Guidelines for Long Distance Internships

A Long Distance Internship is one which location exceeds a one way 2 hour traveling time from Millersville University.

Students interested in a Long Distance Internship must adhere to the following procedure prior to approval:

1. Student must submit documentation which provides details and describes the internship. Such documentation must include information regarding:
   a. Types of Experiences it offers
   b. Expectations the site has for the Intern
   c. Who, and how much supervision the intern will receive
   d. Population the Intern will be working with

   Millersville School Psychology department holds the right to review and approve or disapprove.

   e. If the district has never had a school psychology intern in the past, the district, once approved, must submit a job description (on district letterhead) specific to the school psychologist intern position.

2. Internship site must agree to Millersville University Internship requirements, form, etc
3. Student is required to attend MU supervision
4. If unable to attend MU supervision, student must attend/participate in another university supervision class.
5. MU will maintain contact with the internship site supervisors through either video or telephone conferencing.
6. Student participating in long distance internship may not be able to obtain NCSP certification.
7. Each request will be evaluated on a case by case basis. Student’s strengths, weaknesses and supervision needs will be considered.