

Dear Members of the Presidential Search Committee:

Thank you for your willingness to serve Millersville University on the Presidential Search Committee. I look forward to working with you as we undertake this important endeavor which will have a long-lasting impact on the future of the university and our community.

One of the primary functions of the Millersville University Council of Trustees is to oversee the process for recommending the appointment of the university president. Given the announcement of President Anderson's intent to retire on March 1, 2018, we now begin that search process for his successor. A list of the entire Presidential Search Committee with alternates and non-voting advisors is enclosed.

I invite you to the initial meeting of the Presidential Search Committee with search consultants Mr. John Thornburgh and Dr. Bob Smith of the Witt/Kieffer consulting firm, on **Tuesday, July 11, at 1 p.m. in the Student Memorial Center (SMC) room 118**. Their biographies are included as well as an agenda for the meeting. If you cannot attend in person, you may join us via conference call using the following:

Main Conference Bridge Number: (717) 340-5653
Participant Access Code: 41873

Dialing in before the moderator will place participants in a "lobby". You will hear 'entry tones' to indicate that other participants have joined or left the conference. If necessary, you can rejoin the call by dialing the number again and re- entering your Access Code.

The purpose of this meeting is for the consultants to explain their role in the presidential search. They will also seek your counsel on what you perceive to be major challenges ahead for the university and to determine what attributes, skills, and characteristics you believe the next president will need in order to be successful. Please come ready to actively participate.

The consultants will assist us in creating a search timeline and a schedule for conducting meetings with various on- and off-campus constituent groups. Soon after school resumes, we will hold faculty and student meetings as well as an open forum for the university community.

To familiarize you with the process, I am enclosing a copy of the Board of Governors' policy outlining the process for recommending presidential appointment and describing the Board's expectations. We will be posting information on a presidential search webpage that is currently in development. It is my intention that the process we conduct remains as transparent as possible without violating the strict requirement of confidentiality to which we all must adhere. Enclosed here is a Code of Ethics that each of us will be required to sign and that the consultants will address in detail at Tuesday's meeting.

Please respond with your attendance plans to Ginny Massey in the Office of the VP of Finance and Administration at Ginny.Massey@millersville.edu or (717) 871-5611, no later than Monday, July 10. Thank you again for your willingness to serve in this important role for Millersville University.

Sincerely,

Ann

Ann S. Womble
Trustee and Presidential Search Committee Chair
Ann.Womble@millersville.edu or 717-871-5593 (campus) or 717-799-0794 (cell)

Attachments: Meeting Agenda, PSC List, BOG Policy on Presidential Searches, Bios of Search Consultants, Code of Ethics, Charge to Presidential Search Committee, Scheduling Worksheet