TABLE OF CONTENTS

Mission & Goals ................................................................................................................................................. 4
Outcomes for All Music Majors .......................................................................................................................... 6
Admission to the Music Major ............................................................................................................................. 8
  Admission to MU Department of Music ........................................................................................................... 8
  Academic Standards .......................................................................................................................................... 8
  Audition Procedure and Standards .................................................................................................................. 8
  Admission of Transfer & Post-Bacc Students and Evaluation of Credit ........................................................ 8
Scholarships......................................................................................................................................................... 10
Departmental Honors ........................................................................................................................................ 13
Music Business Technology ............................................................................................................................... 14
  Professional Organizations ............................................................................................................................. 15
  Curriculum Requirements ............................................................................................................................... 16
  Major Performance & Ensembles ................................................................................................................... 19
  Internship Requirements ............................................................................................................................... 21
  Internship or Co-Op Expectations & Procedures .......................................................................................... 22
Yearly Review .................................................................................................................................................... 24
Advisement Checklist ....................................................................................................................................... 25
Music Performance .......................................................................................................................................... 27
  Professional Organizations ............................................................................................................................. 28
  Curriculum Requirements ............................................................................................................................... 30
  Major Performance & Ensembles ................................................................................................................... 33
  Yearly Review ................................................................................................................................................ 35
  Advisement Checklist .................................................................................................................................... 37
Music Education .............................................................................................................................................. 41
  APS ................................................................................................................................................................. 42
  Testing Requirements ..................................................................................................................................... 42
  Professional Organizations ............................................................................................................................. 42
  Curriculum Requirements ............................................................................................................................... 44
  Major Performance & Ensembles ................................................................................................................... 47
  Piano Proficiency .......................................................................................................................................... 50
  Junior Level Exam ......................................................................................................................................... 52
  Field Experience ............................................................................................................................................ 56
  Student Teaching .......................................................................................................................................... 56
  Study Abroad - advice from a previous student ............................................................................................ 58
Yearly Review .................................................................................................................................................... 60
Advisement Checklist ....................................................................................................................................... 61
Dual Music Degree - BSE & BA-Performance ...................................................................................................... 65
Minor in Music ................................................................................................................................................... 67
Student Organizations ......................................................................................................................................... 68
Course Catalog Information ............................................................................................................................... 70
Departmental Policies & Building Information/Guidelines .............................................................................. 80
  Departmental Policies .................................................................................................................................... 80
    Recital/Concert Attendance Requirements ................................................................................................ 80
    Recitals ......................................................................................................................................................... 80
    Recital Hour ................................................................................................................................................ 80
    Public Recitals .......................................................................................................................................... 81
    Harpsichord Use Guidelines ....................................................................................................................... 82
    Online Music Website ................................................................................................................................. 82
    Departmental Evaluation of Majors (Standards Committee) ........................................................................ 83
    Change of Major Performance Area ............................................................................................................ 84
MISSION and GOALS

MISSION
The mission of the Department of Music at Millersville University is to develop students' curiosity, creativity, and sense of inquiry within a stimulating environment for music. Grounded in a strong liberal arts education, the Department of Music aims at developing the whole person while preparing students to lead productive lives as educators, performers, and entrepreneurs. The Department of Music provides opportunities to all University Students for developing a broad base of knowledge across multiple disciplines; intellectual and practice skills such as teamwork and problem-solving; a sense of personal and social responsibility, including ethical reasoning; and experience in applying what they learn to real-work problems.

GOALS
The Department of Music is committed to excellence in music teaching and learning processes for all students of Millersville University, and contributes to the University’s mission of providing a liberal education with emphasis on cultural values by offering special course work in the arts and humanities.

The Department of Music offers thorough preparation for careers in music, music education, and music business technology. In addition, it provides opportunities for all University Students to develop musical skills and cultural understanding. The Department demonstrates a unique focus and competence in integrating musicianship training into all aspects of its curriculum.

The Department of Music offers a broad-based curriculum that encompasses music's of the world and integrates an expanding use of technology into our learning environments.

The Department of Music provides opportunities for solo, chamber music, and large ensemble performance, research, and collaborative scholarship for its faculty and all University Students, and serves the University, regional, and profession as a cultural center.

Additionally, Departmental members are active traditional and non-traditional scholars publishing books, participating in regional, nation, and international conferences, publishing in scholarly journals and performing at regional, national, and international venues.

DEPARTMENT RECOGNITION AND ACCREDITATION
The Department of Music holds full membership in the National Association of Schools of Music (NASM).

The Music Business Technology option is a National Association of Music Merchants Affiliated Music Business Institution.

ENGAGE LEARNER GOALS
1. Create an evolving music curricula that transforms students into performers, educators and entrepreneurs so they may contribute positively to contemporary and future workplace and communities.
2. Create a learner-focused environment in the music department.
3. Develop a music faculty and staff that distinguishes itself as creative, innovative, and learner-focused leaders.
4. Prepare students to become career-ready in the music department.
5. Design a rich array of music learning and performing opportunities for all students through studio, ensemble, and classroom instruction delivered through experiential and innovative strategies and best practices in student learning that are evidence based, focusing in the areas of civic engagement, internships, capstone projects, research and partnerships.

6. Nurture relationships with individuals and partners in our community that celebrate and promote artistic and creative expression

**Ensure Success Goals**

1. **Reputation**
      To develop the reputation of being a first-choice institution for MBT because of the well-rounded curriculum, relationships in the local music community, international opportunities, and high profile internships. *(By being first-choice, not only will our numbers increase but allow us to have our “first-choice” students come to our campus).*
   b. **Music Education** - (Slogan: **Community Centered. Career Ready.**)
      Develop a reputation of being a first-choice institution for Music Education because of the well-rounded curriculum, relationships in the local music community, and national certification opportunities. *(By being first-choice, not only will our numbers increase but allow us to have our “first-choice” students come to our campus).*
   c. **Music Performance** - (Slogan: **Performers as Entrepreneurs**)
      Develop a reputation of being a first-choice institution for music performance because of the well-rounded curriculum, opportunities to perform in the supportive Lancaster community, international experience through Study Abroad programs, and the option to minor in Entrepreneurial Studies. *(By being first-choice, not only will our numbers increase, but allow us to have our ‘first-choice’ students come to our campus).*

2. **Recruitment**
   
   **Overall goal:** To attract a larger pool of high-quality auditionees (>125) and to entice the most impressive of these to attend MU via 1) increasingly persuasive scholarship offers; 2) personalized attention from both faculty and current students throughout the recruitment and audition process; and 3) meaningful on-campus connections (i.e. music camps, targeted workshops, shadow days, open houses, side-by-side concerts, audition clinics).

3. **Retention in Department**
   Update Retention Plans that includes addressing graduation rates for all degree programs.

4. **Revenue**
   The Music Department will seek to more aggressively market its innovative, high-quality concert series, master classes and educational workshops in the region to reach new audiences and enhance revenue production. Fund raising events such as “Glorious Sounds of the Season” will be further developed.

**Embrace Agility Goals**

1. The Department of Music will anticipate internal and external change to meet the needs of current and future students.
OUTCOMES FOR ALL MUSIC MAJORS

**PERFORMANCE**
Students must acquire:
1. Technical skills requisite for artistic self-expression in at least one major performance area at level appropriate for the particular music concentration.

2. An overview understanding of repertory in their major performance area and the ability to perform from a cross-selection of that repertory.

3. The ability to read at sight with fluency.


5. Knowledge and sufficient skills to work as a leader and in collaboration on matters of musical interpretation. Rehearsal and conducting skills are required as appropriate to the particular music concentration.


7. Musicianship skills through singing and playing the piano.

8. Artistry, technical skills, collaborative competence and knowledge of repertory through regular ensemble experiences. Ensembles should be varied both in size and nature.

9. Singing in tune, alone and with others.

**AURAL SKILLS AND ANALYSIS**
Students must acquire:
1. An understanding of the common elements and organizational patterns of music and their interaction, and the ability to employ this understanding in aural, verbal, and visual analyses.

2. Sufficient understanding of musical forms, processes, and structures to use this knowledge in compositional, performance, scholarly, pedagogical, and historical contexts, according to the requisites of their specializations.

3. The ability to place music in historical, cultural, and stylistic contexts.

4. Assess and evaluate musical performances for musical accuracy and style.

**COMPOSITION AND IMPROVISATION**
Students must acquire:
1. Rudimentary capacity to create derivative or original music both extemporaneously and in written form.

2. The ability to compose, improvise, or both at a basic level in one or more music languages.
**HISTORY AND REPERTORY**
Students must acquire:
1. A basic knowledge of music history through the present time.
2. An acquaintance with repertoires beyond the area of specialization.

**TECHNOLOGY**
Students must acquire:
1. A basic understanding of how technology serves the field of music as a whole.
2. Working knowledge of the technological developments applicable to their areas of specialization.

**SYNTHESIS**
Students should be:
1. Working independently on a variety of musical problems by combining their capabilities in performance; aural, verbal, and visual analysis; composition and improvisation; and history and repertory.
2. Forming and defending value judgments about music.
3. Acquiring the tools to work with a comprehensive repertory, including music from various cultures of the world and music of their own time and to translate this knowledge into new contexts through written and oral communication medium.
4. Understanding basic interrelationships and interdependencies among the various professions and activities that constitute the musical enterprise.
5. Solving problems using quality reference, research, and pedagogical materials including technology.
ADMISSION TO THE MUSIC MAJOR

I. Admission to Millersville University Department of Music

   A. Apply directly to Millersville University through the Admissions Department

   B. Apply to the Department of Music through the department website
      (www.experienceMUmusic.com - click on “prospective students” then “how to apply”)

      i. The application to the Department of Music starts the process of scheduling and
         completing the Music Audition for admittance to the Department of Music.

II. Academic Standards

   A. ALL Applicants must satisfy the current academic standards for admission to Millersville
      University.

   B. ALL Applicants must meet both academic and audition standards for admission to the Music
      Major.

III. Audition Procedure and Standards

Every applicant desiring admission into any Department of Music degree offerings or minor
program must audition (including transfers and post-bacc). Each applicant will be evaluated
individually as acceptable, conditionally acceptable or rejected, and evaluation for acceptance is
based on the following criteria:

   A. Solo Performance - Applicants will be evaluated by a music faculty member to determine
      the level of proficiency on the instrument.

   B. Aural Sensitivity Skills Evaluation - Applicants will be evaluated with regard for aptitude
      and achievement via vocal demonstration. Both auditory skills and theoretical knowledge
      are assessed; component areas include melody, harmony, rhythm, and sight-reading.

   C. Written Theory Exam - Determines applicant’s knowledge with regard to basic musical
      theory, essentially key signatures and intervals. Score will further determine placement
      into theory class. This is a diagnostic test.

   D. Interview - All applicants will meet individually with the Department of Music Chairperson
      (or designee) in an effort to better understand the student’s goals, interests, and attitude
      relative to advanced musical study at the university level.

IV. Admission of Transfer & Post-Bacc Students and Evaluation of Credit

   A. Students will follow the university admission procedures for transfer or post-bacc students
      found in the University Catalog.

   B. All students will adhere to audition procedures as stated in this document. On the day of
      the audition, the student should meet with the Department of Music Chairperson and
      review their unofficial transcripts from the college they’re transferring from.
C. At the discretion of the Department of Music Chairperson, students may be asked to take certain proficiency tests for placement in music courses.

D. Evaluation of general education credits will be made by the Assistant to the Vice President for Academic Affairs. Evaluation of music credits will be made by the Department of Music Chairperson.

E. Based upon audition results, some entering freshmen, transfers, and post-bacc students are required to take MUSI 104 (Language of Music II) as remediation of their musicianship skills. Students required to take MUSI 104 are notified by the Department of Music through their letters of acceptance. This course does not count toward the music major requirements. It is designed to enable all music majors to begin their university level musicianship training courses with an equal level of academic preparation.

F. Student instrumental lessons will be determined according to the level of proficiency demonstrated at the performance audition.

G. Students will be put in contact with a current student who can answer various questions they may have, according to degree program, including the Graduation Plan that is mentioned in the next step.

H. After acceptance into the Music Department, students must review the departmental advisement materials. They must create a Graduation Plan based on the courses that are transferring into the university. This is to be reviewed with the head of their degree program.

I. Registration of courses is to be done in consultation with the head of the degree program, after the graduation plan has been reviewed and discussed.
SCHOLARSHIPS and DEPARTMENTAL HONORS

NOTES:
• **Freshman Scholarships** - Awarded based on audition. No application necessary.
• **Upperclassmen Scholarships** - Awarded based on faculty recommendation and/or vote. No application necessary.

SCHOLARSHIPS, AWARDS AND PRIZES

1. **B. Jeanne Elder Voice Scholarship**
   Awarded to a full-time undergraduate student who has chosen to major in voice on the basis of excellence in scholarship (utilizing High School GPA and classes undertaken as well as nationally recognized test scores for entering freshman and overall major GPA for upperclassman) and vocal performance skills and/or talent.

2. **Carol J Myers Music Education Award**
   Awarded to a music education major in good academic standing, entering their senior year, prior to the semester in which the student will be student teaching. Preference given to students concentration in vocal studies.

3. **Cora Catherine Bitner Music Award**
   Awarded to Millersville Students who are proficient in musical performance and have rendered loyal services to the musical activities of the University.

4. **Dean Dutcher Memorial Music Scholarship**
   Awarded to incoming freshman students who maintain enrollment as full-time music majors at MU. Awarded in freshman year and continues for 4 years. Based on musical talent in art performance medium. Scholarship is applied to tuition only.

5. **Dr. Benjamin J Del Tito, Jr ’77 & Anna DeBlois Del Tito Scholarship**
   Awarded to a student with at least 30 credits completed, a CGPA of 3.0 or greater and financial need. First preference will be for a dual science/music major; second preference is for a science major with a music minor; third preference is for a music major with a science minor. If no students meet the preferred characteristics, the scholarship will be rewarded to a biology major. The scholarship may be renewed for two additional years provided the recipient continues to meet the criteria under which he/she was initially selected.

6. **Ellen Currier Sellers Scholarship for Organ Performance**
   Awarded to an incoming freshman or current university student who is a keyboard major with preference given to music majors/minors studying organ. The scholarship may be renewed providing the student continues to progress in organ study and maintains at least a 3.0 GPA, and remains a music major/minor.

7. **Esther Herr Bear Award**
   Awarded to worthy and deserving students who excel in music.

8. **Grace Doan Bitler and Charles F Bitler, Jr Memorial Scholarship**
   Awarded to a student who has both musical potential and financial need.
9. Harold W and Miriam W Shaar String Award
   Awarded to a sophomore or junior education student who has demonstrated progress in the
   playing of a string instrument, shown an interest in the teaching of strings, and contributed to
   the musical enrichment of the University.

10. Irwin Weinhold Music Scholarship
    Awarded to at least one student who is an active participant in the music program. First
    preference is to those majoring in Music. The award is renewable and may be received for a
    total of eight semesters, provided the student remains in good academic standing and involved
    in the music program.

11. James Hamilton & Lucretia Boyd Hartzell Piano Award
    Awarded to a senior or junior piano student who possesses extraordinary talent, has shown
    considerable progress, and has contributed to the musical enrichment of the college
    community. Recipient will be chosen by the Music Department Faculty.

12. Jane Rohrer Scholarship
    Awarded to a student majoring in Music with emphasis in piano or voice. First preference will
    be to a student of an underrepresented population.

13. John and Audrey Hallgren Scholarship
    Awarded to a student majoring in music.

14. John David Neider Memorial Scholarship
    Awarded to a student who has made a significant contribution to the success of the performing
    arts at MU in the area of drama and/or music, is a member of the junior class, has maintained a
    GPA of at least 2.0.

15. Kathlyn Houlahan Kodaly Music Scholarship
    Awarded as tuition to a full-time entering freshman who has chosen to major in music
    education. Recipient will be selected by the Music Department and chosen on the basis of
    performance excellence in musical skills and/or talent as demonstrated in their audition.
    Financial need may be taken into consideration but will not be the major criterion.

16. Kendig C and Nancy Bare Scholarship
    Awarded to a student in good standing who has demonstrated musical ability.

17. Leo Ascher Music Award
    Awarded to the undergraduate music major who has best developed a musical composition
    based on one of Leo Ascher's original themes.

18. Louis Vyner Award in Performance
    Awarded to a full-time music major who has been selected by an Audition Committee of the
    Music Department on the basis of outstanding performance in the field of music and
    demonstrated academic excellence.

19. Michael Jamanis and Frances Veri Scholarship
    Awarded to a student majoring in Music with financial need.

20. Michael W Eisenberger Choir Award
    Awarded to a senior and a member of the choir. Must be elected by choir members. Must
    exhibit leadership, musical ability, and friendliness.
21. Mr and Mrs Joseph A Tryon Endowed Scholarship
   Awarded as tuition credit to a student majoring in Music.

22. Music Department Foundation Scholarship
   Award to freshmen.

23. Music Faculty Award
   A gift card or certificate donated annually by the Music Faculty to the outstanding graduate in
   music education. The winner’s name and graduation date will be engraved on a plaque
   displayed in the Winter Visual and Performing Arts Center.

24. Music for Everyone Scholarship
   Awarded as tuition to a full-time student who has chosen to major in music education.
   Selection based on GPA, performance in field teaching and Music 171 and demonstrated success
   in peer teaching. Financial need may be taken into consideration but will not be major part of
   criterion. Student is expected to teach for 3 hours each week of the semester in collaboration
   with a music teacher in the Lancaster City schools (K-8 music program).

25. Pennsylvania Bandmaster’s Association Award
   Awarded to an incoming freshman music major who excels in the major performance of a band
   instrument.

26. Peter H Freedman Endowed Scholarship
   Awarded to a student majoring in Music.

27. Presser Undergraduate Scholar Award
   Awarded to a rising senior on the basis of merit and achievement.

28. R Clinton & Dorothy Hughes & Kathryn Hughes Seaber Vocal Music Scholarship in Honor of Jean
    Bradel
   Awarded to a freshman vocal music major. Financial need may be considered, but is not
   required. The award may be renewed for three years, providing the student remains a voice
   music major in good academic standing and progressing toward graduation. If there is no
   qualifying voice major, the spendable income is to be returned to principal until a qualified
   student is identified.

29. Robert N and Darlene I Ford Endowment for Strings
   Awarded to a student majoring in Music with an emphasis in string instruments. First
   preference is to graduate of Penn Manor School District.

30. Sally Gibson Music Scholarship
    Awarded to a student majoring in Music who has demonstrated financial need.

31. The Alan K Wyand and Robert L Shoener Scholarship
    Awarded to a student majoring in Music focused on Voice with first preference to those with
    demonstrate financial need.
32. The Judge and Mrs. Anthony R Appel Scholarship
Awarded to at least two music majors at Millersville University with preference to students with demonstrated financial need. The recipients must audition with the Music Department. The scholarship is renewable provided the students continue to major in music and remain in good academic standing. The students may receive the scholarship for a total of eight semesters.

DEPARTMENTAL HONORS

This program provides an opportunity for superior and highly motivated students to pursue a specialized area of interest intensively and independently. Students structure departmental honors activities such as performance, composition, conducting, and/or analysis into Lecture/Recitals or a Senior Thesis. One to Four credits may be earned for each of the departmental honors courses (HNRS 489 and HNRS 499).

Upon successful completion of the program, students are recognized for their achievements at graduation with the designation of Departmental Honors on their diploma and University record. Interested students should consult the Undergraduate Catalog and their advisors for eligibility requirements, guidelines, and AW requirement completion (see general education structure in undergraduate catalog).
I. **SUMMARY**

**Mission Statement:**
To prepare students for diverse careers in the areas of Music Technology, Music Business, Music Entrepreneurship, and Commercial Music Performance.

**Overview:**
Millersville graduates gain invaluable experience in all three areas of the music industry. In technology, students take courses in Music Production, Studio Recording, Music for Video, and other courses in our technology lab and recording studios. In business, students begin by taking Introduction to Careers in Music Business, where students learn the foundations of the music business, and then take their knowledge to a higher level in the more advanced courses such as Music Industry, Artist Management, and Marketing. In music, students are given the opportunity to study popular music styles through individual lessons and participation in commercial bands. Finally, students are required to participate in two internships to provide a real-world application of their knowledge within top-level music industry businesses and studios.

**Goals:**
1. Provide experiences in commercial music performance
2. Provide experiences in education to reinforce MBT concepts
3. Provide experience in technology, business, and entrepreneurship as it relates to the music industry

**Outcomes:**

**Performer**
- All students will have had the experience of participating in commercial music ensembles and bands
- All students will have had the experience of taking performance lessons focusing on popular music styles

**Educator**
- All students will have had the opportunity to have developed their teaching skills in the area of commercial music lessons
- All students will have had the opportunity to assist other students in the areas of technology and business in order to reinforce their own knowledge in these key areas

**Entrepreneur**
- All students will have a comprehensive understanding of the music business which includes areas such as legal, ecommerce, marketing, performing rights, management, finance, operations, emerging careers, and publicity
- All students will have a comprehensive understanding of music technology including sound recording, editing, mixing, software and hardware mastery, live recording, and sound design
II. **Professional Organizations**

NOTE: Student Led groups need to reserve their meeting dates/times with the Department Secretary one semester in advance, to guarantee to optimal meeting time and location.

A. Marauder Music Productions (MMP)
   This record label is primarily of interest to students in the music business curriculum, although all students are invited to become members. MMP is not only a record label, but a group of students dedicated to music marketing, event planning and performing. Every year MMP hosts a concert with a compilation CD showcasing Millersville music majors as well as local artists. **Membership is required of all Music Business Technology majors.**

B. Music Performers Association (MPA)
   This organization is primarily of interest to students in the music performance curriculum, although all students are invited and encouraged to become members.

   This group is a newly formed group whose primary goal is to provide additional opportunities for students to perform as well as have guest speakers come to inform students about life after college and how to succeed. All Performance majors are required to attend.

C. American Choral Directors’ Association (ACDA)
   The Millersville Collegiate Chapter of ACDA is an organization to inspire excellence in choral music through education, performance, composition, and advocacy. ACDA fosters and promotes choral singing, rehearsal procedures, development of choral groups/music/societies, understanding of choral music, research in the field of choral music, choral composition, and the development of musical culture in America. Membership is open to any student who is interested.

D. Council of Musical Organizations (COMO)
   COMO serves as the representative body for a diverse range of musical ensembles within the Millersville University Department of Music. The ensembles within the department of music, although collectively represented by COMO, exist independently in a cooperative atmosphere. Students on the COMO Board will gain experience in managing the finances of the ensembles and will remain in constant communication with ensemble directors and their advisor.

E. All Campus Musical Organization (ACMO)
   ACMO is a student-run musical theatre group at Millersville University. ACMO provides an opportunity for theatre enthusiasts to continue participating in theatre throughout college. Our members are able to explore all aspects of theatre, whether it is performance, directing, stage managing, set design, etc. The All Campus Musical Organization has been entertaining audiences at Millersville for 40 years.

F. Scaling Walls a Note at a Time (SWAN)
   SWAN is a non-profit organization that started in Lancaster, PA in 2011. Their mission is to break the cycle of crime for children whose parent(s) have a history of incarceration by providing free private music lessons, ensemble training, performance opportunities, and mentoring. The SWAN Club at MU operates to coordinate and motivate the SWAN volunteers of the Millersville University Community.
NEEDED -
  • Application with references and copies of clearances (FHI {Act 114},
    Child Abuse {Act 151}, and Criminal {Act 34})
  • Approval of Studio Professor (in written form and attached to
    application)
  • Transportation to lesson site

PARTICIPATION -
  • Anyone is invited to participate (even non-music majors/non-musicians) as SWAN also needs help with PR, event planning, fundraising, and event staffing. Music Majors do need to have approval of their studio professor to teach.

III. CURRICULUM REQUIREMENTS

Student Name:________________________________________    Student I.D. #:________________________________

| DEGREE:   | BA          | MAJOR REQUIREMENTS FOR A BA DEGREE IN          |
| MAJOR:    | MUSI       | MUSIC BUSINESS TECHNOLOGY                     |
| OPTION:   | BSTH       | Total credit hours required: 120.0 minimum    |

REQUIREMENTS AND POLICIES FOR THE BA MUSIC MAJOR

A. Policies for Admission to the Major
   All students who wish to be admitted to the Music major must first successfully complete a departmental audition and receive approval of the chairperson of the Music Department.

B. Policies for Retention in the Major
   University Requirements for retention

C. Policies for Completion of the Major
   Completion of all University requirements

Note to the student: This form is provided as a guide. It is your responsibility to consult regularly with your adviser to be aware of changes and curriculum details which are not incorporated on this form.

MU-217    FALL 2012
Major: BA Music
Option: MUSIC BUSINESS TECHNOLOGY
Major Field Requirements: 42.0 credits
Other Requirements: 12.0 credits

When applicable, up to four of the REQUIRED RELATED courses may be credited toward the Liberal Arts Core subject to normal distribution rules.

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Short Title</th>
<th>C.H.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REQUwED MUSIC COURSES (42.0 credits)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MUSI 193</td>
<td>Comp App Music Prod I</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 293</td>
<td>Comp App Music Prod II</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 295</td>
<td>Studio Music Recording I</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 395</td>
<td>Studio Music Recording II</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 391</td>
<td>Music Industry</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 190</td>
<td>Intro to Careers in Music</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 112</td>
<td>Solf, Harm. &amp; Analysis I</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 212</td>
<td>Solf, Harm. &amp; Analysis II</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 131</td>
<td>Class Piano I</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 231</td>
<td>Class Piano II</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 154</td>
<td>Major Perf (Comm Music)</td>
<td>1.0</td>
</tr>
<tr>
<td>MUSI 155</td>
<td>Major Perf (Comm Music)</td>
<td>1.0</td>
</tr>
<tr>
<td>MUSI 254</td>
<td>Major Perf (Comm Music)</td>
<td>1.0</td>
</tr>
<tr>
<td>MUSI 255</td>
<td>Major Perf (Comm Music)</td>
<td>1.0</td>
</tr>
<tr>
<td>MUSI 354</td>
<td>Major Perf (Comm Music)</td>
<td>1.0</td>
</tr>
<tr>
<td>MUSI 355</td>
<td>Major Perf (Comm Music)</td>
<td>1.0</td>
</tr>
<tr>
<td>MUSI ____</td>
<td>Major Ens (Comm Music)</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ____</td>
<td>Major Ens (Comm Music)</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ____</td>
<td>Major Ens (Comm Music)</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ____</td>
<td>Major Ens (Comm Music)</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ____</td>
<td>Major Ens (Comm Music)</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ____</td>
<td>Major Ens (Comm Music)</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI 300</td>
<td>Co-Op in Music</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 400</td>
<td>Co-Op in Music</td>
<td>5.0</td>
</tr>
</tbody>
</table>

*Comm Music = Commercial Music

**RECOMMENDED ELECTIVES (suggested 6.0 crs)**

MUSI 141 | Class Voice | 1.0 |
MUSI 263 | Popular Music | 3.0 |
MUSI 368 | International Music (P) | 3.0 |
MUSI 369 | Intro to West Afr. Mus. (P) | 3.0 |
MUSI 381 | Conducting I | 2.0 |
MUSI 392 | Music in Non-Profit Sec. | 3.0 |
MUSI 396 | Synthesis & Sampling | 3.0 |
MUSI 495 | Audio & Music for Video | 3.0 |
MUSI 315 | Music Composition | 1.0 |
MUSI 411 | Orchestration | 2.0 |

*Music Composition & Orchestration are taken together*

**REQUIRED RELATED (12.0 credits)**

ECON 101 | Princ of Econ I (G3) | 3.0 |
ECON 102 | Princ of Econ II (G3) | 3.0 |
BUAD 161 | Intro to Financial Acc* | 3.0 |
BUAD 231 | Princ of Marketing | 3.0 |

*MATH 101 or Math Placement in MATH 151 or higher is required

**Suggested Minors:**
- General Business
- Entrepreneurship
### Possible 8 Semester Plan for Music Business Technology
*for additional possible options, please see the advisement packets*

#### FLL - Foundations of Lifelong Learning
*Open Elec - Connections & Explorations; Open Electives

<table>
<thead>
<tr>
<th>SEMESTER 1: FALL</th>
<th>SEMESTER 2: SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 MUSI 104 - Language of Music II</td>
<td>3.0 MUSI 112 - Kodaly Solfege, Harm, Analysis 1</td>
</tr>
<tr>
<td>3.0 MUSI 193 - Comp App in Music Prod 1</td>
<td>2.0 MUSI 131 - Class Piano I</td>
</tr>
<tr>
<td>3.0 UNIV 103 - Freshman Seminar <em>(open elec)</em></td>
<td>3.0 MUSI 293 Comp App in Music Prod 2</td>
</tr>
<tr>
<td>3.0 MUSI 190 - Intro to Careers in Music</td>
<td>3.0 Wellness <em>(open elec)</em></td>
</tr>
<tr>
<td>3.0 ENGL 110 - English Composition <em>(FLL)</em></td>
<td>3.0 MATH 101</td>
</tr>
<tr>
<td>1.0 Major Performance</td>
<td>1.0 Major Performance</td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td>0.0 Ensemble</td>
</tr>
</tbody>
</table>

**TOTAL: 16.0 credits**

<table>
<thead>
<tr>
<th>SEMESTER 3: FALL</th>
<th>SEMESTER 4: SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 MUSI 212 - Kodaly Solfege, Harm, Analysis 2</td>
<td>3.0 Gen Ed or Music Elective <em>(P - open elec)</em></td>
</tr>
<tr>
<td>2.0 MUSI 231 - Class Piano II</td>
<td>3.0 MUSI 395 Studio Music Recording 2</td>
</tr>
<tr>
<td>3.0 MUSI 295 - Studio Music Recording 1</td>
<td>3.0 BUAD 161 - Intro to Financial Accounting</td>
</tr>
<tr>
<td>3.0 MUSI 391 - Music Industry</td>
<td>-MATH 101 is a pre-req</td>
</tr>
<tr>
<td>3.0 COMM 100 - Speech <em>(FLL)</em></td>
<td>3.0 ECON 101 - Macroeconomics <em>(G3)</em></td>
</tr>
<tr>
<td>1.0 Major Performance</td>
<td>3.0 COMM 251 - Public Relations 1 <em>(G1, 2L)</em></td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td>-COMM 100 is a pre-req</td>
</tr>
</tbody>
</table>

**TOTAL: 15 credits**

<table>
<thead>
<tr>
<th>SEMESTER 5: FALL</th>
<th>SEMESTER 6: SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 MUSI 396 - Synthesis &amp; Sampling*</td>
<td>3.0 MUSI 495 - Music &amp; Audio for Video*</td>
</tr>
<tr>
<td>3.0 ECON 102 - Microeconomics <em>(G3)</em></td>
<td>3.0 Gen Ed or Music Elective</td>
</tr>
<tr>
<td>3.0 G1,W, 2L</td>
<td>3.0 Gen Ed or Music Elective</td>
</tr>
<tr>
<td>3.0 G2 - natural science <em>(CHEM, ESCI, PHYS)</em></td>
<td>3.0 G3, W, 2L</td>
</tr>
<tr>
<td>3.0 G2 - math course</td>
<td>3.0 ENGL 316 - Business Writing <em>(FLL)</em></td>
</tr>
<tr>
<td>1.0 Major Performance</td>
<td>3.0 PHYS 205 - Musical Acoustics <em>(G2/L)</em></td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td>1.0 Major Performance</td>
</tr>
</tbody>
</table>

**TOTAL: 16 credits**

<table>
<thead>
<tr>
<th>SEMESTER 7: FALL</th>
<th>SEMESTER 8: SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 BUAD 231 - Principles of Marketing</td>
<td>5.0 COOP #2</td>
</tr>
<tr>
<td>3.0 COOP #1</td>
<td>3.0 Gen Ed <em>(D)</em></td>
</tr>
<tr>
<td>3.0 MATH</td>
<td>3.0 G3, W, 2L</td>
</tr>
<tr>
<td>3.0 G1, W</td>
<td>3.0 COMM 320 - Radio Production*</td>
</tr>
<tr>
<td>3.0 G2</td>
<td>OR</td>
</tr>
</tbody>
</table>

**TOTAL: 14 credits**
IV. MAJOR PERFORMANCE (LESSONS) & ENSEMBLE PARTICIPATION REQUIREMENTS

Major Performance (Lessons)

A. General

1. Definition: "Major Performance" refers to private applied music lessons in the student's area of specialty. Each Music Major will have only one Major Performance area at any one time. 1 credit per semester, 15 half-hour private lessons or equivalency.

2. Admission to Major Performance is by audition only. Normally this will be the student's audition to gain admission to the curriculum.

3. Major Performance options for MBT Students (see advisement packet for examples):
   a. Traditional Track
      i. 6 Semesters (or more) on ONE instrument
   b. Non-Traditional Track
      i. At Least 2 Semesters on one instrument

B. Individual Requirements in Major Performance

1. Students will demonstrate capability in their Major Performance area at least once per year outside the private studio as a soloist during recital hour or a participant in a small ensemble (one person per part).

2. Students will attend and participate in master classes for the equivalent of 1 hour of small group instruction. The 1 hour master class and 30 minute private instruction together provide one and a half hours of major performance instruction per week. (Some studios may substitute a one-hour private instruction in lieu of a group master class.)

3. Music students will participate in small ensembles as referred by their major performance professors. Small ensembles rehearse during the regularly scheduled Monday, Wednesday, and Friday ensemble hour.

4. Music students will participate in jury examinations at the end of each semester. Jury examination guidelines and requirements are determined by individual faculty.
   a. ALL First Semester Freshman will be required to complete a jury.
   b. ALL Students who take a Major Performance Area or Private Instruction Area (including minors) will be required to complete a jury.
   c. To meet level requirements 2, 3, and 4, students performing in juries must reach 85% in each jury category to advance to the next level.
   d. Students who perform a junior or senior recital during the first seven (7) weeks of that semester are required to complete a jury at the end of the semester.
   e. Students who present a junior or senior recital during the last seven (7) weeks of the semester may be exempted from a jury, at the discretion of
the major performance instructor.

f. NOTE: MU Staff-Accompanist may not be used for Junior or Senior Recitals (unless paid by the student).

**Ensemble Participation**

C. Required Performance in Ensembles

1. Goals for the individual student through group performance:
   a. Development of musicianship beyond the scope of individual performance.
   b. Knowledge of and experience with repertoire.
   c. Observation of group leadership techniques, rehearsal procedures, problem solving on instruments or voice.

2. Required Student Participation in Ensembles

   a. General Requirements for Music Majors in Ensemble Courses.
      i. Music students are obligated to attend all rehearsals and performances of any ensemble of which they are a member. This responsibility **MUST** take priority over other commitments.
      
      ii. Music students are required to register for any ensemble they are participating in. Ensembles may be taken for 0.5 or 0.0 credits.

      iii. Any student who is not taking an ensemble course as a degree requirement may choose to enroll for credit or participate for non-credit. All rights and responsibilities pertaining to enrolled students pertain also to participating students.

      iv. Students taking Choir will be placed in the applicable section after choir auditions at the beginning of the fall semester. Choir placement is decided by the faculty conductor.

      v. Choir is generally considered the applied musicianship course related to keyboard and guitar major performance areas. However, if a student is proficient on a secondary string, wind or perfusion instrument, Orchestra and Chamber Ensemble or Wind Ensemble or Concert Band may substitute.

      vi. In special circumstances, some students may substitute Jazz Ensemble for Wind Ensemble or Concert Band. This substitution requires the recommendation of the student's major performance professor and approval of the music faculty and Music Department Chairperson.

      vii. Students who change from one major performance area to another will immediately begin ensemble course requirements within the new area.
viii. Students will hold first chairs in all ensembles except when the
conductor and major performance teacher involved can identify
no student as sufficiently advanced for the position.

Ensembles:
- Concert Band
- Wind Ensemble
- Marching Band
- Horn Ensemble
- West African Drum/Dance Ensemble
- Wind Ensemble
- Jazz Lab Band
- Jazz Ensemble
- Clarinet Ensemble
- Saxophone Ensemble
- Flute Ensemble
- Commercial Lab Band

- Orchestra
- Chamber Ensemble
- Guitar Ensemble
- Mallet Ensemble
- Percussion Ensemble
- Commercial Ensemble
- University Choir
- University Chorale
- Women's Choir
- Men's Glee Club
- Chromatic Expansion (student led)

D. Required Ensembles for B.A. in Music Business Technology
   1. 6 Semesters of a Major Ensemble are required. These ensembles relate to your
      Major Instrument. You MUST take an ensemble concurrently with your lesson.
      You are encouraged to take more than 6 semesters of ensembles and may take
      multiple ensembles per semester. MBT majors are encouraged to audition for
      Commercial Bands, which will count towards a major ensemble.

V. INTERNSHIP REQUIREMENTS

An internship provides the student with valuable training that can lead the way to procuring
employment upon graduation.

Requirements have been established for this and it is the student's responsibility to see that all
requirements are met.

In order to assist the Director of the MBT program in setting up the internship, the student shall
provide typed copies of their vitae (including career objectives, name, home and school addresses,
telephone numbers, education (high school and college), work experience, and extra curricula
activities pertaining to your career objectives). The student shall arrange a meeting with the
Director of the MBT program.

The student should arrange to attend an internship orientation session held by the Cooperative
Education Office. The student will receive a guide-book which will outline the student’s
responsibilities both prior to and during the internship.

The program requires two internships to be complete in separate semesters. COOP 300 is for three
credits and requires 225 hours to be spent on the job. This averages out to 15 hours per week for
15 weeks. COOP 400 is for five credit hours and requires 450 hours to be spent on the job. This
averages out to 30 hours per week for 15 weeks. Students are strongly encouraged to complete the
part-time (3 credit) internship before taking the full-time (5 credit) internship.

In addition to the hours required on the job, the following requirements must also be met:
   A. The student is to keep a portfolio that contains the following:
      1) Objectives- a list of item to accomplish or learn
      2) Accomplishments – items completed or learned
      3) Observations – can include details of items learned, lists of areas you may wish
to improve and questions to ask.
      4) Creative ideas – suggestions for improving aspects of the business and
improving your skills
5) Self-evaluation – an assessment of to what extent objectives were met
6) Employer observations/recommendations
7) Other evidence for professional growth

The portfolio will be graded by the supervisor of internships. A grade of 75% or better must be achieved in order to receive a grade of “S”.

B. The student is to have an minimum of five contacts with the supervising professor during the internship. One of these will be an on-site visit by the supervising professor. The others may be via email or phone conversation. A grade of 75% of better must be achieved in order to receive a grade of “S”.

C. A work report is required for COOP 300 and an outcome paper is required for COOP 400. See COOP handbook for a description of these. A grade of 75% or better is required in order to receive a grade of “S”.

D. The students must receive a rating of average or better on the on-site and final evaluation in order to receive a grade of “S”.

E. During the Fall and Spring semester, the maximum number of additional credits a student can take while registered for COOP 300 is 13 and COOP 400 is 10.

VI. MBT INTERNSHIP OR CO-OP EXPECTATIONS & PROCEDURES

The Director of the MBT program must approve all Internship/Cooperating Experiences. In order to enjoy the greatest benefits of these experiences and endure the least amount of red tape or conflict, please follow the following guidelines.

What is my timetable?
Securing a meaningful internship takes time and planning:
- Internship options for the fall semester should be approved no later than the last day of classes of the previous academic year.
- Internships options for the spring semester should be approved no later than the last day of classes of the same academic year.
- Internships options for the summer recess should be approved no later than spring recess of the spring semester.

You are strongly encouraged to complete your part –time (3 credit) internship before taking you full-time (5 credit) internship.

Last minute internships will not be considered.

Where do I begin?
- Begin by scheduling an appointment with the Director of the MBT program. They will assist you in the exploration of what you professional needs are and how to best meet them.
- Attend the Co-Op Office orientation. These are sponsored regularly throughout the semesters. Additionally, the Coop Office sponsors workshops for resume writing. The Coop Office is located on the third floor of Lyle Hall.
What are the Co-Op Offices guidelines?
1. Students must have completed 24 credits (12 for transfer students) and have at least a 2.5 GPA to be eligible. Each department criteria and requirements that may go beyond the University minimum standards.
2. Students will attend a Co-Op Orientation and complete a Disc Résumé. Orientations are given weekly.
3. Co-op and internships are academic experiences which earn credits toward graduation. There are requirements and costs attached to this as there are to any course you take. These are detailed in the orientation.

Can I do an Internship anywhere?
Not all sites are acceptable for Internships. You are a valuable commodity; market yourself among the most prestigious companies and arts organizations in the country. The Director of the MBT program reserves the right to deny sites on the basis of the quality of the Cooperating experience.

What should I expect what I am doing an Internship?
• The Director of the MBT program (or their designee) will remain in close contact with you.
• Expect frequent E-mails, phone calls, and at least one on-site visit.
• It will be important for you to provide all contact information to both the Director of the MBT program and the Co-op Office, so that your network of supporters can monitor your success.

What will be expected of me what I am doing an Internship?
• Students must make contact with the Director of the MBT program (or their designee) within the first week of employment.
• Provide E-mail, home, cell and office phone numbers, and time that you are most easily reached.
• Establishing strong communication with you supervisor allows us to provide greater support for you during this new experience.

All students must complete and deliver to the Director of the MBT program (or their designee) the following prior to receiving a grade for the Internship.
1. A portfolio detailing your Internship experiences. This should include artifacts that represent the quality of your work, recommendations you received from your employer, anything that can help you with your next professional step. The portfolio should be 10-15 pages in length.
2. A one-page write-up on the site, position, and your experience, as well as contact information. This document will be entered into the Entrepreneurial Musicians’ Forum’s web-based data bank of Internships.
3. Any other materials required by the COOP office.
VII. **YEARLY REVIEW**

*Year One Review:*
- Date of Review: Spring Semester
- Review will include:
  - Career Goals
  - Academic Grades & GPA / 4-Year Plan

*Year Two Review:*
- Date of Review: Spring Semester
- Review will include:
  - Career Goals / CV/Résumé & Application Letter
  - Academic Grades & GPA / 4-Year Plan
  - Entrepreneurial Achievements in Department
  - Update regarding internships

*Year Three Review:*
- Date of Review: Spring Semester
- Review will include:
  - Career Goals / CV/Résumé & Application Letter
  - Academic Grades & GPA / 4-Year Plan
  - Update regarding internships

*Year Four Review:*
- Date of Review: Spring Semester
- Review will include:
  - Career Goals / CV/Résumé & Application Letter
  - Update regarding internships

VIII. **ADVISEMENT CHECKLIST (SEE NEXT PAGE)**
## Music Business Technology
### Major Requirements & Graduation Checklist

<table>
<thead>
<tr>
<th>Year</th>
<th>Major Requirements</th>
<th>Internship Requirements</th>
<th>Advisement</th>
<th>Involvement</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FRESHMAN</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Create Mission Statement</td>
<td>- Attend MEMP Meetings &amp; work with Peer Mentor to complete Advisement Portfolio &amp; 4Yr Plan</td>
<td>- MMP</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Create &amp; Begin filling a list of potential internships contacts and opportunities</td>
<td>- Begin working on a professional website</td>
<td>- MBT sponsored events</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- 7 Recital Programs per semester</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>GEN ED COURSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SOPHOMORE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Music Business Technology
### Major Requirements & Graduation Checklist...continued

<table>
<thead>
<tr>
<th>Year</th>
<th>Major Requirements</th>
<th>Internship Requirements</th>
<th>Advisement</th>
<th>Involvement</th>
</tr>
</thead>
<tbody>
<tr>
<td>JUNIOR</td>
<td></td>
<td>- Internship Requirements</td>
<td>- Meet with Advisor to discuss Semester Plan &amp; Possible Internships</td>
<td>- MMP</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Find a 3 credit (part time) internship OR find a 5 credit (full time) internship</td>
<td>- Continue working on a professional website</td>
<td>- MBT sponsored events</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Set up and interview</td>
<td>- File for Graduation</td>
<td>- 7 Recital Programs per semester</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Follow up with prospective employer</td>
<td>- Make website live (after approval)</td>
<td>o Copy of programs in advisement binder</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Accept position</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Please refer to the full advisement packet.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>FALL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- MUSI 396*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- ECON 102 (G3)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Lesson</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Ensemble</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>SPRING</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- MUSI 495*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Lesson</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Ensemble</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>GEN ED COURSES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- G1, W, 2L</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- G2-natural science (CHEM, ESCI, PHYS)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- MATH (G2)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- ENGL 316 (FLL)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- PHYS 205* (G2/L)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Gen Ed or Music Elective</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Gen Ed or Music Elective</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>*option, not required</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| SENIOR | Please refer to the full advisement packet. | Finish internships that haven't been completed (3 or 5 credit depending on what was done during Junior Year) | - MMP |
|        | | | - MBT sponsored events |
|        | | | - 7 Recital Programs per semester |
|        | | | o Copy of programs in advisement binder |
|        | **FALL** | | | |
|        | - MUSI 300 | | | |
|        | - BUAD 231 | | | |
|        | **SPRING** | | | |
|        | - MUSI 400 | | | |
|        | **GEN ED COURSES** | | | |
|        | - MATH (G2) | | | |
|        | - G1, W | | | |
|        | - G2 | | | |
|        | - Gen Ed (Diversity) | | | |
|        | - G3, W, 2L | | | |
|        | - COMM 320* or COMM 321* | | | |
|        | *option, not required | | | |
I. SUMMARY

Mission Statement:
To provide an innovative curriculum in a creative, caring environment that allows students to excel as performers, educators and entrepreneurs.

Goals:

**Performer:**
A student will achieve a high level of artistry in his/her performance area (classical/commercial)

**Educator:**
A student will be equipped to open and develop his/her own teaching studio

**Entrepreneur:**
A student will acquire the skills needed to advocate for his/her own studio within the community

Outcomes:
Upon graduating from Millersville University with a Bachelor of Arts degree in Music, the student will be able to do the following:

**Performer**
- Perform at Level 4 on his/her major instrument
- Demonstrate a knowledge of literature in his/her performance area through written and oral communication
- Synthesize related concepts throughout the discipline including historical, theoretical, pedagogical and practical
- Be prepared to give solo and chamber recitals
- Prepare for graduate and/or professional auditions

**Educator**
- Demonstrate a knowledge of different aspects of pedagogy in his/her specific teaching area.
- Develop critical thinking and writing skills and a competency with musical technology
- Pursue musical research into areas of special interest and present findings at a research symposium
- Pursue a graduate degree in a specialized area of music

**Entrepreneur**
- Demonstrate principles of entrepreneurship by identifying a social need or issue and addressing it/them through successful social media campaigns and business practices in
  - establishing a studio
  - promoting concerts
  - working with non-profit organizations
II. Professional Organizations

NOTE: Student Led groups need to reserve their meeting dates/times with the Department Secretary one semester in advance, to guarantee an optimal meeting time and location.

A. Music Performers Association (MPA)
   This organization is primarily of interest to students in the music performance curriculum, although all students are invited and encouraged to become members.

   This group is a newly formed group whose primary goal is to provide additional opportunities for students to perform as well as have guest speakers come to inform students about life after college and how to succeed. **All Performance majors are required to attend.**

B. NA/ME
   This organization is primarily of interest to students in the music education curriculum, although all students are invited to become members.

   The chapter consists of elected officers, one representative from each class, student members, and a faculty advisor. Monthly meetings feature guest speakers and/or other educational programs. Through its affiliation with PCMEA, members of the chapter attend a variety of local, state, divisional, and national music and leadership conferences in addition to serving as student hosts for the PMEA State Conference. Membership is required of all Music Education majors.

C. Marauder Music Productions (MMP)
   This record label is primarily of interest to students in the music business curriculum, although all students are invited to become members. MMP is not only a record label, but a group of students dedicated to music marketing, event planning and performing. Every year MMP hosts a concert with a compilation CD showcasing Millersville music majors as well as local artists. Membership is required of all Music Business Technology majors.

D. American Choral Director's Association (ACDA)
   The Millersville Collegiate Chapter of ACDA is an organization to inspire excellence in choral music through education, performance, composition, and advocacy. ACDA fosters and promotes choral singing, rehearsal procedures, development of choral groups/music/societies, understanding of choral music, research in the field of choral music, choral composition, and the development of musical culture in America. Membership is open to any student who is interested.

E. Council of Musical Organizations (COMO)
   COMO serves as the representative body for a diverse range of musical ensembles within the Millersville University Department of Music. The ensembles within the department of music, although collectively represented by COMO, exist independently in a cooperative atmosphere. Students on the COMO Board will gain experience in managing the finances of the ensembles and will remain in constant communication with ensemble directors and their advisor.

F. All Campus Musical Organization (ACMO)
   ACMO is a student-run musical theatre group at Millersville University. ACMO provides an opportunity for theatre enthusiasts to continue participating in theatre
throughout college. Our members are able to explore all aspects of theatre, whether it is performance, directing, stage managing, set design, etc. The All Campus Musical Organization has been entertaining audiences at Millersville for 40 years.

G. Scaling Walls a Note at a Time (SWAN)
SWAN is a non-profit organization that started in Lancaster, PA in 2011. Their mission is to break the cycle of crime for children whose parent(s) have a history of incarceration by providing free private music lessons, ensemble training, performance opportunities, and mentoring. The SWAN Club at MU operates to coordinate and motivate the SWAN volunteers of the Millersville University Community.

**NEEDED** -
- Application with references and copies of clearances (FBI {Act 114}, Child Abuse {Act 151}, and Criminal {Act 34})
- Approval of Studio Professor (in written form and attached to application)
- Transportation to lesson site

**PARTICIPATION** -
- Anyone is invited to participate (even non-music majors/non-musicians) as SWAN also needs help with PR, event planning, fundraising, and event staffing. Music Majors do need to have approval of their studio professor to teach.
III. CURRICULUM REQUIREMENTS

<table>
<thead>
<tr>
<th>DEGREE: BA</th>
<th>MAJOR REQUIREMENTS FOR A BA DEGREE IN MUSIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAJOR: MUSI</td>
<td>Total credit hours required: 120.0 minimum</td>
</tr>
</tbody>
</table>

REQUIREMENTS AND POLICIES FOR THE BA MUSIC MAJOR

A. Policies for Admission to the Major
   All students who wish to be admitted to the Music major must first successfully complete a departmental audition and receive approval of the chairperson of the Music Department.

B. Policies for Retention in the Major
   University Requirements for retention

C. Policies for Completion of the Major
   Completion of all University requirements

Note to the student: This form is provided as a guide. It is your responsibility to consult regularly with your adviser to be aware of changes and curriculum details which are not incorporated on this form.
Major: **BA MUSIC**

Option:

Major Field Requirements 39.0 credits

Other Requirements: 3.0 credits

When applicable, up to six of the **REQUIRED RELATED** courses may be credited toward the Liberal Arts Core subject to normal distribution rules.

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Short Title</th>
<th>C.H.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REQUIRED MUSIC COURSES (42.0 crs)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MUSI 112</td>
<td>Solf Harm &amp; Analys I</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 212</td>
<td>Solf Harm &amp; Analys II</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 312</td>
<td>Solf Harm &amp; Analys III</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 131</td>
<td>Class Piano I</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI 231</td>
<td>Class Piano II</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI 331</td>
<td>Class Piano III</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI 381</td>
<td>Conducting I</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI 362</td>
<td>Music Hist &amp; Lit I</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 363</td>
<td>Music Hist &amp; Lit II</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Major Performance</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Major Performance</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Major Performance</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Major Performance</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Major Performance</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Major Performance</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
</tr>
<tr>
<td>MUSI ___</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Short Title</th>
<th>C.H.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RECOMMENDED ELECTIVES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(6.0 credits or more suggested)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MUSI 140</td>
<td>Sing Voice Musical Theatre</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 141</td>
<td>Class Voice</td>
<td>1.0</td>
</tr>
<tr>
<td>MUSI 190</td>
<td>Intro to Careers in Music</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 263</td>
<td>Popular Music</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 265</td>
<td>Symphonic Music</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 267</td>
<td>Survey Amer. Music</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 368</td>
<td>International Music</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 369</td>
<td>Intro to West Afr. Music</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 371</td>
<td>Foreign Lang Diction</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 377</td>
<td>Piano Pedagogy</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI 392</td>
<td>Music Non-Profit Sector</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 412</td>
<td>Solf Harm &amp; Analys IV</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 272</td>
<td>Elementary Music</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 372</td>
<td>Secondary Methods</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 481</td>
<td>Conducting II</td>
<td>2.0</td>
</tr>
<tr>
<td>PHYS 205</td>
<td>Musical Acoustics</td>
<td>*3.0</td>
</tr>
<tr>
<td>FORL ___</td>
<td>_________________________</td>
<td>*3.0</td>
</tr>
<tr>
<td>FORL ___</td>
<td>_________________________</td>
<td>*3.0</td>
</tr>
<tr>
<td>EDFN 130</td>
<td>Tech. Music Profession</td>
<td>3.0</td>
</tr>
</tbody>
</table>

*can be counted as part of the gen ed requirements

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Short Title</th>
<th>C.H.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REQUIRED RELATED (3.0 credits)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENTR 201</td>
<td>Art of Entrepreneurship</td>
<td>*3.0</td>
</tr>
</tbody>
</table>

**Suggested Minor:**

- Entrepreneurship

**NOTE:** Students interested in Kodaly Certification must complete 6 semesters of choir.
### Possible 8 Semester Plan for Music Performance

*for additional possible options, please see the advisement packets*

**FLL - Foundations of Lifelong Learning**
**Open Elec - Connections & Explorations; Open Electives**

<table>
<thead>
<tr>
<th>SEMESTER: FAL L</th>
<th>SEMESTER: SPR ING</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ (3.0) MUSI 104 - Language of Music II</td>
<td>□ 3.0 MUSI 112 - Kodaly Solfege, Harm, Analysis 1</td>
</tr>
<tr>
<td>□ 3.0 UNIV 103 - Freshman Seminar (open elec)</td>
<td>□ 2.0 MUSI 131 - Class Piano I</td>
</tr>
<tr>
<td>□ 3.0 ENGL 110 - English Composition (FLL)</td>
<td>□ 3.0 Wellness (open elec)</td>
</tr>
<tr>
<td>□ 3.0 COMM 100 - Speech (FLL)</td>
<td>□ 3.0 MATH (100 or equivalent - G2)</td>
</tr>
<tr>
<td>□ 2.0 Major Performance</td>
<td>□ 2.0 Major Performance</td>
</tr>
<tr>
<td>□ 0.0 Ensemble</td>
<td>□ 0.0 Ensemble</td>
</tr>
</tbody>
</table>

**TOTAL: 14.0 credits**

<table>
<thead>
<tr>
<th>SEMESTER: 3 FAL L</th>
<th>SEMESTER: 4 SPR ING</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ 3.0 MUSI 212 - Kodaly Solfege, Harm, Analysis 2</td>
<td>□ 3.0 MUSI 312 - Kodaly Solfege, Harm, Analysis 3</td>
</tr>
<tr>
<td>□ 2.0 MUSI 231 - Class Piano II</td>
<td>□ 2.0 MUSI 331 - Class Piano III</td>
</tr>
<tr>
<td>□ 2.0 Major Performance</td>
<td>□ 2.0 MUSI 381 - Conducting I</td>
</tr>
<tr>
<td>□ 0.0 Ensemble</td>
<td>□ 2.0 Major Performance</td>
</tr>
<tr>
<td>□ 3.0 Music Elective</td>
<td>□ 0.0 Ensemble</td>
</tr>
<tr>
<td>□ 3.0 Music Elective</td>
<td>□ 3.0 Music Elective</td>
</tr>
<tr>
<td>□ 3.0 G3</td>
<td>□ 3.0 G1</td>
</tr>
</tbody>
</table>

**TOTAL: 16 credits**

<table>
<thead>
<tr>
<th>SEMESTER: 5 FAL L</th>
<th>SEMESTER: 6 SPR IN G</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ 3.0 MUSI 362 - Music History I (W)</td>
<td>□ 3.0 MUSI 363 - Music History II (P-open elec))</td>
</tr>
<tr>
<td>□ 2.0 Major Performance</td>
<td>□ 3.0 ENGL 316 - Business Writing (FLL)</td>
</tr>
<tr>
<td>□ 0.0 Ensemble</td>
<td>□ 3.0 PHYS 205 - Musical Acoustics (G2/L)</td>
</tr>
<tr>
<td>□ 3.0 ENTR 201 - Art of Entrepreneurship (G3/2L)</td>
<td>□ 2.0 Major Performance</td>
</tr>
<tr>
<td>□ 3.0 G1, W, 2L</td>
<td>□ 0.0 Ensemble</td>
</tr>
<tr>
<td>□ 3.0 G2 - natural science (CHEM, ESCI, PHYS)</td>
<td>□ 3.0 Music Elective</td>
</tr>
<tr>
<td>□ 3.0 G2 - math course (FLL-must also be G2)</td>
<td>□ 3.0 Music Elective</td>
</tr>
</tbody>
</table>

**TOTAL: 17 credits**

<table>
<thead>
<tr>
<th>SEMESTER: 7 FAL L</th>
<th>SEMESTER: 8 SPR IN G</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ 2.0 Major Performance</td>
<td>□ 2.0 Major Performance</td>
</tr>
<tr>
<td>□ 0.0 Ensemble</td>
<td>□ 0.0 Ensemble</td>
</tr>
<tr>
<td>□ 3.0 Music Elective</td>
<td>□ 3.0 Music Elective</td>
</tr>
<tr>
<td>□ 3.0 Gen Ed Elective</td>
<td>□ 3.0 Gen Ed Elective</td>
</tr>
<tr>
<td>□ 3.0 Gen Ed Elective</td>
<td>□ 3.0 Gen Ed (D)</td>
</tr>
<tr>
<td>□ 3.0 G1, W</td>
<td>□ 3.0 G3, 2L</td>
</tr>
</tbody>
</table>

**TOTAL: 14 credits**

### Competency in Piano Skills

Students in the B.A. curriculum are considered proficient in keyboard by earning a grade of “C” in Class Piano III or by passing the requirements of Class Piano III course by examination. Students who demonstrate proficiency by examination will not be permitted to challenge one or more of the class piano courses for credit; instead, they must take other music courses in place of the waived class piano courses.
IV. MAJOR PERFORMANCE (LESSONS) & ENSEMBLE PARTICIPATION REQUIREMENTS

Major Performance (Lessons)

A. General

1. Definition: "Major Performance" refers to private applied music lessons in the student’s area of specialty. Each Music Major will have only one Major Performance area at any one time. 2 credits per semester, 15 hour private lessons or equivalency.

2. Admission to Major Performance is by audition only. Normally this will be the student’s audition to gain admission to the curriculum.

B. Individual Requirements in Major Performance

1. Students will demonstrate capability in their Major Performance area at least once per year outside the private studio as a soloist during recital hour or a participant in a small ensemble (one person per part).

2. Students will attend and participate in master classes for the equivalent of 1 hour of small group instruction. The 1 hour master class and 30 minute private instruction together provide one and a half hours of major performance instruction per week. (Some studios may substitute a one-hour private instruction in lieu of a group master class.)

3. Music students will participate in small ensembles as referred by their major performance professors. Small ensembles rehearse during the regularly scheduled Monday, Wednesday, and Friday ensemble hour.

4. Music students will participate in jury examinations at the end of each semester. Jury examination guidelines and requirements are determined by individual faculty.

   a. ALL First Semester Freshman will be required to complete a jury.

   b. ALL Students who take a Major Performance Area or Private Instruction Area (including minors) will be required to complete a jury.

   c. To meet level requirements 2, 3, and 4, students performing in juries must reach 85% in each jury category to advance to the next level.

   d. Students who perform a junior or senior recital during the first seven (7) weeks of that semester are required to complete a jury at the end of the semester.

   e. Students who present a junior or senior recital during the last seven (7) weeks of the semester may be exempted from a jury, at the discretion of the major performance instructor.

   f. Student Teachers will not be allowed to give a Senior Recital after the first 2 weeks of their student teaching semester.

   g. NOTE: MU Staff-Accompanist may not be used for Junior or Senior Recitals (unless paid by the student).
Ensemble Participation

C. Required Performance in Ensembles

1. Goals for the individual student through group performance:
   a. Development of musicianship beyond the scope of individual performance.
   b. Knowledge of and experience with repertoire.
   c. Observation of group leadership techniques, rehearsal procedures, problem solving on instruments or voice.

2. Required Student Participation in Ensembles
   a. General Requirements for Music Majors in Ensemble Courses.
      i. Music students are obligated to attend all rehearsals and performances of any ensemble of which they are a member. This responsibility MUST take priority over other commitments.
      ii. Music students are required to register for any ensemble they are participating in. Ensembles may be taken for 0.5 or 0.0 credits.
      iii. Any student who is not taking an ensemble course as a degree requirement may choose to enroll for credit or participate for non-credit. All rights and responsibilities pertaining to enrolled students pertain also to participating students.
      iv. Students taking Choir will be placed in the applicable section after choir auditions at the beginning of the fall semester. Choir placement is decided by the faculty conductor.
      v. Choir is generally considered the ensemble course related to keyboard and guitar major performance areas. However, if a student is proficient on a secondary string, wind or perfusion instrument, Orchestra and Chamber Ensemble or Wind Ensemble or Concert Band may substitute.
      vi. In special circumstances, some students may Jazz Ensemble for Wind Ensemble or Concert Band. This substitution requires the recommendation of the student's major performance professor and approval of the music faculty and Music Department Chairperson.
      vii. Students who change from one major performance area to another will immediately begin ensemble course requirements within the new area.
      viii. Students will hold first chairs in all ensembles except when the conductor and major performance teacher involved can identify no student as sufficiently advanced for the position.
Ensembles:
- Concert Band
- Wind Ensemble
- Marching Band
- Horn Ensemble
- West African Drum/Dance Ensemble
- Wind Ensemble
- Jazz Ensemble
- Clarinet Ensemble
- Saxophone Ensemble
- Flute Ensemble
- Commercial Lab Band
- University Choir
- University Chorale
- Chamber Ensemble
- Guitar Ensemble
- Mallet Ensemble
- Percussion Ensemble
- Commercial Ensemble
- Chromatic Expansion
- Men's Glee Club
- Women's Choir
- Men's Glee Club
- University Chorale

D. Required Ensemble Courses for B.A. in Music degree students.

<table>
<thead>
<tr>
<th>Major Performance</th>
<th>Ensemble Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wind and Percussion</td>
<td>Eight (8) semesters of Concert Band or Wind Ensemble, taken concurrently with Major performance (for 0.0 or 0.5 credit)</td>
</tr>
<tr>
<td>Strings</td>
<td>Eight (8) semesters of Orchestra/Chamber Ensemble, taken concurrently with Major performance (for 0.0 or 0.5 credit)</td>
</tr>
<tr>
<td>Voice</td>
<td>Eight (8) semesters of Choir, taken concurrently with Major performance (for 0.0 or 0.5 credit)</td>
</tr>
<tr>
<td>Keyboard and Guitar</td>
<td>Eight (8) semesters of Choir, or approved substitute*, taken concurrently with Major performance (for 0.0 or 0.5 credit)</td>
</tr>
</tbody>
</table>

*Students whose major performance area is guitar or keyboard, and are proficient on a secondary string, wind, or percussion instrument, may substitute Concert Band, Wind Ensemble, or Orchestra/Chamber Ensemble for their eight (8) semesters of required related applied musicianship courses.

V. YEARLY REVIEW

YEAR ONE REVIEW:
- Date of Review: Spring Semester
- Review will include:
  - Career Goals / CV/Résumé & Application Letter
  - Academic Grades & GPA / 4-Year Plan
  - Entrepreneurial Achievements in Department
  - ADDITIONAL ITEMS:
    - Practice Strategy Development
      *(If a student can learn to solve technical/musical challenges in the practice room, he/she should be able to verbalize the process used to achieve the result.)*
    - Expectation in Technique, Repertoire, Musicianship, Professionalism/Artistry *(including memorization where applicable)* - this is currently listed in levels.
      - Policy - If a student is not able to meet the requirements (in Tech, Rep, Musicianship, Prof/Artistry) then they will need to take an additional semester of lessons at the current level

YEAR TWO REVIEW:
- Date of Review: Spring Semester
- Review will include:
  - Career Goals / CV/Résumé & Application Letter
  - Academic Grades & GPA / 4-Year Plan
  - Entrepreneurial Achievements in Department

(year 2 continued on next page)
**ADDITIONAL ITEMS:**

- Student should be able to mentor a freshman in their performance area.
- Students will be able to demonstrate:
  - Facile Technique
  - Deeper Understanding of Performance Practice
  - Greater Musicianship acquired through music major courses

**YEAR THREE REVIEW:**

- Date of Review: Spring Semester
- Review will include:
  - Career Goals / CV/Résumé & Application Letter
  - Academic Grades & GPA / 4-Year Plan
  - Entrepreneurial Achievements in Department

**ADDITIONAL ITEMS**

- Develop a Blog of Practice Strategies for various common problems in their specific major instrument area
- Pedagogy Demonstrations (teaching specific repertoire or concept to a prep student over several weeks. The lessons would be recorded and edited to provide video clips for faculty review. After approval, these could be posted online and shared.)
- Solo/Chamber Lecture Recital (this program should include multi-media dimension and reflect in-depth research for the written/verbal comments. Clips of the recital could be posted online.)

**YEAR FOUR REVIEW:**

- Date of Review: Spring Semester
- Review will include:
  - Career Goals / CV/Résumé & Application Letter
  - Entrepreneurial Achievements in Department

**ADDITIONAL ITEMS:**

- Compilation of online reviews of schools offering their desired type of graduate degree (review includes all of the entrance requirements for the respective degree programs)
- Visit Schools that best fit desired degree program (review faculty at each school. Prior to visit, contact faculty with specific questions regarding programs offered. Request a meeting with specific faculty members.)
- Design a plan with a calendar to review for written/oral entrance exams
- Design a practice routine to review/learn/ memorize required repertoire
- Present a recital of repertoire required for entrance exam in several venues. Record!

**VI. ADVISEMENT CHECKLIST (SEE NEXT PAGE)**
# Music Performance

*New Track - 2015*

## Major Requirements & Graduation Checklist

<table>
<thead>
<tr>
<th>Year</th>
<th>Major Requirements</th>
<th>Expectations/Competencies</th>
<th>Advisement</th>
<th>Involvement</th>
</tr>
</thead>
</table>
| **FRESHMAN** | Please refer to the full advisement packet. | Practice Strategy Development  
- Develop a collection of practice strategies/tools to be used in personal practice and later in the studio. These may include solving technical/musical challenges and verbalizing the results. The student will communicate these strategies in lessons and masterclasses.  
- Please the results into a “Practice Strategy Blog” (work with Dr. Renfroe) | - Attend MEMP Meetings & work with Peer Mentor to complete Advisement Portfolio & 4Yr Plan  
- Begin working on a professional website  
- Review 4-Yr Plan | - MPA; attend all meetings  
- 7 Recital Programs per semester  
- Copy of programs in advisement binder |
| **GEN ED COURSES** | | | | |
| | MUSI 104  
| | UNIVERSITY 103 (elec)  
| | Lesson  
| | Ensemble | | | |

| **FALL** | | | | |
| MUSI 104 | MUSI 112 | | |
| UNIVERSITY 103 (elec) | MUSI 131 | | |
| Lesson | Lesson | | |
| Ensemble | Ensemble | | |

| **SPRING** | | | | |
| MUSI 112 | MUSI 131 | | |
| Lesson | Lesson | | |
| Ensemble | Ensemble | | |

| **SOPHOMORE** | Please refer to the full advisement packet. | Interview  
- Demonstrate a more facile technique, a deeper understanding of performance practice, and greater musicianship acquired through music major courses.  
- Mentor a freshman in her/his performance area (work with Dr. Renfroe) | - Continue working on a professional website  
- Review 4-Yr Plan | - MPA; attend all meetings  
- 7 Recital Programs per semester  
- Copy of programs in advisement binder |
| | | | | |
| | MUSI 212 | MUSI 312 | | |
| | MUSI 231 | MUSI 331 | | |
| | MUSI elec | MUSI 381 | | |
| | MUSI elec | MUSI elec | | |
| | Lesson | Lesson | | |
| | Ensemble | Ensemble | | |

| **GEN ED COURSES** | | | | |
| G3 | G1 | | |
### Music Performance

**New Track - 2015**

**Major Requirements & Graduation Checklist ...continued**

<table>
<thead>
<tr>
<th>Year</th>
<th>Major Requirements</th>
<th>Expectations/Competencies</th>
<th>Advisement</th>
<th>Involvement</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>JUNIOR</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| **FALL** | MUSI 362(W) | - Continue to develop a blog of practice strategies for different common problems in her/his specific major area  
- Pedagogy Demonstrations:  
  - Teach specific repertoire or a specific concept to a preparatory student over several weeks.  
  - Record and edit lessons to provide video clips for faculty review.  
  - Post online once approved.  
- Solo/Chamber Lecture Recital:  
  - Program should include a multi-media dimension and reflect in-depth research for the written/verbal comments  
  - Clips of the recital should be posted online | - Continue working on a professional website  
- Review 4-Yr Plan | - MPA; attend all meetings  
- 7 Recital Programs per semester  
  - Copy of programs in advisement binder |
| **SPRING** | MUSI 363 | | | |
| **GEN ED COURSES** | ENTR 201 (G3/2L) | | | |
| | G1, W, 2L | | | |
| | G2-natural science (CHEM, ESCI, PHYS) | | | |
| | MATH (FLL - must also be G2) | | | |
| | ENGL 316 (FLL) | | | |
| | PHYS 205 (G2/L) | | | |
| **FALL** | Lesson | | | |
| | Ensemble | | | |
| | MUSI elec | | | |
| **SENIOR** | | | | |
| **FALL** | Lesson | | | |
| | Ensemble | | | |
| | MUSI elec | | | |
| **SPRING** | Lesson | | | |
| **GEN ED COURSES** | G1, W | | | |
| | Gen Ed (Diversity) | | | |
| | G3, 2L | | | |
| | Gen Ed Elective | | | |
| | Gen Ed Elective | | | |
| | Gen Ed Elective | | | |
| | Gen Ed Elective | | | |

**Capstone Experience Options**

1. Present a project developed while pursuing a minor in Entrepreneurial Studies
2. Present a project developed while pursuing a minor in Business
3. Present a program that completes the requirements for Departmental Honors
4. Present a project/program that reflects requirements for Graduate School
5. Present a project that parallels completion of Kodály Certification

- File for Graduation  
- Make website live (after approval)  
- MPA; attend all meetings  
- 7 Recital Programs per semester  
  - Copy of programs in advisement binder
<table>
<thead>
<tr>
<th>Year</th>
<th>Kodály Certification Option Requirements</th>
</tr>
</thead>
</table>
| NOTES | **Certificate Notes:**  
  - Kodály Certification is normally offered at the graduate level.  
  - Certificates will be granted upon approval of the Director of the Kodály Program  
  - Applications must be submitted with website for EACH level  
  - Students MUST pass level one before proceeding to level two. Likewise, students must pass level two before proceeding to level three.  
  - Applications can only be submitted once all documentation is received and securing a pass in their videos, song collection, piano proficiency, and exit exam.  
  - Only a grade of B or higher in all courses will be accepted.  |
| FRESHMAN | **Additional Items:**  
  - Become a member of the Kodály Organization (OAKE)  
  - Attend workshops focused on Kodály  
  - Must be a member of an auditioned MU Choir Ensemble for 3 complete years  
  - Music Collection / Retrieval System (150 songs/repertoire - include both folk and choral)  |
| SOPHOMORE | **B or higher in:**  
  - MUSI 212  
  - MUSI 271  
  - MUSI 331  
  - MUSI 381  
  - **Videos:**  
    - Conducting I - 1 videos  
      - 2-part folk song  
    - Solfège II - 1 video including:  
      - sing & play  
      - sing with rhythm syllables, counting with numbers, solfège syllables, and letter names  
      - singing chord progressions  
      - improvisation activities  
      - sight singing of prepared and unknown examples  
    - Art of Teaching Elementary Music, according to the Kodály Concept - 1 video (20-25 minutes in length, each)  
      - teaching a grade between K-3  
  - **Additional Assignments:**  
    - Solfège II  
      - selection of harmonic written assignments  
    - Art of Teaching Elementary Music, according to the Kodály Concept  
      - set of 5 sequenced lessons for grades K-3  
      - should include:  
        - transitions  
        - listening  
        - integration of music instruments  
  - **Additional Items:**  
    - Become a member of the Kodály Organization (OAKE)  
    - Attend workshops focused on Kodály  
    - Must be a member of an auditioned MU Choir Ensemble for 3 complete years  
    - Music Collection / Retrieval System (150 songs/repertoire - include both folk and choral) |
<table>
<thead>
<tr>
<th>Year</th>
<th>Kodály Certification Option Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Junior</strong></td>
</tr>
<tr>
<td></td>
<td><strong>B or higher in:</strong></td>
</tr>
<tr>
<td></td>
<td>☐ MUSI 372 ☐ MUSI 412 ☐ MUSI 481</td>
</tr>
<tr>
<td></td>
<td><strong>Videos:</strong></td>
</tr>
<tr>
<td></td>
<td>• Conducting II - 1 videos</td>
</tr>
<tr>
<td></td>
<td>o 3-part choral work by Kodály or Bartók</td>
</tr>
<tr>
<td></td>
<td>• Solfège III - 1 video including</td>
</tr>
<tr>
<td></td>
<td>o sing &amp; play</td>
</tr>
<tr>
<td></td>
<td>o sing with rhythm syllables, counting with numbers, solfège syllables, and letter names</td>
</tr>
<tr>
<td></td>
<td>o singing chord progressions</td>
</tr>
<tr>
<td></td>
<td>o improvisation activities</td>
</tr>
<tr>
<td></td>
<td>o sight singing of prepared and unknown examples</td>
</tr>
<tr>
<td></td>
<td>• Solfège IV - 1 video including</td>
</tr>
<tr>
<td></td>
<td>o sing &amp; play</td>
</tr>
<tr>
<td></td>
<td>o sing with rhythm syllables, counting with numbers, solfège syllables, and letter names</td>
</tr>
<tr>
<td></td>
<td>o singing chord progressions</td>
</tr>
<tr>
<td></td>
<td>o improvisation activities</td>
</tr>
<tr>
<td></td>
<td>o sight singing of prepared and unknown examples</td>
</tr>
<tr>
<td></td>
<td>• Art of Teaching Middle Level Music, according to the Kodály Concept - 1 video (20-25 minutes in length, each)</td>
</tr>
<tr>
<td></td>
<td>o teaching a grade between 4-8</td>
</tr>
<tr>
<td></td>
<td><strong>Additional Assignments:</strong></td>
</tr>
<tr>
<td></td>
<td>• Solfège III</td>
</tr>
<tr>
<td></td>
<td>o selection of harmonic written assignments</td>
</tr>
<tr>
<td></td>
<td>• Solfège IV</td>
</tr>
<tr>
<td></td>
<td>o selection of harmonic written assignments</td>
</tr>
<tr>
<td></td>
<td>• Art of Teaching Middle Level Music, according to the Kodály Concept</td>
</tr>
<tr>
<td></td>
<td>o set of 5 sequenced lessons for grades 4-8</td>
</tr>
<tr>
<td></td>
<td>• should include:</td>
</tr>
<tr>
<td></td>
<td>• transitions</td>
</tr>
<tr>
<td></td>
<td>• listening</td>
</tr>
<tr>
<td></td>
<td>• integration of music instruments</td>
</tr>
<tr>
<td></td>
<td><strong>Additional Items:</strong></td>
</tr>
<tr>
<td></td>
<td>• Become a member of the Kodály Organization (OAKE)</td>
</tr>
<tr>
<td></td>
<td>• Attend workshops focused on Kodály</td>
</tr>
<tr>
<td></td>
<td>• Must be a member of an auditioned MU Choir Ensemble for 3 complete years</td>
</tr>
<tr>
<td></td>
<td>• Music Collection / Retrieval System (150 songs/repertoire - include both folk and choral)</td>
</tr>
<tr>
<td></td>
<td><strong>Additional Exam:</strong></td>
</tr>
<tr>
<td></td>
<td>• Pass Piano Proficiency Exam</td>
</tr>
<tr>
<td></td>
<td><strong>Senior</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Additional Items:</strong></td>
</tr>
<tr>
<td></td>
<td>• Become a member of the Kodály Organization (OAKE)</td>
</tr>
<tr>
<td></td>
<td>• Attend workshops focused on Kodály</td>
</tr>
<tr>
<td></td>
<td>• Must be a member of an auditioned MU Choir Ensemble for 3 complete years</td>
</tr>
<tr>
<td></td>
<td>• Music Collection / Retrieval System (150 songs/repertoire - include both folk and choral)</td>
</tr>
<tr>
<td></td>
<td><strong>Additional Exam:</strong></td>
</tr>
<tr>
<td></td>
<td>• Pass Exit Exam (oral exam that must be completed PRIOR to application for Kodály Certification)</td>
</tr>
</tbody>
</table>
I. SUMMARY

Mission Statement:
To integrate teaching, performance and cultural entrepreneurship through a music education program within the context of a comprehensive liberal arts university.

Music Education Goal:
To offer an evolving and innovative curriculum for choral, instrumental, and classroom music education grounded in the Kodály Philosophy for pre-K through grade 12 and meet the national content standards for music education.

Performer
- To develop vocal, instrumental, keyboard and conducting techniques and competencies within an exemplary musicianship training program.
- To measure the progress of candidates in the categories of musicianship, technique, and professionalism.

Educator
- To learn the various music education pedagogies that address child development, innovation and creativity and classroom management.
- To understand diverse cultural perspectives through global repertoires.
- To nurture a passion for life-long learning.

Entrepreneur
- To apply the various music education pedagogies that address child development, innovation, creativity, and classroom management.
- To experience diverse cultural perspectives through global repertoires.
- To nurture a passion for life-long learning.

Outcomes:
Upon graduating from Millersville University with a degree in Music Education, the student will be able to:

Performer
Demonstrate individual musicianship skills through:
- Keyboard proficiency exams and practical applications
- Singing in tune and providing a musical vocal model
- Knowledge of both written and aural music theory and solfège
- Improvisation both vocally and instrumentally
- Perform at Level 3 or 4 in his/her studio or area of performance

Educator
Demonstrate teaching competencies as follows:
- Teach music literacy through a sound to symbol orientation
- Apply the Kodály Concept of Music Education and include aspects of other methodologies such as Orff, Dalcroze, and Gordon through the development and execution of quality K-12 lesson plans
- Implement improvisation/composition activities into the K-12 music curriculum
- Demonstrate rehearsal and conducting techniques and skills appropriate for K-12 vocal and instrumental ensembles and the classroom
• Demonstrate knowledge of classroom instruments and how to use them
• Demonstrate knowledge of band and orchestral instruments and ability to perform on them

**Entrepreneur**
Demonstrate innovative thinking through:
• Identifying a problem and finding a solution
• Developing a strategic plan for a solution to a problem
• Formulating ways of raising capital to support your solution

**NOTE:** Music Education Students must complete the PRAXIS Exams as follows -
• PAPAs - must be completed for admission to Advanced Professional Studies (APS)
• PRAXIS - must be completed for admission to Student Teaching
• Music Content Exam - must be completed for admission to Student Teaching

II. **ADVANCED PROFESSIONAL STUDIES**

For the most up-to-date information regarding Advanced Professional Studies (APS), please visit the APS website, found here: [http://www.millersville.edu/cert/APS.php](http://www.millersville.edu/cert/APS.php)

III. **TESTING REQUIREMENTS**

For the most up-to-date information regarding Testing Requirements, please visit the Certification Office Website. Testing Information can be found here: [http://www.millersville.edu/cert/testingreq/index.php](http://www.millersville.edu/cert/testingreq/index.php)

IV. **PROFESSIONAL ORGANIZATIONS**

**NOTE:** Student Led groups need to reserve their meeting dates/times with the Department Secretary one semester in advance, to guarantee optimal meeting time and location.

A. **NAfME**
   
   This organization is primarily of interest to students in the music education curriculum, although all students are invited to become members.

   The chapter consists of elected officers, one representative from each class, student members, and a faculty advisor. Monthly meetings feature guest speakers and/or other educational programs. Through its affiliation with PCMEA, members of the chapter attend a variety of local, state, divisional, and national music and leadership conferences in addition to serving as student hosts for the PMEA State Conference. **Membership is required of all Music Education majors.**

B. **Music Performers Association (MPA)**
   
   This organization is primarily of interest to students in the music performance curriculum, although all students are invited and encouraged to become members.

   This group is a newly formed group whose primary goal is to provide additional opportunities for students to perform as well as have guest speakers come to inform
students about life after college and how to succeed. All Performance majors are required to attend.

C. American Choral Director’s Association (ACDA)
The Millersville Collegiate Chapter of ACDA is an organization to inspire excellence in choral music through education, performance, composition, and advocacy. ACDA fosters and promotes choral singing, rehearsal procedures, development of choral groups/music/societies, understanding of choral music, research in the field of choral music, choral composition, and the development of musical culture in America. Membership is open to any student who is interested.

D. Council of Musical Organizations (COMO)
COMO serves as the representative body for a diverse range of musical ensembles within the Millersville University Department of Music. The ensembles within the department of music, although collectively represented by COMO, exist independently in a cooperative atmosphere. Students on the COMO Board will gain experience in managing the finances of the ensembles and will remain in constant communication with ensemble directors and their advisor.

E. All Campus Musical Organization (ACMO)
ACMO is a student-run musical theatre group at Millersville University. ACMO provides an opportunity for theatre enthusiasts to continue participating in theatre throughout college. Our members are able to explore all aspects of theatre, whether it is performance, directing, stage managing, set design, etc. The All Campus Musical Organization has been entertaining audiences at Millersville for 40 years.

NOTE: Student Teachers will not participate in ACMO Productions, ensembles, or any other on-campus activity without consulting their advisor, student teaching advisor, and the department chair.

- Exception: Students who are interested in being involved with on-campus activities must submit a written statement to the student teaching advisor and department chair, asking for an exception. This will be brought to the faculty to discuss and determine whether or not an exception will be made.

H. Scaling Walls a Note at a Time (SWAN)
SWAN is a non-profit organization that started in Lancaster, PA in 2011. Their mission is to break the cycle of crime for children whose parent(s) have a history of incarceration by providing free private music lessons, ensemble training, performance opportunities, and mentoring. The SWAN Club at MU operates to coordinate and motivate the SWAN volunteers of the Millersville University Community.

**NEEDED** -
- Application with references and copies of clearances (FHI {Act 114}, Child Abuse {Act 151}, and Criminal {Act 34})
- Approval of Studio Professor (in written form and attached to application)
- Transportation to lesson site

**PARTICIPATION** -
- Anyone is invited to participate (even non-music majors/non-musicians) as SWAN also needs help with PR, event planning, fundraising, and event staffing. Music Majors do need to have approval of their studio professor to teach.
V. CURRICULUM REQUIREMENTS

Student Name:___________________  Student I.D. #_________________________

**DEGREE:** BSE
**MAJOR:** MUSED
**OPTION:**

**MAJOR REQUIREMENTS FOR A BSE DEGREE IN MUSIC**

Total credit hours required: 126.0 minimum

**REQUIREMENTS AND POLICIES FOR THE BSE MUSIC MAJOR**

**A. Policies for Admission to the Major**

All music education majors are required to complete a successful audition for admission into the department.

**B. Policies for Retention in the Major**

1. All music education majors shall take and pass a series of music, content diagnostic examinations prior to student teaching.

2. All music education majors shall successfully complete the full sequence of PRAXIS Examinations required for certification in the state of Pennsylvania. This includes the successful completion of the required PRAXIS exams for entrance into Advanced Professional Studies and the successful completion of the PRAXIS specialty exams for entrance into the student teaching semester.

**C. Policies for Completion of the Major**

Completion of all University requirements

**D. Admission to Advanced Professional Studies and Certification (Education Majors)**

All students enrolled in teacher preparation programs must be admitted to Advanced Professional Studies and meet Pennsylvania State requirements and university requirements prior to being enrolled in their initial Advanced Professional Studies course. Students must meet additional Pennsylvania State requirements in order to be certified.

---

**Note to the student:** This form is provided as a guide. It is your responsibility to consult regularly with your adviser to be aware of changes and curriculum details which are not incorporated on this form.

MU-515  FALL 2012
**Major: BSE MUSED**

**Option:**

**Major Field Requirements: 44.0 credits**

**Other Requirements: 48.0 credits**

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Short Title</th>
<th>CH</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSI 112</td>
<td>Solf Harm &amp; Analys I</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 212</td>
<td>Solf Harm &amp; Analys II</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 312</td>
<td>Solf Harm &amp; Analys III</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 412</td>
<td>Solf Harm &amp; Analys IV</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 131</td>
<td>Class Piano I</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 231</td>
<td>Class Piano II</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 331</td>
<td>Class Piano III</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 381</td>
<td>Conducting I</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 481</td>
<td>Conducting II</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 362</td>
<td>Music Hist &amp; Lit I (W)</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 363</td>
<td>Music Hist &amp; Lit II (P)</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 369</td>
<td>Intro West Afr Dance</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 141</td>
<td>Class Voice I</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 151</td>
<td>Strings I</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 251</td>
<td>Strings II</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 152</td>
<td>Woodwinds I</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 153</td>
<td>Percussion I</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 156</td>
<td>Brass I</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Major Performance</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Major Performance</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Major Performance</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Major Performance</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Major Performance</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Major Performance</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Major Performance</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>MUSI</td>
<td>Bands, Orch, Choirs</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 128</td>
<td>Marching Band Wkshp</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 129</td>
<td>Marching Band</td>
<td>0.0</td>
<td></td>
</tr>
</tbody>
</table>

**RECOMMENDED MUSIC ELECTIVES**

(suggested 6.0 credits)

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Short Title</th>
<th>CH</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSI 140</td>
<td>Singing Voice Mus The</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 252</td>
<td>Woodwind II</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 253</td>
<td>Percussion II</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 256</td>
<td>Brass II</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 263</td>
<td>Popular Music</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 313</td>
<td>Jazz Theory/Improv</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 315</td>
<td>Composition</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 371</td>
<td>Foreign Lang Diction</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 374</td>
<td>Percussion Pedagogy</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 377</td>
<td>Piano Pedagogy</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 411</td>
<td>Orchestration</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 478</td>
<td>Sem String Teaching</td>
<td>1.0</td>
<td></td>
</tr>
</tbody>
</table>

**PROFESSIONAL EDUCATION (39.0 credits)**

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Short Title</th>
<th>CH</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSI 171</td>
<td>Intro to Music Ed</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 271</td>
<td>Teaching Elem Music</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 347</td>
<td>Choral Techniques</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 372</td>
<td>Tchg Middle Lvl Music</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>MUSI 373</td>
<td>Instrumental Techniq</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>EDFN 211</td>
<td>Found of ModernEd(D)</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>EDFN 241</td>
<td>Psych Found Teach</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>EDMU 461</td>
<td>Student Teaching</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>EDMU 462</td>
<td>Student Teaching</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>EDFN</td>
<td>Found of ModernEd(D)</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>EDFN</td>
<td>Psych Found Teach</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>EDFN</td>
<td>Content Area Literacy for Div.</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>EDMU</td>
<td>Student Teaching</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>EDMU</td>
<td>Student Teaching</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>EDFN</td>
<td>Found of ModernEd(D)</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>EDFN</td>
<td>Psych Found Teach</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>EDFN</td>
<td>Content Area Literacy for Div.</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>EDMU</td>
<td>Student Teaching</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>EDMU</td>
<td>Student Teaching</td>
<td>4.5</td>
<td></td>
</tr>
</tbody>
</table>

**REQUIRED RELATED (9.0 credits)**

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Short Title</th>
<th>CH</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDFN 130</td>
<td>Tech Music Profession</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>PHYS 205</td>
<td>Music Acoustics (G2/L)</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>ENTR 201</td>
<td>Art of Entr (G3)</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** MB Wkshp & Marching Band are taken simultaneously.

**REQUIREMENTS:**

- Strings/Voice/Piano - 1 sem of MB Wkshp/Marching Band
- Brass/Woodwinds/Perc - 2 sem of MB Wkshp/Marching Band

When applicable, up to six credits of the **REQUIRED RELATED** courses may be credited toward the Liberal Arts Core subject to normal distribution rules.
**Possible 8 Semester Plan for Music Education**

*for additional possible options, please see the advisement packets*

*FLL - Foundations of Lifelong Learning*

*Open Elec - Connections & Explorations; Open Electives*

<table>
<thead>
<tr>
<th>SEMESTER 1: FALL</th>
<th>SEMESTER 2: SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>(3.0) MUSI 104 - Language of Music II</td>
<td>3.0 MUSI 112 - Kodaly Solfege, Harm, Analysis 1</td>
</tr>
<tr>
<td>1.0 MUSI 141 - Class Voice</td>
<td>2.0 MUSI 131 - Class Piano I</td>
</tr>
<tr>
<td>1.0 Major Performance</td>
<td>1.0 MUSI 153 - Percussion I</td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td>3.0 EDFN 130 - Tech in the Music Profession</td>
</tr>
<tr>
<td>3.0 UNIV 103 - Freshman Seminar (open elec)</td>
<td>1.0 Major Performance</td>
</tr>
<tr>
<td>3.0 ENGL 110 - English Composition (FLL)</td>
<td>0.0 Ensemble</td>
</tr>
<tr>
<td>3.0 COMM 100 - Speech (FLL)</td>
<td>3.0 Wellness (open elec)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SEMESTER 3: FALL</th>
<th>SEMESTER 4: SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 MUSI 212 - Kodaly Solfege, Harm, Analysis 2</td>
<td>3.0 MUSI 312 - Kodaly Solfege, Harm, Analysis 3</td>
</tr>
<tr>
<td>2.0 MUSI 231 - Class Piano II</td>
<td>2.0 MUSI 331 - Class Piano III</td>
</tr>
<tr>
<td>3.0 MUSI 171 - Intro to Music Education</td>
<td>2.0 MUSI 381 - Conducting I</td>
</tr>
<tr>
<td>1.0 MUSI 156 - Brass I</td>
<td>3.0 MUSI 271 - AoT Elem Music...Kodaly Concept</td>
</tr>
<tr>
<td>1.0 MUSI 151 - Strings I</td>
<td>1.0 MUSI 251 - Strings II</td>
</tr>
<tr>
<td>1.0 Major Performance</td>
<td>1.0 MUSI 152 - Woodwinds I</td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td>1.0 Major Performance</td>
</tr>
<tr>
<td>3.0 MATH 130 - Elements of Statistics (G2)</td>
<td>0.0 Ensemble</td>
</tr>
<tr>
<td>3.0 G3, W</td>
<td>3.0 G1, 2L (MUST be a Literature course, for APS)</td>
</tr>
</tbody>
</table>

**Summer Session: Sophomore Block**

<table>
<thead>
<tr>
<th>SEMESTER 5: FALL</th>
<th>SEMESTER 6: SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>(APS Status Required)</td>
<td><em>(Note: These courses may be incorporated into FA/SP semesters. Please work with your advisor.)</em></td>
</tr>
<tr>
<td>3.0 EDFN 211 - Found of Modern Ed (D)</td>
<td>3.0 MUSI 363 - Music History II (P)</td>
</tr>
<tr>
<td>3.0 EDFN 241 - Psych Found Teach</td>
<td>3.0 MUSI 373 - Art of Instrumental Techniques</td>
</tr>
<tr>
<td>3.0 EDSE 340 - Content Area Literacy for Div</td>
<td>3.0 MUSI 347 - Art of Choral Techniques</td>
</tr>
<tr>
<td>Junior Block</td>
<td>3.0 PHYS 205 - Musical Acoustics (G2/L)</td>
</tr>
<tr>
<td>3.0 SPED 346 - Sec Students w/ Disabilities</td>
<td>1.0 Major Performance</td>
</tr>
<tr>
<td><em>(Note: These courses MUST be incorporated into FA/SP semesters. Please work with your advisor.)</em></td>
<td>0.0 Ensemble</td>
</tr>
<tr>
<td>3.0 ENGL 316 - Business Writing (FLL)</td>
<td>3.0 ENGL 316 - Business Writing (FLL)</td>
</tr>
</tbody>
</table>

**SEMMESTER 7: FALL**

| 1.0 Major Performance | 9.0 EDMU 461 - Student Teaching |
| 0.0 Ensemble | 3.0 EDSE 471 - Differentiating Instruction |
| 3.0 G1, W | |
| 3.0 G2 - natural science (CHEM, ESCI, PHYS) | |
| 3.0 ENTR 201 - Art of Entrepreneurship (G3) | |
| 3.0 G1 | |
| 3.0 G3 | |
VI. MAJOR PERFORMANCE (LESSONS) & ENSEMBLE PARTICIPATION REQUIREMENTS

Major Performance (Lessons)
A. General
1. Definition: "Major Performance" refers to private applied music lessons in the student’s area of specialty. Each Music Major will have only one Major Performance area at any one time. 1 credit per semester, 15 half-hour private lessons or equivalency.

2. Admission to Major Performance is by audition only. Normally this will be the student’s audition to gain admission to the curriculum.

B. Individual Requirements in Major Performance
1. Students will demonstrate capability in their Major Performance area at least once per year outside the private studio as a soloist during recital hour or a participant in a small ensemble (one person per part).

2. Students will attend and participate in master classes for the equivalent of 1 hour of small group instruction. The 1 hour master class and 30 minute private instruction together provide one and a half hours of major performance instruction per week. (Some studios may substitute a one-hour private instruction in lieu of a group master class.)

3. Music students will participate in small ensembles as referred by their major performance professors. Small ensembles rehearse during the regularly scheduled Monday, Wednesday, and Friday ensemble hour.

4. Music students will participate in jury examinations at the end of each semester. Jury examination guidelines and requirements are determined by individual faculty.
   a. ALL First Semester Freshman will be required to complete a jury.
   b. ALL Students who take a Major Performance Area or Private Instruction Area (including minors) will be required to complete a jury.
   c. To meet level requirements 2, 3, and 4, students performing in juries must reach 85% in each jury category to advance to the next level.
   d. Students who perform a junior or senior recital during the first seven (7) weeks of that semester are required to complete a jury at the end of the semester.
   e. Students who present a junior or senior recital during the last seven (7) weeks of the semester may be exempted from a jury, at the discretion of the major performance instructor.
   f. Student Teachers will not be allowed to give a Senior Recital after the first 2 weeks of their student teaching semester.
   g. NOTE: MU Staff-Accompanist may not be used for Junior or Senior Recitals (unless paid by the student).
Ensemble Participation

C. Required Performance in Ensembles

1. Goals for the individual student through group performance:
   a. Development of musicianship beyond the scope of individual performance.
   b. Knowledge of and experience with repertoire.
   c. Observation of group leadership techniques, rehearsal procedures, problem solving on instruments or voice.

2. Required Student Participation in Ensembles
   a. General Requirements for Music Majors in Ensemble Courses.
      i. Music students are obligated to attend all rehearsals and performances of any ensemble of which they are a member. This responsibility MUST take priority over other commitments.
      ii. Music students are required to register for any ensemble they are participating in. Ensembles may be taken for 0.5 or 0.0 credits.
      iii. Any student who is not taking an ensemble course as a degree requirement may choose to enroll for credit or participate for non-credit. All rights and responsibilities pertaining to enrolled students pertain also to participating students.
      iv. Students taking Choir will be placed in the applicable section after choir auditions at the beginning of the fall semester. Choir placement is decided by the faculty conductor.
      v. Choir is generally considered the applied musicianship course related to keyboard and guitar major performance areas. However, if a student is proficient on a secondary string, wind or perfusion instrument, Orchestra and Chamber Ensemble or Wind Ensemble or Concert Band may substitute.
      vi. In special circumstances, some students may substitute Jazz Ensemble for Wind Ensemble or Concert Band. This substitution requires the recommendation of the student’s major performance professor and approval of the music faculty and Music Department Chairperson.
      vii. Students who change from one major performance area to another will immediately begin ensemble requirements within the new area.
      viii. Students will hold first chairs in all ensembles except when the conductor and major performance teacher involved can identify no student as sufficiently advanced for the position.
Ensembles:
- Concert Band
- Wind Ensemble
- Marching Band
- Horn Ensemble
- West African Drum/Dance Ensemble
- Jazz Lab Band
- Clarinet Ensemble
- Flute Ensemble
- Commercial Lab Band
- Orchestra
- Chamber Ensemble
- Guitar Ensemble
- Percussion Ensemble
- Commercial Ensemble
- University Choir
- University Chorale
- Women’s Choir
- Men’s Glee Club
- Chromatic Expansion
- (student led)

D. Required Ensemble Courses for **B.S.Ed. Music Education** Degree Students.

<table>
<thead>
<tr>
<th>Major Performance</th>
<th>Ensemble Requirements</th>
<th>Additional Ensemble Requirements</th>
</tr>
</thead>
</table>
| **Wind and Percussion** | Seven (7) semesters of Concert Band or Wind Ensemble, taken concurrently with Major Performance (for 0.0 or 0.5 credit) | -Two (2) semesters of Choir (for 0.0 or 0.5 credit)  
-Two (2) semesters of participation in Marching Band (for 0.0 or 0.5 credit)  
•Both of the above requirements are to be taken concurrently with Concert Band or Wind Ensemble |
| **Strings** | Seven (7) semesters of Orchestra and Chamber Ensemble, taken concurrently with Major Performance (for 0.0 or 0.5 credit) | -Two (2) semesters of Choir (for 0.0 or 0.5 credit)  
-One (1) semester of participation in Marching Band (for 0.0 or 0.5 credit)  
•Both of the above requirements are to be taken concurrently with Orchestra and Chamber Ensemble |
| **Voice** | Seven (7) semesters of Choir, taken concurrently with Major Performance (for 0.0 or 0.5 credit) | -Two (2) semesters of Wind Ensemble, Concert Band, or Orchestra/Chamber Ensemble; OR Four (4) semesters of String Ensemble* (for 0.0 or 0.5 credit)  
-One (1) semester of participation in Marching Band (for 0.0 or 0.5 credit)  
•Both of the above requirements are to be taken concurrently with Choir |
| **Keyboard and Guitar** | Seven (7) semesters of Choir OR approved substitute**, taken concurrently with Major Performance (for 0.0 or 0.5 credit) | -Two (2) semesters of Wind Ensemble, Concert Band, Orchestra/Chamber Ensemble, or approved substitute**; OR Four (4) semesters of String Ensemble* (for 0.0 or 0.5 credit)  
-One (1) semester of participation in Marching Band (for 0.0 or 0.5 credit)  
•Both of the above requirements are to be taken concurrently with Choir |

*Music Education Students whose additional required ensemble is Choir, and who are qualified on a secondary instrument, are required to enroll in two semesters of Concert Band, Wind Ensemble, or Chamber/Orchestra Ensemble.

**Music Education Students whose major performance area is guitar or keyboard, and are proficient on a secondary string, wind or percussion instrument, may substitute Concert Band, Wind Ensemble, or Orchestra/Chamber Ensemble for their 7 semesters of required ensembles. In this case, enrollment in two semesters of Choir substitutes for the additional ensemble requirement.
VII. **Piano Proficiency - Music Ed (Semester 5)**

A. Rehearsal Warm-ups including all major/minor pentascales with the appropriate chord in between each change of key.

B. Sightread, Harmonize and Transpose a given melody within a limited amount of time.

C. Triads and inversions in all keys, major and minor, hands together. Broken & blocked Eighth note =100 (Sing & Play)

D. The chord progressions below give a foundation for providing accompaniments to all types of folk and popular songs. Play & Sing all chord progressions with solfege and letter name in indicated keys:

   Major - D, E, Eb, F
   Minor - d, e, c, f

<table>
<thead>
<tr>
<th>Major</th>
<th>I</th>
<th>IV</th>
<th>V</th>
<th>I</th>
</tr>
</thead>
<tbody>
<tr>
<td>d</td>
<td>f</td>
<td>s</td>
<td>d</td>
<td></td>
</tr>
<tr>
<td>minor</td>
<td>l</td>
<td>r</td>
<td>m</td>
<td>l</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Major</th>
<th>I</th>
<th>vi</th>
<th>ii6</th>
<th>IV</th>
<th>16/4</th>
<th>V7</th>
<th>vi</th>
<th>IV</th>
<th>16/4</th>
<th>V7</th>
<th>I</th>
</tr>
</thead>
<tbody>
<tr>
<td>d</td>
<td>l</td>
<td>f</td>
<td>f</td>
<td>s</td>
<td>s</td>
<td>l</td>
<td>f</td>
<td>s</td>
<td>s</td>
<td>l</td>
<td>d</td>
</tr>
<tr>
<td>minor</td>
<td>l</td>
<td>f</td>
<td>r</td>
<td>r</td>
<td>m</td>
<td>m</td>
<td>f</td>
<td>r</td>
<td>m</td>
<td>m</td>
<td>l</td>
</tr>
</tbody>
</table>

E. Play the following Patriotic songs (mm = 92):
   i. My Country Tis Of Thee (SATB)
   ii. Star-Spangled Banner (LH bass plus RH chords in appropriate accompaniment style and sing the melody)
   iii. America the Beautiful (same as #2)

F. Perform a Bach Chorale; play two parts and sing a third part. (Coordinate with Solfege Class.)

G. Sing the melody and play a chordal accompaniment to a melody in a major or minor key.

H. Prepare three, 8 bar excerpts from vocal and instrumental scores as follows:
   i. One two-part score with one transposing instrument, one three-part vocal or instrumental score and one four-part choral score. The choral score should be in OPEN score format. You may NOT use an open score with a printed reduction. Mark in phrasing, solfege as needed. Play at singable tempo. (Ask about a tempo if unsure.)
Piano Competency Flow Chart

Test in Semester 5 (beginning)

Fail Competency

Students may take Class Piano 3 in Semester 5

Pass Competency

Students will retake Piano Competency in Semester 5 (end)

Proceed to Junior Level Testing in Semester 6

Fail Competency

Students will be advised to obtain Private Lessons

Students will NOT move onto Junior Level Testing in Semester 6

Pass Competency

Students will retake Piano Competency in Semester 6

Student MAY move on to Junior Level Testing in Semester 6

Pass Competency

Students MAY move onto Junior Level Testing in Semester 7
VIII.  JUNIOR LEVEL REVIEW - MUSIC ED (SEMESTER 6)

These exams are administered individually in early-February of semester six of the BSEd degree program in preparation for student teaching. Each area of the exam must be passed. Failure to pass in one area requires the candidate to retake the entire exam and postpone student teaching for a minimum of one semester.

NOTE: Upon completing and passing the Junior Level Review students must complete Student Teaching within the following 2 semesters. If more than 2 semesters pass, the student must retake the Junior Level Review.

In preparation for the junior level exam each student must have a practice partner who will listen to and go over each part of the exam. This must be conducted one week prior to the actual examination.

Due Monday, February 1, 2016:
1. Sign-up for Individual Junior Level Exam Time(s)

Due Thursday, February 4, 2016:
1. Submit Teaching Competency Requirements
2. Submit Choral Methods Competency Video
3. Career Ready Documents
4. Practice Partner's Junior Level Exam Review using the rubrics provided

Junior Level Reviews: week of February 8-12, 2016

Competencies:

Singing Competency

<table>
<thead>
<tr>
<th>Pass with Distinction</th>
<th>Pass</th>
<th>Marginal Pass</th>
<th>Fail</th>
</tr>
</thead>
</table>

1. Sing the following songs from memory with text, solfège syllables and/or rhythm syllables.
   - Old Joe Clark
   - Turn the Glasses Over
   - Minka
   - Liza Jane
   - Dance Josey
   - Canoe Song
   - Charlotte Town
   - John Kanaka
   - Land of the Silver Birch
   - Scarborough Fair
   - Drunken Sailor

2. You will be given a folk song to sight read.

Piano Performance Competency

<table>
<thead>
<tr>
<th>Pass with Distinction</th>
<th>Pass</th>
<th>Marginal Pass</th>
<th>Fail</th>
</tr>
</thead>
</table>

1. Sing and play one patriotic song while standing. You must use a two-handed accompaniment that can be played standing.

2. Know two folk songs well enough to sing them and perform an accompaniment on the piano. One should be in major and one should be in minor. Include seventh chords,
secondary dominants and altered chords. This competency is the same as the above piano performance.

_Erie Canal_ (minor to major) Dm  _Drill Ye Tarriers_ - Cm

3. You will be given a new folk songs written in the treble clef. Your task is to sight-read the song and then add an appropriate piano accompaniment at sight.

**Improvisation Competency**

<table>
<thead>
<tr>
<th>Pass with Distinction</th>
<th>Pass</th>
<th>Marginal Pass</th>
<th>Fail</th>
</tr>
</thead>
</table>

1. You will be given a melodic range (major pentachord, major hexachord, major pentatonic, minor pentachord, minor hexachord, minor pentatonic, major diatonic, natural minor, harmonic minor, melodic minor.)

You will be asked to improvise four phrases, eight beats in length using simple meter and simple rhythms. You can decide on the form (ABAAv or ABCA, etc.).

**Choral Methods Competencies**

<table>
<thead>
<tr>
<th>Pass with Distinction</th>
<th>Pass</th>
<th>Marginal Pass</th>
<th>Fail</th>
</tr>
</thead>
</table>

1. Select one of these choral scores and be able to sing one line (must be the alto, tenor) in solfège and play the others on the piano. Please download them.

_Tallis If Ye Love Me_

_Bach Ein’ feste Burg ist unser Gott_

2. You must sing and play from the open score and not from the piano score at an appropriate tempo. Submit this as a video.

3. Provide a written conducting analysis of the above scores.

4. Select one work and provide an outline of a lesson showing how you will teach parts of the score.

5. Provide a solfege and rhythm score for your selected work, as per your score prep covered in *The Art of Teaching Middle Level Music & The Art of Choral Techniques*.

6. You will be asked questions about your approach to teaching this work.

**Teaching Competencies**

<table>
<thead>
<tr>
<th>Pass with Distinction</th>
<th>Pass</th>
<th>Marginal Pass</th>
<th>Fail</th>
</tr>
</thead>
</table>

1. Write a preparation (stage 2 aural awareness - *two sixteenth notes & one eighth note*)

   practice (stage 2 writing - low la) using the format outlined in *Kodály Today*.

   a. Focus Song may remain the same. All other songs must be substituted for other sections of the lesson plan.

Lesson plan must include:

   a. Simple Orff Arrangement (written using music notation software)
b. An explanation of how the use of your Major Instrument will enhance the musicianship of your teaching (vocalists must use piano or guitar).

c. Special Needs accommodations

d. Piano Accompaniment for one song (completed with music notation software)

2. Create a detailed lesson plan for middle school for preparing and presenting the major scale and practicing dotted quarter note & eighth note using an improvisation activity. Assume students already know how to read and write using solfege and letter names, the major pentachord and hexachord scales in the keys of C, F, and G major.

Your lesson plans must include:

a. Dalcroze Movement Activity

b. An explanation of how the use of your Major Instrument will enhance the musicianship of your teaching (vocalists must use piano or guitar)

c. Special Needs accommodations

d. Piano Accompaniment for one song (completed with music notation software)

e. Garage Band Activity

3. How would you deal with the following classroom management issues/problems? (written form)

   a. Incessant talking
   b. Students annoying their classmates
   c. Hyperactive students or class
   d. Students who refuse to participate

**Career Ready Competencies**

<table>
<thead>
<tr>
<th>Pass with Distinction</th>
<th>Pass</th>
<th>Marginal Pass</th>
<th>Fail</th>
</tr>
</thead>
</table>

1. Submit a statement of your philosophy of music education in a one page document providing a brief explanation of each aspect.

2. Submit an updated CV


**Instrumental Methods Competencies (completed during class)**

<table>
<thead>
<tr>
<th>Pass with Distinction</th>
<th>Pass</th>
<th>Marginal Pass</th>
<th>Fail</th>
</tr>
</thead>
</table>

1. Competencies for instrumental Methods will be tested during *The Art of Instrumental Techniques.*
Junior Level Review Flow Chart

Test in Semester 6 (beginning)

- Fail Junior Level Testing
  - NOT Eligible to Student Teach in Semester 7
  - Fail Retake Exam
    - Practice and Refine Exam Components during the Summer
    - Eligible to Student Teach in Semester 8
  - Pass Retake Exam
    - Eligible to Student Teach in Semester 8

- Pass Junior Level Testing
  - RETAKE Junior Level Testing in April of Semester 6
    - RETAKE Junior Level Testing on Sept 1
    - Eligible to Student Teach in Semester 8
IX. **FIELD EXPERIENCE IN MUSIC EDUCATION**

Field experiences consist of practical in-school activities prior to student teaching. These experiences are required in all Music Methods Courses, including *The Art of Teaching Elementary Music according to the Kodály Concept*, *The Art of Teaching Middle Level Music according to the Kodály Concept*, *The Art of Instrumental Techniques*, and *The Art of Choral Techniques*. Field Experiences must include supervised teaching, along with observations of the seasoned teacher.

Field Experiences prepare all music education students for their role as student teachers. After all four methods courses, students will have experienced classroom teaching, instrumental teaching, and choral/instrument ensemble rehearsals in selected grades K-12. These experiences progressively engage the music education major in the teaching process.

The music education degree culminates with the student teaching experience.

*Note: ACT 34, ACT 151, FBI Clearances, and TB test results must be on file in Field Services for class registration. To maintain a seat in the class, clearances and TB test must be updated not to expire during the semester that the class(es) are being taken.*

X. **STUDENT TEACHING (PER MU GUIDELINES)**

**NOTE:** Music Education Students must complete the PRAXIS Exams as follows -

- PRAXIS I - must be completed for admission to Advanced Professional Studies (APS)
- PRAXIS II - must be completed for admission to Student Teaching
- Music Content Exam - must be completed for admission to Student Teaching

**A. Criteria for Admission to Student Teaching (MU Guidelines) are:**

a. Grade point average of 3.0 at the time of student teaching. Effective Spring 2010, a GPA below 3.0 and above 2.8 will be accepted; however, higher scores on the content area certification examination(s) will be required in order to meet final Certification requirements in PA. Please see the Certification Office for a list of Praxis scores with the GPA deviation.

b. Satisfactory dispositions record.

c. A negative TB Tine test must be on file with the Field Services Office.

d. Photocopies of satisfactory (no record exists) Act 34 (Criminal Record Check) report, satisfactory (no record exists) Act 151 (Child Abuse History Clearance) report, and satisfactory (no record exists) FBI clearance (fingerprint check) on file with the Field Services Office.

e. Evidence of having current liability insurance.

All students are encouraged to take Content Area Certification tests prior to student teaching. Certification test scores must be submitted by testing providers directly to Millersville University and PDE.
B. Pre-Requisite Music Classes

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSI 112</td>
<td>Solfege, Harmony &amp; Analysis I</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 212</td>
<td>Solfege, Harmony &amp; Analysis II</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 312</td>
<td>Solfege, Harmony &amp; Analysis III</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 412</td>
<td>Solfege, Harmony &amp; Analysis IV</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 131</td>
<td>Class Piano I</td>
<td>2.0</td>
</tr>
<tr>
<td>MUSI 231</td>
<td>Class Piano II</td>
<td>2.0</td>
</tr>
</tbody>
</table>

Or

MUSI 377 Piano Pedagogy 2.0
MUSI 331 Class Piano III 2.0
MUSI 381 Conducting I 2.0
MUSI 481 Conducting II 2.0
MUSI 362 Mus. Hist. & Lit. I 3.0
MUSI 462 Mus. Hist. & Lit. II 3.0
MUSI 141 Class Voice I 1.0
MUSI 151 Strings I 1.0
MUSI 251 Strings II 1.0
MUSI 152 Woodwinds I 1.0
MUSI 153 Percussion I 1.0
MUSI 156 Brass I 1.0

C. Pre-Requisite Professional Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSI 171</td>
<td>Intro to Music Ed.</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 271</td>
<td>Art of Teaching Elem Music according..Kodály</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 347</td>
<td>Art of Choral Techniques</td>
<td></td>
</tr>
<tr>
<td>MUSI 372</td>
<td>Art of Teaching Middle Level Music accdg...Kodály</td>
<td>3.0</td>
</tr>
<tr>
<td>MUSI 373</td>
<td>Art of Instrumental Techniques</td>
<td>3.0</td>
</tr>
<tr>
<td>EDFN 130</td>
<td>Tech. in Music Profession</td>
<td>3.0</td>
</tr>
<tr>
<td>EDFN 211</td>
<td>Found of Mod Ed</td>
<td>3.0</td>
</tr>
<tr>
<td>EDFN 241</td>
<td>Psych Found Teach</td>
<td>3.0</td>
</tr>
</tbody>
</table>

XI. STUDENT TEACHING (MUSIC DEPARTMENT GUIDELINES)

Student teaching for music education majors can take place during the Fall or Spring semester of the senior year. The following procedures apply:

A. All students must pass:
   a. Piano Proficiency
   b. Junior Level Exam
   c. All music education degree program classes

B. Shortly before the end of the first semester of the junior year, the music education student has the opportunity of applying for student teaching with the Director of Student Teaching.

C. In January the supervisor of music education student teachers meets with the students provides an overview of the cooperating schools. Following this meeting the students are scheduled for private interviews with the supervisor, at which time they choose five
schools to be considered as possible assignments for the student teaching experience.

D. In February assignments are made according to the student’s interests and desires. Schools are then contacted and asked to approve the students named and assign them to specific cooperating teachers.

E. The Director notifies the students of their assignments. The students are expected to contact the cooperating schools and teachers and spend at least one day visiting prior to the closing of the school year.

F. Students are urged to participate in any summer programs such as band camp, etc., that may be scheduled by the cooperating school.

G. The Fall semester opens with a period of orientation under the guidance of the Director of Student Teaching and the Supervisor of Music Education Student Teaching. From that time on, the student teacher follows the schedule of the cooperating school.

H. The student is responsible for providing his/her own transportation to and from the cooperating school during the student teaching semester.

I. Written evaluations of the student teacher's performance are completed by the supervisor and the cooperating teachers at the end of the eighth and fifteenth weeks of the semester. Based upon these written reports, the student is assigned a satisfactory or unsatisfactory rating by the Director of Student Teaching.

XII. **STUDY ABROAD - ADVICE FROM A PREVIOUS MUSIC ED STUDENT**

1. **Take Summer Courses**

   Take Summer **GEN ED** Courses.

   I do not recommend taking Soph Block or Junior Block in the summer for a few reasons -
   1) MU has an unbelievable education department and it's a shame to only get 4-5 weeks of class time with such invaluable material and excellent professors.

   2) Sometimes these classes have low enrollment so they sometimes get cancelled.

   3) Your school placements are not as extensive or beneficial because schools are just wrapping up for the summer and you're only there for a week or two, max.

2. **Take Marching Band as soon as humanly possible!**

   I don't know if you plan to take marching band for more than your 1 or 2 required semesters (dependent upon your major instrument), but if you don't, don't wait! If you love it, take the course as many years as you want!

   If you don't plan on taking more than your requirement, take the course early in your college career so you can become involved in other things later. I was a student who didn’t want to take more than my requirement and I put it off until my Junior Year. This was one of the biggest mistakes I made while at MU. I was in the middle of prepping for my recital, involved in multiple extracurriculars (with leadership positions in most), and tackling one of the most rigorous semesters in the music ed program.
3. **Do Your Research**

I started looking into studying abroad during my freshman year, but didn’t know what I wanted to do exactly. Because of this, I didn’t really start the process until about a year before the semester I wanted to study abroad. I had my heart set on going to Paris, but none of the MU Partner Programs had schools that I was eligible for in Paris, so I chose a Non-MU program.

This was stressful because there are thousands of options and I felt like I was swimming in a sea of websites and endless lists of agencies and universities. I came through a program called AIFS that works with universities all over the US.

If you choose an MU program, there won’t be nearly as much paperwork and there won’t be quite as much to manage, but if you really want something that MU doesn’t offer, go for it. Here are some sites that may help:

http://iiepassport.org/ - on this site, scroll to the bottom where it says “featured programs” and search what country you want and see what’s available

http://www.passhe.edu/Pages/map/aspx - this is useful to see the list of schools that are in the PASSHE system. Go to the global ed pages on their website and see if they have programs in a country you’re interested in. Sometimes those pages list organizations they work with like AIFS. This is how I found my program.

4. **Don’t Procrastinate**

Deadlines after deadlines pile up once you start the process. Key an eye on deadlines, especially for scholarships. Start everything early.

The paperwork for studying abroad is intense. I purchased a binder with tables to organize checklists, information, forms and documentation. You have a lot to manage: finances, insurance, passport, visa, transcript information, travel details, etc. It’s overwhelming so get organized from the get-go.

Communicate a lot with the program coordinator. Have them go over things with you, they know this stuff inside and out. Make a fake deadline for yourself and turn things in early. This will allow time for any miscommunications, forgotten or lost paperwork, or other hold-ups. I’m telling you this because I didn’t do fake deadlines, and it was incredibly stressful.

5. **Think Ahead Transcript-wise**

It’s hard to know what classes will be available to transfer once you’re abroad. I personally wish I had saved some of my G1’s and other gen eds to take here. I finished nearly all my requirements before I got to Paris, but I could have easily transferred gen ed requirements like upper levels and G1’s, because I took all language and humanities courses there. If you want to go to a country where you’ll be taking a foreign language, save some G1’s to take abroad.

Ww what Global Ed says about what Gen Ed codes people typically transfer in so you can save them for your study abroad semester. When you’re filling out your resident credit form, sit with the undergrad catalog and your Academic Advisor and figure what courses transfer best. You’ll get more advice on this when you start the process.
XIII. YEARLY REVIEWS

YEAR ONE REVIEW:
- Date of Review: Spring Semester
- Review will include:
  - Career Goals
  - Academic Grades & GPA
  - 4-Year Plan Review
  - CV/Résumé & Application Letter
  - Entrepreneurial Achievements in Department
- Students Will:
  - Complete template prior to meeting
  - Print out necessary documents (Degree Audit, 4-Year Plan, CV/Résumé, Application Letter, Entrepreneurial Achievements)

YEAR TWO REVIEW:
- Date of Review: Spring Semester
- Review will include:
  - Career Goals
  - Academic Grades & GPA
  - 4-Year Plan Review
  - CV/Résumé & Application Letter
  - Entrepreneurial Achievements in Department
  - Current/Future Contributions to Music Department
  - Current/Future Contributions to Community
- Students Will:
  - Complete template prior to meeting
  - Print out necessary documents (Degree Audit, 4-Year Plan, CV/Résumé, Application Letter, Entrepreneurial Achievements, Current/Future Contributions to Music Department & Community)

PIANO COMPETENCY, SEMESTER 5:
- Date of Competency: Beginning of Semester (last wk in Jan/first wk in Feb)
- Reorganization of Piano Proficiency Requirements (spread out and divided between the multiple semesters of piano, as well as details for what will be on the Proficiency in semester 5)
- Rules/Regulations:
  - See Flow Chart

JUNIOR LEVEL TESTING, SEMESTER 6:
- Date of Test: Beginning of Semester (last wk in Jan/first wk in Feb)
- Rules/Regulations:
  - See Flow Chart

XIV. ADVISEMENT CHECKLIST (SEE NEXT PAGE)
## Music Education
### Major Requirements & Graduation/Student Teaching Checklist

*Elec - Connections & Explorations; Open Electives
FLL - Foundations of Lifelong Learning*

<table>
<thead>
<tr>
<th>Year</th>
<th>Major Requirements</th>
<th>Field Requirements</th>
<th>Advisement</th>
<th>Involvement</th>
<th>Student Teaching Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FRESHMAN</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FALL</td>
<td>MUSI 104</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 141</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>UNIV 103 (elec)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lesson</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ensemble</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPRING</td>
<td>MUSI 112</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 131</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 153</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>EDFN 130</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lesson</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ensemble</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Obtain all clearances</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>during Summer Break.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>o FBI Fingerprint, Act 151,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Act 34, TB test)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Clearances to be submitted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>to Field Services during</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fall Semester</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>o clearances MAY NOT expire</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>while you’re taking a field</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>experience course</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Attend MEMP Meetings &amp;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>work with Peer Mentor</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>to complete Advisement</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Portfolio &amp; 4Yr plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Review APS Reqs &amp; 4Yr Plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Register for NAIIME</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Attend all NAIIME meetings</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- 7 Recital Programs per</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>semester</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Copy of programs in</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>advisement binder</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Completion of APS Courses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Completion of PAPAs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Your SAT scores may</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>exempt you from the PAPAs,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>but paperwork needs to be</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>on file with Field Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Obtain all clearances</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>during Summer Break.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Clearances to be submitted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>to Field Services during</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fall Semester</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Review APS Reqs &amp; 4Yr Plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Register for NAIIME</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Attend all NAIIME meetings</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- 7 Recital Programs per</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>semester</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Copy of programs in</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>advisement binder</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GEN ED COURSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>COMM 100 (FLL)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ENGL 110 (FLL)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Math (100 or equivalent - G2)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>WELL 175 (elec)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SOPHOMORE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FALL</td>
<td>MUSI 212</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 231</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 171</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 156</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 151</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lesson</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ensemble</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPRING</td>
<td>MUSI 312</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 331</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 381</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 271</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 251</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MUSI 152</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lesson</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ensemble</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- PAPERWORK for admission</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>into APS to be turned into</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Field Services (this will</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>admit you into Secondary</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Methods)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Complete paperwork even if</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>you have courses that are</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>‘in progress’ during Spring</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>semester</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Obtain all clearances</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>during Summer Break.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Clearances to be submitted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>to Field Services during</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fall Semester</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Review APS Reqs &amp; 4Yr Plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Register for NAIIME</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Attend all NAIIME meetings</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- 7 Recital Programs per</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>semester</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Copy of programs in</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>advisement binder</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Completion of APS Courses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Completion of PAPAs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Your SAT scores may</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>exempt you from the PAPAs,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>but paperwork needs to be</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>on file with Field Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GEN ED COURSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Math (Elements of Statistics-G2)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>G3, W</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>G1, 2L (HAS to be a Literature course-APS)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SOPH BLOCK</strong></td>
<td>EDFN 211 (D)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>EDFN 241</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Clearances MUST be on file</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>with Field Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Review APS Reqs &amp; 4Yr Plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Register for NAIIME</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Attend all NAIIME meetings</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- 7 Recital Programs per</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>semester</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Copy of programs in</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>advisement binder</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** These courses may be incorporated into FA/SP semesters. Please work with your advisor.
**Music Education**

Major Requirements & Graduation/Student Teaching Checklist  ...continued...

<table>
<thead>
<tr>
<th>Year</th>
<th>Major Requirements</th>
<th>Field Requirements</th>
<th>Advisement</th>
<th>Involvement</th>
<th>Student Teaching Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>JUNIOR</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(plus Junior Block, listed below)</td>
<td><strong>FALL</strong></td>
<td><strong>SPRING</strong></td>
<td>- Submit Yellow Card to Field Services 1 yr prior to student teaching</td>
<td>- PRAXIS <em>(General &amp; Music Content)</em> registration &amp; completion during Spring or Summer Break</td>
<td>□ MUSI 347</td>
</tr>
<tr>
<td></td>
<td>□ MUSI 412</td>
<td>□ MUSI 363 (P)</td>
<td>- Submit student teaching packet 1 sem prior to student teaching <em>(check Field Services for deadlines)</em></td>
<td>- Junior Block completed</td>
<td>□ MUSI 372</td>
</tr>
<tr>
<td></td>
<td>□ MUSI 362 (W)</td>
<td>□ MUSI 373</td>
<td>- Obtain all clearances during Summer Break.</td>
<td>- Junior Level Testing</td>
<td>□ MUSI 373</td>
</tr>
<tr>
<td></td>
<td>□ MUSI 369</td>
<td>□ MUSI 347</td>
<td>- Clearances to be submitted to Field Services during Fall Semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ MUSI 372</td>
<td>□ PHYS 205(G2L)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ MUSI 481</td>
<td>□ Lesson</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ Ensemble</td>
<td>□ Ensemble</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>GEN ED COURSES</strong></td>
<td>□ ENGL 316 (AW - FLL)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>JUNIOR BLOCK</strong></td>
<td><strong>FALL</strong></td>
<td></td>
<td>- Clearances MUST be on file with Field Services</td>
<td></td>
<td>□ EDSE 340</td>
</tr>
<tr>
<td>(during jr year - NOT summer)</td>
<td>□ EDSE 340</td>
<td></td>
<td></td>
<td></td>
<td>□ SPED 346</td>
</tr>
<tr>
<td></td>
<td>□ SPED 346</td>
<td></td>
<td></td>
<td></td>
<td>□ All APS Reqs</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>□ All Music Courses</td>
</tr>
<tr>
<td><strong>SENIOR</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>FALL</strong></td>
<td><strong>SPRING</strong></td>
<td>- Student teaching packet submitted to Field Services</td>
<td>- PRAXIS <em>(General &amp; Music Content)</em> successful completion <em>(must pass before student teaching)</em></td>
<td>□ EDMU 461</td>
</tr>
<tr>
<td></td>
<td>□ Lesson</td>
<td>□ EDMU 461</td>
<td>- Obtain all clearances during Summer Break</td>
<td>- Junior Level Testing successful completion</td>
<td>□ EDSE 471</td>
</tr>
<tr>
<td></td>
<td>□ Ensemble</td>
<td>□ EDSE 471</td>
<td>- MUST obtain one semester before student teaching &amp; submit to Field Services immediately</td>
<td>- Register for NAfME</td>
<td></td>
</tr>
<tr>
<td><strong>GEN ED COURSES</strong></td>
<td>□ G1, W</td>
<td></td>
<td></td>
<td>- Attend all NAfME meetings</td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ Earth Science (G2 - CHEM, ESCI, PHYS)</td>
<td></td>
<td></td>
<td>- 7 Recital Programs per semester</td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ ENTR 201 (G3)</td>
<td></td>
<td></td>
<td>- Copy of programs in advisement binder</td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ G1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ G3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year</td>
<td>Kodály Certification Option Requirements</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>-----------------------------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>NOTES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Certificate Notes:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Kodály Certification is normally offered at the graduate level.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Certificates will be granted upon approval of the Director of the Kodály Program</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Applications must be submitted with website for EACH level</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Students MUST pass level one before proceeding to level two. Likewise, students must pass level two before proceeding to level three.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Applications can only be submitted once all documentation is received and securing a pass in their videos, song collection, piano proficiency, and exit exam.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Only a grade of B or higher in all courses will be accepted.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Freshman</th>
<th>Additional Items:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Become a member of the Kodály Organization (OAKE)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Attend workshops focused on Kodály</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Must be a member of an auditioned MU Choir Ensemble for 3 complete years</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Music Collection / Retrieval System (150 songs/repertoire - include both folk and choral)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Sophomore</th>
<th>B or higher in:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>□ MUSI 212 □ MUSI 271 □ MUSI 331 □ MUSI 381</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Videos:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Conducting I - 1 videos</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o 2-part folk song;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Solfège II - 1 video including:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o sing &amp; play</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o sing with rhythm syllables, counting with numbers, solfège syllables, and letter names</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o singing chord progressions</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o improvisation activities</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o sight singing of prepared and unknown examples</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Art of Teaching Elementary Music, according to the Kodály Concept - 1 video (20-25 minutes in length, each)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o teaching a grade between K-3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Additional Assignments:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Solfège II</td>
</tr>
<tr>
<td></td>
<td>o selection of harmonic written assignments</td>
</tr>
<tr>
<td></td>
<td>- Art of Teaching Elementary Music, according to the Kodály Concept</td>
</tr>
<tr>
<td></td>
<td>o set of 5 sequenced lessons for grades K-3</td>
</tr>
<tr>
<td></td>
<td>o should include:</td>
</tr>
<tr>
<td></td>
<td>o transitions</td>
</tr>
<tr>
<td></td>
<td>o listening</td>
</tr>
<tr>
<td></td>
<td>o integration of music instruments</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Additional Items:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Become a member of the Kodály Organization (OAKE)</td>
</tr>
<tr>
<td></td>
<td>Attend workshops focused on Kodály</td>
</tr>
<tr>
<td></td>
<td>Must be a member of an auditioned MU Choir Ensemble for 3 complete years</td>
</tr>
<tr>
<td></td>
<td>Music Collection / Retrieval System (150 songs/repertoire - include both folk and choral)</td>
</tr>
<tr>
<td>Year</td>
<td>Kodály Certification Option Requirements</td>
</tr>
<tr>
<td>------</td>
<td>-----------------------------------------</td>
</tr>
<tr>
<td></td>
<td><strong>B or higher</strong> in:</td>
</tr>
<tr>
<td></td>
<td>- MUSI 372</td>
</tr>
<tr>
<td></td>
<td>- MUSI 412</td>
</tr>
<tr>
<td></td>
<td>- MUSI 481</td>
</tr>
<tr>
<td></td>
<td><strong>Videos:</strong></td>
</tr>
<tr>
<td></td>
<td>- Conducting II - 1 videos</td>
</tr>
<tr>
<td></td>
<td>- 3-part choral work by Kodály or Bartok</td>
</tr>
<tr>
<td></td>
<td>- Solfege III - 1 video including</td>
</tr>
<tr>
<td></td>
<td>- sing &amp; play</td>
</tr>
<tr>
<td></td>
<td>- sing with rhythm syllables, counting with numbers, solfege syllables, and letter names</td>
</tr>
<tr>
<td></td>
<td>- singing chord progressions</td>
</tr>
<tr>
<td></td>
<td>- improvisation activities</td>
</tr>
<tr>
<td></td>
<td>- sight singing of prepared and unknown examples</td>
</tr>
<tr>
<td></td>
<td>- Solfege IV - 1 video including</td>
</tr>
<tr>
<td></td>
<td>- sing &amp; play</td>
</tr>
<tr>
<td></td>
<td>- sing with rhythm syllables, counting with numbers, solfege syllables, and letter names</td>
</tr>
<tr>
<td></td>
<td>- singing chord progressions</td>
</tr>
<tr>
<td></td>
<td>- improvisation activities</td>
</tr>
<tr>
<td></td>
<td>- sight singing of prepared and unknown examples</td>
</tr>
<tr>
<td></td>
<td>- Art of Teaching Middle Level Music, according to the Kodály Concept - 1 video (20-25 minutes in length, each)</td>
</tr>
<tr>
<td></td>
<td>- teaching a grade between 4-8</td>
</tr>
<tr>
<td></td>
<td><strong>Additional Assignments:</strong></td>
</tr>
<tr>
<td></td>
<td>- Solfege III</td>
</tr>
<tr>
<td></td>
<td>- selection of harmonic written assignments</td>
</tr>
<tr>
<td></td>
<td>- Solfege IV</td>
</tr>
<tr>
<td></td>
<td>- selection of harmonic written assignments</td>
</tr>
<tr>
<td></td>
<td>- Art of Teaching Middle Level Music, according to the Kodály Concept</td>
</tr>
<tr>
<td></td>
<td>- set of 5 sequenced lessons for grades 4-8</td>
</tr>
<tr>
<td></td>
<td>- should include:</td>
</tr>
<tr>
<td></td>
<td>- transitions</td>
</tr>
<tr>
<td></td>
<td>- listening</td>
</tr>
<tr>
<td></td>
<td>- integration of music instruments</td>
</tr>
<tr>
<td></td>
<td><strong>Additional Items:</strong></td>
</tr>
<tr>
<td></td>
<td>- Become a member of the Kodály Organization (OAKE)</td>
</tr>
<tr>
<td></td>
<td>- Attend workshops focused on Kodály</td>
</tr>
<tr>
<td></td>
<td>- Must be a member of an auditioned MU Choir Ensemble for 3 complete years</td>
</tr>
<tr>
<td></td>
<td>- Music Collection / Retrieval System (150 songs/repertoire - include both folk and choral)</td>
</tr>
<tr>
<td></td>
<td><strong>Additional Exam:</strong></td>
</tr>
<tr>
<td></td>
<td>- Pass Piano Proficiency Exam</td>
</tr>
</tbody>
</table>

**JUNIOR**

**SENIOR**

**Additional Items:**
- Become a member of the Kodály Organization (OAKE)
- Attend workshops focused on Kodály
- Must be a member of an auditioned MU Choir Ensemble for 3 complete years
- Music Collection / Retrieval System (150 songs/repertoire - include both folk and choral)

**Additional Exam:**
- Pass Exit Exam (oral exam that must be completed PRIOR to application for Kodály Certification)
# DUAL MUSIC DEGREE

**BSE - Music Education & BA - Music Performance emphasis**  
Possible 4.5 Year Plan

**NOTES:**
- To ensure degree completion in 4.5 years, please be sure to meet with your faculty advisor and peer mentor for guidance.
- Regarding requirements for the Music Ed and Performance degrees, please review the Music Ed and Performance portions of the student handbook as well as the advisement materials.

**FLL** - Foundations of Lifelong Learning  
**Open Elec** - Connections & Explorations; Open Electives

**NOTE:** MB Wkshp & Marching Band are taken simultaneously.

**REQUIREMENTS:**
- Strings/Voice/Piano - 1 sem of MB Wkshp/Marching Band  
- Brass/Woodwinds/Perc - 2 sem of MB Wkshp/Marching Band

<table>
<thead>
<tr>
<th>SEMESTER 1: FALL</th>
<th>SEMESTER 2: SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>(3.0)MUSI 104 - Language of Music II</td>
<td>3.0 MUSI 112 - Kodaly Solfege, Harm, Analysis 1</td>
</tr>
<tr>
<td>1.0 MUSI 141 - Class Voice</td>
<td>2.0 MUSI 131 -Class Piano I</td>
</tr>
<tr>
<td>2.0 Major Performance</td>
<td>1.0 MUSI 153 - Percussion I</td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td>3.0 EDFN 130 - Tech in the Music Profession</td>
</tr>
<tr>
<td>3.0 UNIV 103 - Freshman Seminar (open elec)</td>
<td>2.0 Major Performance</td>
</tr>
<tr>
<td>3.0 ENGL 110 - English Composition (FLL)</td>
<td>0.0 Ensemble</td>
</tr>
<tr>
<td>3.0 COMM 100 - Speech (FLL)</td>
<td>3.0 Wellness (open elec)</td>
</tr>
<tr>
<td></td>
<td>3.0 MATH (100 or equivalent - G2)</td>
</tr>
<tr>
<td><strong>15.0 credits total</strong></td>
<td><strong>17.0 credits total</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SEMESTER 3: FALL</th>
<th>SEMESTER 4: SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 MUSI 212 - Kodaly Solfege, Harm, Analysis 2</td>
<td>3.0 MUSI 312 - Kodaly Solfege, Harm, Analysis 3</td>
</tr>
<tr>
<td>2.0 MUSI 231 - Class Piano II</td>
<td>2.0 MUSI 331 - Class Piano III</td>
</tr>
<tr>
<td>3.0 MUSI 171 - Intro to Music Education</td>
<td>2.0 MUSI 381 - Conducting I</td>
</tr>
<tr>
<td>1.0 MUSI 156 - Brass I</td>
<td>3.0 MUSI 271 - AoT Elem Music...Kodaly Concept</td>
</tr>
<tr>
<td>1.0 MUSI 151 - Strings I</td>
<td>1.0 MUSI 251 - Strings II</td>
</tr>
<tr>
<td>2.0 Major Performance</td>
<td>1.0 MUSI 152 - Woodwinds I</td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td>2.0 Major Performance</td>
</tr>
<tr>
<td>3.0 MATH 130 - Elements of Statistics (G2)</td>
<td>0.0 Ensemble</td>
</tr>
<tr>
<td>3.0 G3, W</td>
<td>3.0 G1, 2L (MUST be a Literature course, for APS)</td>
</tr>
<tr>
<td><strong>18.0 credits total</strong></td>
<td><strong>17.0 credits total</strong></td>
</tr>
</tbody>
</table>

**Summer Session:**  
**Sophomore Block**
- 3.0 EDFN 211 - Found of Modern Ed (D)  
- 3.0 EDFN 241 - Psych Found Teach  
**6.0 credits total**

*Note: These courses may be incorporated into FA/SP semesters. Please work with your advisor.
### DUAL MUSIC DEGREE

**BSE - Music Education & BA - Music Performance emphasis**

Possible 4.5 Year Plan

#### SEMESTER 5: FALL

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 MUSI 412</td>
<td>Kodaly Solfege, Harm, Analysis 4</td>
</tr>
<tr>
<td>3.0 MUSI 362</td>
<td>Music History I (W)</td>
</tr>
<tr>
<td>3.0 MUSI 369</td>
<td>West African</td>
</tr>
<tr>
<td>3.0 MUSI 372</td>
<td>AoT Mid Level Music...Kodaly Conc</td>
</tr>
<tr>
<td>2.0 MUSI 481</td>
<td>Conducting II</td>
</tr>
<tr>
<td>2.0 Major Performance</td>
<td></td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td></td>
</tr>
</tbody>
</table>

Total Credits: 16.0

#### SEMESTER 6: SPRING

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 MUSI 363</td>
<td>Music History II (P)</td>
</tr>
<tr>
<td>3.0 MUSI 373</td>
<td>Art of Instrumental Techniques</td>
</tr>
<tr>
<td>3.0 MUSI 347</td>
<td>Art of Choral Techniques</td>
</tr>
<tr>
<td>3.0 PHYS 205</td>
<td>Musical Acoustics (G2/L)</td>
</tr>
<tr>
<td>2.0 Major Performance</td>
<td></td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td></td>
</tr>
<tr>
<td>3.0 ENGL 316</td>
<td>Business Writing (FLL)</td>
</tr>
</tbody>
</table>

Total Credits: 17.0

**Junior Block**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 EDSE 340</td>
<td>Content Area Literacy for Div</td>
</tr>
<tr>
<td>3.0 SPED 346</td>
<td>Sec Students w/ Disabilities FA/SP semesters. Please work with your advisor.</td>
</tr>
</tbody>
</table>

Total Credits: 6.0

#### SEMESTER 7: FALL

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.0 Major Performance</td>
<td></td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td></td>
</tr>
<tr>
<td>3.0 G1, W</td>
<td></td>
</tr>
<tr>
<td>3.0 G2 - natural science (CHEM, ESCI, PHYS)</td>
<td></td>
</tr>
<tr>
<td>3.0 ENTR 201</td>
<td>Art of Entrepreneurship (G3)</td>
</tr>
<tr>
<td>3.0 Music Elective</td>
<td></td>
</tr>
<tr>
<td>3.0 Gen Ed Elective</td>
<td></td>
</tr>
</tbody>
</table>

Total Credits: 17.0

#### SEMESTER 8: SPRING

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.0 Major Performance</td>
<td></td>
</tr>
<tr>
<td>0.0 Ensemble</td>
<td></td>
</tr>
<tr>
<td>3.0 G1</td>
<td></td>
</tr>
<tr>
<td>3.0 G3</td>
<td></td>
</tr>
<tr>
<td>3.0 Music Elective</td>
<td></td>
</tr>
<tr>
<td>3.0 Music Elective</td>
<td></td>
</tr>
<tr>
<td>3.0 Gen Ed Elective</td>
<td></td>
</tr>
</tbody>
</table>

Total Credits: 17.0

#### SEMESTER 9: FALL

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.0 EDMU 461</td>
<td>Student Teaching</td>
</tr>
<tr>
<td>3.0 EDSE 471</td>
<td>Differentiating Instruction</td>
</tr>
</tbody>
</table>

Total Credits: 12.0
MINOR IN MUSIC

I. DESCRIPTION

The music minor is designed for non-music major students interested in further development of performance skills on an instrument or voice. Courses, in addition to private lessons, are designed to reinforce the overall musical background of the student.

The minor in music is not intended as professional preparation for any leadership role in music, particularly in the field of music education. The minor in music is intended solely for personal enrichment.

Admission to the program is by audition. Any student interested in pursuing a Minor should contact the Chairperson of the Music Department.

II. CURRICULUM REQUIREMENTS

Regulations Governing Minor Course Work:

1. There shall be a minimum of 18.0 credit hours with a minimum Millersville QPA of 2.0.
2. Courses that count toward a minor are also eligible to be used to satisfy the current University-wide General Education requirements.
3. No courses needed for the minor may be taken pass-fail.
4. One-half of the course work required for the minor must be completed at Millersville University.
5. A grade of “C” or higher is required for successful completion of all music classes.
6. All music minors shall attend a minimum of three (3) on-campus Music Department recitals and concerts during each of their first six (6) semesters.

Required Courses (9.0 credits)
MUSI 100 Music & Culture 3.0
MUSI 103 Language of Music I 3.0
OR
MUSI 104 Language of Music II 3.0
Three credits in Applied Musicianship 3.0

Electives (9.0 credits-6.0 credits must be at the 300 level or higher)
MUSI 263 Popular Music 3.0
MUSI 265 Symphonic Music 3.0
MUSI 267 Survey of American Music 3.0
MUSI 363 Music History and Literature II 3.0
MUSI 368 World Music 3.0
MUSI 369 Introduction to West African Music 3.0
MUSI 391 Music Industry 3.0
MUSI 392 Music in the Non-Profit Sector 3.0
MUSI 393 Electronic Music 3.0
MUSI 394 Advanced Studio Recording 3.0
Three credits in Major Performance 3.0
STUDENT ORGANIZATIONS

Complete Listing

NOTE: Student Led groups need to reserve their meeting dates/times with the Department Secretary one semester in advance, to guarantee to optimal meeting time and location.

A. NAfME
This organization is primarily of interest to students in the music education curriculum, although all students are invited to become members.

The chapter consists of elected officers, one representative from each class, student members, and a faculty advisor. Monthly meetings feature guest speakers and/or other educational programs. Through its affiliation with PCMEA, members of the chapter attend a variety of local, state, divisional, and national music and leadership conferences in addition to serving as student hosts for the PMEA State Conference. Membership is required of all Music Education majors.

B. Marauder Music Productions (MMP)
This record label is primarily of interest to students in the music business curriculum, although all students are invited to become members. MMP is not only a record label, but a group of students dedicated to music marketing, event planning and performing. Every year MMP hosts a concert with a compilation CD showcasing Millersville music majors as well as local artists. Membership is required of all Music Business Technology majors.

C. Music Performers Association (MPA)
This organization is primarily of interest to students in the music performance curriculum, although all students are invited and encouraged to become members.

This group is a newly formed group whose primary goal is to provide additional opportunities for students to perform as well as have guest speakers come to inform students about life after college and how to succeed. All Performance majors are required to attend.

D. American Choral Director’s Association (ACDA)
The Millersville Collegiate Chapter of ACDA is an organization to inspire excellence in choral music through education, performance, composition, and advocacy. ACDA fosters and promotes choral singing, rehearsal procedures, development of choral groups/music/societies, understanding of choral music, research in the field of choral music, choral composition, and the development of musical culture in America. Membership is open to any student who is interested.

E. All Campus Musical Organization (ACMO)
ACMO is a student-run musical theatre group at Millersville University. ACMO provides an opportunity for theatre enthusiasts to continue participating in theatre throughout college. Our members are able to explore all aspects of theatre, whether it is performance, directing, stage managing, set design, etc. The All Campus Musical Organization has been entertaining audiences at Millersville for 40 years.

NOTE: Student Teachers will not participate in ACMO Productions, ensembles, or any other on-campus activity without consulting their advisor, student teaching advisor, and the department chair.
• Exception: Students who are interested in being involved with on-campus activities must submit a written statement to the student teaching advisor and department chair, asking for an exception. This will be brought to the faculty to discuss and determine whether or not an exception will be made.

F. Council of Musical Organizations (COMO)
COMO serves as the representative body for a diverse range of musical ensembles within the Millersville University Department of Music. The ensembles within the department of music, although collectively represented by COMO, exist independently in a cooperative atmosphere. Students on the COMO Board will gain experience in managing the finances of the ensembles and will remain in constant communication with ensemble directors and their advisor.

G. Scaling Walls a Note at a Time (SWAN)
SWAN is a non-profit organization that started in Lancaster, PA in 2011. Their mission is to break the cycle of crime for children whose parent(s) have a history of incarceration by providing free private music lessons, ensemble training, performance opportunities, and mentoring. The SWAN Club at MU operates to coordinate and motivate the SWAN volunteers of the Millersville University Community.

NEEDED -
• Application with references and copies of clearances (FHI {Act 114}, Child Abuse {Act 151}, and Criminal {Act 34})
• Approval of Studio Professor (in written form and attached to application)
• Transportation to lesson site

PARTICIPATION -
• Anyone is invited to participate (even non-music majors/non-musicians) as SWAN also needs help with PR, event planning, fundraising, and event staffing. Music Majors do need to have approval of their studio professor to teach.
COURSE CATALOG INFORMATION

I.  DEGREE REQUIREMENTS

Music Education Major (B.S.Ed.): 126 s.h.
K-12 Certification
38 s.h.: MUSI 112, 131, 141, 151, 152, 153, 156, 162, 171, 212, 231 or 377, 251, 271, 312, 331, 362, 363, 372, 373, 381, 412, 481; two music electives; seven semesters (7 crs.) of major performance and 2 crs. applied musicianship courses. Professional studies courses: EDFN 130, 211, 241; EDMU 461. One required course in related area: PHYS 205. Refer to Admission to Advanced Professional Studies and Certification (Education Majors) in the Undergraduate Catalog for more information.

Music Major (B.A.): 120 s.h.
emphasis Music Performance
37 s.h.: MUSI 104, 112, 212, 131, 162, 391, 392, 231 or 377, 312, 315, 331, 362, 363, 381, 411, 412; eight semesters (16 crs.) of major performance and 4 crs. applied musicianship courses. 6 credits music electives, 6 credits same foreign language, BUAD 101, PHYS 205, EDFN 130, and 6 credits general electives.

Music Major (B.A.): 120 s.h.
emphasis Music Business Technology
42 s.h.: MUSI 193, 293, 259, 391, 395, 190, 112, 212, 131, 231; six semesters (6 crs.) of major performance and be involved in commercial music ensembles, and two internships (8 crs.). 12 s.h. required related courses: ECON 101, 102, BUAD 161, 231

Music Minor: 18 s.h.
MUSI 100, 103 or 104; six semesters of applied musicianship courses (audition required), 9 s.h. elective courses at upper-division level.

II.  COURSE DESCRIPTIONS

MUSI 100: 3 s.h.
Music and Culture (G1)
A general study of art music, with emphasis on listening to the compositions of Western composers. The development of music, its relationship to the other arts and its cultural influences will be examined. Designed for students with a limited musical background. Offered in fall, spring.

MUSI 103: 3 s.h.
Language of Music I (G1)
A course designed to develop a keen sensitivity to the language of musical sounds through creating, performing, conducting music and listening with sensitive awareness. The use of a broad range of musical materials, active exploration and personal discovery will lead the student to grasp the nature of the interactions and relationships that bring meaning to music. Language of music is structured to provide the student with a means to developing greater awareness and accuracy in musical reading and hearing. Designed for students with little or no academic musical background. Offered in fall, spring.
MUSI 104: 3 s.h.
Language of Music II (G1)
Provides in-depth coverage of the fundamentals of music. Music materials include Western and non-Western music. This is a performance-based class structured to provide the student with a means to develop greater awareness and accuracy in musical reading, writing, and hearing. MUSI 104 fulfills MUSI 103 requirements. Offered in fall.

MUSI 108, 109, 208, 209, 308, 309, 408, 409: .5 s.h.
Private Music Instruction
(By selection of the staff.) Private lessons in piano, organ, voice, instrument or composition through the advanced level. Offered in fall, spring.

MUSI 112: 3 s.h.
Solfège, Harmony and Analysis I, According to the Kodály Concept
Provides an introduction to the structures and aesthetics of common-practice harmony for music majors and minors. Review of elements of pitch and rhythm progresses to the introduction of triadic harmony, as well as figured bass realization. This course will investigate the harmonization of melodies and harmonic progressions through a wide range of activities. Musical materials to be studied will include selected multicultural folk music and art music examples. The study of music will be done through singing, ear training, improvisation, composition, analyses and keyboard performances. Offered in spring.

Note Regarding Credit for Applied Musicianship Courses for Nonmusic Majors
A block of any six applied musicianship courses (total of 3.0 credits) counts as one general education (G1) course.

Applied Musicianship in Wind Ensemble
Music literature, ensemble technique and performance practice through musical performance in wind ensemble. Offered in fall, spring.

MUSI 120B, 121B, 220B, 221B, 320B, 321B, 420B, 421B: 0-.5 s.h.
Applied Musicianship in Concert Band
Music literature, ensemble technique and performance practice through musical performance in concert band. Offered in fall, spring.

Applied Musicianship in Chamber Ensemble
Music literature, ensemble technique and performance practice through musical performance in chamber ensemble. Offered in fall, spring.

MUSI 122B, 123B, 222B, 223B, 322B, 323B, 422B, 423B: 0-.5 s.h.
Applied Musicianship in Orchestra
Music literature, ensemble technique and performance practice through musical performance in orchestra. Offered in fall, spring.

Applied Musicianship in Jazz Ensemble
Music literature, ensemble technique and performance practice through musical performance in jazz ensemble. Offered in fall, spring.
MUSI 124B, 125B, 224B, 225B, 324B, 325B, 424B, 425B: 0-.5 s.h.
Applied Musicianship in Jazz Lab Band
Music literature, ensemble technique and performance practice through musical performance in jazz lab band. Offered in fall, spring.

Applied Musicianship in Choir
Music literature, ensemble technique and performance practice through musical performance in choir. Offered in fall, spring.

MUSI 126B, 127B, 226B, 227B, 326B, 327B, 426B, 427B: 0-.5 s.h.
Applied Musicianship in Chorale
Music literature, ensemble technique and performance practice through musical performance in chorale. Offered in fall, spring.

MUSI 126C, 127C, 226C, 227C, 326C, 327C, 426C, 427C: 0-.5 s.h.
Applied Musicianship in Women’s Choir
Music literature, ensemble technique and performance practice through musical performance in women’s choir. Offered in fall, spring.

MUSI 128, 228, 328, 428: 0-.5 s.h.
Applied Musicianship in Marching Band Workshop
The study of music literature, ensemble technique and performance practice through musical performance in marching band. Offered in fall.

MUSI 129, 229, 329, 429: 0-.5 s.h.
Applied Musicianship in Marching Band
The study of music literature, ensemble technique and performance practice through musical performance in marching band. Offered in fall.

MUSI 131: 2 s.h.
Class Piano I
Practical keyboard facility through technique, sight reading, improvisation, harmonization and composition. Multicultural folk music, art songs, and original compositions are included. Solo, duet and ensemble literature are studied and performed. This course is designated to be taken concurrently with MUSI 112. Music majors and minors only. Offered in spring.

MUSI 134, 135, 234, 235, 334, 335, 434, 435: 1-2 s.h.
Major Performance (Piano)
Includes private study and participation in master classes. MUSI 435 is repeatable (up to 9 s.h.). Music majors and minors only. Offered in fall, spring.

MUSI 136, 137, 236, 237, 336, 337, 436, 437: 1-2 s.h.
Major Performance (Organ)
Includes private study and participation in ensembles. MUSI 437 is repeatable (up to 9 s.h.). Music majors and minors only. Offered in fall, spring.

MUSI 140: 3 s.h.
The Singing Voice in Musical Theatre (G1)
Trains students in good vocal technique in order to handle the many vocal challenges of musical theatre. Ranging from singing in different musical styles, singing while performing demanding dance routines, dealing with amplification, the switch from spoken to sung characterization, the healthcare of the voice,
development of stamina to perform eight shows a week for a year or more and basic theory in order to read and learn music. Offered in spring.

**MUSI 141: 1 s.h.**  
**Vocal Methods**  
A basic study of the technique of singing to adequately train the voice for practical and aesthetic reasons. Development of range quality, projection, control and the fundamentals of correct breathing is pursued through the use of suitable solo and choral literature. 2 hrs lab. Enrollment limited to music education majors or permission of instructor. Offered in fall.

**MUSI 144, 145, 244, 245, 344, 345, 444, 445: 1-2 s.h.**  
**Major Performance (Voice)**  
Includes private study and participation in master classes. MUSI 445 is repeatable (up to 9 s.h.). Music majors and minors only. Offered in fall, spring.

**Instrumental Class Instruction**  
The instruments of the band and orchestra. Emphasis on basic skills for performance through materials and methods suitable for school instruction. 2 hrs lab. MUSI 151 through 253, below, are offered periodically.

**MUSI 151: 1 s.h.**  
**Strings I**  
Violin, viola. Open to music majors only or permission of instructor.

**MUSI 251: 1 s.h.**  
**Strings II**  
Cello, string bass. Open to music majors only. Prereq: MUSI 151 or permission of instructor.

**MUSI 152: 1 s.h.**  
**Woodwinds I**  
Open to music majors or permission of instructor.

**MUSI 252: 1 s.h.**  
**Woodwinds II**  
Open to music majors only. Prereq: MUSI 152 or permission of instructor.

**MUSI 156: 1 s.h.**  
**Brass I**  
Open to music majors only or permission of instructor.

**MUSI 256: 1 s.h.**  
**Brass II**  
Open to music majors only. Prereq: MUSI 156 or permission of instructor.

**MUSI 153: 1 s.h.**  
**Percussion I**  
Open to music majors only or permission of instructor.

**MUSI 253: 1 s.h.**  
**Percussion II**  
Open to music majors only. Prereq: 153 or permission of instructor.
MUSI 154, 155, 254, 255, 354, 355, 454, 455: 1-2 s.h.
Major Performance (Instrument)
Includes private study and participation in master classes. MUSI 455 is repeatable (up to 9 s.h.). Music majors and minors only. Offered in fall, spring.

MUSI 162: 2 s.h.
Introduction to Art Music
Entry-level investigation of music history for music majors and music minors. Combining elements of a historical survey approach and class discussion, this course examines the developments in musical style in the context of societal changes, changes in aesthetic theories, the development of instruments, patronage and audience expectation. The music and art of each period will be examined with reference to the circumstances of creation and the settings in which musical works were presented. Offered in fall.

MUSI 171: 1 s.h.
Introduction to Music Education
Introduction to music teaching for prospective music educators (K-12). Emphasis on peer teaching, rote song, popular song and accompanied folk song; folk song analysis and collection; creating instructional materials through the use of technology. Students learn basic skills in recorder and guitar. 2 hrs lab. Offered in fall. Prereq: MUSI 112 and MUSI 141.

MUSI 190: 3 s.h.
Introduction to Careers in Music
Introduction to careers in music for prospective musicians and anyone interested in working in the music and entertainment business. Students learn basic terminology used in the field and are introduced to fundamentals of the music industry, copyright, royalties, contracts, and networking as well as guest lecturers. Offered in fall.

MUSI 193: 3 s.h.
Computer Applications in Music Production I
Develop an understanding of MIDI, sequencing and digital audio through integration of in-class demonstrations, lectures, and hands-on projects and activities. Topics covered include creating, recording, and editing MIDI sequences and digital audio data, and programming, arranging, composing and mixing in the MIDI environment. Music majors only. Offered in fall.

MUSI 212: 3 s.h.
Solfège, Harmony and Analysis II, According to the Kodáy Concept
Provides an in-depth coverage of the structures and aesthetics of medieval and renaissance music. Reviews basic triadic progressions in keyboard style, introduces principles of voice leading, nonchord tones, using diatonic common chords. Investigates the harmonization of melodies and harmonic progressions through a wide range of activities. Music materials will include selected multicultural folk music and art music examples. The study of medieval and renaissance music will be done through singing, ear training, improvisation, composition, analysis and keyboard. Offered in fall. Prereq: C or higher in MUSI 112.

MUSI 231: 2 s.h.
Class Piano II
Intermediate courses in practical keyboard facility accomplished through technique, sight reading, improvisation, harmonization, composition and analysis. Primary and secondary harmonies are explored in selected multicultural folk songs, art songs and original piano compositions. MUSI 231 is designed to be taken concurrently with MUSI 212. Offered in fall. Prereq: C or higher in MUSI 131. Note: Music students majoring in piano take MUSI 377 instead of this course.
MUSI 263: 3 s.h.
Popular Music (G1)
Musical derivatives and development of American pop, jazz and rock styles. Lecture, live and recorded musical demonstration, discussion and analysis. Offered in fall, spring.

MUSI 265: 3 s.h.
Symphonic Music (G1)
Development of symphonic music from the mid-18th century through the present. Relationships between the symphony and other musical genres. Emphasis on listening and analytical observation. Offered in fall, spring. Prereq: MUSI 100 or 162.

MUSI 267: 3 s.h.
Survey of American Music (G1)
American Music from the colonization period to the present. Composers, their works, musical organizations and folk music in relations to historical developments which have shaped America’s cultural heritage. Analysis of recorded musical examples is an integral part of this course. Offered in fall, spring. Prereq: MUSI 100 or permission of instructor.

MUSI 271: 3 s.h.
Elementary Methods (K-5)
This course is designed to prepare students for teaching general music through the integration of multicultural content and practices related to the learner in an elementary school environment. Emphasis is on leading the young learner to understand musical concepts through a variety of behaviors (singing, playing instruments, moving, reading and writing, creating and listening). Also included are issues related to musical literacy development for young students. The course includes a field experience component (observation and teaching) that is intended to allow participants to apply theoretical principles in a practical setting. Offered in spring. Prereq: MUSI 212, C or higher in MUSI 171, or permission of instructor.

MUSI 293: 3 s.h.
Computer Applications in Music Production II
Recording, editing, mixing and producing music using professional digital audio software and hardware such as ProTools. Utilize tracks from real recording sessions to gain skills in those areas focusing on vocal, bass, guitar, and drum edits and mixing parameters. Required to complete numerous technical/creative projects. Music majors only. Offered spring. Prereq: MUSI 193.

MUSI 295: 3 s.h.
Studio Recording I
Intermediate-level course in modern studio recording techniques, including signal routing, microphone selection and placement, signal processing session setup, mixing consoles and live recording issues. Learn how to record/mix electric and acoustic guitars, bass, amps and vocals. Required to complete numerous technical/creative projects. Music majors only. Offered fall. Prereq: MUSI 293, MUSI 112.

MUSI 312: 3 s.h.
Solfège, Harmony and Analysis III, According to the Kodály Concept
This course provides in-depth coverage of the structures of seventh chords, secondary dominants and modulations, and aesthetics of common practice harmony, with particular emphasis on the Classical and Baroque periods. Review diatonic progressions. This course investigates the harmonization of melodies and selected harmonic progressions through a wide range of activities. Musical materials will include selected multicultural folk music and art music examples. The study of Baroque and Classical examples of music will be done through ear training, improvisation, composition, analysis and keyboard performances. Offered in spring. Prereq: C or higher in MUSI 212.
MUSI 313: 3 s.h.
Seminar in Jazz Theory and Improvisation
Basic to intermediate/advanced-level jazz theory concepts and improvisation with practical application. Information provided in this course is supplementary for students who wish to teach instrumental music and those pursuing graduate studies or professional careers in instrumental music.

MUSI 315: 1 s.h.
Music Composition
The art of music composition through examination of the creative process, rhythmic manipulation, melodic development, counterpoint and harmonic motivation. Creative composition is an integral part of the course. May be repeated for credit. Offered periodically. Prereq: MUSI 212 or permission of instructor.

MUSI 331: 2 s.h.
Class Piano III
This course provides in-depth experience in sight-reading technique, keyboard analysis, harmonization, improvisation, transposition, composition and score reading. 1 hr lec, 2 hrs lab. MUSI 331 is designed to be taken concurrently with MUSI 312. Offered in spring. Prereq: C or higher in MUSI 231.

MUSI 347: 2 s.h.
Choral Methods
This course is for advanced music students who wish to study specific procedures for teaching vocal music in the choral ensemble. Emphasis is placed on developing music literacy and teaching fundamentals of good singing. A concept of sound aesthetic judgment regarding the vocal idiom is developed through selected listening, reading and writing assignments. Offered periodically. Prereq: MUSI 141

MUSI 362: 3 s.h.
Music History and Literature (W)
Study of Western music in its cultural, historical and philosophical contexts from 500 B.C. to 1750 A.D., including its relationship to other art forms. Introduction to research in music history. Writing projects about music. Offered in fall. Prereq: ENGL 110, MUSI 100 or 162 and 312.

MUSI 363: 3 s.h.
Music History and Literature II (P)
The history, literature and aesthetics of Western art music from 1750 through the present. Knowledge of stylistic trends and representative literature will be emphasized. A research project is associated with the course. Offered in spring. Prereq: COMM 100, ENGL 110 and junior status. Music majors should consult with the department for course requirements.

MUSI 368: 3 s.h.
International Music and Arts (P)
Introduction to terminology and cultural areas of the world. General introduction to the study of world music, the ethnomusicological approach, and classification and symbolism of musical instruments. The process of musical innovation and acculturation in the world, and the impact of technology and communications media on contemporary musical styles of non-European cultures. Topics include the music of South and West Africa, Ethiopia and folk music of the Arabic Near East, the classical music of Iran and Asia, and the musical cultures of North and South India. Offered in spring. Prereq: COMM 100, ENGL 110, and junior status. Offered periodically.
**MUSI 369: 3 s.h.**  
*Introduction to West African Music (P)*  
Survey course designed to provide an in-depth analysis of West African culture and history focusing on the musical traditions found in this region of the world. General introduction to the study of West African music and dance, the ethnomusicological approach, and classification and symbolism of musical instruments will be presented. Moreover, the process of musical innovation and acculturation in West Africa and the impact of technology and communications media on traditional and contemporary musical styles will be examined. Offered fall, spring. Prereq: COMM 100, ENGL 110, and junior status.

**MUSI 372: 3 s.h.**  
*Middle and Secondary School Methods*  
Study of the organization, pedagogy and practice of the middle and secondary school general classroom, including focus on multicultural and popular music, folk song study and analysis. Field experience include teaching 6th, 7th, and 8th grade general music classes and observing high-school-level orchestra, band and choral rehearsals. Students review basic guitar skills throughout the semester while also reviewing their keyboard and recorder skills. 2 hrs lec, 2 hrs lab. Offered in fall. Prereq: admission to Advanced Professional Studies, C or higher in MUSI 271 or permission of instructor.

**MUSI 373: 3 s.h.**  
*Instrumental Methods*  
Provides the prospective instrumental music instructor with the information, materials and techniques for effective teaching and efficient administration of a successful instrumental music program via seminar and field experiences. 2 hrs lec, 2 hrs lab. Offered in spring. Prereq: admission to Advanced Professional Studies; MUSI 152, 152, 156, 171, 381 or permission of instructor.

**MUSI 374: 3 s.h.**  
*Undergraduate Seminar in Percussion Methodology and Pedagogy*  
Basic methodologies and pedagogical review relevant to teaching all areas of percussion performance. The information provided in this course is mandatory for students who wish to teach percussion methods, those pursuing graduate studies or a professional career in percussion performance, and necessary for instrumental music directors at all levels.

**MUSI 377: 2 s.h.**  
*Piano Pedagogy and Instructional Materials*  
Designed to equip the piano student with techniques for setting up a studio and teaching beginning-through-intermediate levels in private and class situations. The course includes a survey of current instructional methods and observation of different pedagogical approaches to piano instruction. 1 hr lec, 2 hrs lab. Offered in fall every two years. Prereq: MUSI 331 or permission of instructor. NOTE: Music students with a major in piano take this course instead of MUSI 231.

**MUSI 381: 2 s.h.**  
*Conducting I*  
Includes fundamentals of conducting, with emphasis on gesture and developing score study technique. Choral music is used throughout this course. 1 hr lec, 2 hrs lab. Offered in spring. Prereq: MUSI 212 or permission of instructor.
MUSI 391: 3 s.h.  
Music Industry
Provides a comprehensive overview of the mainstream music industry and the for-profit world in music. Students choose the artist’s track or the entrepreneur track and develop business plans and goals at the beginning of the semester that are built on the goals that the student wishes to pursue. Offered every other fall. Prereq: MUSI 190.

MUSI 392: 3 s.h.  
Music in the Nonprofit Sector
Provides a comprehensive overview of the field of arts administration and the classical music business. Topics such as nonprofit administration, grants, résumés and publishing will be discussed, as well as networking and guest lecturers. Students will have the opportunity to create a hands-on class project. Offered every other fall. Prereq: MUSI 190.

MUSI 393: 3 s.h.  
Electronic Music (G1)
Introduction to recording techniques. This class focuses on learning the basics of ProTools software, critical listening and class projects using the recording studio. A basic working knowledge of music is recommended, as class projects require some basic musical composition. Offered periodically.

MUSI 394: 3 s.h.  
Advance Studio Recording Techniques
Provides an advance project-based overview of recording techniques used in the recording studio, film, songwriting, arranging and sound-stage recording. A strong working knowledge of music and the ability to create music are required to complete projects. Offered periodically. Prereq: MUSI 393(204) or instructor permission.

MUSI 395: 3 s.h.  
Studio Recording II
Advanced-level course in modern studio recording techniques. Learn how to record/mix synthesizers, piano, drum set, percussion and other acoustic instruments. Required to complete numerous technical/creative projects, including recording Millersville University music ensembles and taking part in every facet of the recording process, from booking studio through mastering final product. Music majors only. Offered spring. Prereq: MUSI 295.

MUSI 396: 3 s.h.  
Synthesis and Sampling
Advanced course focusing on theory/operation of hardware and virtual synthesizers and digital audio samplers. Learn how to identify and manipulate the various parameters of synthesis and sampling devices for compositions and live performances. Advanced topics in sequencing and digital editing will be addressed. Music majors only. Offered periodically. Prereq: MUSI 395.

MUSI 411: 2 s.h.  
Orchestration
Instruments of the orchestra and band, with particular emphasis upon their ranges, timbre, balance of tone and mixed tone color. Scoring of instruments in small and large ensembles. Offered in spring. Prereq: MUSI 212 or permission of instructor.
**MUSI 412: 3 s.h.**  
*Solfège, Harmony and Analysis IV, According to the Kodály Concept*  
This course provides coverage of the structures and aesthetics of the Romantic Period and an introduction to 20th-century practices. Reviews chromatic harmony, introduces mode mixture, enharmonic spellings and modulations found in the late 19th century. Includes an introduction to melodic and metric reduction and modulus-twelve analysis. The study of Romantic and selected 20th-century examples of music will be done through singing, ear training, improvisation, composition, analysis and keyboard performance. Offered in fall. Prereq: C or higher in MUSI 312.

**EDMU 461 or 462: 12 s.h.**  
*Student Teaching and Seminar*  
Student teachers are assigned full-time to cooperating teachers to gain experience in the total activities of the school. One and one-half hours per week are scheduled for seminar with University supervisor. Offered in fall, spring.

**MUSI 478: 1 s.h.**  
*Seminar in String Teaching Techniques and Materials*  
Individual and group performance on string instruments; care and minor repair of instruments; analysis of string methods (including Suzuki), solo literature and string orchestra music. Arranging for various ensembles is included. 2 hrs lab per week. Offered periodically. Prereq: MUSI 151, 251 or permission or instructor.

**MUSI 481: 2 s.h.**  
*Conducting II*  
An advanced course with emphasis on gesture and score study and analysis. Instrumental music is used throughout the class. 1 hr lec, two 75-min. workshops/labs per week. Offered in fall. Prereq: C or higher in MUSI 381 or permission of instructor.

**MUSI 494: 3 s.h.**  
*Perspectives on the Harlem Renaissance (P)*  
Interdisciplinary perspectives on the burst of creativity in African-American literature, theatre, musical revues, painting and film known as the Harlem Renaissance. Course is team-taught by faculty from music, English and history. Offered infrequently. Prereq: COMM 100, ENGL 110 and junior status.

**MUSI 495: 3 s.h.**  
*Audio & Music for Video*  
Introductory course into the world of audio & music for video, including film, television and gaming. Cover topics such as the science and psychology of sound, sound editing, creating sound effects, recording voice-overs, and music synchronization to picture. This project-based course is open to students who are interested in learning audio production skills as they relate to various mediums. Music majors only. Offered periodically. Prereq: MUSI 391, MUSI 395.

**MUSI 498: 1-3 s.h.**  
*Independent Study*  
For further information on independent study, see the *Special Academic Opportunities* section of the University Catalog. Offered fall, spring.

**MUSI 587: 3 s.h.**  
*Music in the Kindergarten and Preschool Classroom*  
This course is designed to prepare students for teaching preK-kindergarten children. Emphasis is on leading the young learner to understand music concepts through a variety of behaviors, such as singing, moving, creating and listening. Offered periodically in summer.
Departmental Policies & Building Information/Guidelines

I. DEPARTMENTAL POLICIES

A. Recital/Concert Attendance Requirements for ALL Music Students

i. Rationale
   Music is alive only in performance! The reason for attending recitals is to promote musical and cultural growth through experiencing the performance of others, both student and professional. Exposure to a broad spectrum of musical traditions, composers, and instruments, increases students’ awareness and application of their own performance and interpretation.

ii. Requirements
   1. Number of Recitals to Attend:
      a. All full-time music majors shall attend a minimum of seven (7) on-campus Music Department recitals and concerts during each of their first six (6) semesters.
      b. All part-time music majors shall attend a minimum of four (4) on-campus Music Department recitals and concerts during each of their first six (6) semesters.
      c. All music minors shall attend a minimum of three (3) on-campus Music Department recitals and concerts during each of their first six (6) semesters.
      d. Substitutions of off-campus concerts may be made with the music department chairperson’s permission prior to the concert.

   2. Failure to meet the above requirements will be interpreted as lack of interest in musical and professional growth. Students with excessive attendance deficiencies will meet with the Standards Committee and the committee will review the student’s continuance in music, as described in the University Catalog.

   3. In order to receive credit for attendance, the student MUST BE IN THE AUDIENCE FOR THE ENTIRE PROGRAM. Any attempt to receive credit for a recital that was not attended in its entirety will be viewed as Academic Dishonesty. Students who are accompanists, stagehands, ushers, or page turners, may receive a maximum of 3 recital credits for programs in which they assist.

   4. Transfer Student Attendance:
      a. Attendance requirements for transfer students will be determined by the department chair person based on each specific student’s level of fulfillment of a similar requirement at another institution.

B. Recitals

i. Recital Hour: Closed recitals not publicized outside the department. Both Major Performance and Secondary performance students will appear in these recitals upon recommendation of the performance teachers involved. Ensembles may also appear under supervision of a faculty member. Attendance
at Wednesday Recital Hour is a requirement of all Music Majors. Please retain a copy of each program and place it in your advisement binders.

Any public performance completed by a performing ensemble or student at a university function needs to be approved by a supervising faculty member.

ii. **Public Recitals:** recitals publicized both on and off campus. Any student who has successfully appeared in a closed departmental recital may appear in a public recital upon recommendation of the performance professor.

Recitals will be open to Sophomores (BA-Perf*), Juniors, and Seniors.

Order of Recital Scheduling: 1) Seniors, 2) Juniors, 3) Sophomores

*Sophomore Recitals are reserved for BA-Performance Majors at the discretion of the studio instructor

Flyer/PR Creation:
Students must submit a draft of their poster/flyer/printed PR material announcing their recital for approval from their studio professor with their drafted program.

Program Creation:
*Junior & Senior Programs* will be formatted by the program office assistant, copied, and placed in your studio instructor’s mailbox. You MUST adhere to the student program timeline in order for this to occur.

*Sophomore Programs* must be created and formatted by the student. Once approved by your studio instructor, copies may be made in the Music Office. These copies may be made one time.

**REQUIREMENTS:**

- **Music Ed** - minimum of 1 Half Recital in JR or SR year, but not during student teaching semester
- **MBT** - Half Recital in JR year
- **Performance** - minimum of 1 Half Recital during JR year AND 1 Full Recital during SR year

*Full Recital - 50 minute minimum
Half Recital - 25 minute minimum*

1. Student accompanists may serve student soloists wherever possible. Accompanists for student performances shall be approved by the soloist’s performance professor and the head of the piano faculty. *Please see Piano Accompaniment Policy.*

2. Recital Recording Policy
   a. Our accrediting body, NASM, requires that recordings be kept as a permanent record for the department. If you wish to obtain a copy of a recital recording, please send an email to music.assistant@millersville.edu with your name and date of recital. At this time, there is no additional fee for a reasonable number of copies. This policy is subject to review/change at any
time.

b. Sophomore & Junior Recitals - Recordings will be made as requested and will cost $35.00. This MUST be indicated on the recital request form that is completed. If you did not indicate that you’d like a recording, please contact the Department Secretary immediately. These requests will not be guaranteed.

c. Senior Recitals - Recordings will automatically be made.

3. Recital Cancellation Policy
   a. If a recital is cancelled and the Music Department is not notified, in writing, at least 2 weeks in advance, the student is responsible for all debts incurred from the Building Director’s Office.

   b. Students shall perform in their major performance area only on public solo recitals. Any exceptions to this must be brought to the faculty by the major performance professor for approval.

   c. All music major recitals (joint and solo) must be approved with a qualifying hearing held one month in advance of the recital. At the hearing students must provide a program written in collaboration with the major performance professor. The hearing committee will include the major performance faculty and at least one other faculty member.

C. Harpsichord Use Guidelines
   i. Requests for use of the harpsichord(s) must be made to the Keyboard Division Chair at least 6 weeks in advance of a performance.

   ii. Use of the harpsichord(s) is NOT guaranteed. Multiple things need to be taken into consideration before any approval is given.

   iii. Harpsichords are to be played by a designated person or a person approved by the Keyboard Division Chair. This is to assist in assuring the safety and proper use of the very delicate instrument.

   iv. When not in use, the harpsichord(s) MUST be cared for properly - closed, covered, and moved to the back of the stage. This is the sole responsibility of the faculty member or student recitalist making the request.

   v. NOTHING is to be placed on the harpsichord(s). Ever. No exceptions.

D. Online Music Website
   The Online Music Website is an ongoing project for all music majors that allows students to post and eventually display a wide range of musical and academic work accomplished while at Millersville University. Postings include written text, audio and/or video clips, musical scores and other individual projects that can ultimately be viewed by potential employers. Check your course syllabi for specific requirements concerning Online Website postings. A completed Online Music Website is a Music Department requirement for graduation of all Music Majors.

All new students, including incoming freshman and transfer students must create a website. This should be completed during the Freshman Seminar. An online tutorial
has been established to assist in compliance.  http://www.millersville.edu/music/files/designing-your-website.pdf

Video is encouraged, not required.

The following areas will be covered in the Online Music Website and are required for graduation:

i. **Performance Objectives:**
   1. Every student should have at least one recording posted on the website for each year of classes taken at MU.
   2. Every student will include an updated repertoire listing each semester.

ii. **Musicological Objectives:**
   1. This includes research papers from MUSI 162, 362, and 363

iii. **Theory/Analysis Objectives:**
   1. This includes theory projects and assignments from MUSI 112, 212, 312, and 412

iv. **Composition/Improvisation Objectives:**
   1. This includes Composition/Improvisation exercises/assignments from MUSI 112, 212, 312, and 412, as well as MUSI 131, 231, and 331

v. **Resume**
   1. Senior year, students will be assembling a resume that will be posted

vi. **Pedagogy Objectives (Music Education Students Only)**
   1. An elementary lesson plan
   2. A secondary lesson plan
      a. Both lesson plans will incorporate a listening component bases on the repertoire analyzed in Music Theory and Performed by the students
   3. Statement of Philosophy concerning teaching
   4. Student teaching summary

vii. **Music, Business, and Technology (MBT Students Only)**
   1. Students will integrate professional work from major courses in Music Business Technology
   2. Integrate involvement within the associated professional organization, including Marauder Music Productions and other university and departmental organizations
   3. Additionally, materials pertinent for courses taken in their core set of music courses and courses required in Business Administration and Communications should be submitted to the website

E. **Departmental Evaluation of Majors (Standards Committee)**

The faculty believe that it is important for the Auditions and Standards Committee of the department to meet personally with a student whose professional development and achievement raises a concern for later success in the music profession. The following procedure can be implemented at any time during the students' course of study:

i. **Name of student with a statement of the reason for concern will be submitted to the advisor by any faculty member of the Music Department. An advisor-student conference will take place immediately. This is followed by a conference with the department chairperson.** Concern(s) of great seriousness
that may require immediate action may be submitted directly to the Auditions and Standards Committee chairperson.

ii. If no progress is recognized by the faculty member, advisor, and department chairperson, a notification of such concern should be sent to the Auditions and Standards Committee by the department chairperson.

iii. The student will then appear before the Auditions and Standards Committee. The area or areas of concern will be reviewed with the student and a period of time, as determined by the committee, will be prescribed for improvement.

iv. If improvement is inadequate during the prescribed time, the Auditions and Standards Committee will recommend to the Music Department faculty that the student be denied continuance in the Music curriculum.

v. The Chairperson of the Music Department will notify by letter the student and the Vice President for Academic Affairs of the Music Department’s final action.

F. Change of Major Performance Area

Students who wish to change major performance from one area to another shall follow the following procedure:

i. Contact advisor
ii. Contact current major performance teacher
iii. Contact prospective major performance teacher

Students shall then request permission of the department chair to re-audition in the new performance area. If the student is accepted, a determination will be made concerning the level of entry. The department chair will identify additional areas of the audition process as appropriate. The students must demonstrate the same performance standards in the new area as those required for admission to the curriculum.

G. Switching Major Performance Studios

i. The Department of Music recognizes the individual rights of all students to act independently in the pursuit of knowledge and to seek varying points of view.

ii. Students have the right to change studio teachers, if they follow the proper procedure below:
   1. Student must speak with the Studio Area Division Chair. They will offer counsel to you and will act as a liaison between the student and faculty involved.
   2. The students must formally notify their present teacher no later than the final day of the semester if a change is to occur the following semester. A student may notify his/her teacher solely in writing, if desired.
   3. The current teacher must formally acknowledge the student’s desire to change studios with the student and the Division Chair before the student may discuss their desire with another teacher and/or make any arrangements to change studios. Faculty members will not discuss changing studios with an interested student until this notification has taken place.
   4. The student may be expected to audition for the prospective teacher at their request. Upon speaking to/earning you, the prospective teacher may accept you or suggest another faculty member.
   5. Once a teacher has accepted you into their studio the teachers (previous/new) and student must inform the Division Chair.
a. It is understood that students shall suffer no negative repercussions as a result of changing teachers.

iii. Faculty members are expected to respect extant major-professor relationships and thus are not permitted to solicit a student directly or through any other person for the purpose of influencing a change of major professor.

iv. The relationship between teacher and student should be established, maintained, and terminated in a professional manner. Faculty members should respect the personal integrity and privacy of students at all times, while recognizing their responsibility to promote principles of ethical and professional conduct throughout the Department of Music community.

NOTE: Freshman and Transfer Students are expected to remain with their assigned teacher for at least two semesters before a studio change will be considered.

H. Change of Major
Discussion regarding curriculum changes may be held at any time. A student desiring to change from one music degree program to another should consult first with his/her advisor, and then the chairman of the music department. Students who wish to change their major from music to another discipline must also consult the director of academic information. (Consult the University Catalog -- Academic Policies and Procedures).

I. Private Applied Instruction (Secondary Area)

i. Definition: Fifteen half-hour private lessons of equivalency on instruments or voices for one-half credit per semester.

ii. Admission to Private Applied Instruction
   1. Admission by permission of the instructor
   2. Priority of admission
      a. Music Majors who desire instruction in an area beyond their Major Performance
      b. Any others who demonstrate proficiency
   3. Faculty may accept private applied instruction students only after consultation with the department chairperson as to the appropriate teaching load.

iii. Private Applied Instruction students are eligible for all recital opportunities.

iv. Private Applied Instruction students are encouraged to participate in master classes.

v. Private study with persons other than university faculty is not accepted for credit under the label of Private Applied Instruction.

J. Ensemble Hours
Music Majors are required to keep their schedules free during the MWF 3:00-3:50pm time in order to attend ensemble rehearsals, recitals, and convocations.

K. Instructional Materials
Books and materials required for courses are available in the University Store. The University Store will special order books upon request.

L. Community Music School
The Music Department Community Music School, previously Preparatory Program, provides quality music instruction for Lancaster area community students. Music Majors may be selected to serve as teachers in the Community Music School, if they meet the following criteria:
• 2.0 overall QPA
• 2.5 music course QPA
• Completion of 30.0 credits or more
• Recommendation made by major performance professor
• Approval by the music department faculty

M. Early Graduation (option)
Students may decide to graduate from Millersville University early if the following procedure is followed:

i. Student must declare Early Graduation at the completion of Sophomore Year to their advisor and department chair

ii. Receive the recommendation of Studio Teacher

iii. Receive the recommendation of Advisor

iv. Receive the recommendation of Department

II. BUILDING INFORMATION & GUIDELINES

A. Practice Room Regulations

i. The practice modules in the Visual and Performing Arts Center and dormitory modules are available for use at the following times when the university is in session:

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday-Friday</td>
<td>8am - 11pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>8am - 11pm</td>
</tr>
<tr>
<td>Sunday</td>
<td>8am - 11pm</td>
</tr>
</tbody>
</table>

ii. Practice Rooms can be reserved weekly with signup sheets located outside each individual practice room in the basement. Notice that some rooms are designed for specific concentration areas (ex. Piano Majors and Percussion Majors).

iii. Smoking, food, or beverages are not permitted in the Visual and Performing Arts Center.

iv. The Visual and Performing Arts Center stage is available for rehearsal before a scheduled recital by arrangement with the Music Department secretary and/or student recital manager (designated music office student employee).

v. Practice space for soloists and small ensembles will be reserved by the faculty member in charge, who will communicate with the department secretary.

vi. There are no fees for use of practice modules.

vii. Practicing in dormitories, other than in practice modules, is prohibited.

B. Instrument Storage

Music students may use instrument lockers located in the Visual and Performing Arts Center. Students secure the combination for the locks at the beginning of the semester from the music department secretary.

All musical instruments should be kept under lock and key, either in the instrument lockers or dormitories. Instruments shall not be left unattended. The university cannot assume responsibility for the loss of instruments or other personal property.
MU owned instruments MUST NOT leave the Winter Center, except for pre-approved, official MU performances.

C. **Music Library**
The Music Library, Room 200 in the VPAC, serves as a distribution center for the materials used in music classes.

Music Resource Room procedures governing music majors are as follows:

i. Materials may not leave the Music Library, but are free to use while in the Library.

ii. NO food or drinks are allowed in the Music Library.

iii. The Music Library shall be used as a resource and study area only.

D. **Piano Lab (WVPAC 201) Guidelines**

i. No Food or Drink in the lab.

ii. No leaning on the shelves holding the computer monitors at each station. They are held on by suction cups.

iii. Do not try to close the lid on any of the pianos. Please leave all stations open.

iv. Return pianos to default piano setting at end of session. Please do not leave pianos with optional tempo, split keyboard or other unusual parameters for the next class (instructor) to have to resolve.

v. Return headsets to the cradle provided before leaving.

vi. Take all materials with you. This includes books, paper, pens, etc.

vii. Please report any problems by email to the Music Office.

III. **WINTER CENTER GUIDELINES FROM THE DIRECTOR’S OFFICE**

**Millersville University**  
**Winter Visual and Performing Arts Center**  
**Guidelines for Use**

The Winter Center is Millersville University’s on-campus Visual & Performing Arts Center. The Ware Center is The Winter Center’s sister center located off campus in Downtown Lancaster City. Both Centers fall under the Division of Finance and Administration and are under the vision, direction, and management of the Director. The Director is responsible for scheduling all activities in the buildings to ensure use by all members of the university community. Visual & Performing Arts staff will be present at all events, rehearsals, and performances open to the public in order to maintain the building functions at the highest level.

Charles R. and Anita B. Winter Visual and Performing Arts Center  
Millersville University  
60 West Cottage Avenue  
Millersville, PA 17551  
winterinfo@millersville.edu
PHONE NUMBERS:
VPAC Info Desk & Director's office: 717.871.701…general inquiries, directions, damages, scheduling
IT Help Desk: 717-871-2371…issues with computers, smart podiums, & piano lab equipment
Housekeeping: 717-871-2296…instances of spills, setting up chairs & tables
Music Dept Office: 717-872-3357…room reservations, piano tuning, equipment/instrument needs*
University Theatre Office: 717-871-3712…theatre auditions, theatre rehearsal schedule
Student Services Ticket Office: 717-871-7600…setting up box office for events; purchasing event tickets
Dining & Conference Services: 717-871-2067…reception & meeting catering
Campus Security: 717-872-3433…theft, security issues, camera recording inquiries
Emergency: 9-911 (campus phone) or 911 from all other phones

HOURS OF OPERATION:
Open Building Hours: Mon-Fri 7:30a-8:00p / closed Saturday & Sunday except for performances & rentals
Swipe Access Hours for Approved Students: Mon-Sun 7:30a-10:00p/Must exit the building no later than 11 pm
Music Department Office: Monday-Friday 7:30a-4:00p
Winter Center Information Desk is staffed Monday-Friday 4p-8p; Closed Saturday and Sunday
Art Gallery: Tues-Friday 11:00a-7:30p / additional hours during events
Ovations Café: Open during certain events
The Winter Center is closed in the summer, except for summer camps and rentals.

BUILDING & ROOM ACCESS:
- Key Cards: Music and Theatre Faculty members have access to the building 24 hours a day, every day of the week. Music Faculty keys open the faculty member's office, the music department office and storage spaces. A key to open performance spaces may be checked out at the Music Dept office or with the Information Desk. A reservation must be made before you may use the performance space.
- Using their MU Card, approved students have access to the building during the hour listed above in the Hours of Operation – Swipe Access section. Current music students may access the practice rooms from the East building entrance with their MU Card between the hours of 7a–10p. Per Campus Police policy, students must exit the building by 11p.m. Violators will be subject to fines.

* Non-Music Dept requests for equipment needs should contact VPAC Info Desk for assistance.

GENERAL INFORMATION:
- No smoking in or around Winter Center except in designated areas.
- Student code of conduct is enforced at the Winter Center.
- Security cameras are recording activity in the building.
- Absolutely no food or drinks are allowed in any of the performance spaces, recording suite, piano lab, art gallery, practice rooms/modules, or dance studio. It is up to faculty discretion if food/drink is allowed in the classrooms & practice rooms.
- The temperature for offices and classrooms may be adjusted between 68-74 degrees. It may take up to 20 minutes to notice the change. If you are using the building on a Sunday you may adjust the temperature in a room but it will reset after 2 hours. The Performance Hall, Concert Hall and Recital Hall are non-adjustable except by Winter Center Staff for performances.
- Faculty, please use the designated bulletin boards throughout the building to post notices. Please do not post them on or around your door. Each office has a frame outside the office door to post office hours.
- Please do not prop open the doors.
EQUIPMENT INFORMATION:

- **Pianos** may be moved within a room. They may not be moved out of any room without a trained mover present. If a piano needs moved outside of a room contact the Music Department at least 72 hours in advance allowing time to make arrangements with the trained movers through the Director's office. If insufficient notice is given the request may not be met or costs will be billed to the requesting department to accommodate the last minute request. A minimum of 3 days’ notice is required for tuning. Please contact the Music Department office to schedule.

- The **Disklavier Piano** may only be moved by a trained piano mover. The Disklavier may only be used in the Concert Hall, Performance Hall or Instrument Storage room. The VPAC Director’s office must be notified 24 hours in advance if Disklavier needs to be moved on stage. A minimum one week notice is required for tuning.

- **Electric Organ**: The Electric organ may only be moved by trained movers. The Music Department office must be notified if the electric organ is needed. A minimum of 72 hours’ notice is required. A request will be submitted from the Music Office to the Directors Office. It may be used in the Concert Hall, Recital Hall or Performance Hall. The Electric organ is voiced to the room and may only be connected to outlet by Winter Center staff, trained piano mover or trained faculty member.

- **Smart Podiums**: Please request a smart podium through the music department or information desk providing a minimum of 24 hours notice. If given a 24 hr notice, Winter Center information desk personnel will move the podium to have in place for the next day. Without 24 hour notice, smart podiums remain where they are.

- **Furniture**: For moving of tables/chairs/light furniture, contact Housekeeping 24 hours in advance. They are not responsible for moving instruments, props, set pieces or music stands. For larger office furniture, please contact Moving through: [http://www.millersville.edu/services/facmgmt/maintenance/moving_form.php](http://www.millersville.edu/services/facmgmt/maintenance/moving_form.php)

SPACE GUIDELINES:

**Biemesderfer Concert Hall** (463 total occupancy, 290 audience seating)

- The outer doors of the Concert Hall close by pushing the button on bottom of the magnet mechanism. Please see the Info Desk or Building Staff for assistance – PLEASE DO NOT FORCE DOORS.
- When not being used in an event, lighting should be operated by wall switches only.
- Control Booth is to be occupied only under the supervision of Winter Center Staff.

**Murley Recital Hall** (233 total occupancy, 150 audience seating)

- The outer doors of the Recital Hall close by pushing the button on the top of the magnet mechanism or asking the Info Desk for the door key (located inside the vestibule). Please see the Help Desk or Building Staff for assistance – PLEASE DO NOT FORCE DOORS.

**Clair Performance Hall** (849 total occupancy, 650 audience seating)

- The outer doors pull close.
- When not being used in an event, lighting should be operated by wall switches only. Please do not use the switches with the green light.
- Only Winter Center Staff, faculty, and supervised students are allowed on the cat walk and in the booth.
- The Fly system is to be operated by trained Winter Center Staff only.

**Backstage/Greenroom**

- During performances the double doors will be closed. No one is allowed backstage except for Winter Center staff, faculty and student performers. Performers should come to the lobby to greet their guests.
- The greenroom is for guest artists, solo performers or small ensembles to relax before performances.
• For larger casts and ensembles you may request the theatre utility room or chairs to be set up in the backstage hallway.
• This space will not be reserved for student rehearsals.

Piano Lab
• The piano lab is to be used by current MU students only, unless otherwise authorized in advance by the Music Department and/or the Director.
• For technical difficulties please contact the Music Department or the Winter Information Desk if after hours.

Dance Studio
• AV equipment is to be used by faculty and staff for teaching purposes only.
• Audio system may be used by Winter Center trained students.
• Dance bars are to be adjusted by Winter Center staff only. Please give 24 hours’ notice by contacting the Director’s office/VPAC Information Desk.

Recording Suite
• The recording suite is primarily for student classroom use and may only be used for educational purposes. The weekly schedule of studio use is posted near the suite.
• Only Winter Center staff, faculty and authorized students may use the equipment.
• Studio is not to be used for rehearsals and other meetings that do not have a recording purpose unless granted approval in advance.
• To sign up for studio time, complete the request form available at the Info Desk or online on the Winter Center webpage. See recording studio guidelines for complete information. Fees may apply.

Art Gallery
• The gallery and the art prep office are temperature controlled. Do not leave these doors open, unless the Art Gallery Coordinator approves otherwise or during install and deinstallation.
• Gallery sitters (hired student workers) are responsible for the gallery during open hours. They will follow appropriate opening and closing procedures when aligned with their shift.
• Only approved student workers will be given access to the Art Gallery, Prep Office, and Gallery Director’s office.
• The space is not available for rentals, receptions or rehearsals.

Scene Shop
• The scene shop is to be used by trained theatre and art department faculty, staff, and students only.
• All projects requiring shop time should be scheduled through the production coordinator at extension 4641.
• All project materials (wood, screws, etc.) should be provided by the requesting department or organization using the facility, otherwise any Winter Center shop materials used will be billed to the department.
• Everyone, regardless of experience, must be trained on proper SawStop use by the production coordinator.
• Proper attire is required. No open toed shoes.
• Anyone entering the shop must follow proper safety protocol.

Music Library
• The Music Library is open to all students during business hours. Please contact the Music Department for additional information. No food or drink is permitted in the Music Library.
RESERVING SPACE – MUSIC DEPT/THEATRE DEPT/ART STUDENT ORGANIZATIONS & FACULTY

- Proper approval must be obtained to reserve and utilize space within the Winter Center. Do not assume an unoccupied hall is available. You will be asked to leave if you do not have a reservation.

<table>
<thead>
<tr>
<th>Space</th>
<th>Reservation Times</th>
<th>Who to Contact</th>
<th>Approved By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biemesderfer Concert Hall &amp; Murley Recital Hall</td>
<td>Mon–Thurs (all day); Friday to 4 pm</td>
<td>Music Dept 872-3357</td>
<td>Music Dept</td>
</tr>
<tr>
<td>Biemesderfer Concert Hall</td>
<td>Fridays after 4 pm, Saturdays &amp; Sundays</td>
<td>VPAC Director's office 871-7018</td>
<td>Directors Office</td>
</tr>
<tr>
<td>Clair Performance Hall</td>
<td>Any day; any time</td>
<td>VPAC Director's office 871-7018</td>
<td>Directors Office</td>
</tr>
<tr>
<td>Recording Studio (non-class lab work)</td>
<td>Any day; any time</td>
<td>Director of Music Business &amp; Tech. x4651 OR VPAC Director's office 871-7018</td>
<td>Director of MBT and/or VPAC Director's office</td>
</tr>
</tbody>
</table>

- Practice rooms, Isaacson Dance Studio, and Room 202 are available for student use. Contact the Music Dept office for the procedure in blocking specific times for these rooms.
- We do not schedule any rooms for general meetings or parties. Please contact the Library or Bolger Conference Hall for meeting reservations.
- Please return all furniture (i.e. desks, chairs, tables) as originally found.
- For building tours, please contact the VPAC Info Desk at 717-871-7018.
- Student Organizations (non-Music/Theatre/Arts Dept related) who wish to reserve space for a performance should refer to the process outlined: [http://www.millersville.edu/csil/organizations/Guidebook/facilities.php](http://www.millersville.edu/csil/organizations/Guidebook/facilities.php) and contact the VPAC Director's office (871-7018) to check availability.

SCHEDULING THE BUILDING FOR PUBLIC EVENTS:
Using the chart above, contact the appropriate office listed for the space you are requesting to inquire about availability. No events are to be scheduled on Millersville University observed holidays and University black-out dates. Public events in Biemesderfer are only possible from Friday after 4pm through Sunday except in summer session.

Priority of Use
- MU calendar events (homecoming, commencement, etc.)
- MU instructional producing, performing and rehearsal schedule for Art & Design, Music, Theatre Departments* (not in any order but alphabetical); Deadline for reserving space: November 1 for the next fiscal year. *First come, first serve
- Ware and Winter Center Artistic Season Calendar of Events
- All other department/university sponsored events
- Open for reserving space starting November 2 to February 28 for events falling within the next fiscal year.
- Officially approved and supervised MU student clubs/organizations
- Open for reserving space starting March 1 for the next fiscal year, within 12 months of the date requested.
- Off-campus organizations
- Open for reserving space starting March 1 for the next fiscal year, within 12 months of the date requested.

Due to the instructional nature of the Performing Arts Building, no event may be scheduled more than twelve months prior to the event without special permission from the Director of the Visual & Performing
Arts Center in consultation with the Vice President for Finance and Administration. Classes scheduled in the Performing Arts Building are not to be displaced.

Steps to reserve space for a public event:
1. Using the contact chart on page 4, please contact the appropriate office to inquire about availability. If applicable, a rate sheet will be provided.
2. If event includes a visiting artist, the technical rider must be provided at the time of reservation. A complete executed contract must be forwarded to the Director’s office no later than 6 months in advance of the event. Charges may apply. No changes may be made to the technical rider once contract is signed.
3. If approved, the event is placed on the Astra calendar by the Director’s office. A confirmation email from Astra is sent to the person requesting the space.
4. An agreement including an estimation of charges is issued to the requestor for the space outlining agreed upon needs and fees.
5. For a day-long event, festival or camp that is multiple consecutive days, the event must be discussed and approved by Director before any commitments are made.
6. **ALL** users must have a Winter Center staff person present and responsible any time the Winter Center is in use for a public performance. This includes all technical preparations and rehearsals. The staff members serve a supervisory role overseeing the whole production and ensuring that fire laws, safety rules, and building guidelines are obeyed. He/she will oversee front of house, stage management and lighting/sound operations.

Ticketing / Audience Seating
- All public events are ticketed regardless of ticket price and must use Student Services Tickets. There is a $20 setup charge for the service, plus staffing, printing, and administrative charges.
- Tickets are available for purchase in person at the Ware Center and in the Student Memorial Center, online tickets may be purchased at artsmu.com or call 717-871-7600.
- Shows must not be oversold. We must adhere to fire code regulations.
- No sitting or standing is allowed in any of the aisles, exits or walkways.
- A Winter Center House Manager and ushers are required for every event.
- The Director’s office is not responsible for contacting Ticket Services to set up your event.

Concessions (Ovations Café)
- Ovations Café is operated by The Winter Center and will feature coffee, water, tea and snacks. Student groups sign up to sell concessions as fundraisers with approval of the Director’s Office in advance of events.
- Other concession sales are not permitted in building unless approved by Director’s office in advance.
- No outside vendor may sell concessions.
- Catering for receptions must go through dining and conference services.

Marketing/Promotions
- Posters, flyers, cards, banners etc. are only permitted on bulletin boards and must be approved through the Music Department office, Director’s office, or SMC. Nothing may be attached to any walls or windows in the building. If it is not authorized, it will be taken down.
- Events happening in the building will be on the event calendar on the website and on the flat panel screen at each main entrance. Flat panel promotions are under the discretion of the Director’s office.
- If an artist would like to sell merchandise please contact Ticketing Services. These arrangements must be made one week in advance.
Photography/Videography/Recording
- As a policy, photography and recording of performances are strictly prohibited unless authorized by artist, contract, and/or faculty member.
- To request a photographer for a rehearsal or event, please contact Marketing and Communications office. To schedule a live audio recording, please submit request with event reservation.
- To schedule a video recording, please submit request with event reservation.

Event/Visitor Parking
- After 4pm Monday-Friday and all day weekends: Visitor parking is available in open lots as well as the parking garage at the corner of Cottage Ave & Prince Street. Please do not park in blue & green outlined spaces.
- If you are visiting before 4pm, please obtain a visitor pass from University Police (Lebanon House) or park in the marked visitor spaces on the first floor of the parking garage.
- Patrons may be dropped off at the main entrance of the Winter Center and then park in the parking garage mentioned above.
- Handicapped parking is available inside the parking garage and on the surface lots near the building.

Canceling an Event
- Please contact the Director’s Office in writing to cancel an event. The administrative staff will ensure that all pertinent staff is notified and send a confirmation. If staff had been scheduled and we were not notified in advance that an event has been canceled, we will charge the department labor fees of $50/hour, minimum 3 hours for each person called.
- In the case of inclement weather or emergency, the University reserves the right to cancel the event. The Director’s office will notify all pertinent staff and parties of the cancellation and work with Student Services to notify ticket holders and refund the cost of the ticket. In case of inclement weather or other emergency, the decision to cancel an event is made by the Finance and Administration Department only. The University Marketing and Communications Department will notify news outlets of the cancellation. The University will make best effort to reschedule the event if possible.

The University & VPAC Director reserve the right to make any exceptions or changes to this document.