Objectives and Action Steps

Objectives are the small steps you take to make progress towards your goals. To be useful, objectives need to answer “what will change, by how much, by when?” Choose one or two of your most important goals and list several, realistic objectives for the next few months to a year. List action steps needed to meet objectives. Discuss with your mentor/mentee.

Goal: ____________________________________________

Objectives:

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Action Steps:

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Goal: ____________________________________________

Objectives:

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Action Steps:

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