SCHOOL PSYCHOLOGY INTERNSHIP AGREEMENT

PART I: GENERAL CONDITIONS OF INTERNSHIP PLACEMENT

MILLERSVILLE UNIVERSITY
Department of Psychology

I (We) hereby agree to provide for ________________________________ an Internship Experience in School Psychology during the period of _____________ to _______ covering a minimum of 1200 hours. It is understood that this Intern will complete the entire school year which may exceed the 1200 minimum hours requirement.

During this period the assigned Field Supervisor (s) will be a certified school psychologist who has either a doctoral degree in the specialty or three (3) years of experience. He/she will provide a minimum of two (2) hours per week of face to face supervision of the intern. The supervisor will be responsible for the supervision of no more than two (2) interns at any one time. In the instance of non school placements, those persons serving as field supervisors shall be licensed psychologists.

Minimum requirements for the intern are specified on the “Internship Activities Checklist” and the “Internship Student Plan” and areas of competence to be evaluated are indicated on the “Field Supervisor Internship Placement Evaluation”. It is expected that additional experiences consistent with the needs of the Local Education Agency and the training needs of the intern will be provided.

Support for the internship shall include: (a) schedule of appointments and activities typical of those of other School Psychologists in the LEA, (b) provision of intern participation in continuing professional development activities, (c) Provision of time and resources for the completion of “Capstone Intervention Projects” (d) an appropriate work environment including adequate supplies, materials, secretarial services, and office space, technology access (i.e., computer, e mail, scoring software, etc), (e) release time for intern to attend bi-monthly University Seminar meetings and, (f) release time for internship supervisors.

Compensation will be: _______ a paid internship OR _______ an unpaid internship

It is understood that the intern will purchase professional liability insurance to cover the period of the internship.

During this period the intern will be supervised by a University Supervisor who will make at least one field visit per semester during the internship period. The Field supervisor will evaluate the intern twice during the placement, once at the conclusion of each semester.

Should concerns arise regarding the intern’s competence or performance the University Supervisor should be notified immediately.

Internship Placement ________________________________ Complete Street Address ________________________________

Phone numbers ________________________________ State ________________________________ Zip code ________________________________

Your signature below indicates your agreement to fulfill the general conditions of the internship placement

_______________________________  ________________________________
Intern signature/Date  Field Supervisor Signature/Date

_______________________________
University Supervisor Signature /Date
PART II: ACTIVITIES CHECKLIST

Name of Intern ______________________________________

The following activities should be completed by you and verified by your Field Supervisor. Check off the activities as you complete them and have your Field Supervisor initial those activities. These activities are required, but the internship is not limited to them. Field Supervisors have some latitude about how interns address the various activities. For example, if a school system does not consist of a diverse student population, Field Supervisors may arrange for the intern to observe a neighboring school system to acquaint the intern with the culture of a more pluralistic school setting.

The activities are intended to meet NASP Domains for Training and Practice. The activities address the following domains:

Domain 1: Data-Based Decision Making and Accountability
Domain 2: Consultation and Collaboration
Domain 3: Effective Instruction and Development of Cognitive/Academic Skills
Domain 4: Socialization and Development of Life Skills
Domain 5: Student Diversity in Development and Learning
Domain 6: School and Systems Organization, Policy Development, and Climate
Domain 7: Prevention, Crisis Intervention, and Mental Health
Domain 8: Home/School/Community Collaboration
Domain 9: Research and Program Evaluation
Domain 10: School Psychology Practice and Development
Domain 11: Information Technology

Requirements
Tier I Project: Students will select one of the Tier I options outlined in the Course Plan. Students will implement a preventative, universal intervention and provide a report of their work.

Tier II Project: In a targeted intervention, students will contribute to the district’s RtI or pre-referral process by identifying and working with 4-5 children exhibiting an academic difficulty. After selection and implementation of a research based intervention, students will engage in data collection activities and summarize their results.

Intervention Case Study: During this course, students will implement a research based intervention with a child referred for academic difficulties. The case study requires several components with results presented both in written and oral formats. The case study should be representative of the student’s best work, and include (a) evidence of the ability to use multiple sources of data to make decisions (e.g. CBA, Progress Monitoring, observations), and (b) evidence of student’s intervention skills. (Students may combine this assignment with the Tier II assignment described above.)

Samples of Work: A goal of internship is to provide students with the opportunity to apply skills acquired through training. Various samples of skill applications are collected through the internship including:

- Behavioral Observations
- Intervention Development and Implementation
- In-service presentation to parents/teachers
- Counseling
- Sample Reports (Academic, Behavioral, etc.)

Psychological Assessment:
The intern will perform or be exposed to appropriate systematic classroom observations, assessments, and/or other methods of gathering data as necessary for the evaluation of the following as they become available at the school district or through prearranged visits with other school district psychologists or partner organizations (IU, private setting, etc.).
The intern will:

- Perform assessments of a balanced caseload of children in regular and special education.
- Perform assessment cases which require the opportunity for contact with children and parents from diverse cultural and ethnic backgrounds.

Psychological Reporting:

- Write and submit comprehensive evaluation reports to your Field Supervisor.
- Present a variety of cases by oral report at staffing conferences or multidisciplinary team meetings.
- Present a variety of cases to parents in interpretative conferences.

Consultation and Intervention:

- Conduct counseling (individual and/or group) with children or youth.
- Conduct ongoing consultation with teachers and/or other school personnel on a variety of cases.
- Develop, institute and provide follow-up of an intervention plan.
- Assist in multidisciplinary team planning for a variety of children.
- Seek out and provide strategies to teachers for dealing with referred children concerning both classroom and individual management and curriculum-based concerns.
- Provide consultation/intervention services for both children in regular and special education programs.

Professional Growth:

- Attend local continuing education meetings for school psychologists.
- Attend at least one regional, state OR national level professional meeting during the internship period.
- Provide evidence of continuing personal efforts to remain current professional issues both locally and nationally.
- Conduct oneself in a manner consistent with the ethical principles of the National Association of School Psychologists.
- Display knowledge of, and perform daily activities in, a manner consistent with legal mandates and regulations.

Your signature below indicates your agreement to fulfill the conditions of the internship placement.

________________________________                   _____________________________
Field Supervisor Signature/Date                                University Supervisor/Date

________________________________   ______________________________
Internship Site     Phone Number(s)