

Faculty Senate Minutes
(Revised 10/22/13- see highlights)
March 5, 2013

The meeting was called to order at 4:09 p.m. All departments were in attendance except Accounting & Finance, Athletics, and Elementary & Early Childhood Education.

I. Minutes of previous meeting

The minutes of the February 19, 2013 meeting of the Faculty Senate were approved as corrected.

II. Proposed Courses and Programs

NEW UNDERGRADUATE COURSES (1-3)

(1) ENTR 201: The Art of Entrepreneurship, 3 credits, G3. Proposal for course to introduce and explore the mindset and process of entrepreneurship was approved without dissent.

(2) ITEC 252: Web Publishing Systems, 3 credits, G3. Proposal for course to develop skills relevant to working in web media systems and interactive media was approved without dissent.

The proposed name for ITEC 252 was amended based on discussions between AEST and ART.

(3) ITEC 457: Print Production Management & Cost Estimating, 3 credits, G3. Proposal for course to provide overview of print production management was approved without dissent.

CHANGES IN UNDERGRADUATE COURSES (4-16)

(4) ITEC 325: Power Conversion & Control, 3 credits. Proposal to change the pre-requisite from ITEC 120 to ITEC 120 or ITEC 261 was approved without dissent.

(5) ITEC 326: Fluid Power, 3 credits. Proposal to change the pre-requisite from ITEC 120 to ITEC 120 or ITEC 261 was approved without dissent.

(6) ITEC 332: Construction Technology II, 3 credits. Proposal to change the pre-requisite from ITEC 331 to ITEC 271 was approved without dissent.

(7) ITEC 357: Packaging & Specialty Printing, 3 credits. Proposal to change the pre-requisites from ITEC 251 or ART 344 to ITEC 241 and ITEC 251; or ART 348 was approved without dissent.

It was clarified that ITEC 110 is the pre-requisite for ITEC 251.

(8) ITEC 492: Industrial Organization, 3 credits. Proposal to change the pre-requisites from ITEC 110, 120, 130 to ITEC 241 or ITEC 271; and junior or senior class standing was approved without dissent.

(9) ITEC 243: Technical Sketching, Design & Rendering, 3 credits. Proposal to change the course title from Technical Sketching & Design and revise description, objectives, and outline to include rendering component was approved without dissent.

(10) ITEC 345: Statics & Strength of Materials, 3 credits. Proposal to change the course title from Statics and revise description, objectives, and outline to include content related to strength of materials was approved without dissent.

(11) ITEC 425: Industrial Robotic Systems, 3 credits. Proposal to change the course title from Robotic Systems and revise description and objectives was approved without dissent.

(12) ITEC 427: Programmable Logic Controllers, 3 credits. Proposal to change the course title from Designing Industrial Control Systems, revise description, objectives, and outline, and change the pre-requisites from ITEC 425, MATH 151 or MATH 161, or permission of instructor to ITEC 425; and MATH 151 or 161; or permission of instructor was approved without dissent.

(13) ITEC 466: Wireless Communication Systems, 3 credits. Proposal to change the course title from Electronic Communication Systems and revise description, objectives, and outline to reflect focus on wireless systems was approved without dissent.

(14) ITEC 467: Mobile Robotics, 3 credits. Proposal to change the course title from Microcontrollers, revise description, objectives, and outline to reflect focus on mobile robotics, and change the pre-requisite from ITEC 364 or permission of instructor to ITEC 262 or permission of instructor was approved without dissent.

(15) ITEC 110: Communication & Information Systems, 3 credits. Proposal to revise description, objectives, and outline to update technical content of the course was approved without dissent.

(16) ITEC 494: Total Quality Management, 3 credits. Proposal to change course from 3 hours lecture to 2 hours lecture and 3 hours lab and change the pre-requisite from MATH 130 or MATH 235 or permission of instructor to MATH 130 or permission of instructor was approved without dissent.

CHANGE TO UNDERGRADUATE CURRICULUM (17-37)

(17) AT Applied Engineering & Technology, Advanced Manufacturing Technology option. Proposal to change option name from Manufacturing Technology and modify course complement of degree was approved without dissent.

(18) AT Applied Engineering & Technology, Computer-Aided Drafting & Design Technology option. Proposal to modify course complement of degree was approved without dissent.

(19) AT Applied Engineering & Technology, Construction Technology option. Proposal to modify course complement of degree was approved without dissent.

(20) AT Applied Engineering & Technology, Control Systems Technology option. Proposal to change option name from Electronics & Control Systems Technology and modify course complement of degree was approved without dissent.

(21) AT Applied Engineering & Technology, Graphic Communication Technology option. Proposal to modify course complement of degree was approved without dissent.

A question was raised about the suitability of CHEM 111 for this program. AEST indicated CHEM 111 was listed in error and would be removed.

(22) AT Applied Engineering & Technology, Nanofabrication Manufacturing Technology option. Proposal to modify course complement of degree was approved without dissent.

(23) AT Applied Engineering & Technology, Occupational Safety & Environmental Health option. Proposal to modify course complement of degree was approved without dissent.

(24) BS Applied Engineering & Technology Management, Advanced Manufacturing Technology option. Proposal to change option name from Manufacturing Technology and modify course complement of degree was approved without dissent.

(25) BS Applied Engineering & Technology Management, Computer-Aided Drafting & Design Technology option. Proposal to modify course complement of degree was approved without dissent.

(26) BS Applied Engineering & Technology Management, Construction Technology option. Proposal to modify course complement of degree was approved without dissent.

(27) BS Applied Engineering & Technology Management, General Technology option. Proposal to modify course complement of degree was approved without dissent.

(28) BS Applied Engineering & Technology Management, Graphic Communication Technology option. Proposal to modify course complement of degree was approved without dissent.

(29) BS Applied Engineering & Technology Management, Nanofabrication Manufacturing Technology option. Proposal to modify course complement of degree was approved without dissent.

(30) BS Applied Engineering & Technology Management, Robotics & Control Systems Technology option. Proposal to change option name from Electronics & Control Systems Technology and modify course complement of degree was approved without dissent.

(31) Minor Applied Engineering & Technology, Computer-Aided Drafting & Design Technology option. Proposal to modify course complement of degree was approved without dissent.

(32) Minor Applied Engineering & Technology, Construction Technology option. Proposal to modify course complement of degree was approved without dissent.

(33) Minor Applied Engineering & Technology, Control Systems Technology option. Proposal to change option name from Electronics & Control Systems Technology and modify course complement of degree was approved without dissent.

(34) Minor Applied Engineering & Technology, General Applied Engineering & Technology option. Proposal to change option name from General Industrial Technology and modify course complement of degree was approved without dissent.

(35) Minor Applied Engineering & Technology, Graphic Communication Technology option. Proposal to modify course complement of degree was approved without dissent.

(36) Minor Applied Engineering & Technology, Advanced Manufacturing Technology option. Proposal to modify course complement of degree was approved without dissent.

(37) BS Applied Engineering & Technology Management, Mechanical Technology option. Proposal to delete degree was approved without dissent.

DEGREE DELETION (38-39)

(38) AT Applied Engineering & Technology, Mechanical Technology option. Proposal to delete degree was not approved.

(39) Minor Applied Engineering & Technology, Mechanical Technology option. Proposal to delete degree was not approved.

A Walsh/Cook motion to direct the AT Applied Engineering & Technology, Mechanical Technology option and Minor in Applied Engineering & Technology, Mechanical Technology option into moratorium for eventual deletion was approved without dissent.

RETURN TO AGENDA

ITEC 455: Research & Development in Graphic Communications, 3 credits. Proposal to change the course title from Color Separation & Reproduction and revise description, objectives, and outline to reflect greater R&D activities.

A Robinson/Mahaffy motion to return ITEC 455 for approval after AEST and ART discuss a potential overlap with content in ART 344/444 was approved without dissent.

III. Report of the Faculty Senate Chairperson

Faculty Senate Chair Börger-Greco reminded ADFN, CSCI, ESCI, ECON, NURS, PHYS, PSYC, and WSSD to conduct departmental elections for senator and alternate. She also reminded faculty to submit any written comments on candidates for HSS Dean to the search committee.

IV. Report of the Student Senate

Student Senate President Kelly Mathiesen reported that nominations are being accepted for Student Senate officers and allocations.

V. Report of the Graduate Student Association

None

VI. Report of the Administrative Officers

Associate Provost for Academic Administration

Dr. Adams reported on a successful spring faculty convocation and encouraged continued dialogue of the future of higher education. He also noted an upcoming CAE event on subtleties of cheating in digital contexts.

Chair Pro Tempore Cook took over for Chair Börger-Greco.

VII. Reports of the Faculty Senate Standing Committees

GCPRC

Dr. Mowrey introduced a change to the Dual-Numbered Course policy. Proposed language clarifies that learning outcomes specific for the graduate level must be defined for the course offering. It was noted that the CBA does not define these courses as two preparations.

Dr. Mowrey also indicated that GCPRC is developing infrastructure relevant for applied doctorate programs that might be developed at Millersville. She urged anyone considering a program to contact Dean DeSantis or direct related feedback or questions to GCPRC. Dr. Prabhu indicated that he also has information on what interests Millersville and other schools have already put forward to PASSHE. He stressed that these programs should not negatively impact undergraduate programs.

APC

Senator A. Miller introduced a proposal from APC for a revised structure to be used for new course proposals. She indicated the emphasis on defining course learning outcomes for campus review rather than a syllabus. [see Attachment #1]

UCPRC

NEW UNDERGRADUATE COURSE (1)

(1) ITEC 304: Energy, Sustainability and the Environment, 3 credits, P. Proposal for course to explore energy sustainability, energy resources and conservation, and the effects of energy use on our environment.

Senator Douglas reminded deans and course proposers that the timely completion of decanal analysis is important for curriculum review.

UHCC

Dr. Moine introduced proposed changes to the bylaws for the University Honors College Committee, noting the updated format, clarifications in language, and an increase in the student representation on the committee. [see Attachment #2]

VIII. Reports of the Faculty Senate Special Committees

None

IX. Faculty Emeriti

A Sciarretta/Mahaffy motion that Dr. Ralph G. "Doc" Anttonen be granted the honorary title of Professor of Academic and Student Development Emeritus was approved without dissent. [see Attachment #3]

X. Other/New Business

None

Meeting was adjourned at 5:07 p.m.

Respectfully Submitted,

Aimee L. Miller
Faculty Senate Secretary

Action Summary:

The minutes of the February 19, 2013 meeting of the Faculty Senate were approved as corrected.

(1) ENTR 201: The Art of Entrepreneurship, 3 credits, G3. Proposal for course to introduce and explore the mindset and process of entrepreneurship was approved without dissent.

(2) ITEC 252: Web Publishing Systems, 3 credits, ~~G3~~. Proposal for course to develop skills relevant to working in web media systems and interactive media was approved without dissent.

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Structure of New Undergraduate Course Proposals

Curriculum Review and Approval

The review process for new courses aims to provide a context for proposers to further enhance a proposed course through feedback from different perspectives, thoughtful critique, and collegial suggestions. Broad notification to campus constituencies about proposed new courses serves to facilitate identification and early resolution of issues related to curricular overlap among departments. During the review process, faculty are encouraged to contact the proposer directly regarding specific interests or insights into the proposed course, potential opportunities to collaborate, or to share expertise that might strengthen the proposed course.

The Millersville University's Curriculum Development and Approval process is intended to:

1. Assist faculty in developing and implementing high-quality courses by providing thoughtful feedback and input during review.
2. Identify potential curricular overlap to encourage collaboration and avoid unnecessary duplication of learning outcomes.
3. Contribute to a shared understanding of our curricular objectives and standards that fosters cohesive programs across campus.
4. Maintain a clear record of approved course learning outcomes and instructional elements that allow for continuity of quality courses.

Course Outlines

Each university course should have an approved outline that is maintained centrally. This outline will consist of the Course Information and Course Content/Design as defined below. The Course Outline serves as the basis for development of individual syllabi by instructors. Proposed changes to the Course Outline must undergo curricular review. Routine updating may be handled through an expedited process.

The course application form is maintained by Academic Policies Committee (APC) on behalf of Faculty Senate and made available through the Provost's Office web site (www.millersville.edu/coursesprogram.html). Course proposals are submitted and reviewed electronically.

Content of Course Proposals

Proposals for new courses are organized under the following headings:

1. **Course Information:** Administrative information necessary to list the course. Proposals may not begin the review process until all required information has been provided. (See course proposal form.)

2. **Course Content/Design:** Information outlining the content and design of the course as the department intends to teach and maintain the course.
 - a. **Course Description:** Describe the course topics. Include the relevant hours and prerequisites.
 - b. **Detailed Course-Specific Learning Outcomes:** Define knowledge, skills, and departmental-level outcomes addressed by course content. Provide sufficient details about particular course content to direct individual instructors in development of a syllabus.
 - c. **Required Course Elements:** Specify any unique course attributes the department wishes to require all instructors to use in any offering of the course (e.g. research papers, portfolios, service-learning projects, field experiences).
 - d. **General Education Competencies:** Indicate the anticipated extent to which each General Education competency is reflected through the course. These responses are intended to provide an awareness of General Education coherence across campus. (For all undergraduate courses.)
 - e. **General Education Designations:** Courses requesting a General Education label should provide information that demonstrates satisfaction of the requirements for the requested label(s) as established by the General Education Review Committee.
 - f. **Licensure/Accreditation Requirements:** Courses in programs with specific licensure/accreditation requirements (e.g. teacher candidate courses) must include the information or formatting needed to maintain compliance as established by the credentialing body.
3. **Course Context/Background:** Provide a course context for those unfamiliar with the discipline or area of study.
 - a. Intended audience for course, where it fits into current curricula, and benefits of learning outcomes for students.
 - b. Rationale for course number (especially the level) and credit hours. Identify any relevant course sequencing.
 - c. Letters of support from other departments teaching courses that might have significant overlapping content.
 - d. Provide evidence of the body of knowledge that supports ability to meet proposed learning outcomes. Include a representative text and/or several key resources as appropriate.

Resource Discussion Guide: Information used to generate discussion of resources between the department and dean and to guide preparation of the Decanal Resource Analysis by school dean. This component is not part of the curricular review by faculty but must accompany the proposal to Deans' Council.

Draft-Review Only

**Millersville
University
New Undergraduate Course
Proposal Form**

Complete and submit electronically with one hard copy of Course Information page for signatures

1. COURSE INFORMATION

Complete Title - to appear in catalog	
Abbreviated Title: <i>(limit of 28 characters to appear in class schedule)</i>	
Subject Abbreviation: <i>(4 character limit)</i>	Proposed Course Number:
Proposed General Education Labels(s):	
<input type="checkbox"/> G1 <input type="checkbox"/> G2 <input type="checkbox"/> G3 <input type="checkbox"/> W <input type="checkbox"/> P <input type="checkbox"/> D <input type="checkbox"/> L non-Ge <input type="checkbox"/> Ed	
Check if this is an Honors Course <input type="checkbox"/>	CIP Code: Can course title vary with each offering? <input type="checkbox"/>
Can students repeat the course for credit? <input type="checkbox"/>	NO <input type="checkbox"/> YES If yes, what is the total credit limit? <input type="checkbox"/>
Can students select the number of credits? <input type="checkbox"/>	NO <input type="checkbox"/> YES <input type="checkbox"/>
If yes, what are the limits? Enter # <input type="checkbox"/>	
Total Credit Hours: # <input type="checkbox"/>	Contact hours/week (Lecture): # <input type="checkbox"/>
Contact hours/week (Lab): # <input type="checkbox"/>	Contact hours/week <input type="checkbox"/>
(Recitation/Other): # <input type="checkbox"/>	Pre-requisites (must be completed before course begins): <input type="checkbox"/>
Co-requisites (must be completed prior to or concurrent with this course): <input type="checkbox"/>	
Describe any degree/major/field of study restrictions to be enforced at registration (e.g., "for Psychology majors and minors only"): <input type="checkbox"/>	
Grading: A-F <input type="checkbox"/> P/F <input type="checkbox"/>	
<input type="checkbox"/> S/U Equivalent <input type="checkbox"/> course (Student <input type="checkbox"/>	
could not take both for credit): First semester to <input type="checkbox"/>	
be offered if approved: <input type="checkbox"/>	
Division/School: <input type="checkbox"/>	Department: <input type="checkbox"/>
Proposer: <input type="checkbox"/>	Phone Number: <input type="checkbox"/>

APPROVALS

Committee	Chair	Date Received	Date Approved	Amended? Yes/No
Department				
School				

UCPRC				
Faculty Senate				

2. COURSE CONTENT/DESIGN

a. Course Description: *(recommended limit: 1500 characters)*

Describe the course topics. Include the relevant hours and prerequisites.

b. Detailed Course-Specific Learning Outcomes:

Define knowledge, skills, and department-level outcomes addressed by course content.

c. Required Course Elements or Activities:

Specify unique course attributes required in any offering of the course (e.g. research papers, portfolios, service-learning projects, field experiences).

d. General Education Competencies: *(complete for all undergraduate courses)*

Indicate anticipated extent to which each General Education competency is reflected through the course.

Critical Thinking	None <input type="checkbox"/>	Basic <input type="checkbox"/>	Intermediate <input type="checkbox"/>	Advanced <input type="checkbox"/>	Mastery <input type="checkbox"/>
Written Communication	None <input type="checkbox"/>	Basic <input type="checkbox"/>	Intermediate <input type="checkbox"/>	Advanced <input type="checkbox"/>	Mastery <input type="checkbox"/>
Oral Communication	None <input type="checkbox"/>	Basic <input type="checkbox"/>	Intermediate <input type="checkbox"/>	Advanced <input type="checkbox"/>	Mastery <input type="checkbox"/>
Information Literacy	None <input type="checkbox"/>	Basic <input type="checkbox"/>	Intermediate <input type="checkbox"/>	Advanced <input type="checkbox"/>	Mastery <input type="checkbox"/>
Quantitative Reasoning	None <input type="checkbox"/>	Basic <input type="checkbox"/>	Intermediate <input type="checkbox"/>	Advanced <input type="checkbox"/>	Mastery <input type="checkbox"/>
Scientific Reasoning	None <input type="checkbox"/>	Basic <input type="checkbox"/>	Intermediate <input type="checkbox"/>	Advanced <input type="checkbox"/>	Mastery <input type="checkbox"/>
Technological Competency	None <input type="checkbox"/>	Basic <input type="checkbox"/>	Intermediate <input type="checkbox"/>	Advanced <input type="checkbox"/>	Mastery <input type="checkbox"/>

e. General Education Designation Justification:

Provided N/A

Provide supporting information as established by GERC. The relevance of G1/G2/G3/L labels should be briefly stated here. For W, P, and D courses, the corresponding application form must be attached.

f. Licensure/Accreditation Requirements:

Provided N/A

Include specific information or formatting needed for course (e.g. teacher candidate courses) to maintain compliance with licensure/accreditation requirements established by any relevant credentialing body.

3. BACKGROUND INFORMATION FOR REVIEW

a. Describe intended audience and relevance of course, where it fits into current curricula, and benefits of learning outcomes for students.

b. Provide rationale for the course number (especially the level) and credit hours. Identify any relevant course sequencing.

c. Identify and address potential content overlaps with existing courses. Include letters of support from departments teaching courses with significant overlaps.

- d. Provide evidence of body of knowledge that supports ability to meet proposed learning outcomes. Include a representative text and/or several key resources (up to five) as appropriate.

4. RESOURCE DISCUSSION GUIDE

This portion of the application includes information used to generate discussion of resources between the department and the dean to guide preparation of the Decanal Resource Analysis by the school dean. This component is not part of the curricular review by faculty but must accompany the proposal to Deans' Council.

a. If this course is required, how many sections will be offered to meet the needs of majors/minors during each semester?

b. What is the proposed number of sections each year?

c. What is the projected enrollment of this course?
(Include all sections for each year.)

d. What is the maximum enrollment recommended for each section of this course?

e. Note any factors (e.g. demand, equipment, room size, or proposed pedagogy) that limit course capacity.

f. How will this change affect the departmental student-faculty ratio?

g. How will offering this course affect the capacity of the department to offer other courses in General Education, if applicable, and other courses in the departmental majors and minors? What courses will not be offered (or will be offered less frequently) when this course is added to the department's course inventory?

h. Comment on the expertise required to teach the proposed course. Can the course be taught by faculty currently in the department or will new faculty be needed? (Please omit references to specific individuals.)

i. Will this course require additional faculty complement? If so, how much additional complement is needed? If not, how does the department plan to offer the revised program within existing complement?

_____ sections/semester

j. How does the addition of this course impact (positively or negatively) on other programs, departments, and units within the University? Please report on any discussions that have occurred with the affected programs, departments or units?

_____ sections/year

k. Does the department or the University possess the equipment needed to present the course?

Explain anything that is needed.

_____ enrollment/year

l. What resource issues would be relevant to increase available seats to meet greater demand?

_____ max enrollment

Proposed Changes to Faculty Senate Bylaws Documents

Document Under Review: University Honors College Committee Bylaws
Proposing Committee: UHCC
Contact Person: Andre Moine

Summary of Changes and Rationale (attach additional documents as necessary):

- Adjusted format and general language to be consistent with recent documents.
- Specified that UHCC is standing Senate committee
- Specified that Chair is non-voting except to break ties
- Addition of Honorary Members
- Increased student representatives from two to four and specified election by the Honors College Student Association (not in existence when bylaws were written originally).
- Made the student term one year but with no limits on re-election.
- Dropped specification that President appoints Director from recommended candidates.
- Dropped mention of faculty member recruitment by UHCC.

Date Approved by Committee: December 10 2012

Committee Chair Signature: 

Changes to documents for Faculty Senate structure and bylaws, APC, AOAC, Co-Op Ed, GERC, GCPRC, UCPRC, and UHCC should also be reviewed/approved by APSCUF.

Amendments Made:

Date Approved by APSCUF: _____ **or N/A** _____

APSCUF President Signature: _____

Date Presented to Senate: _____

Amendments Made:

Date Approved by Senate: _____

Senate Chair Signature: _____

Administrative Approval:

Date Updated on Website: _____

Once updated document has been posted online, please return this sheet to Faculty Senate Bylaws Committee Chair.

Effective: October 1997

Faculty Senate UNIVERSITY HONORS COLLEGE COMMITTEE

Approved: Under Review, Fall 2011

Standing committee of Faculty Senate.

Membership

1. Chairperson:

- a. **Election:** Elected by Faculty Senate.
- b. **Term:** Three-year term beginning and ending at the start of the fall semester of the appropriate year.
- c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms does not count towards the term limit.
- d. **Responsibilities:** Convenes and meets with the committee on a regular basis. Attends all Faculty Senate meetings in order to act as a liaison regarding all business pertaining to the committee. Submits an annual written report, outlining the membership and work of the committee.
- e. **Voting:** Chairperson is a non-voting member except when there is a tie.

2. Faculty Representatives: Two members from each of the four academic units (Education, Humanities, Social Sciences, Science and Mathematics) and one non-school member.

- a. **Election:** Members are elected on a staggered schedule by and from each academic unit. During the spring semester and upon request from the UHCC Chair, the dean or designee conducts the election in the appropriate unit(s) and the provost or designee conducts the election for the non-school representative.
- b. **Term:** Three-year terms beginning and ending at the start of the fall semester of the appropriate year.
- c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms does not count towards the term limit. No two members, not including the chairperson, may be elected from the same department.
- d. **Voting:** Faculty Representatives are voting members.

3. Student Representatives: Four student representatives.

- a. **Election:** Two members are elected by the Student Senate and two members elected by the Honors College Student Association. Both elections take place at the beginning of the fall semester. The Director of

the Honors College or designee conducts the election in the Honors College Student

Association. b.

Term: One-year

term.

c. **Limits:** Student representatives must be members in good standing in the University Honors College program. No limit on terms served.

d. **Voting:** Student Representatives are voting members.

4. **Ex Officio Members:** Director of the Honors College and the Provost.

a. **Designees:** One designee may serve in lieu of each Ex

Officio member. b. **Voting:** Ex Officio members/designees are non-voting members.

5. **Honorary Members:** With the approval of the UHCC committee by a simple majority vote, the chair can invite (a) Faculty member(s) to attend (a) meeting(s) as a non-voting member.

6. **Functions (Program Operation and Evaluation)**

1. At the discretion of the Provost, the UHCC may solicit and receive nominations for the position of the Director of the Honors College. Review the applications and recommend one or more candidates for the President's or designee's consideration.

2. At the discretion of the Director of the Honors College, the UHCC may recommend courses to be included in the program.

3. At the discretion of the Director of the Honors College, the UHCC may provide feedback on the appropriateness of experimental honors courses offered on a one-time basis with departmental designation.

4. All courses to be made a permanent part of the University Honors College shall be approved by the UHCC. New courses must also follow the regular university approval process.

5. Recommendations for change in academic policy matters pertaining to the University Honors College must be approved by the UHCC and submitted to Faculty Senate for approval.

6. The Chairperson of the UHCC regularly reports to Faculty Senate and, when deemed necessary, may request the Director of the Honors College to report to Faculty Senate.

Document History

Revised: March 16, 2010 by Faculty Senate
and APSCUF Draft under review Fall 2011

Attachment #3

To: Millersville University Faculty Senate and the Council of Trustees
From: Department of Academic and Student Development
Subject: Resolution of Emeritus Status for Dr. Ralph G. "Doc" Anttonen

RESOLUTION

As of January 11, 2013 (Dr. Ralph G. "Doc" Anttonen's retirement date), The Department of Academic and Student Development unanimously approved and recommends the following resolution to Faculty Senate:

WHEREAS: Dr. Ralph G. "Doc" Anttonen, Professor of the Department of Academic and Student Development and Director of the Exploratory Program, has faithfully served Millersville students and the Millersville University community of which he has been a member for 41.833333 years with honor and distinction; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen joined the Millersville faculty as Director of Educational Research and Chair of Teacher Education Services in 1971 and taught Educational Psychology in the first ever Sophomore Block; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen served the University as Retention Officer; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen directed the Exploratory Program for 27 years and was awarded National Academic Advising Association's (NACADA) Certificate of Merit for Outstanding Institutional Advising Program in 2003; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen has served unselfishly as chair of the Department of Academic and Student Development and served on many University, departmental, and APSCUF committees; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen distinguished himself as a scholar through his numerous publications and presentations; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen was a National Award Winning Student Advocate, an honor bestowed on him by the First Year Experience housed at the University of South Carolina; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen chaired the Faculty Student Athletic Committee for many years; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen was voted by the Student Senate as Person of the Year at Millersville in 2002; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen served as mentor and advisor to WIXQ, the college radio station, for 36 years; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen was the floor announcer for Women's Volleyball and Men's Basketball; and

WHEREAS: Dr. Ralph G. "Doc" Anttonen served the local community by co-chairing the Millersville Mile, co-chairing an Adopt a Highway initiative on Long Lane, Co-Marshall of the Millersville community parade and participant for many years, Santa Claus for many local venues, and Track and Field and Cross Country Official for Lancaster/Lebanon League;

THEREFORE, BE IT RESOLVED that the Department of Academic and Student Development of Millersville University enthusiastically congratulates and thanks Dr. Ralph G. "Doc"

Anttonen for his extraordinary contributions to the department and the University community; and further enthusiastically recommends be granted the honorary title of Professor of Academic and Student Development Emeritus.