November 11, 2014

Dear Residential Student,

There continues to be a lot of excitement on campus as phase II of the new, suite style halls construction continues to change the landscape of our University. The South Villages opened this past August and the reviews by current students have been fantastic. Phase II of this housing project will be completed and ready for occupancy by the fall 2015 academic year. The suite accommodations for Phase II will be similar to the South Villages including double room semi suits and single room semi suites; however, phase II will have private single suites, as well as single rooms in a community of 10 students (called pod housing). These pods will also have common living rooms and kitchens. I invite you to visit www.newvillehousing.com to see more features and to see the construction progress through live web cameras.

While the new construction has created quite the buzz on campus, it is time to begin the housing selection process for the 2015-2016 academic year. The following information is very important for students currently living in the residence halls. Along with the opportunity to select the South Villages @MU (phase I) and East Villages @MU (phase II), you may choose to reside in one of our classic residence hall communities, or Shenks Hall, an existing suite-style residence hall. Each environment is characterized by outstanding academic programming to continue supporting you in key development areas of academic performance, self understanding, and community engagement.

The process of securing any on-campus room is a simple one. Below is the initial timeframe for the 2015-2016 Housing assignments process.

- On November 17 and 18, 2014, students currently living in university-operated residence halls will be able to sign up for Brookwood and Healthy Life Style apartments. Visit the Student Lodging, Inc. complex office at 508 Hillview Ave. between 8:00 a.m. and 5:00 p.m. Rental information packets are currently available at the Student Lodging, Inc. office.

- From November 21, 2014 - February 12, 2015, all students, regardless of credits, are able pay their $200 housing deposit. This can be done online or in person at the Bursar’s Office. Once you pay your deposit, please log into your MAX account and read and electronically sign your housing agreement. Students can identify their roommates at this time as well, or they can request a single room (awarded based on credits earned).

- On December 4, information regarding on and off campus living will be provided at a Housing Fair. Location is room 118 of the Student Memorial Center. Sessions will begin at 11:00 a.m. and 1:00 p.m.
On Monday, February 16, 2015, students are encouraged to check their “MyHousing” account to see their room selection time.

From February 17 – 19, 2014, students will be able to choose a room for the fall semester.

As a reminder, the Millersville University Housing Contract is for an entire year (fall 2015 and spring 2016 semesters).

Additional reminders regarding the housing assignment process will be sent to you via your email accounts and will be posted on the Housing & Residential Programs’ website.

As a reminder, all full-time undergraduate students with less than 60 credit hours attempted are required to live on campus. Students interested in living off campus must have attempted at least 60 credits or have completed four (4) full semesters (does not include summer or pre-sessions) before they can move off campus. Students requesting exceptions to the on-campus residency requirement should follow the process found on the Housing & Residential Programs website, [www.millersville.edu/housing](http://www.millersville.edu/housing). Students under 60 credits who have not participated in the housing assignments process will be automatically assigned and billed for an on-campus room.

If you have any questions regarding this process, please do not hesitate to ask by contacting the Department of Housing and Residential Programs at 872-3162 or Housing@millersville.edu.

Sincerely,

Thomas J. Richardson
Assistant Vice President for Student Affairs/Director of Housing and Residential Programs