

**Faculty Senate Minutes**  
**November 18, 2014**

The meeting was called to order at 4:07 p.m. All departments were in attendance except Academic & Student Development, Athletics, Biology, Chemistry, Interdisciplinary Studies, and Physics. Senate President Ana Borger Greco and Senate Secretary Aimee Miller were absent; S. Cook presided and S. Anderson took minutes in their absence.

I. Minutes of previous meeting

Corrections to the minutes of the November 4, 2014 meeting of the Faculty Senate were addition of “Methods” to the AEST Integrative STEM Education Methods minor title, clarification of MEd Track, and course descriptions needed.

The minutes of the November 4, 2014 meeting of the Faculty Senate were approved as corrected without dissention and one abstention.

II. Proposed Courses and Programs

**NEW GRADUATE COURSES**

Motion to address group of ELPP courses as a group was approved without dissent.

In these courses, ELPP refers to EdD in Educational Leadership program and ‘R’ indicates courses at Shippensburg that are part of the joint program.

(1) ELPP820: Action/Applied Research in an Organizational Environment, 3 credits. Course to provide knowledge and skills necessary to be intelligent consumers and practitioners of research was approved with three dissenting votes.

(2) ELPP821R: Strategic Leadership in District Governance and Community Relations, 3 credits. Course to provide initial exploration and exposure to leadership roles at the district setting was approved with three dissenting votes.

(3) ELPP822: Communication Theory for School District Administration, 3 credits. Course covering communication processes within an organization was approved with three dissenting votes.

(4) ELPP823R: Negotiations and Personnel Strategic Decision Making, 3 credits. Course to prepare leaders in the area of human resources in public schools was approved with three dissenting votes.

(5) ELPP824R: Ethical and Legal Decision-Making at the District Level, 3 credits. Course focused on reviewing key areas of school law with advanced study on current issues challenging school and district leaders was approved with three dissenting votes.

(6) ELPP825R: The Impact of Facilities and Plant Management Decisions on School Effectiveness, 3 credits. Course to develop skill in educational facilities and plant management was approved with three dissenting votes.

(7) ELPP826R: Optimizing Financial Resources to Support District Level Achievement, 3 credits. Course to assist in creating a platform of beliefs about school finance, budgeting, and the role of a superintendent was approved with three dissenting votes.

(8) ELPP827R: Instructional and Technology Leadership at the Executive Level, 3 credits. Course providing advanced exploration and exposure to leadership role at the district setting was approved with three dissenting votes.

(9) ELPP828: Emergent Technologies and Instructional Practices, 3 credits. Course to develop skill sets and conceptual knowledge for understanding use of technology in organizations was approved with three dissenting votes.

(10) ELPP829: Political/Social Context for Educational Leadership, 3 credits. Course to examine theories of leadership and organization with application to administrative practices was approved with three dissenting votes.

(11) ELPP830: Qualitative/Quantitative Research, 3 credits. Course to develop understanding of post-graduate and professional research, including appropriate modes of inquiry was approved with three dissenting votes.

(12) ELPP831: Educational Statistics, 3 credits. Course to develop skills in interpreting scientific literature in education and psychology was approved with three dissenting votes.

(13) ELPP832: Introduction to Executive Leadership, 3 credits. Course to study organization and administration of American public education was approved with three dissenting votes.

Communication & Theatre has issue with ELPP822. Dr. T. Wright indicated a willingness to work with the Communication & Theatre Department to address an issue raised in a letter received by her late today (approximately 4 p.m.).

Dr. R. Mowery commented on the philosophical approach of not getting mired in the details better left to colleagues actually teaching the course at the course proposal/approval stage as part of previous Senate discussions to streamline the curricular approval process. The last level of curriculum review without dissent it will go forward (in this case from GPCRC). This is same discussion that happened previously in Senate regarding UCPRC that course proposals do not now require syllabi to be approved at Senate.

Senator Robinson indicated an ART course is also stopped in the approval process in similar circumstances to the issue raised by Communication & Theatre, lack of a syllabus.

(14) EDTE603: Fostering Creativity by Design, 3 credits. Course to expose students to concept of how creativity, within the context of technological world, is manifested through design was approved with one dissenting vote.

It was noted that the objective reading "Demonstrate an understanding of the functions of the brain toward facilitating creativity" was removed by agreement between proposing department, Psychology, and GCPRC.

(15) EDTE604: Engineering Principles and Concepts for the Non-Engineer, 3 credits. Course to expose non-engineer students to the roles of engineers and the impact on society was approved without dissent.

(16) EDTE605: Applying Critical Thinking & Decision Making, 3 credits. Course to explore nature and application of critical thinking toward acts of decision-making was approved without dissent.

(17) EMGT634: Comparative Emergency Management Systems, 3 credits. Course to examine different governmental frameworks for emergency/disaster management from around the globe was approved without dissent.

Motion to address SOWK courses as a group was passed without dissent.

(18) SOWK613: Mediation in Social Work Practice, 3 credits. Course focused on practical and theoretical aspects of mediation as an alternate form of dispute resolution was approved without dissent.

(19) SOWK618: Human Rights in Social Work, 3 credits. Course to expand on historical, political, theoretical, and ethical approaches to human rights on domestic and international fronts was approved without dissent.

(20) SOWK619: Global Perspectives in Social Work, 3 credits. Course to explore global issues and how the institution of social welfare has developed in different regions of the world was approved without dissent.

(21) SOWK700: Social Work Leadership I, 3 credits. Course to provide theoretical orientation to study of organizations and leadership within organizations was approved without dissent.

(22) SOWK701: Social Work Leadership II, 3 credits. Course to develop knowledge and skills for social work managers within the public and private social service sector was approved without dissent.

(23) SOWK704: Social Work Teacher-Scholar I, 3 credits. Course to enable students to critically examine seminal and contemporary works in pedagogy was approved without dissent.

(24) SOWK705: Social Work Teacher-Scholar II, 3 credits. Course to provide students with opportunity to critically evaluate theories of teaching and learning, particularly in contemporary settings in social work was approved without dissent.

## **NEW UNDERGRADUATE CURRICULUM**

(25) AEST: Integrative STEM Education Methods minor. Proposal for a minor teaching integrative learning approaches to be used at the elementary level, especially as they relate to science, technology, engineering, and math education was approved with two dissenting votes.

Question raised by Earth Science about approving the minor without any science content. How is this different from BSE which has both content and pedagogy; as a minor it has only the pedagogy. Content will continue to originate from outside this minor, which is why it's a minor. Methodology courses/content come through two courses in Early Childhood, and as a result, students are credentialed to teach science and/or math already. The proposal does meet the PDE requirements to receive endorsement with a focus on pedagogy.

## **NEW UNDERGRADUATE COURSES**

(26) ERCH 190: Introduction to Integrative STEM Pedagogy. 3 credits. Course to serve as introduction to students enrolled in the Integrative STEM Education minor. Students will learn basic information regarding integrative STEM education and examine various curricular models was approved without dissent and with three abstentions.

A question was raised about when students take this course. It was noted students may not have had any math prior to taking this particular course. The concern is content knowledge; the response focused on knowing how to teach what they do already know in a better and more integrated way with other content. Historical perspective on the "two math course" rule by PDE and the subsequent counting of college algebra as the "second" content course was offered as analogy. Question: Could a student pass this course without having already taken math and science? Answer: Yes. Would they be as strong as a student that has already taken math and science, no.

(27) EDTE 290/ERCH 290: Children's Engineering. 3 credits, ross-listed. Course to teach students about fundamentals of electricity, mechanisms, fluidics, computer-control, and structures was approved without dissent and with one abstention.

(28) EDTE 495/ERCH 495: Integrative STEM Education Practicum. 3 credits. Course to provide opportunities for teacher candidates to bridge theory and practice. Students will demonstrate and apply knowledge, skills, and dispositions related to the implementation of integrative STEM education at the pre-K to grade 4 level was approved with one dissenting vote.

### **CHANGES TO UNDERGRADUATE COURSES**

(29) ITEC 344: Product Design. 3 credits. Proposal to update content to support Integrative STEM Education Methods minor was approved without dissent.

(30) EDTE 490: Integrative Learning Using Experiential Strategies. 3 credits. Currently EDTE 592. Proposal to update title, number, objectives, and description to more effectively support the new minor in Integrative STEM Education while also meeting the needs of students taking the course as part of the graduate program was approved without dissent.

### **NEW GRADUATE CURRICULA**

(31) MEd Technology and Innovation Track. Proposal to add third track with additional electives was approved without dissent.

(32) Doctorate in Social Work (DSW). Proposal for program to prepare graduates to create, implement, and evaluate social work interventions and teach advanced practices to undergraduate and graduate students. Program to be offered in collaboration with Kutztown was approved without dissent.

III. Report of the Faculty Senate Chairperson

None.

IV. Report of the Student Senate

None.

V. Report of the Graduate Student Association

None.

VI. Report of the Administrative Officers

### **Provost**

Access to library resources for students in joint institutional programs has been raised as an issue that the Provost will investigate.

## VII. Curricular Notices

(1) ART 245: Creativity, Innovation, Human Centered Design Thinking, 3 credits, G1. Department is addressing some concerns raised during the review process thus far.

Concern raised that status of GOVT331 in the approval process is not clear. Discussion of the broader question of where courses go for approval after the school and what constitutes consent and what happens when consent appears to differ. There seems to be a need for a flow chart based on comments made by Senators.

(2) SOWK316: Mediation, 3 credits, G3, DL.

(3) CSCI366 has been forwarded. A change to major is forthcoming as well.

(4) MATH419 has been forwarded.

## VIII. Reports of the Faculty Senate Standing Committees

### UHCC

Dr. McPherson presented proposed changes to the bylaws for the University Honors College Curriculum Committee. The request is to change language in functions 1, 2, and 3. UHCC was asked to provide “side-by-side” verbiage of current vs. proposed language for next senate meeting. Noted was the larger issue of a single person being responsible for inclusion of courses in the college.

### UCPRC

#### **NEW UNDERGRADUATE CURRICULUM**

(1) AEST: BS Automation & Intelligent Robotics Engineering Technology. Proposal for a degree in study of robotics and controls suitable for designing and implementing projects with advanced programming needs using multiple types of technology.

#### **CHANGES TO UNDERGRADUATE COURSES**

(1) ITEC 492: Technical Entrepreneurship. Proposal to update title, description, objectives, and pre-requisites.

There was discussion of the case of a course being approved unanimously by a school curriculum committee yet there is still an issue from an individual on the notification list regarding letters in support of the proposal. If the electronic system functioned properly there shouldn't be the need for letters.

Dr. R. Mowery raised the issue with the new process that the Senate will increasingly be hearing only courses that have dissent that has reached this far into the course approval process. Proposals without dissent will move forward as consent items, which should speed the approval process.

IX. Reports of the Faculty Senate Special Committees

None

X. Faculty Emeriti

None

XI. Other/New Business

There is a need for a course approval flow chart to help guide interpretation of the review policy. Consensus was that there is an extant flow chart in D2L someplace, as there was a flowchart as part of the final proposal for the new course approval process.

A series of events recognizing Global Entrepreneurship Week throughout campus was announced.

GPCRC reminded senators that graduate proposals sit for two meetings even if there are no dissenting opinions or comments. As a result, proposals may be posted to D2L for Faculty Senate, but how much time does Senate really need to make documents available for review at the December 2<sup>nd</sup> Senate meeting. A week prior with notification to the Senate meeting was proffered as a reasonable quantity of time.

Quorum was confirmed. A motion to suspend the two-meeting rule for anything approved by GPCRC on Wednesday, November 19, 2014, for consideration by the Senate at its December 2, 2014 meeting provided senators are given at least one week for electronic review was passed without dissent and with one abstention.

Meeting was adjourned at 5:47 p.m.

Respectfully Submitted,

Scott R. Anderson  
Acting Faculty Senate Scribe

## Action Summary:

The minutes of the November 4, 2014 meeting of the Faculty Senate were approved as corrected without dissent and one abstention.

Motion to address group of ELPP courses as a group was approved without dissent.

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A motion to suspend the two-meeting rule for anything approved by GPCRC on Wednesday, November 19, 2014, for consideration by the Senate at its December 2, 2014 meeting provided senators are given at least one week for electronic review was passed without dissent and with one abstention.

Attachment #1

**Proposed Changes to Faculty Senate Bylaws Documents**

**Document Under Review:** University Honors College Committee Bylaws

**Proposing Committee:** UHCC

**Contact Person:** Sandra McPherson

**Summary of Changes and Rationale** (attach additional documents as necessary):

On April 2, 2013, changes to the UHCC bylaws were approved by Faculty Senate. However, some of the wording that was proposed by UHCC was changed by Senate prior to the vote. Concerns about these changes were brought up at the April 26, 2013 UHCC meeting and it was voted to bring a proposal back to Senate to request the wording be changed back to the original wording proposed by UHCC.

The position of Chair of the committee changed hands the following fall and follow-up on the proposal was lost in transition until the subject was brought up again the following school year. When the by-laws were discussed again, the same concerns were reiterated and it was again brought to a vote on May 7, 2014 to bring the proposed changes to Senate. The outcome of the vote was again in favor of proposing the changes.

Thus, the UHCC is requesting a change in the wording of functions 1-3.

Function 1: UHCC requests that the wording be changed back to "At the discretion of the Provost," This phrase had been removed from the bylaws on April 2, 2013.

Rationale behind this change: The UHCC members believe that the phrase, "at the discretion of the Provost," complies with university policy and governance. All directors and administrative appointments are at the discretion of the provost and the president. Faculty input is of the utmost importance and necessary to the process, but while the committee can solicit nominations and make recommendations, the committee has no power to make appointments.

Functions 2 & 3: UHCC requests that the wording be changed back to "At the discretion of the Director of the Honors College," This phrase had been changed to "In collaboration with the Director of the Honors College,"

Rationale behind this change: The UHCC members feel that the phrase, "at the discretion of the Director of the Honors College," adds clarity to the distinct roles of the director and the committee. For instance, the committee reviews curriculum and provides input to the Director, but the committee does not determine the final schedule of honors courses. That is the role of the Director. The phrase "in collaboration with," (previously approved by Senate) suggests that the committee creates the schedule of courses alongside the Director. However, it is the Director's role to make the final decision on course offerings considering the best interests of the Honors College.

In summary, after extensive discussions, and two votes approving this proposal, the UHCC members feel that the original language proposed by UHCC in items 1, 2, and 3 reads well, more accurately reflects the role of the UHCC, and is more consistent with University policies and governance. The committee therefore requests that the language of the original proposal be restored.

Date Approved by Committee: 5-7-2014

Committee Chair Signature: ~~Spencer D. McPherson~~

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*Changes to documents for Faculty Senate structure and bylaws, APC, AOAC, Co-Op Ed, GERC, GCPRC, UCPRC, and UHCC should also be reviewed/approved by APSCUF.*

**Amendments Made:**

Date Approved by APSCUF: \_\_\_\_\_ or NIA \_\_\_\_\_

APSCUF President Signature: \_\_\_\_\_

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Date Presented to Senate: \_\_\_\_\_

**Amendments Made:**

Date Approved by Senate: \_\_\_\_\_

Senate Chair Signature: \_\_\_\_\_

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**Administrative Approval:**

Date Updated on Website: \_\_\_\_\_

*Once updated document has been posted online, please return this sheet to Faculty Senate Bylaws Committee Chair.*

# Millersville University Governance & Policies

Effective: October 1997

## Faculty Senate UNIVERSITY HONORS COLLEGE COMMITTEE

Approved: Faculty Senate, April 2, 2013

Standing committee of Faculty Senate.

### Membership

#### 1. Chairperson:

- a. **Election:** Elected by Faculty Senate.
- b. **Term:** Three-year term beginning and ending at the start of the fall semester of the appropriate year.
- c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms does not count towards the term limit.
- d. **Responsibilities:** Convenes and meets with the committee on a regular basis. Attends all Faculty Senate meetings in order to act as a liaison regarding all business pertaining to the committee. Submits an annual written report, outlining the membership and work of the committee.
- e. **Voting:** Chairperson is a non-voting member except when there is a tie.

#### 2. Faculty Representatives: Two members from each of the four academic units (Education, Humanities, Social Sciences, Science and Mathematics) and one non-school member.

- a. **Election:** Members are elected on a staggered schedule by and from each academic unit. During the spring semester and upon request from the UHCC Chair, the dean or designee conducts the election in the appropriate unit(s) and the provost or designee conducts the election for the non-school representative.
- b. **Term:** Three-year terms beginning and ending at the start of the fall semester of the appropriate year.
- c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms does not count towards the term limit. No two members, not including the chairperson, may be elected from the same department.
- d. **Voting:** Faculty Representatives are voting members.

#### 3. Student Representatives: Four student representatives.

- a. **Election:** Two members are elected by the Student Senate and two members elected by the Honors College Student Association. Both elections take place at the beginning of the fall semester. The Director of

the Honors College or designee conducts the election in the Honors College Student Association. b.

**Term:** One-year term.

c. **Limits:** Student representatives must be members in good standing in the University Honors College program. No limit on terms served.

d. **Voting:** Student Representatives are voting members.

4. **Ex Officio Members:** Director of the Honors College and the Provost.

a. **Designees:** One designee may serve in lieu of each Ex Officio member. b.

**Voting:** Ex Officio members/designees are non-voting members.

5. **Honorary Members:** With the approval of the UHCC committee by a simple majority vote, the chair can invite (a) Faculty member(s) to attend (a) meeting(s) as a non-voting member.

### **Functions (Program Operation and Evaluation)**

1. At the discretion of the Provost, the UHCC may solicit and receive nominations for the position of the Director of the University Honors College. They review the applications and recommend eligible candidates for the President's or designee's consideration. The President or designee appoints the director from the recommended candidates.
2. At the discretion of the Director of the Honors College, the UHCC may recommend courses to be included in the program.
3. At the discretion of the Director of the Honors College, the UHCC may provide feedback on the appropriateness of experimental honors courses offered on a one-time basis with departmental designation.
4. All courses to be made a permanent part of the University Honors College shall be approved by the UHCC. New courses must also follow the regular university approval process.
5. Recommendations for change in academic policy matters pertaining to the University Honors College must be approved by the UHCC and submitted to Faculty Senate for approval.
6. The Chairperson of the UHCC regularly reports to Faculty Senate and, when deemed necessary, may request the Director of the Honors College to report to Faculty Senate.

### **Document History**

Revised: March 16, 2010 by Faculty Senate and APSCUF

Revised: April 2, 2013 by Faculty Senate