

GRADUATE STUDENT ORGANIZATION CONSTITUTION

Article I. Name

This organization shall be called the Graduate Student Organization of Millersville University of Pennsylvania.

Article II. Purpose

The purpose of this organization shall be:

1. To promote and enhance the graduate studies program at Millersville University.
2. To promote an exchange of ideas among graduate students and with faculty and administration.
3. To provide guidance and assistance for graduate students who encounter specific academic problems.
4. To promote opportunities for student-faculty interaction on an informal basis.
5. To provide a forum for expression of graduate students' needs and concerns and to identify strategies in order to be responsive to these issues.

Article III. Membership

1. All graduate students regardless of degree status are eligible to become members of the Graduate Student Organization.
2. Membership in the Graduate Student Organization requires that a graduate student meet at least one of the following criteria:
 - a. attend at least one organizational meeting per semester, or
 - b. participate in at least one Graduate Student Organization function per semester.

Article IV. Dues

No dues will be collected. Requests for funds will be made to the Allocations Committee of the Student Senate. Donations may be collected for special social functions.

Article V. Meetings

1. The Graduate Student Organization shall meet once a month during the regular academic year unless otherwise noted. Any additional meetings will be announced.
2. The place, time, and date of meetings will be designated by a majority vote of all members present at the preceding meeting.

Article VI. Organization

1. Officers
The Graduate Student Organization will have a president, a vice-president, a secretary, and a treasurer. (The latter two offices may be held by one person.)
2. Term of Office
Term of office shall be two semesters (fall and spring) with a maximum of two terms in the same position.
3. Committees
 - a. Individuals will be chosen as representatives to the Faculty Senate, the Graduate Course and Program Review Committee and other administrative advisory or policy-making organizations of the University.
 - b. There shall be an Executive Committee of the Graduate Student Organization which shall consist of the elected officers. This Committee shall meet prior to every regular meeting.
 - c. The Graduate Student Organization shall have the authority to create standing committees for handling student activities and to delegate to standing committees such of its own authority as is deemed necessary.
 - d. The Graduate Student Organization shall have the authority to create any temporary committees which it deems necessary.
4. Public Relations
A Public Relations Representative will be chosen at the first meeting of the new academic year.
5. The advisor to the Graduate Student Organization shall be the Dean of Graduate Studies.

Article VII. Elections

1. Nominations
Any member may become a candidate for the Graduate Student Organization offices of President, Vice-President, Secretary, and Treasurer by nominating his/her self or another member either in person or in writing at the meeting prior to elections.
2. The Officers shall be elected and Committee Representatives chosen at the last meeting of the regular academic year by majority vote of at least 1/4 of the total membership.
3. A special election with at least 1/4 of the membership voting will be held for vacancies in the Executive Committee, other than that of the President, and must be held by the second general meeting after the vacancy occurs.
4. Removal of Officers
 - a. Grounds for removal of Officers:
One unexcused absence from a meeting or function per semester.
Unacceptable behavior toward the Graduate Student Organization, the Organization members, or the University.
 - b. In order for an officer to be removed, majority vote with at least 1/4 of the membership voting is required and the advisor must approve.

Article VIII. Duties of Officers

1. It shall be the duty of the President
 - a. to preside at all meetings.
 - b. to appoint all standing and special committees.
 - c. to represent the Graduate Student Organization at all public occasions where such representation is desired.
 - d. to be ex-officio member of all committees.
 - e. to see that the business of the Graduate Student Organization is conducted effectively.

2. It shall be the duty of the Vice-President
 - a. to preside over the general meeting during the absence of the President.
 - b. to succeed the office of the Presidency should a vacancy occur and to assume the duties and responsibilities of that office.
 - c. to supervise the work of the standing committees as designated by the President.
 - d. to perform other duties as designated by the President or advisor.
3. It shall be the duty of the Secretary
 - a. to prepare and keep a record of all proceedings.
 - b. to send out proper notices of all regular meetings, special meetings, and activities as necessary.
 - c. to send out minutes of each meeting to those who were present.
4. It shall be the duty of the Treasurer
 - a. to be responsible and keep a record of all financial matters of the Graduate Student Organization.
 - b. to be responsible for all property belonging to the Graduate Student Organization.
 - c. to submit to the advisor and members a financial report every semester.

Article IX. Amendments

Amendments shall be made to the constitution by majority vote with at least 1/4 of the membership voting at the regular monthly meeting of the Graduate Student Organization. Amendments shall be submitted to the Student Senate for their approval.