

Faculty Senate Minutes  
November 19, 2013

The meeting was called to order at 4:08 p.m. All departments were in attendance except Applied Engineering, Safety & Technology, Athletics, Geography, Interdisciplinary Studies, and Nursing.

I. Minutes of previous meeting

The minutes of the November 5, 2013 meeting of the Faculty Senate were approved as corrected.

II. Proposed Courses and Programs

(1) MUSI 193: Computer Applications in Music Production I, 3 credits. Proposal for course to develop student understanding of MIDI, sequencing, and digital audio was approved without dissent.

(2) MUSI 293: Computer Applications in Music Production II, 3 credits. Proposal for course in recording, editing, mixing, and producing music using professional digital software was approved without dissent.

(3) MUSI 295: Studio Recording I, 3 credits. Proposal for course applying intermediate skills in modern studio recording techniques was approved without dissent.

(4) MUSI 395: Studio Recording II, 3 credits. Proposal for course in advanced recording and mixing skills and integration of all facets of the recording process was approved without dissent.

(5) MUSI 396: Synthesis and Sampling, 3 credits. Proposal for course in advanced theory and operation of hardware and virtual synthesizers and digital audio samplers was approved without dissent.

(6) MUSI 495: Audio & Music for Video, 3 credits. Proposal for course addressing audio and music for video, film, television, and gaming was approved without dissent.

(7) CSCI 419: Mobile Device App Development, 4 credits. Proposal for course developing skills necessary to design, develop, and deploy mobile device app technology was approved without dissent.

(8) BIOL 293: Coastal Ornithology, 3 credits. Proposal for course covering evolution, anatomy, physiology, behavior, and ecology aspects in ornithology with a focus on field techniques, including identification was approved without dissent.

(9) BIOL 294: Coral Reef Ecology, 3 credits. Proposal for field-based course with hands-on experience in a tropical marine setting was approved without dissent.

(10) BIOL 392: Marine Mammals, 3 credits. Proposal for course with focused instruction and field experience with marine mammals was approved without dissent.

(11) ENTR 488: Capstone in Entrepreneurship, 3 credits. Proposal for course providing students an opportunity to work on a simulated or real startup company as a capstone experience for the Entrepreneurship minor was approved with one opposing vote.

(12) BIOL 101: Foundations of Biology. Proposal to change pre-requisites to include MATH 101 as a co-requisite or pre-requisite or math placement in MATH 160 or higher was approved without dissent.

(13) ERCH 421: Language Development and Emergent Literacy. Proposal to add a W label was approved without dissent.

(14) SOWK 614: Survey Development and Measurement, 3 credits. Proposal for course to prepare students with skills related to measurement instruments, scale development, and determination of scale reliability and validity was approved without dissent.

(15) SOWK 601: Integrative Seminar. Proposal to update course description to better reflect current content and accreditation standards was approved without dissent.

(16) SOWK 610: Advanced Human Behavior in the Social Environment. Proposal to correct an error in pre-requisites to read SOWK 531 or SOWK 601 was approved without dissent.

The proposed requirement for a declared degree in the undergraduate policy on Pass/Fail Courses was approved without dissent.

### III. Report of the Faculty Senate Chairperson

Faculty Senate Chair Börger-Greco updated senators on food pantry donations and thanked the Strategic Planning Steering Committee for their hard work. Senator Sciarretta introduced Giselle Fernandez, intern with ASD.

Dr. Börger-Greco initiated a discussion of the draft of Strategic Planning Elements. Comments on the Mission, Vision, and Common Purpose were shared and perception of drafted statements were polled.

IV. Report of the Student Senate

Parth Patel reported on celebration of the 100<sup>th</sup> anniversary of the Student Senate during homecoming, upcoming pumpkin smashing for stress relief, and efforts to better communicate with students. Mr. Patel also noted that the final allocations meeting will be held November 20, Astroturf is being installed behind Pucillo to accommodate practicing teams, and election of an advisor for Student Senate to be held in spring. Mr. Patel also noted a circulating student petition regarding printing student major or degree program on diplomas.

V. Report of the Graduate Student Association

None

VI. Report of the Administrative Officers

**President**

President Anderson reported on recent athletic successes and the Robotics team at competition.

**Associate Provost for Academic Administration**

Dr. Adams reported on good CAE events already conducted and upcoming.

**Dean**

Dr. Smith announced the newly renamed Chincoteague Bay Field Station at the Marine Sciences Consortium and reminded faculty of the opportunity for groups to use the food and lodging options there.

VII. Reports of the Faculty Senate Standing Committees

**UCPRC**

**NEW UNDERGRADUATE COURSE**

(1) SOWK 475: Special Topics in Social Work, 3 credits. Proposal for course in advanced study of issues in social work practice.

**CHANGE TO UNDERGRADUATE COURSE**

(2) SOWK 314: Global Well Being, 3 credits, P, D. Proposal to change name from International Social Work and add P and D labels.

(3) BIOL 340: Perspectives in Environmental Awareness. Proposal to allow Biology majors/minors to use the course only to satisfy a P-course requirement but not as a biology elective within a biology degree program.

### **NEW UNDERGRADUATE CURRICULUM**

(4) BS Chemistry, 3+4 Pre-Pharmacy option. Proposal for a pre-pharmacy option in chemistry that incorporates credits from the first year courses taken in a Pharmacy Doctorate program.

### **GCPRC**

Dr. Mowrey presented a proposal to update the policy defining the GAAC based on practice during the three years since the GAAC was put into place. [see attachment #1]

#### **VIII. Reports of the Faculty Senate Special Committees**

None

#### **IX. Faculty Emeriti**

A Rosenthal/Börger-Greco motion that Dr. Alan Kelly be granted the honorary title of Professor of English Emeritus was approved without dissent. [see Attachment #2]

A Hardy/Goksu motion that Dr. Muhammad Chaudhary be granted the honorary title of Associate Professor of Computer Science Emeritus was approved without dissent. [see Attachment #3]

#### **X. Other/New Business**

Discussion was held regarding concerns about issues related to school curriculum committee action on academic proposals. The need for transparency and timely responses were emphasized. A Mowrey/Robinson motion to require school curriculum committees to act on proposals within 30 days during the academic year or have them moved on to the next curriculum committee was made. Action was postponed but discussion was held regarding the best approach.

Senator Sciarretta reported nearly 90% faculty response rate on retention initiatives. A concern was raised on how advisors can adequately address needs of struggling students.

Meeting was adjourned at 5:48 p.m.

Respectfully Submitted,

Aimee L. Miller  
Faculty Senate Secretary

## Action Summary:

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A Rosenthal/Börger-Greco motion that Dr. Alan Kelly be granted the honorary title of Professor of English Emeritus was approved without dissent.

A Hardy/Goksu motion that Dr. Muhammad Chaudhary be granted the honorary title of Associate Professor of Computer Science Emeritus was approved without dissent.

Attachment #1

**GCPRC Proposal to Establish the Graduate Academic Appeals Committee**

**Committee Name:** Graduate Academic Appeals Committee (GAAC)

**Committee Charge:** Review and decision of all graduate academic dismissal appeals, including dispositional appeals.

**Composition:** a.) GAAC membership will consist of [a minimum] of three faculty representatives elected from the MU Graduate Faculty. No more than one member from the same department may be on the committee [for any given appeal], and at least 2 of the 3 academic schools (Education, Humanities and Social Sciences, and Science and Mathematics), must be represented.

b.) If the student appealing his / her dismissal is enrolled in a degree program associated with accreditation, license or certification, a faculty member with expertise in that area; who is approved by the related program's Graduate Coordinator; and who is not actively engaged with the dismissal, will attend all meetings related to that appeal as an Advisor to the GAAC.

c.) [Faculty members serving on the GAAC and teaching in the degree program of the appellant will not be voting members of the appeals.]

**[Terms of Representative]:** a.) A call for nominations to serve on GAAC will be extended to all Graduate Faculty. GAAC members will be elected by GCPRC via written ballot. Committee members will be elected during the last regular GCPRC meeting of the Spring Semester.

b.) Each GAAC member will serve a two year term, to begin immediately following their election. [Committee openings will be filled as needed].

**Committee Leadership:** The Committee members will select a Chairperson of the Committee from among their members, and report this information to all members of GCPRC prior to spring commencement.

GCPRC Revision: October 30, 2013

GCPRC Approval: January 27, 2010

Faculty Senate Approval: March 16, 2010

Attachment #2

PROPOSAL

TO: Millersville University Faculty Senate  
FROM: Department of English Faculty  
SUBJECT: Emeritus Recommendation for Dr. Alan Kelly

WHEREAS: Dr. Alan Kelly, Professor of English, retired on May 31, 2013, after completing twenty-four years of teaching basic composition, technical writing, general literature survey, and advanced undergraduate/graduate offerings in modern and contemporary American poetry, fiction, and drama at Millersville University; and

WHEREAS: Dr. Alan Kelly served his department as graduate coordinator for nine years and as a member of numerous committees (Evaluation, Curriculum, Search, Graduate), including twelve terms as committee chair; and

WHEREAS: Dr. Alan Kelly served as a member of significant University committees, including Academic Standards, Academic Policies, University Theme, Undergraduate Research Conference, Financial Aid, Graduate Course and Program Review; and

WHEREAS: Dr. Alan Kelly energetically participated in the governance of APSCUF-MU for twenty-three years in a variety of capacities including Representative Council, Social Committee (as chair), Elections and Nominations Committee (as chair), Scholarship Committee (as chair), Negotiations Committee, and APSCUF State Assembly; and

WHEREAS: Dr. Alan Kelly produced significant scholarship in American cultural studies and literature through thirty-six articles in reference works and other publications as well as through twenty-three conference presentations, many at international venues;

THEREFORE, BE IT RESOLVED: That Dr. Alan Kelly be granted the honorary title of Professor of English Emeritus.



Attachment #3

To: Millersville University Faculty Senate  
From: Department of Computer Science  
Date: November 8, 2013  
Subject: Emeritus Recommendation for Dr. Muhammad Chaudhary

RESOLUTION

Whereas: Dr. Muhammad Chaudhary, Associate Professor, Department of Computer Science, retired May 24, 2013 after 29 years of dedicated teaching, scholarship and service at Millersville University; and

Whereas: Dr. Chaudhary contributed to major curriculum development initiatives including the growth of the BS in computer science degree program; and

Whereas: Dr. Chaudhary taught and proposed a new course CSCI 412 E-Commerce: Concepts and Programming that added internet and electronic commerce technologies to our upper level CS major elective offerings; and

Whereas: Dr. Chaudhary taught and proposed a new course CSCI 111 Introduction to Problem Solving with Visual Basic that added Visual Basic technologies to our much needed non-major offerings; and

Whereas: Dr. Chaudhary taught a variety of computer science technology undergraduate courses, including his new course proposal CSCI 121 Introduction to Internet Programming that added web development and new technologies to our much needed non-major offerings; and

Whereas: Dr. Chaudhary contributed significantly to the teaching and development of core courses, for example, CSCI 340 Computational Models; and

Whereas: Dr. Chaudhary provided dedicated service to the CS Department as the library liaison for nearly 30 years; and

Whereas: Dr. Chaudhary served on many departmental committees, including the Evaluation Committee, the Search Committee, and the Accreditation and Assessment Committee; and

Whereas: Dr. Chaudhary served on numerous school and university-wide committees and groups; including the Senate representative, the APSCUF council representative, and the Promotion and Tenure committee; and

Whereas: Dr. Chaudhary contributed during the planning phase of the renovation, expansion design, and building of the new Computer Science area of Caputo/Roddy Hall; and

Whereas: Dr. Chaudhary was a valued and beloved mentor to the new faculty, providing guidance, and encouragement, and

Whereas: Dr. Chaudhary earned the respect and admiration of his colleagues for his professional brilliance, personal integrity, constant warmth and good humor.

Therefore Be It Resolved: That Dr. Muhammad Chaudhary be granted the honorary title Associate Professor of Computer Science Emeritus.