectual development through an exemplary liberal arts-based education. The University is steadfastly committed to the proposition that a thorough, broad-based foundation in the arts and sciences is a necessary condition for the development of the whole person. It resolutely embraces the conviction that all of its degree programs must maintain a strong liberal arts component while preparing students to engage in productive and contributive lives as professionals.

Millersville University resolves to provide a comprehensive range of meritorious baccalaureate programs consistent with student aspirations and faculty wisdom and expertise to all qualified Commonwealth residents at the lowest reasonable cost. Additionally, it will offer graduate programs in those fields where there is both need and corresponding institutional strength.

Millersville University seeks to prepare its students to live in an increasingly diverse, multicultural, and technologically complex society. It will accomplish this by offering a curriculum that is rich and multifaceted, by serving as a model of a pluralistic community, and by providing leadership in this regard to the greater community.

While Millersville University recognizes excellence in teaching as its reason for being, it also undertakes to open avenues for personal, social, and cultural growth essential to the development of an educated and productive person, including development of the capacity for leadership and decision-making in order to make the fullest possible contribution to society. It will foster the examination, development, and understanding of personal values and appreciation of the values of others.

The University also accepts its responsibility to provide opportunities for research, artistic and scholarly effort, and other creative endeavors in a manner consistent with its primary mission as a teaching institution. Additionally, the University accepts its responsibility to serve society by acting as an intellectual and cultural resource to the regional community.

To achieve this mission, the Millersville University community pledges itself to academic freedom and encourages imagination and curiosity, unfettered discourse, the exchange of divergent and controversial opinion, multicultural awareness and understanding, within an environment of civility, mutual respect and cooperation.

Attachment #2

To: MIILLERSVIILE UNIVERSITY SENATE  
FROM: FACULTY STUDENT ATHLETIC COMMITTEE (FSAC)  
DATE: FEBRUARY 5, 2008  
RE: STATUS AND FUNCTION OF THE COMMITTEE

Dear Senate,

In reviewing the "function" of the FSAC, in the by-laws of the MU Governance Manual (page 3 & 4), we find that we are not authorized to carry out prescribed functions. This renders the committee almost useless.

As you are aware, the primary functions of most Senate committees are curricular; the FSAC is unable to "formulate", "establish", or "approve" policies regarding budget, compliance and other such non-curricular matters

President McNairy has been made aware of this, and from what we understand, she is working on a comprehensive restructuring of athletic oversight, which mayor may not impact this committee.

We therefore ask the Senate to:

a) redefine and rewrite appropriate by-laws, the functions of which the committee is authorized empowered to carry out

OR

b) consider disbanding the committee

Respectfully,  
Nazli Mollah-Hardy .  
717-872-366  
Nazli. Hardy@Millersville.edu

**FACULTY STUDENT ATHLETIC COMMITTEE**

**OCTOBER 3, 2007**

**LOCATION: DEAN'S CONFERENCE ROOM IN CAPUTO**

**12:00 PM**

**AGENDA**

- (i) Direction of the ~SAC - what we expect from this committee - review of the description in the CBA
- (ii) Reintroduction of Outstanding Student Athlete Awards - selection process
- (iii) Blue Ribbon Task Force
- (iv) Guest Speakers for the November and December meetings
- (v) Other reports/ updates from members of the committee
- (vi) New Business

# MU Governance Manual

<http://www.millersville.edu/~govern/sect1/facstuar.han>

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## Section 1: University Structure & Governance Faculty Participation in University Governance Contract Committees, Judicial Committee and Amending Procedures Faculty Senate/Curriculum Committee Faculty-Student Athletic Committee

### 1. Membership

- a. Two members are elected by and from the coaching staffs for overlapping terms of two years; one to be elected by the women coaches and one to be elected by the men coaches.
- b. Three faculty members who do not have assigned responsibilities in the athletic program are elected by the Faculty Senate for overlapping terms of three years.
- c. Two non-coaching members of the administrative staff, appointed by the president of the University for overlapping terms of two years.
- d. Three students are elected by the Student Senate for overlapping terms of two years.
- e. The director of men's athletics and the director of women's athletics serve as ex officio non-voting members of the committee.
- f. The faculty representative to the NCAA (non-voting member).
- g. The chairperson is a faculty senator, who does not have assigned responsibilities in the athletic program elected by Faculty Senate at the first Senate meeting of the fall semester for a three-year term, provided he/she retains Senate membership. This person is in addition to the three faculty members who do not have assigned responsibilities in the athletic program elected by Faculty Senate.
- h. The terms of the chair and members begin in September and end in August of the appropriate year.

### 2. Functions

- a. To review and formulate policy regarding intercollegiate athletics consistent with the educational philosophy of the University.
- b. To review policy and to recommend the adoption of new policies when warranted.
- c. New policies and policy changes recommended by the committee are reported regularly by the chairperson and are subject to review by the Faculty Senate and the Student Senate.
- d. To review and insure compliance with the policies of the SAC, ECAC, and NCAA.
- e. To review budgets for all intercollegiate sports in preparation for submission to the Allocations Committee of the Student Senate.
- f. To formulate policies regarding expenditures of allocated funds based upon the recommendation of the athletic director(s).
- g. To establish policy on scheduling of intercollegiate athletic events based upon the recommendation of the athletic director(s).
- h. To approve the policies for the distribution of all athletic awards based upon the recommendation of the athletic director(s).