Hints for Applying to Internships

- It is recommended that you apply for a minimum of 3-5 internships. Past interns recommend applying for as many internships as possible and start applying early!

- **Applications are generally due as early as December.** Most are due in January, but some deadlines go as late as February/March.

- Interviews are generally January through March

- To apply, most schools want the following:
  - Resume/CV
  - Letter of interest/cover letter
  - 2-3 letters of recommendation
    - If you plan to ask professors, allow 3-4 weeks for them to finish the letter
  - 1-2 sample reports/evaluations without identifying information
  - Copies of all 3 clearances
  - Official transcripts
    - Transcripts requests can be found in Lyle, 1st floor; allow at least 5 days after request to receive transcripts

- If you are cold-calling districts, often the Director of Psychological Services or Director of Special Education is the best person to speak with

- Stipends typically range from $5,000 - $15,000. Some districts do not offer a stipend.

- Most districts can be acceptable placement sites. In order to be considered an acceptable placement:
  - you are responsible for making sure your potential supervisor/district will accommodate you in completing all of the projects required by Millersville
  - you should be aware of your potential district’s practices (i.e. full RtI, emerging RtI, test-place, use of projective tests, etc.)
  - the internship site must provide a job description to MU
  - MU must provide an internship agreement and other documentation specifying internship requirements
  - **All of these items must be compete before the site is considered acceptable**

- If your potential internship site has never had an intern in the past, you must have the site approved by Dr. Lopez before accepting the position

- If your potential internship site is more than 2 hours away from Millersville, you must have your site approved by Dr. Lopez and follow the “Guidelines for Long Distance Internships” before accepting the position

- Check the bulletin board outside of 118 Byerly for internship postings
SAMPLE INTERVIEW QUESTIONS

General Interview Questions
- Why do you want to be a school psychologist?
- How did you get into school psychology?
- What do you like about school psychology?
- What do you dislike about school psychology?
- What strengths/weaknesses do you have?
- Describe relevant experiences you have had will make you a qualified intern.

Internship
- What do you want to see for your role as an intern?
- Why do you want to come to ____ for your internship?
- What concerns do you have regarding internship?
- What do you want from an internship?

Assessment
- What type of assessments are you familiar with?
- How many reports have you written?
- How many case studies have you worked on?
- Which assessment would you use for _____ problem?

Consultation/Counseling
- How would you handle a teacher coming to you and saying she had a student acting out in class? How would you handle a situation where two parents are getting divorced and their child is experiencing negative behaviors in class?
- What qualities does a good consultant have?
- How would you handle a situation in which you disagreed with your supervisor/team members over the diagnosis a child should have?

Intervention
- What types of interventions would you design for a student exhibiting ADHD problems?
- What type of interventions would you design for a student with behavioral problems (aggression, etc)?
- What types/describe the types of counseling experiences you have had?

Factual Questions
- What is a 504 Plan? How does it differ from an IEP?
- How often do you re-evaluate a student on an IEP?
- Who are the members of an IEP team?
- What is IDEA, ADA, NCLB, etc and how do they affect special education?
- What are the criteria for a student being eligible for a disability under IDEA?
- What is developmental delay? (Insert any category)
- Know your opinion on RTI vs. refer-test-place/discrepancy model