December 11, 2012

Dear Residential Student,

Prior to your departure for the semester, we wanted to send you a quick reminder of the timeframe for the housing assignment process for the 2013-2014 academic year.

All full-time undergraduate students with less than 60 credit hours attempted are required to live on campus. Students interested in living off-campus must have attempted at least 60 credits or have completed four (4) full semesters (does not include summer or pre-sessions) before they can move off campus. Exceptions to the on campus residency requirement are made for students interested in residing in properties owned by Student Lodging, Inc. Students under 60 credits who have not participated in the housing assignments process will be automatically assigned and billed for an on-campus room.

Beginning fall 2013 semester, Housing and Residential Programs will be overseeing the operations of the Shenks and Reighard Residence Halls. With the goal of being seamless and customer service oriented, the process of securing a room in either Shenks or Reighard Residence Halls for the fall 2013 semester will be consistent with the other residence halls’ procedures.

Below is the initial timeframe for the 2013-2014 Housing assignments process. Additional information will follow shortly:

- From January 27 – February 15 – students will need to pay a $125 housing deposit. This can be done by logging into your MAX account.

- January 29 – February 14 – students can apply for a single room and on campus rooms with bathrooms. Application can be downloaded or you can stop by the housing office, Harbold Hall.

- February 18 – Single rooms will be awarded.

- February 18 – February 20 – students will need to apply on line (this means electronically sign your housing contract). Again this can be done by going through MAX account.

- February 26-28 from 8:00 a.m. to 11:00 p.m. – Online room selection lottery will begin. This is where you select your room.

As a reminder, the Millersville University Housing Contract is for an entire year (fall 2013 and spring 2014 semesters).

If you have any questions regarding this process, please do not hesitate to ask by contacting the Department of Housing and Residential Programs at 872-3162 or Housing@millersville.edu. Also find Millersville Housing and Residential Programs on Facebook.

We wish you success with your final exams, and a relaxing semester break.

Housing and Residential Programs