Millersville University Judicial Affairs
Administrative Appeal Form

A student or student organization found to have violated the Student Code of Conduct by the Director of Judicial Affairs or his/her designee, may appeal the decision in writing to the Office of Judicial Affairs within five (5) business days following the Hearing Officer’s decision.

An appeal must be based on one of the following criteria:

- Alleged violations of Administrative Hearing procedures. This is not a rehearing of the case. Charges will not be dropped or changed. *

- New information pertaining to the case that was not available at the time of the Administrative Hearing that may substantially change the decision. *

- Sanctions imposed were arbitrary or capricious for the violation of the Student Code of Conduct. *See glossary of terms in the Student Code of Conduct

After completing and submitting the Administrative Appeal Form, a student or student organization may be granted an appeal before the President or President’s designee or the University Conduct Board, depending on the type of case. This form must be submitted to the Secretary for the Office of Judicial Affairs (Student Memorial Center, Suite #107).

Name (please print): ____________________________

Phone Number: _______________________________

Signature: ________________________________

Date: ________________

*Must attach documentation for consideration to this appeal form.